



COMMUNITY SERVICES COMMITTEE AGENDA

Community Services Committee Meeting
Monday, September 16, 2019
Tom Davies Square - Council Chamber

COUNCILLOR RENE LAPIERRE, CHAIR

Geoff McCausland, Vice-Chair

4:30 p.m. COMMUNITY SERVICES COMMITTEE MEETING
COUNCIL CHAMBER

City of Greater Sudbury Council and Committee Meetings are accessible and are broadcast publically online and on television in real time and will also be saved for public viewing on the City's website at: <https://agendasonline.greatersudbury.ca>.

Please be advised that if you make a presentation, speak or appear at the meeting venue during a meeting, you, your comments and/or your presentation may be recorded and broadcast.

By submitting information, including print or electronic information, for presentation to City Council or Committee you are indicating that you have obtained the consent of persons whose personal information is included in the information to be disclosed to the public.

Your information is collected for the purpose of informed decision-making and transparency of City Council decision-making under various municipal statutes and by-laws and in accordance with the *Municipal Act, 2001, Planning Act, Municipal Freedom of Information and Protection of Privacy Act* and the City of Greater Sudbury's *Procedure By-law*.

For more information regarding accessibility, recording your personal information or live-streaming, please contact Clerk's Services by calling 3-1-1 or emailing clerks@greatersudbury.ca.

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

REGULAR AGENDA

MANAGERS' REPORTS

- R-1. Report dated August 30, 2019 from the Interim General Manager of Community Development regarding Kivi Park Update. **4 - 9**
(RESOLUTION PREPARED)
(This report provides Council with an update on the operations of Kivi Park and recommends that Council consider additional ongoing assistance.)
- R-2. Report dated August 28, 2019 from the Interim General Manager of Community Development regarding New Sudbury and Uptown Sign Toppers. **10 - 12**
(RESOLUTION PREPARED)
(The City has received requests from New Sudbury Historical Society and the Uptown CAN to expand existing sign topper programs in the New Sudbury and Uptown neighbourhoods. This report seeks approval to expand the sign topper program in both areas as per the Street Sign Topper Policy.)

REFERRED & DEFERRED MATTERS

- R-3. Report dated August 30, 2019 from the Interim General Manager of Community Development regarding Valley East Twin Pad Multipurpose Sports Complex. **13 - 25**
(RESOLUTION PREPARED)
(This report provides Council additional information regarding the proposed Valley East Twin Pad Multipurpose Sports Complex as requested at the Community Services Committee of July 8, 2019. This report provides a revised site plan recommendation based on additional analysis and consultation.)

MEMBERS' MOTIONS

CORRESPONDENCE FOR INFORMATION ONLY

- I-1. Report dated August 23, 2019 from the Interim General Manager of Community Development regarding Emergency Shelter Transition Interim Report. **26 - 31**
(FOR INFORMATION ONLY)
(This report provides an update on the progress that has been made towards transitioning the Emergency Shelter System in line with the Shelter Review completed in March 2019.)
- I-2. Report dated August 28, 2019 from the Interim General Manager of Community Development regarding Town Centre Holiday Decorations. **32 - 35**
(FOR INFORMATION ONLY)

(This report provides information on location, condition and maintenance costs of town centre holiday decorations managed by the City of Greater Sudbury's Parks Services section.)

ADDENDUM

CIVIC PETITIONS

QUESTION PERIOD

ADJOURNMENT

Request for Decision

Kivi Park Update

Presented To: Community Services Committee

Presented: Monday, Sep 16, 2019

Report Date: Friday, Aug 30, 2019

Type: Managers' Reports

Resolution

THAT the City of Greater Sudbury redirects funds received through Contract CDD17-287 (Purchase of Service Agreement for Sports Equipment Rental Operations) and approves an annual grant to Kivi Park in the amount of \$25,000 to support the operations of Kivi Park as outlined in the report entitled "Kivi Park Update" from the Interim General Manager of Community Development, presented at the Community Services Committee meeting on September 16, 2019;

AND THAT the City of Greater Sudbury directs staff to prepare a business case for consideration as part of the 2020 budget process for the City to provide a grant equivalent to the property tax liability associated with the privately owned lands of Kivi Park.

Relationship to the Strategic Plan / Health Impact Assessment

This report supports Council's Strategic Plan in the area of Create a Healthier Community as it aligns with the Population Health Priorities of Compassionate City, Families and Play Opportunities. By supporting Kivi Park operations, the City will ensure that the park can be a sustainable operation and provide community recreation opportunities for residents.

Report Summary

This report provides an update regarding Kivi Park operations. The report notes the recent announcement by Kivi Park representatives about future user fees. The report provides an overview of operating costs, responsibilities and considerations relating to the operations of Kivi Park. The report recommends City financial support to Kivi Park operations.

Financial Implications

Signed By

Report Prepared By

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 30, 19

Health Impact Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 30, 19

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 30, 19

Financial Implications

Jim Lister
Manager of Financial Planning and Budgeting
Digitally Signed Sep 2, 19

Recommended by the Department

Ian Wood
Interim General Manager of Community Development
Digitally Signed Aug 30, 19

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Sep 4, 19

A business case will be prepared as part of the 2020 budget process for the City to provide a grant equivalent to the property tax liability associated with privately owned lands of Kivi Park. The approximate annual property taxes for privately owned Kivi Park lands are \$13,862.

The \$25,000 received annually as part of the Purchase of Service Agreement for the Sports Equipment Rental Operation will be issued to the Clifford and Lily Fielding Charitable Foundation in the form of an annual community grant.

Executive Summary

Kivi Park is a unique facility with both municipal parkland and private recreational land in the same location. Kivi Park has been made possible through the contributions of the Clifford and Lily Fielding Charitable Foundation (Foundation), with over \$3 million invested in the capital investments and operating costs of the park since its inception.

The costs associated with maintaining a park the size and scope of Kivi are significant (approximately \$200,000 annually) and park representatives have identified the need to have a more sustainable operating model which would include user fees.

The report provides an overview of operating costs, responsibilities and considerations relating to the operations of Kivi Park, recommending further municipal support to offset costs associated with park operations. The report recommends redirecting reserve funds the City receives associated with a Purchase of Service agreement in the form of an annual community grant. The report also recommends that a business case be prepared for consideration as part of the 2020 budget process for the City to provide a grant equivalent to the property tax liability associated with privately owned lands of Kivi Park.

Background

In the fall of 2015 the City of Greater Sudbury purchased the former Long Lake Public School and approximately seven acres of property immediately adjacent to the municipally owned park formerly known as Long Lake Playground. The total purchase price of the property was \$265,000, which was achieved through a donation of \$245,000 from the Foundation and \$20,000 from the City of Greater Sudbury. Council approved a report dated September 15, 2015 authorizing the demolition of the school buildings. City Council also approved the renaming of the former Long Lake Public School and Long Lake Playground to Kivi Park.

City Council moved forward with the purchase with the understanding that the Foundation wanted to invest in park area improvements at the former Long Lake Playground site. Improvements made by the Foundation on City property have included restoration of the soccer and baseball fields, upgrades to the field house, installation of a basketball court, parking lot improvements and improvements to the outdoor rink.

The Foundation has purchased and acquired approximately 450 acres of property adjacent to the City owned lands and has developed a trail network maintained by the Foundation. Necessary support facilities for warming, changing and equipment storage have been placed on City property at the expense of the Foundation. The City has entered into a Right of Occupation Agreement with the Foundation to enable the building to be placed on City property and for use of the City parking lot.

Total investment in Kivi Park by the Foundation to date is in excess of \$3 million. Since opening, the park has had approximately 225,000 individual visits by guests and an estimated \$1.4 million has been raised for local charities and organizations through events hosted at Kivi Park.

Analysis

To date, Kivi Park has maintained and operated the trail network and other park facilities through the assistance of volunteers and the park has been open to the public at no charge. Recent media reports have indicated that user fees to access facilities at Kivi Park are being considered to offset operating costs. The following provides an overview of operating costs, responsibilities and considerations relating to the operations of Kivi Park.

City of Greater Sudbury Costs and Operating Responsibilities

As part of the 2018 budget process, annual operating costs to support Kivi Park operations in the amount of \$38,500 were approved. The costs are associated with the additional maintenance required for park features on City property as well as additional maintenance associated with maintaining the newly developed parking lot, general site maintenance and waste collection.

The City is responsible for the operation and maintenance of the outdoor rink, sport fields, field house (in coordination with the Neighbourhood Association), parking lots and basketball court, all of which are on City property.

Purchase of Service Agreement – Sports Equipment Rental Operation

In response to inquiries to have rental equipment and services on site, the City issued a Request for Proposal for a Sports Equipment Rental Operation at Kivi Park (Contract CDD17-287). As the operator would be using City property, it was necessary for the City to issue a public procurement. The Contract was awarded to 1789562 Ontario Limited (COB Adventure 365). The City receives \$25,000 annually for the right to operate. As per the original RFP, revenue received was to be a contribution to a Kivi Park reserve fund for future improvements. The initial term of the agreement was for one year (February 1st, 2018 through January 31st, 2019. The City has the right to extend for four additional one-year periods, which would take the full contract to January 31st, 2023. The City has exercised its right to extend for the period February 1st, 2019 through January 31st, 2020.

Foundation Costs Associated with Kivi Park Operations

The Foundation has stated that operating costs relating to operating and maintaining Kivi Park are \$200,000 annually. These costs are associated with the costs to maintain the trail network and the newly created skate trail. Costs also include property taxes (\$13,862 annually), insurance costs (\$28,000 annually) and costs associated with providing portable washrooms (\$10,000 annually).

Maintenance costs have been minimized through the dedication of volunteers and sponsor and donor support. In order to keep the operation of Kivi Park sustainable, the introduction of user fees has been deemed necessary.

Proposed Kivi Park Fees

Recently, Kivi Park representatives have indicated that a user fee structure would be introduced in 2019. The fee structure would include a membership based annual pass as well as daily fees to access facilities. Fees will be structured similarly to other local facilities who offer similar activities. Kivi Park representatives have indicated that access to the facilities will remain free until there is an official announcement about the fee structure. It is anticipated that the user fee structure will be introduced prior to the 2019 cross country ski season.

Affordable Access to Recreation Considerations

As per the City's Affordable Access to Recreation Strategy, community organizations leasing City space to provide recreation and leisure activities are encouraged to provide affordable access to programs. The Foundation has recognized the importance of providing affordable access to recreation and will establish an endowment fund for those individuals who cannot afford to pay user fees. The process will ensure for privacy and will not stigmatize any individual who requires assistance.

Other Similar Operating Models

There are similar operating models to Kivi Park that exist where there are agreements for groups to use City property to provide recreation facilities and activities. In a 2017 report to Community Services Committee titled "Cross Country Ski Clubs", it was noted that the Capreol Cross Country Ski Club and Walden Cross Country Fitness Clubs both utilize municipal property through legal agreements. Both organizations have a membership (user fee) based model to offset costs associated with maintaining their respective network of trails.

Recommendations and Next Steps

Kivi Park has developed into a premier destination for sport, outdoor activity and adventure. Kivi Park has been home to numerous charitable community events and has been identified as Ontario's first training centre for Para-Nordic athletes.

The Foundation has invested tremendously in the capital improvements and operations of the park over the past three years of development. At over 450 acres, Kivi Park is the community's largest park, 23 times larger than Bell Park.

In an effort to support the Foundation, additional municipal support is recommended as follows:

- That the City direct the \$25,000 received through the Purchase of Service Agreement with the sporting equipment operator in the form of an annual community grant. The proposed annual community grant will continue to be issued annually during the term of the Purchase of Service Agreement.
- That a business case be prepared for consideration as part of the 2020 budget process for the City to provide a grant equivalent to the property tax liability associated with privately owned lands of Kivi Park. The approximate annual property taxes for privately owned Kivi Park lands are \$13,862 (based on 2018).
- That costs associated with portable toilet units located on City property be covered by the City. The estimated annual cost is \$4,500 and would be covered through existing operating budgets.

The rationale for supporting Kivi Park operations are to continue to ensure it remains a sustainable facility and to aid the Foundation in keeping user fees affordable.

The introduction of user fees for certain Kivi Park activities is a reasonable approach to offsetting the significant costs (over \$200,000 annually) associated with maintaining the park. This is consistent with the operations of similar cross-country ski organizations on City property. Ultimately, the Foundation, like other similar organizations, determines any fees required to support operations.

The City will continue to work with the Foundation as the operating model for Kivi Park evolves. In recent discussions, the Foundation has recognized the importance of the Population Health Priority of Play and are committed to working with the City to ensure that playground equipment remains accessible.

Resources Cited

Cross Country Ski Clubs, Community Services Committee (May 15, 2017)

<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1202&itemid=12822&lang=en>

Kivi Park Development Update, City Council (February 28, 2017)

<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1122&itemid=12575&lang=en>

Naming of Former Long Lake Public School, City Council (October 20, 2015)

<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=822&itemid=10537&lang=en>

Demolition, Remediation and rehabilitation of 4420 Long Lake Road, Sudbury, City Council (September 15, 2015)

<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=820&itemid=10334&lang=en>

Request for Decision

New Sudbury and Uptown Sign Toppers

Presented To: Community Services Committee

Presented: Monday, Sep 16, 2019

Report Date: Wednesday, Aug 28, 2019

Type: Managers' Reports

Resolution

THAT the City of Greater Sudbury approves the application for street sign toppers as outlined in the report entitled "New Sudbury and Uptown Sign Toppers" from the Interim General Manager of Community Development, presented at the Community Services Committee meeting on September 16, 2019.

Relationship to the Strategic Plan / Health Impact Assessment

This report supports Council's Strategic Plan in the area of Creating a Healthier Community as it aligns with the Population Health Priority of Compassionate City. Street sign toppers are designed to help build cohesive neighbourhoods and healthy communities by enhancing their visibility.

Report Summary

This report outlines requests received from the New Sudbury Historical Society and the Uptown Community Action Network to expand sign topper programs in the New Sudbury and Uptown neighbourhoods.

Financial Implications

As per the Street Sign Topper Policy, all costs, including fabrication, installation, maintenance and removal associated with street sign toppers are the responsibility of applicants.

Signed By

Report Prepared By

Renée Germain
Community Development Coordinator
Digitally Signed Aug 28, 19

Health Impact Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 28, 19

Manager Review

Cindy Dent
Manager of Recreation
Digitally Signed Aug 28, 19

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 28, 19

Financial Implications

Jim Lister
Manager of Financial Planning and Budgeting
Digitally Signed Aug 28, 19

Recommended by the Department

Ian Wood
Interim General Manager of Community Development
Digitally Signed Aug 30, 19

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Aug 30, 19

Purpose

The City of Greater Sudbury (City) has received requests from the New Sudbury Historical Society and Uptown Community Action Network (CAN) to expand sign topper programs. This report seeks Council approval of the requested expansion.

Executive Summary

Applications to expand street sign topper programs for both Uptown and New Sudbury have demonstrated sufficient rationale and community support to proceed as per the Street Sign Topper Policy.

Background

Residents of the City of Greater Sudbury value their neighbourhoods, often giving an area a name by which to identify it. Street sign toppers are designed to help build cohesive neighbourhoods and healthy communities by enhancing their visibility. They are placed at prominent intersections within the boundaries of the neighbourhoods and in conjunction with existing street signs.

At the January 21, 2013 Community Services Committee meeting, Council adopted the Street Sign Topper Policy and subsequently passed by-law 2013-61 to adopt the Street Sign Topper Policy. The policy outlines the standards for the specifications, installation, maintenance, and removal of street sign toppers. The policy also outlines the application process for street sign topper requests and states that applications shall be approved by Council.

The City had previously approved street sign toppers in Uptown, New Sudbury, Little Creighton and Capreol.

Analysis

Uptown

The Uptown Community Action Network (CAN) has submitted an application to increase their street sign topper signage by 11 signs, following the adoption of 4 streets in the area known as Uptown. The homes on these streets boast a similar architectural and historical significance; therefore the CAN would like to use street sign toppers to identify them.

The first signs were approved in 2011, subsequent to the adoption of the Street Sign Topper bylaw and have been well received by Uptown residents. Following a community consultation in May 2019, which included the delivery of 500 flyers, the CAN presented feedback from local residents, all of which was very positive. The only concern noted was the theft of signs throughout the area, which is an issue the City's Sign Shop agreed is common across the city. At the CAN's request, a more secure fastener will be used with all new sign topper installations in order to deter thefts.

Payment for the fabrication and installation of the sign toppers will be made by the Uptown CAN.

New Sudbury

The New Sudbury Historical Society has submitted a street sign topper request to add 49 street sign toppers throughout New Sudbury, beyond the boundaries of ward 12, where existing toppers are located, and extending into wards 5, 8 and 11.

A community consultation meeting was held, as well as online opportunities using the City's Over to You tool to gather feedback. Overall, comments and questions were favourable, aside from one individual who did not like the design of the sign.

The applicant shared similar concerns to the Uptown CAN regarding the theft of signs in the area but was assured that improved fasteners would be used with all new installations.

The New Sudbury Historical Society will pay for the fabrication and installation of the sign toppers.

Next Steps

Upon Council's approval, fabrication and installation of the requested street sign toppers in both Uptown and New Sudbury will be initiated, with installation coordinated for 2019 as identified by the applicant and as approved by the City.

Resources Cited

Street Sign Toppers, Community Services Committee (January 21, 2013)

<http://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=4&id=585>

Little Creighton Street Sign Toppers, Request for Decision, Community Services Standing Committee (January 21, 2019)

<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1349&itemid=15830&lang=en>

Request for Decision

Valley East Twin Pad Multipurpose Sports Complex

Presented To:	Community Services Committee
Presented:	Monday, Sep 16, 2019
Report Date	Friday, Aug 30, 2019
Type:	Referred & Deferred Matters

Resolution

THAT the City of Greater Sudbury approves the recommended building program elements and site schematic Option B, as outlined in the report entitled "Valley East Twin Pad Multipurpose Sports Complex", from the Interim General Manager of Community Development, presented at Community Services Committee meeting on September 16, 2019.

Relationship to the Strategic Plan / Health Impact Assessment

This report supports Council's Strategic Plan in the area of Quality of Life and Place as it aligns with the Population Health Priorities of Play Opportunities, Families and Age Friendly Strategy. A new twin pad multipurpose sports complex will allow for programs and services that would improve the health and well-being of youth, families and seniors.

Report Summary

This report provides Council additional information regarding the proposed Valley East Twin Pad Multipurpose Sports Complex as requested at the Community Services Committee of July 8, 2019. The report includes additional site analysis and costing information of the three site design options presented.

Financial Implications

The project will be considered for 2020 capital funding through the capital prioritization process and associated business case.

Signed By

Report Prepared By

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 30, 19

Health Impact Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 30, 19

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 30, 19

Financial Implications

Liisa Lenz
Coordinator of Budgets
Digitally Signed Aug 30, 19

Recommended by the Department

Ian Wood
Interim General Manager of Community Development
Digitally Signed Sep 2, 19

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Sep 3, 19

Purpose

The purpose of this report is to provide Council additional information regarding the proposed Valley East Twin Pad Multipurpose Sports Complex as requested at the Community Services Committee of July 8, 2019. The report provides a revised site plan recommendation based on additional analysis and consultation.

Executive Summary

At the July 8, 2019 Community Services Committee meeting, Council received a presentation and report regarding the proposed Valley East Twin Pad Multipurpose Sports Complex to be located at the Howard Armstrong Recreation Centre site.

Yellowega Bélanger Salach Architecture (YBSA) was retained to conduct a community consultation process to gather input on the proposed facility and to confirm desired programming within the facility. YBSA produced a Valley East Twin Pad Multipurpose Sports Complex based on input received and research conducted which was used to develop a list of recommended program elements of the proposed facility and the development of site plan options.

The July 8 report recommended an option which includes all of the following program elements:

Twin Pad Arena (NHL size rinks each with 400 seat capacity)

8 changerooms and referee changerooms per ice surface

Gymnasium (multipurpose sports programming such as indoor soccer training, pickleball, roller hockey, exercise classes etc.)

- Heated viewing area
- Café/ Restaurant/ Concessions
- Public Concourse / Lobby
- Support Spaces

This option also included new space for daycare administrative offices and daycare operating space for Centre Pivot du Triangle Magique. The estimated cost for the recommended option is \$29M for construction costs and \$36M for total project costs.

After consideration and discussion, the matter was deferred and members of the Community Services Committee requested additional information relating to:

- Costing details on all site options presented including costing for each program element proposed
- Impacts on existing infrastructure at the Howard Armstrong Recreation Centre complex (soccer fields, play equipment, beach volleyball courts)
- Proposed partnership and financial implications with daycare under Option C
- Additional information on publicly perceived water capacity constraints in the area of the proposed facility
- Repurposing of identified older arena facilities should the Valley East Twin Pad Multipurpose project move forward

This report provides additional information as requested at the Community Services Committee of July 8, 2019 as well as additional information related to the Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream and potential project financing.

Based on the additional analysis, Council concerns and public input, staff are providing a revised site plan recommendation. The key elements of the revised site plan recommendation (Option B) are:

- Same arena and gymnasium program element as previous option
- Main Entrance off of Elmview Drive across from Wilfred Street
- Proposed facility situated north of existing small soccer fields in south-west corner of existing green space
- Proposed facility does not disturb the existing recreational infrastructure (soccer fields, beach volleyball courts, play equipment)
- 8 to 10 acres of the green space located at the north end of the property is required to construct the proposed facility
- Orientation allows for better access to green space which would see improvements to existing informal trail system and the addition of an outdoor skating loop

The estimated cost for Option B is \$22.7M for construction costs and \$28.4M for total project costs.

Background

A report titled “Valley East Twin Pad Next Steps” was presented to the Community Services Committee on July 8, 2018. The report indicated that the City would engage a third party to complete community consultation and confirm facility programming.

YBSA was awarded work through a competitive process. Scope of work included:

- Information Gathering (review relevant information, research other similar facility builds)
- Consultation (meet with community stakeholders, City staff and lead public consultation process)
- Produce a site schematic
- Provide preferred programming requirements
- Produce a final Report and present to the Community Services Committee

YBSA produced the Valley East Twin Pad Multipurpose Sports Complex Public Consultation and Conceptual Site Design report which was presented to the Community Services Committee on July 8, 2019. The report was deferred and the Community Services Committee requested additional information be brought back forward.

Following the July 8, 2019 Community Services Committee meeting, YBSA has conducted additional site analysis and costing which are included in Appendix ‘A’ Report Update No. 1 - Valley East Twin Pad Multipurpose Sports Complex Costing and Analysis of Site Design Options A, B & C.

Analysis

Costing and Analysis of Site Design Options

YBSA has provided a detailed order of magnitude costing specific to each of the options originally presented In the Valley East Twin Pad Multipurpose Sports Complex Public Consultation and Conceptual Site Design report (Options 'A', 'B' and 'C'. The report also provides pros and cons of each of the site options relating to impacts and adjacencies to existing infrastructure, traffic flow, etc. The report also includes updated costing figures with estimated figures for each program element within the three site options. The following is a summary of the site options:

	Option A	Option B	Option C
Construction Costs	\$22,720,810	\$22,747,150	\$29,829,450
Total Project Costs	\$28,341,938	\$28,374,795	\$37,209,256
Total Gross Floor Area	76,101 ft ²	76,101 ft ²	95,301 ft ²
Key Design Elements	<ul style="list-style-type: none">•Main entrance off Elmview Drive•Project does not impact existing infrastructure•Requires 8 to 10 acres of green space•Requires some realignment of trail	<ul style="list-style-type: none">•Main entrance off Elmview Drive•Project does not impact existing infrastructure•Requires 8 to 10 acres of green space•Orientation allows for better access to green space.•Design includes option for outdoor skating loop	<ul style="list-style-type: none">•Main entrance off Dominion Drive•Building situated close as possible to HARC, soccer fields and library to create community hub•Includes new day care space•Existing green space undisturbed•Displaces existing mini soccer fields, beach volleyball court and play structure

Proposed Incorporation of Day Care Space – Option C

The initial Valley East Twin Pad Multipurpose Sports Complex Public Consultation and Conceptual Site Design report recommended site Option C which includes space for Centre Pivot du Triangle Magique (CPTM) operations. Previous staff reports indicated there were challenges with the existing CPTM facility. The report suggested incorporating the daycare within the proposed multipurpose sports complex would allow flexibility to best use the site and would minimize any negative impact on existing greenspace. The co-location was viewed as an opportunity to create a number of synergies and potential cost savings between the daycare and recreation facilities.

Construction of the daycare in the proposed multipurpose sports complex would cost an estimated \$6,720,000. In recognition of the need for the City to acquire its current building to build the multipurpose sports complex, CPTM would be provided rent free space for a duration equivalent to the value of the proposed building. CPTM would become a paying tenant after that time.

Recent Provincial announcements about changes to funding of daycare operations indicate that additional City operational funding would be required to support operations. In addition, there are no longer Provincial capital funding programs available to offset daycare construction costs related.

There would also be logistical challenges associated with the removal of the current CPTM facility for the construction of the proposed multipurpose sports complex which prevents the creation of a single-roof facility; there is a need to have daycare operations continue during construction phase, which could add to the project cost.

Water Supply

Recent opinion columns in local news outlets have suggested that the proposed multipurpose sports complex project would compromise drinking water supply for the area. The proposed project was reviewed by the City's Sudbury Planning Application Review Team (SPART) who advised of no development restrictions in the area related to water supply. As a result of the SPART meeting it was recommended that Source Protection Plan Section 59 Application and a Stormwater Management Report would be required for a site plan agreement. Any required infrastructure upgrades for water, sanitary, etc. would also form part of the site plan agreement.

Howard Armstrong Recreation Centre Parkland & Trails

During the community consultation process on the proposed Valley East Twin Pad Multipurpose Sports Complex project, a significant number of concerns were received regarding the potential loss of parkland and the impacts on the existing trail network.

Further discussions with existing park user groups suggest that the existing trails could be enhanced as part of a more comprehensive site design that aligns well with the City's vision for regional parks. Should the multipurpose sports complex project be realized as outlined in Option B, there would be 18 to 20 hectares of natural parkland remaining on the site.

The project also includes considerations to bring the existing trail network up to current Accessibility for Ontarians with Disabilities Act (AODA) technical standards. Option B includes the addition of a winter skating loop.

The Green Space Advisory Panel Final Report categorized the Howard Armstrong Recreation Centre/Sports Complex property as a Regional Park. Regional Parks are described as follows:

A Regional Park's primary purpose is to be a focal point for the City as a whole, due to its unique attributes, function, and size. It may also be a tourist attraction. A Regional Park will often meet nearby residents needs for a park in their neighbourhood (and so is understood to play a dual role as a neighbourhood park for that area). However, distinct from a Neighbourhood Park, a Regional Park is designed to play a unique role, and to serve the entire City. Bell Park is the classic example of a Regional Park.

The Green Space Advisory Panel Final Report further defines Regional Parks as follows:

A Regional Park can accommodate City-wide use and larger venues. Facilities and features of a Regional Park vary with the special nature of each park. Features may include waterfront areas, beaches, special attractions or entertainment facilities. Regional Parks should be linked to trail system, public transport, and be easily accessible by car, with sufficient parking. The size of a Regional Park varies, and the report indicates that they may be larger than 10 hectares.

The Howard Armstrong Centre regional park has existing recreation and community infrastructure on site including a recreation centre, library and citizen service centre and outdoor play fields. The addition of a twin pad arena and sports complex is viewed as an appropriate use of regional park space. The addition of the proposed multipurpose sports complex would establish the park as a sporting complex serving the entire City.

Consultation with Valley East Soccer Club

Following the July 8, 2019 Community Service Committee meeting, staff met with representatives from the Valley East Soccer Club (VESC) regarding the proposed site design options. VESC expressed their desire not to disturb existing infrastructure (play fields) as there had been already significant investment to develop the fields. It was also noted that the fields which would be impacted under Option C, were the most heavily programmed fields. VESC was supportive of the project in principle, noting the opportunities to utilize the facility to provide much needed access to indoor space.

Potential Repurposing of Existing Arena Facilities

A previous business case for the proposed Valley East Twin Pad, provided scenarios of decommissioning of the Centennial and Raymond Plourde Arenas as well as the potential to decommission side #1 of the Capreol Arena.

The Parks, Open Space and Leisure Master Plan Review (2014) states that the decision to close any arena should be accompanied by a community engagement process, capital lifecycle analysis, evaluation of alternate uses, and options for the continued delivery of leisure services within the affected community. Upon Council's approval of the Valley East Twin Pad Multipurpose Sports Complex a community engagement process would be initiated as per the Parks, Open Space and Leisure Master Plan.

Any costs associated with the repurposing of existing arena structures would form part of future business cases and or capital requests. The Raymond Plourde Arena rests on Rainbow District School Board property which may limit the ability to repurpose or dispose of this facility.

Investing in Canada Infrastructure Program (IPIP) – Community, Culture and Recreation Funding Stream

The Province has recently announced that it will receive applications to the ICIP Community, Culture and Recreation Stream.

The Valley East Twin Pad Multipurpose Sports Complex project would be one of a number of eligible City projects that are currently under development. Eligible asset types include recreation facilities (e.g. hockey arenas, multipurpose recreation centers, etc.) This project category focuses on new build and construction projects with an individual project cap of \$50 million in total project costs.

A report will be brought forward to Council in October 2019 providing additional information about the funding program and seeking Council's direction on which potential projects should be submitted to the program.

Recommendation and Next Steps

With the additional analysis and consultation conducted, site design Option B is being recommended for the proposed Valley East Twin Pad Multipurpose Sports Complex. The revised recommendation considers the following:

- A project cost in line with estimates provided in previous business cases and reports
- Eliminates the uncertainty (construction logistics, additional funding required) associated with incorporating daycare space in the project scope
- The project will not displace existing recreation facilities (play fields, beach volleyball, play equipment)
- The existing trail network will be brought to current AODA standards and will provide an additional outdoor experience (skating loop)

The project will be considered for 2020 capital funding through the capital prioritization process and associated business case.

References

Valley East Twin Pad Report to Community Services Committee on July 8, 2019 - <https://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=2&id=1355>



Report Update No.1

The City of Greater Sudbury

Valley East Twin Pad Multipurpose Sports Complex

Costing and Analysis of Site Design Options A,B,&C



August 14, 2019

Report Update - No.1

August 14, 2019

The following pages form an amendment and addition to the originally submitted report dated June 17th 2019. The purpose of the additional analysis is to outline the pros and cons of each site design option and to provide a detailed order of magnitude costing specific to each of the options.

Future reports, studies and considerations that will affect cost estimating:

The completion of the reports noted below are a requirement of SPCA, as outlined in the SPART Memo of Understanding. The outcome of these detailed reports and analysis will further outline the technical requirements related to site planning and will have an impact on costing, as the project moves forward into its next phases of development.

- Geotechnical & Soils Report to determine soil bearing capacity and water table height of proposed building locations
- Source Protection Plan Section 59 Application
- Stormwater Management Study and Report
- Wellhead Protection Area; By-law considerations, property/parking run off etc.
- Detailed Topographic Survey
- Traffic Study; flow to and from property and its effect on the existing Library, HARC, daycare and residential neighbourhood.
- Analysis of trail conditions and uses in green space to determine amount of disturbance.
- Environmental considerations (carbon footprint, building efficiency, heating/cooling strategies)
- CPTED Design Analysis
- Fire Flow Capacities (Water Pressure Testing)
- Infrastructure and Servicing Upgrades Analysis (water, sanitary, gas, hydro, etc.)

Options Analysis

August 14, 2019

Option A

Option A Key Points:

- 1. Main Entrance off of Elmview Drive across from Wilfred Street
- 2. Building & parking situated north of existing small soccer fields in south-west corner of existing green space.
- 3. Building does not disturb the existing recreational activities on the property but does remove approximately 8 to 10 acres of the green space located at the north end of the property.
- 4. 325m of existing Howard's Nature Trail would be removed to facilitate new construction, with approximately 280m of trail re-built to reroute existing loop.
- 5. An outdoor skating/running loop can be incorporated into Option A. Currently it is not and has not been costed.
- 6. Requires 445m of new municipal sidewalk construction.

Costing:

The total gross floor area is 95,301 ft2 (8,854 m2). The order of magnitude estimated cost for the proposed new facility is in the range of:

- \$ 22,720,810 for construction costs and
- \$ 28,341,938 for total project costs.

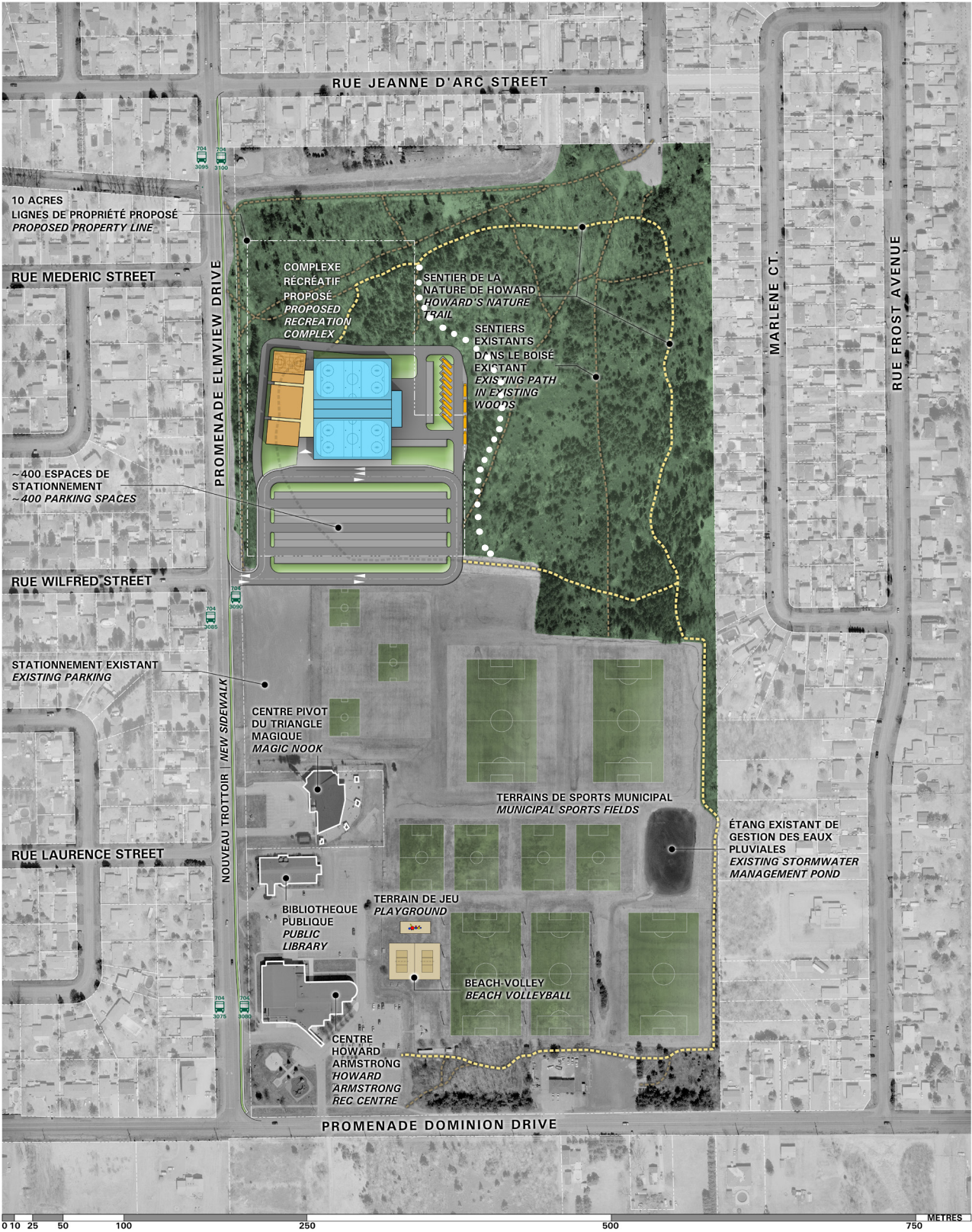
Option A - Pros & Cons

Pros:

- 1. Existing facilities undisturbed.
 - Soccer fields
 - Daycare
 - HARC parking lot
 - Beach volleyball courts
- 2. Opportunity for Howard's Nature Trail rerouting
- 3. Opportunity for Howard's Nature Trail improvements
- 4. Opportunity for New Trail Head near new facility.
- 5. Existing overflow soccer parking to be maintained.
- 6. New driveway entrance lines up with Wilfred Street.
- 7. Bus Parking/loading located further away from parking lot circulation.
- 8. Location of new parking lot can easily serve existing outdoor recreation spaces
- 9. Existing transit stop near parking lot entrance.

Cons:

- 1. Displaces approximately 8 to 10 acres of green space.
- 2. Displaces series of trails and paths within green space.
- 3. Single loaded entrance off Elmview Drive.
 - Neighboring residential area
 - Increased traffic
- 4. Further proximity from existing recreation site amenities.
- 5. Facility could act as barrier between green space and the rest of the property.



Site Plan Schematic Design - Option A

Option B

Option B Key Points:

- 1. Main Entrance off of Elmview Drive across from Wilfred Street
- 2. Building & parking situated north of existing small soccer fields in south-west corner of existing green space.
- 3. Building does not disturb the existing recreational activities on the property but does remove approximately 8 to 10 acres of the green space located at the north end of the property.
- 4. 3225m of existing trail would be removed to facilitate new construction, with approximately 280m of trail re-built to reroute existing loop.
- 5. Orientation allows for better access to green space.
- 6. Requires 445m of new municipal sidewalk construction.

Costing:

The total gross floor area is 95,301 ft2 (8,854 m2). The order of magnitude estimated cost for the proposed new facility is in the range of:

- \$ 22,747,150 for construction costs and
- \$ 28,374,795 for total project costs.

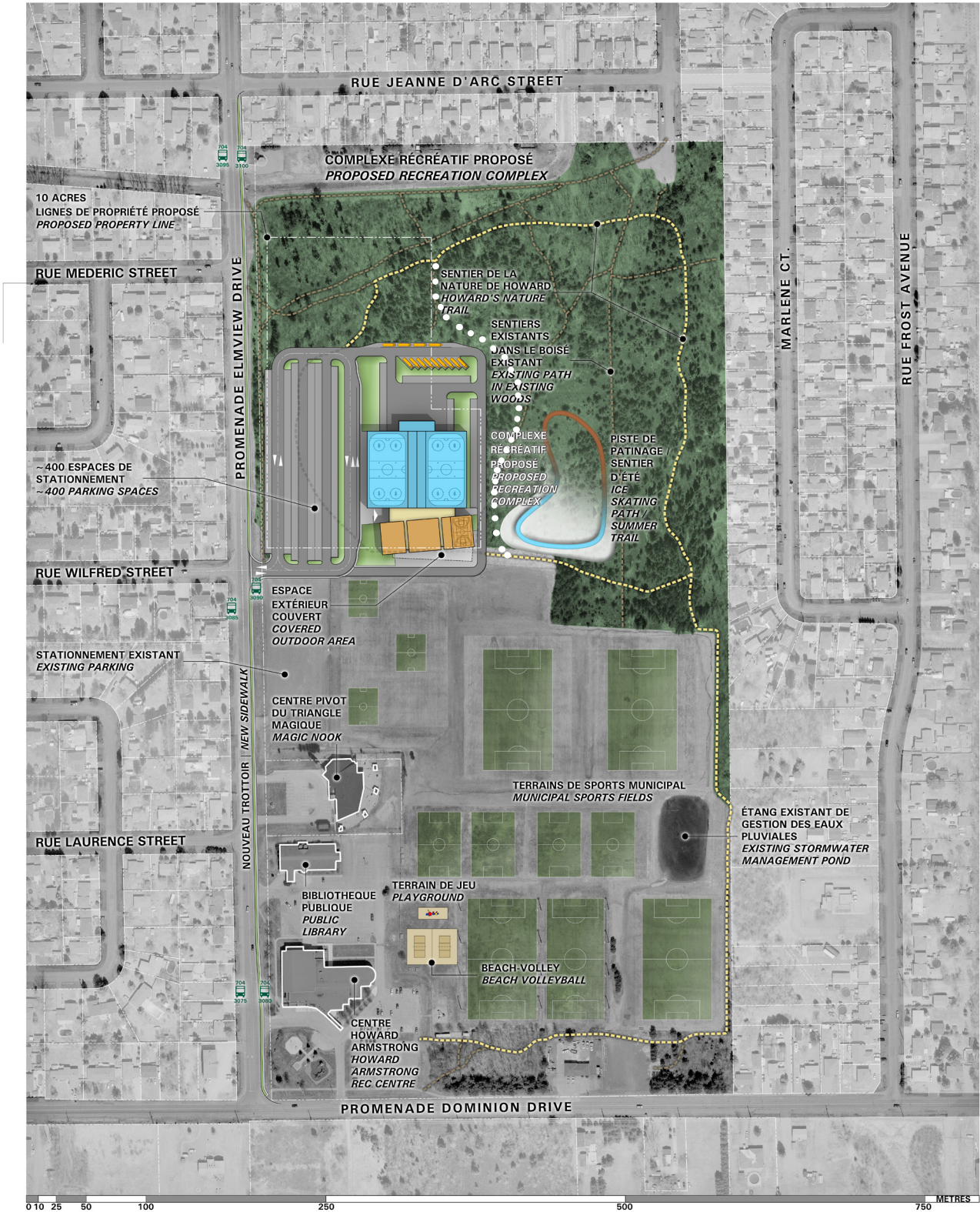
Option B - Pros & Cons

Pros:

- 1. Existing facilities undisturbed.
 - Soccer fields
 - Daycare
 - HARC parking lot
 - Beach volleyball courts
- 2. Opportunity for Howard’s Nature Trail rerouting
- 3. Opportunity for Howard’s Nature Trail improvements
- 4. Opportunity for New Trail Head near new facility.
- 5. Existing overflow soccer parking to be maintained.
- 6. New driveway entrance lines up with Wilfred Street.
- 7. Good flow and efficient vehicular circulation.
- 8. Dedicated shipping and receiving area.
- 8. Location of new parking lot can easily serve existing outdoor recreation spaces
- 9. Existing transit stop near parking lot entrance.
- 10. Addition of Skating/Running loop in South-East corner of green space, close to new facility.
- 11. Facility includes a covered outdoor area to the south of the building.
- 12. South facing recreation/gymnasium area.
- 13. Good connection with existing soccer fields and proposed skating/running loop for changerooms, washrooms and storage.

Cons:

- 1. Displaces approximately 8 to 10 acres of green space.
- 2. Displaces series of trails and paths with green space.
- 3. Single loaded entrance off Elmview Drive.
 - Neighboring residential area
 - Increased traffic



Site Plan Schematic Design - Option B

Option C

Option C Key Points:

- 1. Main Entrance off of Dominion Drive.
- 2. Building situated close as possible to HARC, soccer fields and library to create community hub.
- 3. Building is not situated within and does not disturb the existing green space at the north end of the property. However, if the existing mini soccer fields and overflow parking are to be rebuilt, they would likely have to be re-built within the green space due to the lack of space throughout the site.
- 4. Displaces the existing CPTM daycare building, which would be constructed new within the new city building. Financial, business case and feasibility study will be required as part of the next steps.
- 5. Requires 445m of new municipal sidewalk construction.

Costing:

The total gross floor area is 95,301 ft2 (8,854 m2). The order of magnitude estimated cost for the proposed new facility is in the range of:

- \$ 29,829,450 for construction costs and
- \$ 37,209,256 for total project costs.

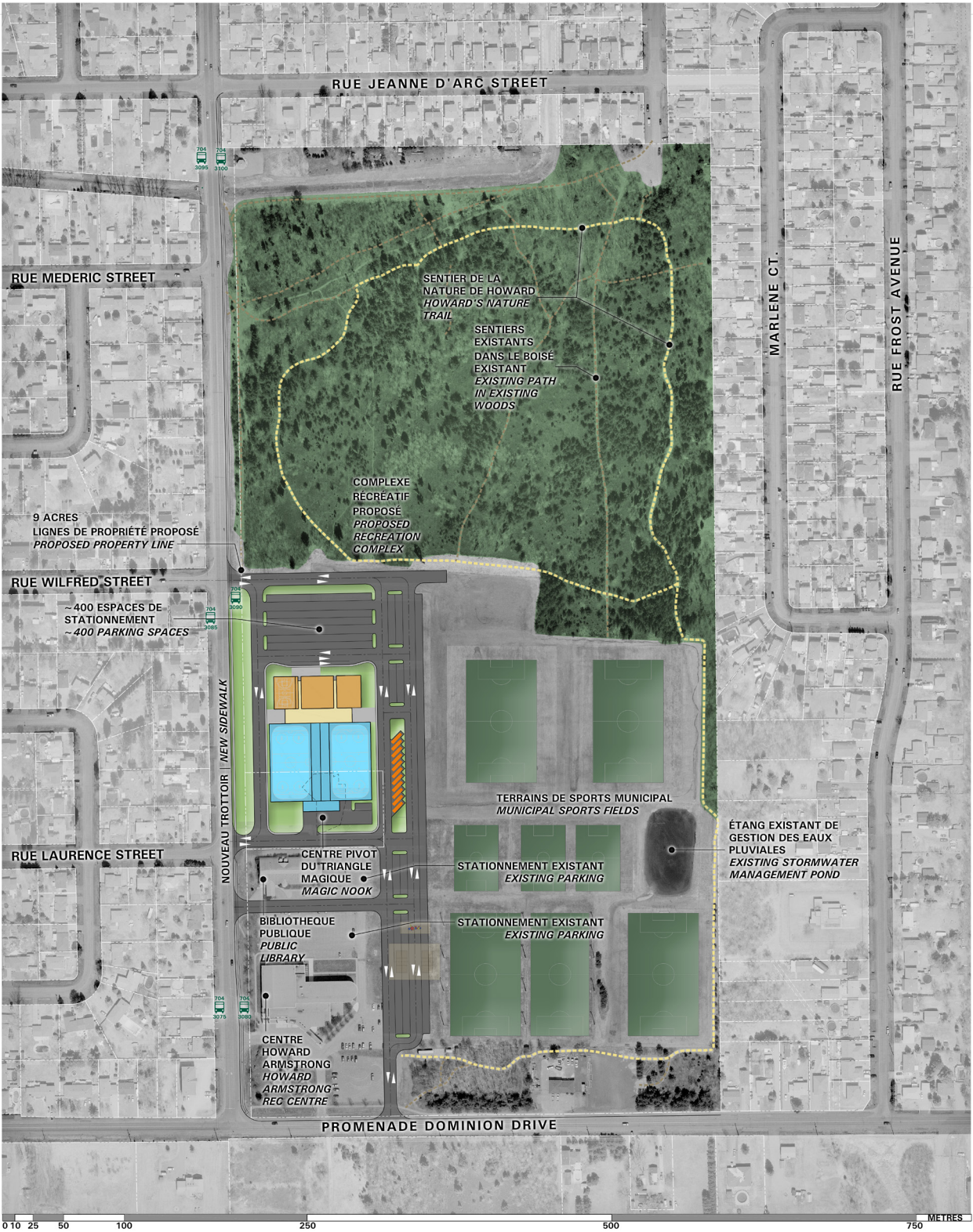
Option C - Pros & Cons

Pros:

- 1. Existing green space undisturbed. Unless used for displaced property features.
- 2. Facility closure to HARC and soccer fields.
- 3. Multiple access points to property to reduce traffic congestion.
- 4. Sprawled parking to improve access to soccer fields.
- 5. Facility provides space for new and improved daycare.
- 6. Main traffic flow focused on interior of site and away from residential area.

Cons:

- 1. Displaces CPTM Daycare and Administrative Building.
- 2. Displaces existing soccer overflow parking lot. (new location required)
- 3. Displaces existing mini soccer fields. (new location required)
- 4. Displaces existing volleyball courts and playground.
- 5. Green space may be displaced to accommodate the construction of new mini soccer fields and parking lot.
- 6. Multi-lane traffic separating facility from soccer fields.
- 7. Parking far from existing soccer fields.
- 8. Facility disconnected from green space; green space adjacent to parking lot. (cost to replace)
- 9. Main entrance of new building facing North, opposite and further from the existing outdoor facilities and buildings.
- 10. Lack of Zamboni ice storage to be resolved.



Site Plan Schematic Design - Option C

Options Analysis

Updated Costing

City of Greater Sudbury
Valley East Twin Pad Multi-purpose Sports Complex
Order of Magnitude - Updated Costing
14-Aug-19

Description	OPTION A					OPTION B					OPTION C				
	GFA (M2)	COST/M2	GFA (SF)	COST/SF	AMOUNT	GFA (M2)	COST/M2	GFA (SF)	COST/SF	AMOUNT	GFA (M2)	COST/M2	GFA (SF)	COST/SF	AMOUNT
1.0 NEW CONSTRUCTION			76,101	\$264	20,100,000			76,101	\$264	20,100,000			95,301	\$281	26,820,000
Arena			57,630	\$250	14,407,500			57,630	\$250	14,407,500			57,630	\$250	14,407,500
Support Function			3,537	\$320	1,131,840			3,537	\$320	1,131,840			3,537	\$320	1,131,840
Gymnasium			6,727	\$300	2,018,100			6,727	\$300	2,018,100			6,727	\$300	2,018,100
Public Shared Space			4,008	\$320	1,282,560			4,008	\$320	1,282,560			4,008	\$320	1,282,560
Atrium / Lobby / Circulation			4,200	\$300	1,260,000			4,200	\$300	1,260,000			4,200	\$300	1,260,000
Daycare					N/A					N/A			19,200	\$350	6,720,000
2.0 OTHER ASSOCIATED COSTS					2,250,000					2,250,000					2,250,000
Site Development/Landscaping Allowance					2,000,000					2,000,000					2,000,000
Abnormal Soil Conditions (allowance for structural piles due to high water table)					250,000					250,000					250,000
Hazardous Materials Abatement					N/A					N/A					N/A
Premium Time/After-Hours Work					N/A					N/A					N/A
Signage & Wayfinding					Incl.					Incl.					Incl.
Project Contingency					See Below					See Below					See Below
Escalation to Time of Tender (3% P.A.)					See Below					See Below					See Below
3.0 Option Specific Site Costs					370,810					397,150					759,450
New municipal sidewalk and transit stop	445m	\$150			66,750	445m	\$150			66,750	445m	\$150			66,750
Construction of new Howard Nature Trails (crusher dust)	280m	\$60			16,800	280m	\$60			10,500					N/A
Upgrading of existing Howard Nature Trails	794m	\$40			31,760	810m	\$40			32,400					N/A
Asphalt existing overflow soccer parking	6200m2	\$40			248,000	6200m2	\$40			248,000					N/A
Rebuild existing overflow soccer parking area					N/A					N/A	6200m2	\$55			341,000
New fire hydrant					7,500					7,500					N/A
Construction of outdoor ice loop					0	320m2	\$100			32,000					N/A
Rebuild displaced mini soccer fields (x6)					N/A					N/A					30,000
Demolition of existing CPTM Daycare facility					N/A					N/A					15,000
Expand & reconfiguration of existing Howard Armstrong parking					N/A					N/A					75,000
Additional traffic parking lot circulation (860 m2)					N/A					N/A	860m2	\$95			81,700
Premium cost for construction phasing					N/A					N/A					150,000
Total Construction Cost					22,720,810					22,747,150					29,829,450
- Professional & Design Fees (7%)				7.00%	1,590,457				7.00%	1,592,301				7.00%	2,088,062
- Other Consultants (1%)				1.00%	227,208				1.00%	227,472				1.00%	298,295
- Development Charges & Levies / Permits (N/A)				N/A					N/A					N/A	
- Commissioning, Moves, Misc., Other (1.5%)				1.50%	340,812				1.50%	341,207				1.50%	447,442
Total Ancillary / Soft Costs					2,158,477					2,160,979					2,833,798
Sub-Total: Construction & Ancillary					24,879,287					24,908,129					32,663,248
Furnishings and Equipment					By Owner					By Owner					By Owner
Sub-Total					24,879,287					24,908,129					32,663,248
Post Contract Contingency (Change Orders)				3.00%	681,624				3.00%	682,415				3.00%	894,884
Escalation to Tender (3.0% P.A) - 1 Year				3.00%	681,624				3.00%	682,415				3.00%	894,884
Design Contingency (8%)				8.00%	2,099,403				8.00%	2,101,837				8.00%	2,756,241
Total Project Cost - EXCLUDING HST					28,341,938					28,374,795					37,209,256

August 14, 2019

For Information Only

Emergency Shelter Transition Interim Report

Presented To: Community Services Committee

Presented: Monday, Sep 16, 2019

Report Date: Friday, Aug 23, 2019

Type: Correspondence for Information Only

Resolution

For Information Only

Relationship to the Strategic Plan / Health Impact Assessment

This report supports Council's Strategic Plan in the area of Quality of Life and Place as it aligns with the Population Health Priorities of Indigenous Youth, Mental Health, Housing and Healthy Streets by supporting programs for persons who are homeless or at risk of homelessness, including priority homeless populations such as youth, indigenous and persons with mental health concerns.

Report Summary

This report provides an interim update on the transition of the emergency shelter system in accordance with the Emergency Shelter System Review and Recommendation Report presented to the Community Services Committee on March 18, 2019. This includes an update on the temporary Men's Emergency Shelter Program, the Off the Street Emergency Shelter, and the issuance of a Request for Proposal for Youth Emergency Shelter Services.

Financial Implications

The cost associated with offering a temporary Men's Emergency Shelter is included in the approved operating budget and funded through the Community Homelessness Prevention Initiative. The costs associated with the Low Barrier Emergency Shelter is also included in the approved operating budget and is funded from both Community Homelessness Prevention Initiative funding and

Signed By

Report Prepared By

Gail Spencer
Coordinator of Shelters and Homelessness
Digitally Signed Aug 23, 19

Health Impact Review

Gail Spencer
Coordinator of Shelters and Homelessness
Digitally Signed Aug 23, 19

Manager Review

Tyler Campbell
Director of Social Services
Digitally Signed Aug 23, 19

Division Review

Tyler Campbell
Director of Social Services
Digitally Signed Aug 23, 19

Financial Implications

Jim Lister
Manager of Financial Planning and Budgeting
Digitally Signed Aug 30, 19

Recommended by the Department

Ian Wood
Interim General Manager of Community Development
Digitally Signed Aug 30, 19

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Sep 3, 19

Reaching Home funding.

A Request for Proposal (RFP) is also being issued for the operation of a Youth Emergency Shelter and the final costs will be finalized through a public RFP process.

Executive Summary

On March 18, 2019, the Emergency Shelter Review report was presented to the Community Services Committee with recommendations towards establishing a modernized shelter system with equitable funding models and core service levels. On May 13, 2019, an Emergency Shelter Review - Update report was brought to Community Services Committee to provide next steps in transitioning the emergency shelter system in accordance with the recommendations received.

This report provides an interim update on the progress completed with the emergency shelter system transition.

Background

The City of Greater Sudbury (City) has a service manager mandate from the Province of Ontario to coordinate and/or deliver programming to reduce or prevent homelessness. The City utilizes funding from the Federal, Provincial, and Municipal level of government to provide services, in partnership with community service providers, for people who are homeless or at risk of becoming homeless, which includes homelessness prevention, emergency shelters, and housing support programs.

In 2018, an evaluation of the emergency shelter system in Greater Sudbury was completed with a goal to receive recommendations towards establishing a modernized shelter system with equitable funding models and core service levels that fit with other community services within a Housing First integrated system approach to addressing homelessness. On March 18, 2019, a report was presented to the Community Services Committee with recommendations for right sizing the shelter system with options for re-profiling based on various scenarios, implementing an equitable funding model, and developing core shelter standards with a low barrier and housing focused approach

On May 13, 2019 an Emergency Shelter Review - Update report was brought to the Community Services Committee to provide next steps in transitioning the emergency shelter system.

The report stated that, in line with the recommendations from the emergency shelter review, over the next year the intention would be to move to a well coordinated, housing focused, and outcome based shelter system. This would be accomplished by implementing:

- a diversion program which will divert people away from shelters and to other housing solutions at their first contact with the homelessness service system
- a low barrier year round youth shelter for people of any gender aged 16 to 24 years
- a low barrier year round adult shelter for people of any gender aged 25 and over at the Off The Street Shelter at 200 Larch Street
- a safe housing focused year round shelter for families at Cedar Place
- shelter standards which include housing focused, outcome based practices
- a coordinated access system with key data and outcome measures

- immediate access to housing supports based on a person's need

Diversion Program

Diversion is a formalized practice within a homeless service system intended to prevent the use of emergency shelter by providing individualized supports prior to families and individuals entering the shelter system. Diversion programs help people seeking shelter to identify immediate alternate housing arrangements and, if necessary, connect them with services and financial assistance to help them return to permanent housing.

Diversion has been identified as a best practice, which can:

- reduce a person's length of homelessness
- support a person to find other safe supportive housing options without entering the shelter
- ensure shelter bed spaces are available for the people with the highest needs

On June 4 and 5, 2019, training on diversion services was provided to community partners by the Director of Training from the Canadian Alliance to End Homelessness. Full training was provided to over 50 front line and management staff from the Homelessness Network, Canadian Mental Health Association, Emergency Shelters, Ontario Works, N'swakomok Native Friendship Centre, Monarch Recovery Services, and YWCA Genevra House. An additional 25 people received an introduction to diversion services from various community partners within the health, housing, corrections, and social services sectors.

Since June, community partners have been implementing diversion services using a one on one approach with persons who are at imminent risk of homelessness.

Men's Emergency Shelter Program

On March 9, 2019, the Salvation Army provided notice to the City that they would be discontinuing the operation of the Men's Emergency Shelter Program effective May 10, 2019, as a result of a number of challenges they were experiencing in relation to the aging facility, operating costs, staffing issues, and financial constraints.

In response, the City's Social Services Division approached other community service providers, resulting in the Canadian Mental Health Association (CMHA) agreeing to work with staff to develop a temporary solution. On September 4, 2019 CMHA will open a temporary low barrier shelter at 146 Larch Street, Sudbury. This program will provide services for up to 20 individuals aged 18 and older who identify as male, and to individuals who identify without a gender (non-binary), who feel comfortable staying in a men's shelter. The program will be open nightly from 10:00 p.m. – 8:00 a.m., and will offer a safe environment, warm cots for sleeping, light snacks, and refreshments. This program will remain open until November 1, 2019 when the Low Barrier Shelter Program will re-open at 200 Larch Street.

Between May 10 and September 4, 2019, CMHA, in collaboration with other community partners, have been providing diversion and outreach services to men experiencing homelessness.

Low Barrier Adult Emergency Shelter Program

On November 1, 2019, the CMHA is planning to reopen the Off the Street Low Barrier Shelter at its new permanent location at 200 Larch Street. In line with the shelter review recommendations, the Off the Street Low Barrier Shelter will move to a year round model of operation and will provide a low barrier, housing focused approach to adults of all genders. An amended purchase of service agreement utilizing the funding model recommended through the shelter review will be completed with CMHA to consolidate this change.

Youth Emergency Shelter Program

Following the release of the emergency shelter review recommendations, L'Association des jeunes de la rue (AJR) has advised the City that they intend to discontinue the Youth Emergency Shelter Program effective September 1, 2019, as they have decided to concentrate on prevention and support programs. The Youth Emergency Shelter Program provides 16 beds for all gender youth aged 16 to 19 years and has been operating at approximately 30% capacity.

AJR has made arrangements to transfer its Board and Foyer Notre Dame facility to Centre de santé communautaire du Grand Sudbury (CSC) for continued operation of homelessness services, including the Community Outreach Program and Extreme Cold Weather Alert services. AJR is willing to continue to provide up to five emergency shelter beds for youth aged 16 and 17 from September 1, 2019 to March 31, 2020 in order to provide time for the City to secure another Youth Emergency Shelter Program.

An Expression of Interest (EOI) will be issued to seek input from community partners involved in the provision of services to youth. Following that, a Request for Proposal (RFP) will be prepared to seek a service provider to operate a 16 bed Low Barrier Emergency Shelter Program for all gender youth aged 16 to 24 years. In preparation for the EOI, Social Services and community partners have toured two well-functioning low barrier youth shelters in Peel and York Region, and have connected with other youth services within Sudbury to look at partnership opportunities.

Coordinated Access System and Core Shelter Standards

The development of a Coordinated Access System within the homelessness serving system is a requirement of the Federal Reaching Home Funding agreement. Through additional Community Capacity funding provided, a Data Analysis Administrator will start in August 2019 to support this coordination including the onboarding of HIFIS 4.0 and the gathering of key data points and outcome measures across the community partners.

Core shelter standards are under development and will include diversion requirements, quality data collection, and key outcome and performance management.

Next Steps

Staff will continue to work with community partners to transition the emergency shelter system and a report will be brought back in early 2020.

Shelter Review and Recommendation Report presented at the Community Services Committee meeting on March 18, 2019

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&lang=en&id=1351&itemid=15924>

Emergency Shelter Review – Update report presented at the Community Services Committee meeting on May 13, 2019

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&lang=en&id=1353&itemid=16699>

For Information Only

Town Centre Holiday Decorations

Presented To: Community Services Committee

Presented: Monday, Sep 16, 2019

Report Date: Wednesday, Aug 28, 2019

Type: Correspondence for Information Only

Resolution

For Information Only

Relationship to the Strategic Plan / Health Impact Assessment

This report supports Council's Strategic Plan in the area of Creating a Healthier Community as it aligns with the Population Health Priority of Compassionate City. Town centre holiday decorations build community pride through enhanced visibility of neighbourhoods.

Report Summary

This report provides information on town centre holiday decorations managed by the City of Greater Sudbury's Parks Services section. The report provides information on location, condition and maintenance costs of town centre holiday decorations.

Financial Implications

There are no financial implications associated with this report.

Signed By

Report Prepared By

Pam Cranston
Manager of Parks Services
Digitally Signed Aug 28, 19

Health Impact Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 28, 19

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Aug 28, 19

Financial Implications

Jim Lister
Manager of Financial Planning and Budgeting
Digitally Signed Sep 2, 19

Recommended by the Department

Ian Wood
Interim General Manager of Community Development
Digitally Signed Sep 2, 19

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Sep 2, 19

Purpose

The City of Greater Sudbury (City) received numerous concerns about the condition of town centre holiday decorations last season. This report provides information on location, condition and maintenance costs of town centre holiday decorations managed by the City's Parks Services section.

Executive Summary

The City of Greater Sudbury's Parks Services section manages the installation of town centre holiday decorations in the communities of Azilda, Blezard Valley, Chelmsford, Hanmer, Levack and Val Caron. Many fixtures were purchased prior to amalgamation and have been subsequently replaced or expanded upon through Healthy Community Initiative (HCI) applications. There is no established service level for these community enhancements.

The City has an established budget of \$15,600 for the holiday decoration program which covers costs associated with installation of fixtures and minor repairs. The replacement of decorations or expansion of locations is not budgeted for.

Background

Prior to amalgamation, several communities had established town centre holiday decoration programs which saw holiday themed fixtures hung on light posts in prominent areas to celebrate the season. The City of Greater Sudbury's Infrastructure Services Department (then Operations Division) managed the program in the communities of Azilda, Blezard Valley, Chelmsford, Hanmer and Val Caron following amalgamation. In 2007 management and responsibility of the town centre holiday decoration program was transferred to the City's Parks Services section.

More recently, the following enhancements were made to the town centre holiday decoration program:

- In 2014 incandescent lights were replaced with LED lights on 88 fixtures through the Citizen & Leisure Services capital envelope.
- In 2015 nine fixtures (non-lit wreaths) were purchased for Front Street in Levack through HCI funding.
- In 2017, 12 new decorations were purchased to replace older fixtures in Chelmsford through HCI funding.

There is an annual budget of \$15,600 to manage the town centre holiday decoration program. The budget is for costs relating to the installation and removal of fixtures by qualified contractors as well as minor repairs. Installation and removal must be performed by contractors with training and equipment to work at heights. Repairs would include upgrading of electrical connections to ensure fixtures meet Electrical Safety Authority standards. This budget is not sufficient for the replacement of fixtures nor is it sufficient to cover costs associated with expansion of holiday decoration program to additional locations.

Other Holiday Decoration Programs

The following holiday decoration programs exist, but are not managed by the City of Greater Sudbury:

Capreol

Local volunteers working with Greater Sudbury Hydro are responsible for the seasonal holiday decorations in Capreol.

Downtown Sudbury

Seasonal light displays are managed and funded by the downtown Business Improvement Area (BIA).

Festival of Lights

The Festival of Lights located at Science North is a program of the Sudbury Charities Foundation. The City does provide storage space to the charity for the storage of displays and materials.

Analysis

The following chart summarizes the current town centre holiday decoration program locations managed by Parks Services including a condition assessment performed by staff.

Location	No. of Fixtures	Condition
Azilda	8	Fair Condition
Chelmsford	15	Good Condition
Levack	9	Good Condition
Valley East (Blezard Valley, Hanmer, Val Caron)	61	50% Poor Condition 50% Fair Condition

Poor condition suggests replacement is required in one to two years. Fair condition suggests replacement is required within five years. Good condition represents a newer fixture which may require replacement in 10 or more years.

Typical lifespan of a holiday fixture is 20 years. Replacement costs for fixtures range between \$800 and \$1,300 depending on size and style of fixture. Refurbishment of LED lights and garland on each fixture is recommended every five years and this cost is approximately \$100 per decoration.

The Healthy Community Initiative (HCI) fund is recommended as a potential source of municipal funding for the replacement of aged fixtures and any potential expansion of holiday decoration programs. HCI processes would also trigger additional operating dollars to support expanded programs upon approval. Community support should also be encouraged.

As not all holiday decoration programs are managed by the City, and acknowledging the other infrastructure challenges related to City assets, regular capital funding is not recommended for the replacement/enhancement of holiday decoration programs.

Conclusion

Staff will continue to manage and maintain existing town centre holiday decorations within operational budgets. Staff will also work with any community members/groups interested in fund-raising for the replacement or enhancement of existing holiday decoration programs and will recommend HCI funding as an option.

Based on direction from Council, staff could undertake additional analysis or policy development.