

HEARING COMMITTEE AGENDA

Hearing Committee Meeting
Wednesday, April 17, 2019
Tom Davies Square - Committee Room C-11

COUNCILLOR MARK SIGNORETTI, CHAIR

Bill Leduc, Vice-Chair

6:00 p.m. HEARING COMMITTEE MEETING COMMITTEE ROOM C-11

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DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

PUBLIC HEARINGS

1. Report dated March 20, 2019 from the General Manager of Corporate Services regarding Vicious Dog Appeal - ACR 835338.

3 - 41

(RESOLUTION PREPARED)

(This report outlines By-law investigation and follow up for Vicious Dog Order 835338.)

2. Report dated March 20, 2019 from the General Manager of Corporate Services regarding Cancellation, Reduction or Refund of Taxes under Sections 357 and 358 of the Municipal Act, 2001.

42 - 50

(RESOLUTION PREPARED)

(This report provides for tax adjustments under Sections 357 and 358 of the Municipal Act, 2001 for properties eligible for cancellation, reduction or refund of realty taxes.)

MEMBERS' MOTIONS

ADDENDUM

CIVIC PETITIONS

QUESTION PERIOD

ADJOURNMENT



Request for Decision

Vicious Dog Appeal - ACR 835338

Presented To:	Hearing Committee
Presented:	Wednesday, Apr 17, 2019
Report Date	Wednesday, Mar 20, 2019
Type:	Public Hearings

Resolution

Option One:

THAT the City of Greater Sudbury upholds the finding of the Licence Issuer that the Dog is a vicious dog, pursuant to Section 33 (1)(a) of By-law 2017-22, as outlined in the report entitled "Vicious Dog Appeal - ACR 835338" from the General Manager of Corporate Services, presented at the Hearing Committee meeting on April 17, 2019.

Option Two:

THAT the City of Greater Sudbury upholds the finding of the Licence Issuer that the dog is a vicious dog pursuant to Section 33(1)(b) of By-law 2017-22, as outlined in the report entitled "Vicious Dog Appeal - ACR 835338" from the General Manager of Corporate Services, presented at the Hearing Committee meeting on April 17, 2019;

AND THAT the Owner be exempt from the requirements of By-law 2017-22, section(s): ______.

Option Three:

THAT the City of Greater Sudbury reverse the finding of the Licence Issuer that the Dog is a vicious Dog, pursuant to Section 33 (1)(a) of By-law 2017-22, as outlined in the report entitled "Vicious Dog Appeal - ACR 835338" from the General Manager

of Corporate Services, presented at the Hearing Committee meeting on April 17, 2019.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

Report Summary

Signed By

Report Prepared By

Melissa Laalo By-law Coordinator - Animal Care and Control

Digitally Signed Mar 20, 19

Manager Review

Brendan Adair Manager of Security and By-Law *Digitally Signed Mar 20, 19*

Financial Implications

Jim Lister
Manager of Financial Planning and
Budgeting
Digitally Signed Mar 20, 19

Recommended by the Department

Kevin Fowke General Manager of Corporate Services Digitally Signed Mar 20, 19

Recommended by the C.A.O.

Ed Archer Chief Administrative Officer Digitally Signed Mar 26, 19 City of Greater Sudbury By-law 2017-22, as amended, became effective on March 1, 2017 and regulates the keeping of animals and the registration of dogs and cats. Part III of the by-law entitled "Vicious Dogs"; section 28 of the by-law, contains provisions for the issuance of a Vicious Dog Notice to owners of dogs that have attacked a person or domestic animal without provocation. In response to a complaint of a dog attack that occurred on October 09, 2018, By-law Enforcement investigated the matter. In addition to three Part I Provincial Offence Notices, the Licence Issuer issued a Vicious Dog Notice to effectively deem the Dog vicious and impose restrictions to ensure the health and safety of the community. The Owners have appealed the notice, requesting a hearing of the matter by Committee of Council. The Committee may uphold or reverse the notice and its contents or, if the Dog is deemed vicious, may exempt the owner from all, or some of the requirements of Section 29, 30 or 31.

Financial Implications

There are no financial implications associated with this report.

Recommendation

THAT the City of Greater Sudbury uphold the Vicious Dog Notice #835338, issued to Jennifer Hodgins, 3510 Keith Avenue, Chelmsford, City of Greater Sudbury.

Background

City of Greater Sudbury By-Law 2017-22, as amended, became effective on March 1, 2017 and regulates the keeping of animals and the registration of Dogs and Cats. Part 3 of the By-Law entitled "Vicious Dog"; section 28 of the By-Law contains provisions for the issuance of a Vicious Dog Notice to owners of dogs that have attacked a person or domestic animal without provocation.

The effect of the notice is to ensure the owner of a dog deemed vicious by receipt of the notice, erect vicious dog signs on the owner's property, muzzle and leash the dog when not inside the owner's dwelling at all times, provide that the dog is microchipped and requires the owner to obtain additional liability insurance.

The By-Law is specific about how the process is carried out and the contents of the notice. Several provisions in the By-Law for the issuance of the notice are mandatory requirements of the Registrar and of the recipient of the notice.

This section also provides for an appeal of the notice by the owner of the dog requesting a hearing of the matter by Council or Committee of Council. The Committee may uphold the notice and its contents, exempt the owner from the erecting of the signs, muzzling, leashing, microchipping or obtaining insurance requirements or from all, or may modify the conditions for any of these conditions.

By-Law Procedure Vicious Dog Notice - 835338

Part 3 of By-Law 2017-22 designates the Manager of Security and By-Law Services for the City of Greater Sudbury as the License Issuer pursuant to the By-Law, and By-Law Officers in Compliance and Enforcement have been appointed by the License Issuer to perform the task of issuing Vicious Dog Notices pursuant to the By-Law.

Subsection 28(1) of the By-Law states "The License Issuer may conduct an investigation to determine if a Dog should be found to be a Vicious Dog, where the License Issuer receives:

- (a) A written complaint, signed by the complainant, that a Dog has Attacked or Bitten a Person or a Domestic Animal without provocation or mitigating factors;
- (b) Particulars of the name and address of the owner of the Dog or adequate information to ascertain the Owner of the Dog which is subject of the complaint; and
- (c) Particulars of the Incident or Incidents giving rise to the complaint.

 and if deemed to be a vicious dog, requiring the owner to comply with any or all of the requirements set out in sections 28, 29 and 30."

A written complaint was received by the License Issuer from	of
, Greater Sudbury, requesting that the dog name	d "", kept at the address of
, Greater Sudbury, be deemed vicio	ous, based on an incident that
occurred October 09, 2018.	

were attacked and bitten on their own property. The Complainant states that they were in their own yard cleaning their car. The Complainant then observed the, known as, run towards them with "teeth and gums showing" without leash, and without care and control of an owner. The Complainant stated they attempted to get inside their home to avoid an attack however the dog known as "" attacked unprovoked, pinned the Complainant against the front door, and bit the complainant resulting in puncture wounds to the buttocks region. The Complainant opened the door to their home to escape, where the dog "" at this time entered the home as well and proceeded to attack and bite the Complainant's dog "" resulting in puncture wounds. It took three people at the scene, the Complainant, the dog owner, and the dog owner's, to stop the attacking dog and remove said dog from the complainant's home during the attack on the complainant's dog.
Afterwards, the Complainant brought their dog "to seek medical attention and saw the Veterinarian at Animal Hospital. At this appointment it was noted that wounds resulted. The Complainant was provided with medication for pain and for prevention from infection as well as a buster collar to prevent further injury as stated in the invoice.
Greater Sudbury By-Law Enforcement Officer, Gerald Sagle, investigated this incident where the owner of the dog "Image", was served three Certificates of Infraction for the offences of "Owner of Dog or Cat Permit Dog or Cat to be at Large, Owner permit Dog to behave in manner endangering safety of Domestic Animal, Owner permit Dog to behave in manner endangering safety of Person " on October 10, 2018.
On October 10, 2018, Officer Gerald Sagle, as part of his investigation in Case #835338, reviewed and considered facts contained within the complaint letter and statements. Results of that investigation were presented to the License Issuer for consideration for a Vicious Dog Notice. It was determined that there was no provocation to the attack and bite on the Complainant and their dog "The Complainant was on their own property attempting to clean their car and entered their home in an attempt to get away from the attacking dog, and "Was inside the home behind a closed door.
Vicious Dog Notice, #835338, dated Wednesday, October 10, 2018, was prepared and delivered to the registered owner of the dog,
On January 16, 2019, the owner of vicious dog contacted the Licence Issuer to request removal of the Vicious Dog Notice, as explained by them; "it is profoundly incorrect that my dog attacked without provocation and there were no mitigating factors".
Relating to the Part I Certificate of Infractions that were issued to offences of "Owner of Dog or Cat Permit Dog or Cat to be at Large" "Owner permit Dog to behave in manner endangering safety of Domestic Animal" "Owner permit Dog to behave in manner endangering safety of Person", these matters are scheduled for Early Resolution to be heard in Provincial Offences Court on March 27, 2019 at 9:30am. Early Resolution is a formal court process, whereby a defendant has the option to meet with the Municipal Prosecutor to discuss the charge(s). Early Resolution meetings are typically used to ask the position of the prosecutor, to discuss the time to pay a fine, to request disclosure for the charge(s) or to discuss the possibility of pleading to a lesser offence supported by the facts.

Appeal Notice

A letter of appeal of the Vicious Dog Notice was received by the owner of the dog and the hearing was scheduled. (See Letter of Appeal is attached to this report.) A notice was sent to the owner of the dog advising of the date and time of the hearing.

Conclusion

In consideration of this report, the witnesses and the appellant, pursuant to subsection 33(1) the Hearing Committee may decide one of three options below;

- Uphold the Notice;
- 2. Modify the Notice exempting the owner from erecting vicious dog signs, muzzling or leashing, obtaining liability insurance or modifying any of these conditions; or
- 3. Quash the Notice exempting the owner from all requirements to muzzle and leash.

The License Issuer is confident that the Vicious Dog Notice issued to ______, ________, __________, City of Greater Sudbury, satisfies the requirements of By-Law 2017-22, Part 3, Section 28, a By-Law to regulate the keeping of animals and the registration of Dogs and Cats. The purpose of the notice is to mitigate the recurrence of a similar incident and provide an assurance of safety for the area residents and the general public. The Registrar recommends that the Vicious Dog Notice be upheld by the Committee.

Supporting Documents

- 1. Victim Statement 835338
- 2. Request to Deem Vicious 835338
- 3. Copy of Vet Bill
- 4. Ten (10) Investigation Photos
- 5. Certification of Infractions- PON 6155895B, 6155896B, 6155897B
- 6. Animal Registration 2018
- 7. Vicious Dog Notice
- 8. Letter of Appeal from Vicious Dog Owner
- 9. Officer Notes ACR 835338



Compliance and Enforcement Services PO BOX 5000, STN A 200 Brady Street Sudbury ON P3A 5P3 311

Long Distance: 705-671-2489

Fax: 705-671-0871

WITNESS STATEMENT

Case ID: 835338	Date: October 9,20	018 Time: 3:00 pm
Witness Name: (Surname) (First	Address:	(Street) (City) (Postal Ćode)
Phone Number		у — 1
Statement taken by: SAGLÉ	Gerald 7850	
Atapproximatela Cleanina When cou	ar at the f	og barking

Page 1 of 2

times

Initial____



Compliance and Enforcement Services PO BOX 5000, STN A 200 Brady Street Sudbury ON P3A 5P3 311

Long Distance: 705-671-2489

Fax: 705-671-0871

Case ID: 835338 Witness Name:
(Surname) (First name)
wounds. Then opened door in attempt to escape during this time the owners of the German Shepher of
were trying to get the dog of when opened the door gotinte the
the German Shepherd entered the home
and went straight for dog named Poodle 18 is years old mate newtered The German Shepherd grabbed by the Neck and right leg in the mouth
where it was biting shaking and continued approximately threetimes. After this occurred it took the two
alumners a paraximately 20 seconds to
get the German Skepherd and out of the home Said "get the fuck out of my house" then reported the incident to the Greater Sudbary 3//
Health Unit and Spoke with to report 705 - 522 - 9200 Then
to notice blood on her right hand after holding and there was a "yelp" advised has net appointment
"yelp" advised has bet appointment Scheduled for October 10, 2018 at 2:302 m

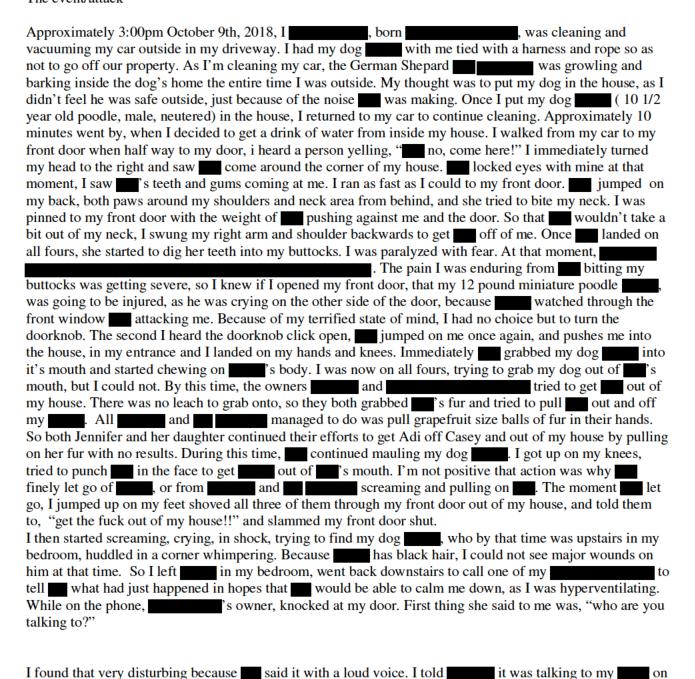
Page 2 of 2

Initial

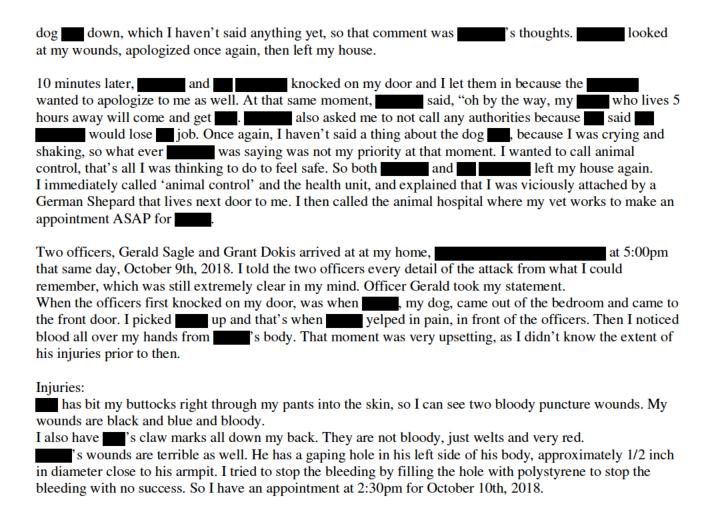
October 10, 2018

I, deem to the German Shepard who lives at vicious dog, I'm requesting on October 10th, 2018, for a vicious dog order to be put on this dog. My reasoning is from the event/attack that occurred on October 9th, 2018.

The event/attack



the phone, then applied to me for what happened. At that time, said was putting





"To Meet Your Per's Health Care Needs"

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FOR:	

Date For		Qty Description	tion	Net Price
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10-10-18		Debit payment	yment	-227.08
Old belance 0.00	Charges 200.96	HST *26.12	Payments 227.08	New balance 0.00

Total charges 200.98	
Patient Casey	

Reminders for:	(Weight: 7.5 kg - 10y)	Last done
07-27-20	DA2PP (3 year)	07-27-17
07-27-15	Rables 3 Year Wother	07-12-18
07-27-18	Canine Comprehensive Exam & Va	07-27-17
07-27-18	Leptospirosis Vaccine (Annual	07-27-17

ry (in kg)	7.50	7.00	6.80	6.70	7.10	6.50	6.40	6.50	6.30	6,30
weight history (in kg)	10-10-18	02-02-18	01-10-18	11-07-17	10-31-17	07-27-17	08-12-16	07-12-16	06-28-16	06-27-16

Thank you for your patronage. New clients are always welcome. Tell a friend about us.

















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VICIOUS DOG NOTICE #835338

Pursuant to City of Greater Sudbury Animal Control By-law 2017-22

REGISTERED MAIL & HAND DELIVERED



The City of Greater Sudbury is in receipt of a written complaint that your dog, registration number #2018——, has attacked another dog and person without provocation or mitigating factors on October 09, 2018.

As License Issuer pursuant to By-law 2017-22, a By-law of the City of Greater Sudbury to Regulate the Keeping of Animals, Responsible Pet Ownership and the Registration of Dogs and Cats, and under authority of Section 28 of the By-law, I deem your dog to be a vicious dog. Therefore, you are hereby required to comply with the requirements as set out in Sections 29, 30 and 31 of the by-law which states:

WARNING SIGN - VICIOUS DOG

- 29 (1) Unless provided to the contrary by the Hearing Committee, every Owner of a Dog which has been found to be a Vicious Dog shall at all times display a warning sign purchased from the License Issuer:
 - (a) At that entrance to the Dwelling Unit of the Owner of the Vicious Dog, which a person would normally approach; and
 - (b) In a location and manner such that the sign will be clearly visible to a person approaching the entrance to the dwelling unit.
 - (2) Every Owner of a Dog which has been found to be a Vicious Dog shall:
 - (a) ensure that the sign purchased in accordance with subsection 29(1) is affixed to the Dwelling Unit or otherwise erected or placed in a manner that cannot be easily removed by a passerby; and
 - (b) replace the sign as required from time to time, in the event the sign is removed or defaced or otherwise becomes illegible.

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(3) No Person shall remove a sign erected pursuant to subsection 29(1), while the dog found to be a Vicious Dog resides at that premises, except in accordance with paragraph 29(2)(b).

CONTROL OF VICIOUS DOG

- 30 (1) Unless provided to the contrary by the Hearing Committee, every Owner of a Dog, which has been found to be a Vicious Dog shall ensure that at all times when the dog is not on Premises owned or occupied by the Owner of the dog, the dog is:
 - (a) Muzzled;
 - (b) Securely fitted with a collar or harness in a manner such that the dog cannot detach the collar or harness;
 - (c) Leashed with a Leash securely attached to a collar or harness at all times in a manner such that the dog cannot detach the Leash from the collar or harness; and
 - (d) The Leash held by a Person who has the strength and capacity to securely control the dog so as to not permit or allow unwanted contact with another person or a domestic animal.
- (2) Unless provided to the contrary by the Hearing Committee, every Owner of a Dog, which has been found to be a Vicious Dog shall ensure that at all times when the dog is on premises owned or occupied by the Owner of the dog, the dog is:
 - (a) Securely contained inside the Dwelling Unit of the Owner of the Dog or
 - (c) if outside the Dwelling Unit of the Owner of the Dog, the Dog is:
 - (i) Muzzled;
 - (ii) Securely fitted with a collar or harness in a manner such that the dog cannot detach the collar or harness;
 - (iii) Restrained by a chain or other restraint sufficient to prevent the dog from leaving the premises; and
 - (iv) Contained within a securely enclosed area, including a fence of an appropriate height for the breed of dog, constructed so as to prevent the dog from leaving the premise and in a manner such that the Vicious Dog is unable to come into contact with persons or other domestic animals
- (3) Unless provided to the contrary by the Hearing Committee, the Owner of a Dog, found to be a Vicious Dog shall provide evidence to the License Issuer that the dog has been Microchipped within 21 days of:
 - (a) The effective date of the service of the notice of the finding by the

Page 2 of 4

License Issuer that the dog is a Vicious Dog, in the event that no Appeal is filed to the Hearing Committee; or

- (b) The date on which the Hearing Committee confirms the finding a dog is a Vicious Dog, in the event that an appeal is filed to the Hearing Committee.
- 31 (1) Unless provided to the contrary by the Hearing Committee, every owner of a dog, which has been found to be a Vicious Dog shall obtain and maintain in effect at all times, the person owns the dog found to be a Vicious Dog, a policy of liability insurance with an insurer licensed to operate in Ontario, providing for coverage in an amount not less than one million dollars per occurrence, for losses arising from injuries caused by the owners dog and providing for the City to be notified in writing of any cancellation, termination or expiry of the insurance policy.
- (2) Every owner of a dog, found to be a Vicious Dog shall provide to the License Issuer, evidence that insurance compliant with subsection 31(1) is in effect:
 - (a) Within 10 business days of the dog being found to be a Vicious Dog;
 - (b) On each application for a license or a renewal license for the Dog;
 - (c) Prior to the expiry date of any policy; and
 - (d) Upon request by the License Issuer.
 - (3) Every owner of a dog, found to be a Vicious Dog shall provide the information required under subsection 15(1) to the License Issuer writing within two business days of any change in ownership or residence of the dog and provide the License Issuer with the new address and telephone number of the owner.

As License Issuer and in accordance with Section 28(5)(c), I am advising you of your right, if exercised within 14 days of the service of the notice, that you may apply to the Hearing Committee, to seek one or both or a reversal the finding that the dog is a Vicious Dog and an exemption from any one or more of the conditions in section 29, 30 and 31; the process to do so; and the applicable fee for such hearing.

The process to apply to the Hearing Committee is as follows;

Application to Hearing Committee

32 – (1) An owner who has been given notice that his or her dog has been found to be a Vicious Dog, may apply in writing to the License Issuer for a hearing before the Hearing Committee established pursuant

Page 3 of 4

to the City's Procedure By-law then in effect, and shall submit the applicable administrative fee for such applications. The application shall be filed within 14 days of the date that service of the notice under section 28 is effective.

The application fee for appeal hearings for Notices, as set out in Schedule CS-7 to the User Fee By-law 2017-24 is \$103.00.

Lastly and in accordance with section 28(6) of By-law 2017-22, the finding that a dog is a Vicious Dog shall be effective upon service of the notice under Section 28(5) and continue in effect unless and until such finding is revoked by the Hearing Committee.

Failure to comply with the provisions of this Vicious Dog Notice is an offence and will result in charges to the By-law and Provincial Offences Act.

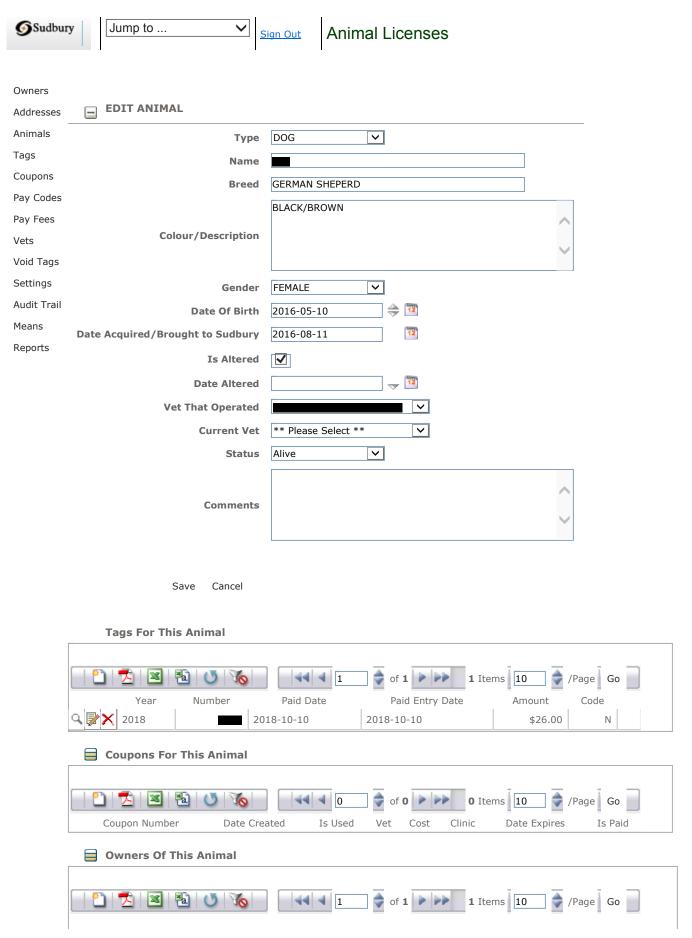
Dated this 10th of October, 2018

Brendan Adair, License Issuer

Manager of Compliance and Enforcement

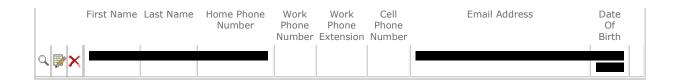
City of Greater Sudbury

Edit Animal Page 1 of 2



30 of 50

Edit Animal Page 2 of 2



Animal Licenses Animal Licenses 1.1.161-5.0 Copyright 2016 City of Greater Sudbury. All rights reserved.

Hearing Committee City of Greater Sudbury.

Oct 18,2018

incorrect a hearing to remove the victous clog order on my pet and Notice \$35338.

She is a Land half year old German Sheperd.

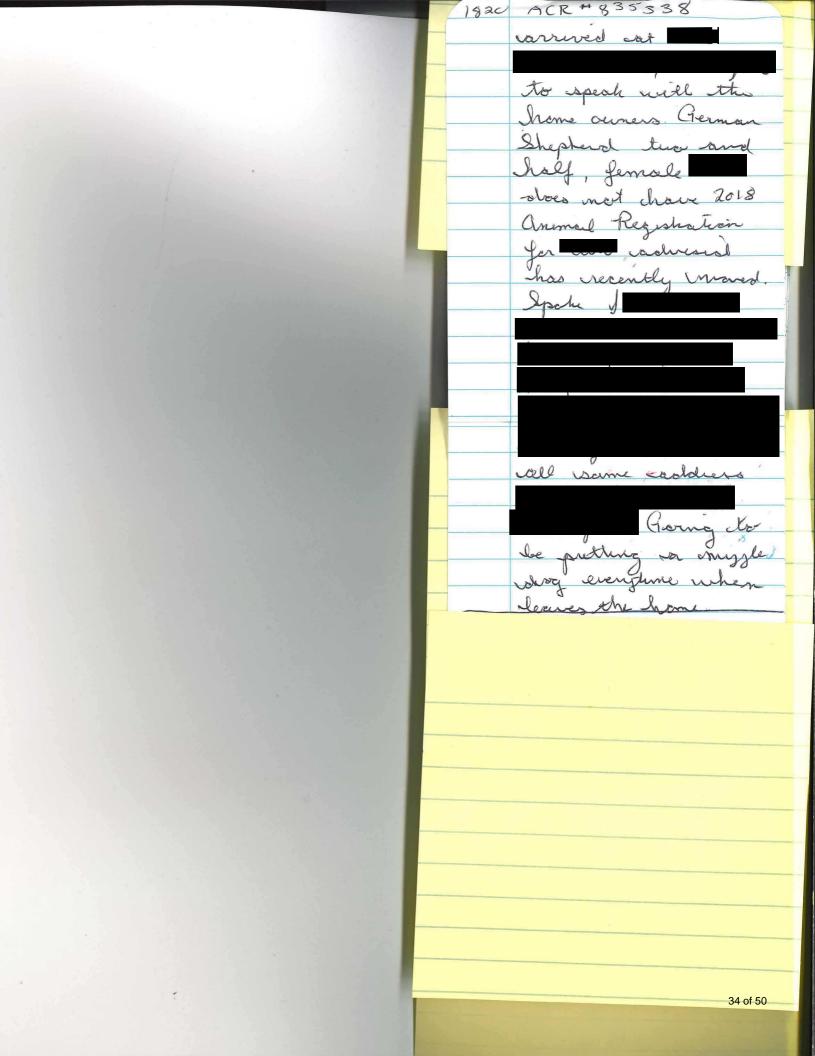
Microchip # The Notice

Stated that my dog attacked without provocation and there where no mitigating factors we feel this is profoundly incorrect based on witness accounts of the situation and would like to discuss it with the Committee

Thankyou in advance

Jan 16,2019

1700 ACR# 835,338 arrived at location to speak regarding the event barling and on the lack, th Shepherd then attacked took a Statement



1750 ACR# 835338 0 ACR # 835338 arrived 1830 to speak chocus matters occurred October 9,2018 regarding 35 of 50 aptions on

notice Gave

ricious alog corder

notice to be pooled

on home, advised

and cautioned an

not following through

with the order

enformed

vould be discussing

with gave

toutast toud—Gs

1850 ACR# 835338 spoke

ugalate on vicrous

alog order and

enforcement alone

2 , 1145 ACR # 835388 arrived to discuss 37 of 50

vicious alog croles. showed encloserre en jard, & was enformed that landord raches that it has 10 ench expeles holding unto the ground slugys has class enside the enclosure that they always have other alog ? secture least when Johns outside, questioned why wit the dog down. take the clay the lackyand without speak its my manga unswer their meestion

Notes:
BY-LAW Officer
G. Dokis
09 Oct. 2018
ACR# 835338

buttacks) to Sagle observed scartch marks

960 Sagle case

ACRES SECRETARY #1315



Request for Decision

Cancellation, Reduction or Refund of Taxes under Sections 357 and 358 of the Municipal Act, 2001

Presented To:	Hearing Committee
Presented:	Wednesday, Apr 17, 2019
Report Date	Wednesday, Mar 20, 2019
Type:	Public Hearings

Resolution

THAT taxes totaling approximately \$15,907.62 be adjusted under Sections 357 and 358 of the Municipal Act, 2001 of which the City's (municipal) portion is estimated to be \$15,225.61;

AND THAT the associated interest be cancelled in proportion to the tax adjustments;

AND THAT the Manager of Taxation be directed to adjust the Collector's Roll accordingly;

AND FURTHER THAT staff be authorized and directed to do all things necessary to give effect to this resolution, as outlined in the report entitled "Cancellation, Reduction or Refund of Taxes under Sections 357 and 358 of the Municipal Act, 2001" from the General Manager of Corporate Services, presented at the Hearing Committee meeting on April 17, 2019.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

Report Summary

The purpose of this report is to authorize the Manager of Taxation to adjust the Collector's Roll under Sections 357 and 358 of the Municipal Act which authorizes the cancellation, reduction and/or refund of property taxes under certain circumstances.

Signed By

Report Prepared By

Kyla Bell Manager of Taxation Digitally Signed Mar 20, 19

Manager Review

Ed Stankiewicz Executive Director of Finance, Assets and Fleet Digitally Signed Apr 3, 19

Division Review

Ed Stankiewicz Executive Director of Finance, Assets and Fleet

Digitally Signed Apr 3, 19

Financial Implications

Jim Lister
Manager of Financial Planning and
Budgeting
Digitally Signed Apr 3, 19

Recommended by the Department

Kevin Fowke General Manager of Corporate Services Digitally Signed Apr 3, 19

Recommended by the C.A.O.

Ed Archer Chief Administrative Officer Digitally Signed Apr 3, 19

Financial Implications

Of the total taxes to be struck from the tax roll, the City's estimated portion is \$15,225.61 and the

adjustment will be recorded in the 2018 financial records.

Figure 1 - Tax Adjustments by Levy Body Tax Adjustments Under Sections 357/358 of the Municipal Act, 2001

City (Municipal Portion)	\$15,255.61
Education	\$682.01
BIA	\$0.00
Total	\$15,907.62

Background

Sections 357 and 358 of the *Municipal Act, 2001*, provide the authority for the cancellation, reduction or refund of property taxes under certain circumstances. In The *Municipal Act, 2001*, provides for Council to hold a hearing at which applicants can make submissions regarding their applications. In accordance with the mandate of the Hearing Committee, this matter is before the Committee to hear any concerned applicants and to consider the recommendations arising out of the applications indentified in this report.

Section 357:

Subsection 357(1) of the *Municipal Act*, 2001 (the "Act") identifies permitted grounds for an application for cancellation, reduction or refund of taxes as set out below:

Upon application to the treasurer of a local municipality made in accordance with this section, the local municipality may cancel, reduce or refund all or part of taxes levied on land in the year in respect of which the application is made if,

- (a) as a result of a change event, as defined in clause (a) of the definition of "change event" in subsection 34(2.2) of the Assessment Act, during the taxation year, the property or portion of the property is eligible to be reclassified in a different class of real property, as defined in regulations made under that Act, and that class has a lower tax ratio for the taxation year than the class the property or portion of the property is in before the change event, and no supplementary assessment is made in respect of the change event under subsection 34(2) of the Assessment Act;
- (b) the land has become vacant land or excess land during the year or during the preceding year after the return of the assessment roll for the preceding year;
- (c) the land has become exempt from taxation during the year or during the preceding year after the return of the assessment roll for the preceding year;
- (d) during the year or during the preceding year after the return of the assessment roll, a building on the land,
 - (i) was razed by fire, demolition or otherwise, or
 - (ii) was damaged by fire, demolition or otherwise so as to render it substantially unusable for the purposes for which it was used immediately prior to the damage;
- (d.1) the applicant is unable to pay taxes because of sickness or extreme poverty;
- (e) a mobile unit on the land was removed during the year or during the preceding year after the return of the assessment roll for the preceding year;
- (f) a person was overcharged due to a gross or manifest error that is clerical or factual in nature, including the transposition of figures, a typographical error or similar error but not an error in judgment in assessing the property; or

(g) repairs or renovations to the land prevented the normal use of the land for a period of at least three months during the year.

The time line for filing an application for cancellation, reduction or refund of taxes is found in Subsection 357(3) of the Act as set out below:

An application under this section must be filed with the treasurer on or before the last day of February of the year following the year in respect of which the application is made.

Section 358:

Subsection 358 (1) the Act also provides for applications for cancellation, reduction or refund of taxes. Applicants under this section can apply for relief for a longer timeframe but face more restricted grounds, as set out below:

Upon application to the treasurer of a local municipality made in accordance with this section, the local municipality may cancel, reduce or refund all or part of the taxes levied on land,

- (a) in one or both of the two years preceding the year in which the application is made for any overcharge caused by a gross or manifest error in the preparation of the assessment roll that is clerical or factual in nature, including the transposition of figures, a typographical error or similar errors, but not an error in judgment in assessing the property; or
- (b) in the year or years in respect of which an assessment is made under section 33 or 34 of the Assessment Act for any overcharge caused by a gross or manifest error in the preparation of the assessment that is clerical or factual in nature, including the transposition of figures, a typographical error or similar errors, but not an error in judgment in assessing the property.

Pursuant to Section 358 subsection (3) of the Municipal Act, 2001:

An application in respect of an error in the preparation of the assessment roll must be filed with the treasurer between March 1 and December 31 of a year and may apply to taxes levied for one or both of the two years preceding the year in which the application is made and the application shall indicate to which year or years it applies.

Options/Discussion:

The City forwards all applications for tax relief under Section 357 and Section 358 of the Act to the Municipal Property Assessment Corporation (MPAC) for consideration. MPAC conducts an internal review based on the information contained in the application against their records and recommends any necessary assessment and/or tax class

changes. MPAC then issues a Response Form to the City and where applicable, makes a recommendation for a change to the assessment and/or tax class on the tax roll. This revised assessment and/or tax class provided by MPAC is what the City relies on to adjust the taxes.

In some instances, MPAC may determine that the application does not reveal any grounds to reduce assessment and/or change tax class. MPAC would provide a Response Form to the City with a notation of "No Recommendation" for these applications. Examples for MPAC to issue a "No Recommendation" may be that the assessment was already altered through some other mechanism such as a Request for Reconsideration, the situation described in the application was not significant enough to change the assessment, or it may be determined that there was no assessment relating to the change included in the roll returned roll (building was not assessed or was fully depreciated). If the assessment is unchanged, the properties identified in these applications are not eligible for a tax adjustment or reduction.

Upon the return of the Response Forms from MPAC, they are reviewed by staff and in accordance with the Act the property owners are notified of the recommendation and advised of their options to respond. Property owners have the right to appeal to Council, through the Hearing Committee process.

Of the applications included in the attachments for this report, MPAC advised there was 'No Recommendation' on 6 applications and as a result, no tax relief is being proposed. These applications are identified in Appendix 'C' and the reason for the 'No Recommendation' is included for your information. There is no tax adjustment to be made in these instances.

Of the applications on which MPAC did make recommendations, 9 applications were under Section 357 of the Act for relief of taxes. The chart contained in Appendix 'B' lists these showing the reason for and the estimated amount of the tax adjustment.

The main reason for these applications was:

• <u>Fire / Demolished</u> - relating to the demolition or damage due to fire of a building on the property that reduced the assessed value;

The remaining applications are for relief under Section 358 of the Act for:

 Gross or Manifest Error – an overcharge of taxes due to errors by the Municipal Property Assessment Corporation (MPAC) on the assessment roll that is clerical or factual in nature.

Appendix 'B' details the estimated tax changes resulting from these recommendations.

Appendix 'A' to this report sets out a breakdown of estimated total tax reductions by Municipal, Education and Business Improvement Area portions by of category of permitted reasons for the cancellation, reduction and refund.

The property owners were advised of the recommendations or no recommendations in writing on or before February 28, 2019. Staff were able to respond to all questions or concerns raised by the affected property owners. Applicants are encouraged to notify staff if they wish an opportunity to appear before the Hearing Committee to challenge the recommendations of this report. While no such requests were received, any of the applicants are entitled to attend before the Committee to make representations regarding their application.

Summary:

The Committee is asked to recommend that Council approve the tax cancellations, reductions and refunds as shown for the rolls as set out on Appendix 'B' and summarized in Appendix 'A'.

Appendix 'A' Tax Adjustments Report Total Report Date: April 17, 2019

Reason for Adjustment	Applications	Muni	cipal Portion	Educa	ation Portion	BIA
Fire or Demolition	9	\$	3,571.10	\$	495.22	\$ -
Class Change	0	\$	-	\$	-	\$ -
Gross or Manifest Error	7	\$	11,654.51	\$	186.79	\$ -
Exempt	0	\$	-	\$	-	\$ -
TOTAL	.: 16	\$	15,225.61	\$	682.01	\$ -

Appendix 'B' Tax Adjustments Detailed Listing Report Date: April 17, 2019

Tax Appeals: Section 357 - Residential						
Tax		Reason /	Total			
Year	Roll Number	Subsection	Amount			
2018	040.022.08100	Demolition	\$	18.31		
2018	060.040.02100	Demolition	\$	1,181.57		
2018	090.010.05800	Demolition	\$	601.05		
2018	090.017.11002	Demolition	\$	976.57		
2018	090.019.08200	Fire	\$	16.10		
2018	120.003.10900	Demolition	\$	43.78		
2018	120.005.00101	Demolition	\$	1,046.82		
2018	160.003.21500	Demolition	\$	80.83		
2018	250.003.00200	Demolition	\$	101.29		
To	tal	9 Applications	\$	4,066.32		
	Tax Appeals: Section 358 - Non-Residential					
2017	120.002.27400	Gross or Manifest Error	\$	(412.29)		
2016	130.006.12401	Gross or Manifest Error	\$	364.41		
2017	130.006.12401	Gross or Manifest Error	\$	406.72		
2018	130.006.12401	Gross or Manifest Error	\$ 440.20			
2016	170.005.09807	Gross or Manifest Error	\$ 568.56			
2017	170.005.09807	Gross or Manifest Error	\$ 5,673.69			
2018	170.005.09807	Gross or Manifest Error	\$	4,800.01		
To	tal	7 Applications	\$	11,841.30		
		Total				
Total: Se	ction 357	9 Applications	\$	4,066.32		
Total: Se	ction 358	7 Applications	\$	11,841.30		
Total		16 Applications	\$	15,907.62		

Appendix 'C' No Recommendation Changes Report Date: April 17, 2019

Tax Year	Roll Number	Reason for Recommendation
2018	010.016.18000	Structure remains on the property
2018	110.001.04600	Structures demolished were not valued for the 2018 taxation year
2018	110.002.41600	CVA reflected 100% obsolenscence and as a result the building contributed no value to the overall CVA
2018	190.005.14000	No assessed value was assigned to the deck around the above ground pool
2018	210.006.01900	This change will be handled through a Request for Reconsideration
2018	220.001.09900	The old house was removed and updated to the assessed values prior to the completion of the 2018 returned roll