



NOMINATING COMMITTEE AGENDA

Nominating Committee Meeting
Tuesday, February 5, 2019
Tom Davies Square

COUNCILLOR JOSCELYNE LANDRY-ALTMANN, CHAIR

3:30 p.m. NOMINATING COMMITTEE MEETING
COUNCIL CHAMBER

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DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

MANAGERS' REPORTS

- R-1. Report dated January 2, 2019 from the General Manager of Corporate Services regarding Citizen Appointments - Boards/Committees/Other Legislatively Required Groups. **3 - 6**

(RESOLUTION PREPARED)

(APPLICATIONS UNDER SEPARATE COVER)

(This report outlines the nomination process for the Nominating Committee to appoint citizens to fill the citizen vacancies to local boards, committees and other legislatively required groups.)

- R-2. Report dated January 22, 2019 from the General Manager of Corporate Services regarding Citizen Appointments - Advisory Panels. **7 - 16**

(RESOLUTION PREPARED)

(APPLICATIONS UNDER SEPARATE COVER)

(This report outlines the nomination process for the Nominating Committee to appoint citizens to fill the vacancies on the City of Greater Sudbury Advisory Panels.)

ADDENDUM

CIVIC PETITIONS

QUESTION PERIOD AND ANNOUNCEMENTS

NOTICES OF MOTION

ADJOURNMENT

Request for Decision

Citizen Appointments - Boards/Committees/Other Legislatively Required Groups

Presented To: Nominating Committee

Presented: Tuesday, Feb 05, 2019

Report Date: Wednesday, Jan 02, 2019

Type: Managers' Reports

Resolution

Legislatively Required Groups

Resolution #1 (Fence Viewers):

THAT the City of Greater Sudbury appoints _____, _____, _____, and _____ as Fence Viewers for the term ending November 14, 2022.

Resolution #2 (Livestock Valuers):

THAT the City of Greater Sudbury appoints _____ and _____ as Livestock Valuers for the term ending November 14, 2022.

Boards/Committees

Resolution #3 (Board of Health for the Public Health Sudbury & Districts):

THAT the City of Greater Sudbury appoints _____, _____, _____, _____, _____, and _____ to the Board of Health for the Public Health Sudbury & Districts for the term ending November 14, 2022. (Of Note: Minimum of one (1) Council member and minimum of one (1) citizen is required. In total Council appoints seven (7) members to this board and may alter the mix between Council and citizen appointments.)

Resolution #4 (Conservation Sudbury Board):

THAT the City of Greater Sudbury appoints _____, _____, _____, _____, and _____ to the Conservation Sudbury Board for the term ending November 14, 2022.

Resolution #5 (Committee of Adjustment/Sign Variance Committee):

THAT the City of Greater Sudbury appoints _____, _____, _____, _____, and _____ to the Committee of Adjustment/Sign Variance Committee for the term ending November 14, 2022. (Of Note: Minimum of three (3) citizens/members of Council. The number may be reduced depending

Signed By

Report Prepared By

Brigitte Sobush
Manager, Clerk's Services/Deputy City Clerk
Digitally Signed Jan 2, 19

Division Review

Eric Labelle
City Solicitor and Clerk
Digitally Signed Jan 22, 19

Financial Implications

Jim Lister
Manager of Financial Planning and Budgeting
Digitally Signed Jan 22, 19

Recommended by the Department

Kevin Fowke
General Manager of Corporate Services
Digitally Signed Jan 22, 19

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Jan 23, 19

if members of Council wish to be appointed -- historically five 5 citizens have been appointed.)

Resolution #6 (Greater Sudbury Police Services Board):

THAT the City of Greater Sudbury appoints _____ to the Greater Sudbury Police Services Board for the term ending November 14, 2022.

Resolution #7 (Greater Sudbury Public Library Board):

THAT the City of Greater Sudbury appoints _____, _____, _____, _____, and _____ to the Greater Sudbury Public Library Board for the term ending November 14, 2022.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

Report Summary

This report outlines the nomination process for the Nominating Committee to appoint citizens to fill the citizen vacancies to local boards, committees and other legislatively required groups.

Financial Implications

Remuneration for citizen positions are provided for in the budgets of the local board, committee, or legislatively required group to which the member is appointed.

Background

The purpose of this report is to outline the process for the appointment of citizens to statutory boards and committees, as well as legislatively required groups. The deadline for submitting applications was January 18, 2018 at 4:30 p.m. A bound copy of all applications received prior to the deadline has been forwarded to Members of Council under separate cover.

The table below outlines the number of citizens to be appointed to each of the Boards, Committees and legislatively required groups as well as their term, and, where applicable their statutory qualification criteria:

BOARD/COMMITTEE /STATUTORY APPOINTMENT	NUMBER OF CITIZENS TO BE APPOINTED	TERM	STATUTORY QUALIFICATION CRITERIA
Board of Health for Public Health Sudbury & Districts	Minimum of one (1) Council member and minimum of one (1) citizen is required. In total Council appoints seven (7) members to this board and may alter the mix between Council and citizen appointments	Term of Council	--
Conservation Sudbury	Five (5) citizens	Term of Council	Residents in the municipality in which the authority has jurisdiction.
Committee of Adjustment/Sign Variance Committee	Minimum of three (3) citizens/members of Council (<i>It is recommended by the department that a minimum of five (5) be appointed in order to achieve quorum</i>)	Term of Council	--
Fence Viewers	Minimum of three (3) citizens	Term of Council	--
Livestock Valuers	Minimum of one (1)	Term of Council	--
Greater Sudbury Police Services Board	One (1) citizen (cannot be a member of Council or employee of the City)	Term of Council	Canadian Citizen; and NOT an employee of the City of Greater Sudbury, Police Officer, Judge, Justice of the Peace, or Criminal Defense Lawyer.

BOARD/COMMITTEE /STATUTORY APPOINTMENT	NUMBER OF CITIZENS TO BE APPOINTED	TERM	STATUTORY QUALIFICATION CRITERIA
Greater Sudbury Public Library Board	Up to five (5) citizens	Term of Council	Must be 18 years old; Canadian Citizen; resident of the City of Greater Sudbury; and NOT an employee of the City of Greater Sudbury.

Selection

The selection of these positions is to be conducted in accordance with Article 44 of the City of Greater Sudbury's Procedure By-law. Council's procedure requires that in the event more candidates are nominated for the required position(s), then those position(s) will be chosen by a simultaneous vote. Once the candidates have been selected for the positions, a resolution will be introduced confirming the appointment of the successful candidate.

Resources Sited

City Council Procedure By-law 2011-235: <https://www.greatersudbury.ca/city-hall/by-laws/>

Presented To:	Nominating Committee
Presented:	Tuesday, Feb 05, 2019
Report Date	Tuesday, Jan 22, 2019
Type:	Managers' Reports

Request for Decision

Citizen Appointments - Advisory Panels

Resolution

Resolution #1 (Accessibility Advisory Panel):

THAT the City of Greater Sudbury appoints _____;
 _____; _____; _____; _____;
 _____; _____; _____; _____;
 _____; and _____ to the Accessibility Advisory
 Panel as the citizen representatives, for the term ending
 November 14, 2022.

Resolution #2 (Bell Park Advisory Panel):

THAT the City of Greater Sudbury appoints _____ and
 _____ to the Bell Park Advisory Panel as the two (2)
 neighbourhood representatives;

AND THAT the City of Greater Sudbury appoints _____
 and _____ to the Bell Park Advisory Panel as the two (2)
 user group representatives;

AND THAT the City of Greater Sudbury appoints _____,
 _____, _____ and _____ to the Bell Park
 Advisory Panel as the four (4) citizen representatives, all for the
 term ending November 14, 2022.

Resolution #3 (Municipal Heritage Advisory Panel):

THAT the City of Greater Sudbury appoints _____,
 _____, _____, _____, _____, _____, and _____ to the Municipal
 Heritage Advisory Panel as the seven (7) expert representatives, for the term ending November 14, 2022.

Resolution #4 (Population Health Safety and Well Being Advisory Panel):

THAT the City of Greater Sudbury appoints _____ as the one (1) representative from the local school
 boards and _____ as the one (1) representative from the local post-secondary schools (preferably
 one French and one English representative);

AND THAT the City of Greater Sudbury appoints _____ as the one (1) representative of community or
 social services providers;

Signed By

Report Prepared By

Brigitte Sobush
 Manager, Clerk's Services/Deputy City
 Clerk
Digitally Signed Jan 22, 19

Division Review

Eric Labelle
 City Solicitor and Clerk
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Financial Implications

Jim Lister
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Recommended by the Department

Kevin Fowke
 General Manager of Corporate
 Services
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Recommended by the C.A.O.

Ed Archer
 Chief Administrative Officer
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AND THAT the City of Greater Sudbury appoints _____ as the one (1) representative of community or social services providers to children or youth;

AND THAT the City of Greater Sudbury appoints _____, _____ and _____ as the three (3) community members or experts, representing the following: seniors, children and youth, vulnerable and/or at-risk individuals, multi-cultural groups, the housing sector, and recreation, all to the Population Health Safety and Well Being Advisory Panel for the term ending November 14, 2022.

Resolution #5 (Seniors Advisory Panel):

THAT the City of Greater Sudbury appoints _____; _____; and _____ to the Seniors Advisory Panel as the three (3) vital interest in seniors' issues representatives;

AND THAT the City of Greater Sudbury appoints _____; _____; _____; _____; _____; and _____ to the Seniors Advisory Panel as the six (6) representatives over the age of 50, all for the term ending November 14, 2022.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

Report Summary

This report outlines the nomination process for the Nominating Committee to appoint citizens to fill the vacancies on the City of Greater Sudbury Advisory Panels.

Financial Implications

There are no financial implications associated with this report.

Background

At its regular scheduled meeting of December 11, 2018, City Council directed that the Advisory Panels existing at the end of 2018, which have not achieved their mandate be continued for the 2018-2022 term of Council. The mandates of the Advisory Panels who have not yet been fulfilled are appended (see Appendix A). As such, the Nominating Committee is being asked to appoint citizens to fill the vacancies on the City of Greater Sudbury Advisory Panels.

The Development Liaison Advisory Panel as well as the VETAC - Regreening Advisory Panel members are not appointed by council.

Unless otherwise indicated, the terms of Advisory Panels will coincide with the term of Council ending November 14, 2022 or until their mandate is achieved.

Membership

Members of Council are generally not required to sit on Advisory Panels although they may choose to be members or informally attend meetings of those panels which are of interest. Pursuant to the *Municipal Act* and the City's Procedure By-law, members of Council may not form the majority of members of an Advisory Panel.

Selection

A deadline of Friday, January 18, 2019 at 4:30 p.m. was set to receive applications to fill positions on the Accessibility Advisory Panel, Bell Park Advisory Panel, Municipal Heritage Advisory Panel, Population Health Safety & Well Being Advisory Panel, Public Art Advisory Panel, Seniors Advisory Panel, Solid Waste Advisory Panel, and Watershed Advisory Panel. Advertisements were placed in local newspapers as well as other media outlets. Applications and information regarding the panels were posted online and were available in the Clerk's Office as well as Citizen Services Centres. Although the application form can be submitted in many formats (i.e. in person, electronically), it is required that applicants complete the declaration section on the application form. A

number of applicants failed to complete the declaration, and therefore submitted incorrect applications which have not been included.

The selection of these positions is to be conducted in accordance with Article 44 of the City of Greater Sudbury's Procedure By-law. Council's procedure requires that in the event more candidates are nominated for the required position(s), then those position(s) will be chosen by a simultaneous vote. Once the candidates have been selected for the positions, a resolution will be introduced confirming the appointment of the successful applicants.

Accessibility Advisory Panel

The Nominating Committee is being asked to appoint a maximum of eleven (11) citizen representatives, the majority of whom will be persons with disabilities to this panel. Although not required, a Councillor may wish to join this panel's membership. Should a Councillor wish to join, Council will be required to select ten (10) citizen representatives for this panel. Nine (9) applications have been submitted by persons with disabilities and three (3) applications have been submitted by applicants without a disability.

Bell Park Advisory Panel

The Nominating Committee is being asked to select a maximum of eight (8) citizen representatives to the panel including; two (2) neighbourhood representatives, two (2) user group representatives and four (4) community members. Three (3) applications have been submitted to fill the two (2) neighbourhood representative positions, one (1) application has been submitted to fill the two (2) user group representative positions and four (4) applications have been submitted to fill the four (4) community member positions.

Municipal Heritage Advisory Panel

The membership of this panel consists of five (5) to seven (7) citizen representatives. The Nominating Committee is being asked to select citizens with expertise in local history,

culture, geography or anthropology to serve on this panel. Eight (8) applications have been submitted to fill the citizen representative positions.

Population Health Safety & Well Being Advisory Panel

As per the Terms of Reference, panel membership is a combination of Council, citizens and community stakeholders. The Nominating Committee is being asked to appoint one (1) representative from the local school boards in which two (2) applications were received; one (1) representative from the local post-secondary schools (preferably one French and one English representative) in which three (3) applications were received; one (1) representative of community or social services providers, in which six (6) applications were received; one (1) representative of community or social services providers to children or youth, in which one (1) application was received; one (1) representative of custodial services providers to children or youth, in which no applications were received; and, three (3) community members or experts, representing the following: seniors, children and youth, vulnerable and/or at-risk individuals, multi-cultural groups, the housing sector, and recreation, in which thirteen (13) applications were received.

Given that no applications were received for the representative of custodial services providers to children or youth, the deadline will be extended for this category of representation.

Public Art Advisory Panel

The Nominating Committee is being asked to select no fewer than 5 members and no more than 7 for this panel. As per the Terms of Reference, membership on this Panel must consist of representation of the arts and culture sector, including representation from, but not limited to: Anglophone, Francophone and Indigenous Peoples; Independent artists and arts/cultural/heritage organizations; Variety of artistic disciplines present within the City; Private, not-for-profit, education and public sector; Professional, emerging, community and commercial arts; Geographical dispersion across the City of Greater Sudbury; and, Members of Council. Three (3) applications have been

submitted to fill the five (5) to seven (7) positions. As such, the deadline for applying to this panel will be extended; those who have previously applied need not do so again.

Seniors Advisory Panel

The Nominating Committee is being asked to select a maximum of ten (10) members for this panel. As per the Terms of Reference, membership on this Panel must consist of three (3) representatives with a vital interest in seniors' issues in areas such as health, research and education (no age restrictions); six (6) representatives age 50+ from the Greater Sudbury area and one (1) member of Council. Ten (10) applications have been submitted to fill the three (3) vital interest (no age restriction) representative positions, fifteen (15) applications have been submitted to fill the six (6) positions for representatives aged 50+.

Solid Waste Advisory Panel

The Nominating Committee is being asked to select six (6) to eight (8) citizen representatives to serve on the panel. Five (5) applications have been submitted to fill the citizen representative positions. As such, the deadline for applying to this panel will be extended; those who have previously applied need not do so again.

Watershed Advisory Panel

The membership of this Panel consists of fourteen (14) members and is a combination of eight (8) citizen representatives appointed by Council and six (6) lake and watershed technical experts recommended by staff from various water agencies and local post-secondary institutions. Five (5) applications have been submitted to fill the eight (8) citizen representative positions. As such, the deadline for applying to this panel will be extended; those who have previously applied need not do so again.

Advisory Panels

ADVISORY PANEL	LEGISLATIVE AUTHORITY	PANEL COMPOSITION	MANDATE
Accessibility Advisory Panel	<i>Accessibility for Ontarians with Disabilities Act, 2005</i>	Up to Eleven (11) members <ul style="list-style-type: none"> The majority of members shall be persons with disabilities. While not required a Councillor may wish to sit on this Panel 	To provide advice on matters related to the accessibility of municipal services, municipal programs and municipal facilities as required under the Ontarians with Disabilities Act, 2001 and the Accessibility for Ontarians with Disabilities Act, 2005.
Bell Park Advisory Panel	N/A	Up to Nine (9) members <ul style="list-style-type: none"> Two (2) neighbourhood representatives Two (2) user group representatives Four (4) community members One (1) member of Council 	To serve as a link between the City of Greater Sudbury and the various stakeholders of Bell Park and the community at large, ensuring that the facility continues to be Greater Sudbury's premier outdoor public space, which is open and accessible to all.
Development Liaison Advisory Panel	N/A	Membership is based on stakeholder interest and commitment and not appointed by Council. Membership includes representatives from: <ul style="list-style-type: none"> Sudbury and District Homebuilders Association, Sudbury Construction Association, Greater Sudbury Chamber of Commerce, Sudbury Real Estate Board, Ontario Architects Association - Sudbury Chapter, Professional Engineers of Ontario - Sudbury Chapter, Ontario Land Surveyors - Sudbury Chapter, Ontario New Home Warranty Program, Chair of Planning Committee, and Planning Committee Members ex-officio. Members are appointed on the basis of interest and willingness to participate in sub-committee workloads.	To bring together key development and construction industry interests (developers, construction associations, development consultants and approval authorities) for the purpose of maintaining and improving the development/construction environment within the City of Greater Sudbury.

ADVISORY PANEL	LEGISLATIVE AUTHORITY	PANEL COMPOSITION	MANDATE
Municipal Heritage Advisory Panel	<i>Ontario Heritage Act</i>	No less than five (5) members and no more than seven (7) with expertise in local history, culture, geography or anthropology.	To advise and assist Council on matters relating to Parts IV and V of the <i>Ontario Heritage Act</i> , R.S.O. 1990 c. 0.18
Population Health Safety and Well Being Advisory Panel	<i>Safer Ontario Act, 2018</i>	<p>Up to seventeen (17) members including:</p> <ul style="list-style-type: none"> • One (1) representative appointed by the North East Local Health Integrated Network, • One (1) representative appointed by Health Sciences North, • One (1) representative appointed by the Canadian Mental Health Association, • One (1) representative appointed by Public Health Sudbury & Districts, • One (1) representative appointed by Centre de Sante Communautaire du Grand Sudbury, • One (1) representative from local school boards and one representative from local post-secondary schools appointed by Council (preferably one French and one English representative), • One (1) representative of community or social services providers appointed by Council, • One (1) representative of community or social services providers to children or youth appointed by Council, • One (1) representative of custodial services providers to children or youth appointed by Council, • One (1) member of City Council (to act as Co-chair), • Two (2) representatives appointed by the Greater Sudbury Police Services Board comprised of one member of the Police Services Board and one high ranking officer of the police service, • One (1) representative appointed by the Urban Indigenous Sacred Circle, • Three (3) community members or experts appointed by Council, representing the following: seniors, children and youth, vulnerable and/or at-risk individuals, multi-cultural groups, the housing sector, and recreation. 	To advise and assist Council in the development and implementation of an inclusive and diverse Greater Sudbury Population Health, Safety and Well-Being (PHSWB) Plan that meets the legislative requirements under the Safer Ontario Act, 2018, and that is in alignment with the City's strategic priorities.

ADVISORY PANEL	LEGISLATIVE AUTHORITY	PANEL COMPOSITION	MANDATE
Public Art Advisory Panel	N/A	<p>No less than five (5) members and no more than seven (7) members comprised of a broad representation of the arts and culture sector, including representation from, but not limited to:</p> <ul style="list-style-type: none"> • Anglophone, Francophone and Indigenous Peoples, • Independent artists and arts/cultural/heritage organizations, • Variety of artistic disciplines present within the City, • Private, not-for-profit, education and public sector, • Professional, emerging, community and commercial arts, • Geographical dispersion across the City of Greater Sudbury, • Members of Council. 	To advise and assist staff and Council on the creation of the Public Art Implementation Plan.
Seniors Advisory Panel	N/A	<p>Up to ten (10) members including:</p> <ul style="list-style-type: none"> • Three (3) representatives with a vital interest in seniors' issues in areas such as health, research and education (no age restrictions), • Six (6) representatives age 50+ from the Greater Sudbury area, • One (1) Council Member (to act as Co-Chair). 	To promote, maintain and enhance seniors' quality of life in the City of Greater Sudbury through consultation, education, advice and advocacy. To advise and respond to requests by the Mayor and Council on seniors' issues, and to promote the development of a continuum of services for seniors.
Solid Waste Advisory Panel	Ministry of Environment and Climate Change (MOECC)	<p>Up to ten (10) members:</p> <ul style="list-style-type: none"> • Six (6) to eight (8) citizens, • Two (2) Members of Council. 	To function as Council's public liaison committee on current solid waste management issues.

ADVISORY PANEL	LEGISLATIVE AUTHORITY	PANEL COMPOSITION	MANDATE
VETAC Regreening Advisory Panel	N/A	Membership includes volunteer technical experts from government, academia, industry and the community. Members are not appointed by Council but are selected by the Panel on the basis of their interest and qualifications. The current membership will be reinstated annually, unless: <ul style="list-style-type: none">• The member wishes to resign by indication to the Chair;• Or by virtue of continuous and consecutive absences at meetings with the number of acceptable absences to be determined by the Panel, at which time the Panel will seek interested members.	VETAC, City Council’s Advisory Panel on Regreening, was established in 1973. Their mandate is to work towards the recovery of self-sustaining, indigenous terrestrial and aquatic ecosystems in Greater Sudbury through the City's Regreening Program. VETAC also provides the community with opportunities to participate in this initiative by improving the environment at home, in neighbourhoods, and on public lands.
Watershed Advisory Panel	N/A	Up to fourteen (14) members including: <ul style="list-style-type: none">• Eight (8) citizens (preferably members of lake stewardship groups).• Six (6) lake and watershed technical experts recommended by staff from various water agencies and local post-secondary educational institutions.	To provide advice, information and expertise to the City of Greater Sudbury and its Lake Water Quality Program on the health quality of our lakes, watercourses and watersheds.