



Location:	Tom Davies Square
Commencement:	4:06 PM
Adjournment:	6:22 PM

Minutes

**For the Special City Council Meeting held
Tuesday, December 18, 2018**

His Worship Mayor Brian Bigger, In the Chair

Present	Councillors Montpellier, Kirwan, Lapierre, Jakubo, Sizer, Cormier, Leduc, Landry-Altmann, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure; Ian Wood, Interim General Manager of Community Development; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Eliza Bennett, Director of Communications and Community Engagement; Eric Labelle, City Solicitor and Clerk; Christine Hodgins, Legislatives Compliance Coordinator; Renée Stewart, Clerk's Services Assistant

Declarations of Pecuniary Interest and the general nature thereof

None declared

Presentations

- 1 . Office of CAO - Orientation
Ed Archer, Chief Administrative Officer, provided an electronic presentation for information only regarding an overview of staff roles and responsibilities, management processes and an introduction to the business activities overseen by the City's Executive Leadership Team.
- 2 . Corporate Services - Orientation
Eric Labelle, City Solicitor and Clerk, provided an electronic presentation regarding the Roles and Responsibilities for Directors and Members of Boards for information only.
- 3 . Corporate Services - Orientation
Included in presentation 1 "Office of CAO - Orientation".
- 4 . Community Development - Orientation
Included in presentation 1 "Office of CAO - Orientation".
- 5 . Community Safety - Orientation
Included in presentation 1 "Office of CAO - Orientation".

6 . Growth and Infrastructure - Orientation

Included in presentation 1 "Office of CAO - Orientation".

Adjournment

Sizer/Jakubo: THAT this meeting does now adjourn. Time: 6:22 p.m.

CARRIED

Mayor Bigger, Chair

Eric Labelle, City Solicitor and Clerk