



Location:	Tom Davies Square
Commencement:	6:06 PM
Adjournment:	8:27 PM

## Minutes

### For the Finance and Administration Committee Meeting held Tuesday, June 19, 2018

---

#### Councillor Jakubo, In the Chair

Present	Councillors Signoretti, Dutrisac, Kirwan [D 7:47 p.m.], Lapierre, Jakubo, Sizer, McIntosh, Cormier [D 7:47 p.m. A 8:11 p.m.], Reynolds, Landry-Altmann, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure Services; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Catherine Matheson, General Manager of Community Development; Ron Foster, Auditor General; Eliza Bennett, Director of Communications and Community Engagement; Barbara Dubois, Manager of Community Initiatives, Performance Support and Quality Improvement; Melissa Zanette, Chief of Staff; Cindi Briscoe, Manager of Housing Services; Eric Labelle, City Solicitor and Clerk; Rachel Adriaans, Legislative Compliance Coordinator; Renée Stewart, Clerk's Services Assistant

#### Declarations of Pecuniary Interests and the general nature thereof

None declared

## Presentations

- 1 . Long Term Financial Plan  
Kevin Fowke, General Manager of Corporate Services provided an electronic presentation regarding the Long Term Financial Plan for information only.
- 2 . Red Light Camera Program  
Report dated June 4, 2018 from the General Manager of Growth and Infrastructure regarding Red Light Camera Program.  
  
Joe Rocca, Traffic and Asset Management Supervisor and Keir Thomas Manager, Sudbury Office for AECOM provided an electronic presentation regarding the Red Light Camera Program.  
  
Motion for Deferral  
Councillor Cormier moved to defer this item to the July 10, 2018 Finance and Administration Committee meeting.  
**DEFERRED**

## Adopting, Approving or Receiving Items in the Consent Agenda

The following resolution was presented:

FA2018-21 Dutrisac/Landry-Altmann: THAT the City of Greater Sudbury approves Consent Agenda Item C-1.

**CARRIED**

The following is the Consent Agenda item:

## Routine Management Reports

### C-1 . Healthy Community Initiative Fund Applications

Report dated May 31, 2018 from the General Manager of Community Development regarding Healthy Community Initiative Fund Applications.

FA2018-22 Dutrisac/Landry-Altmann: THAT the City of Greater Sudbury approves the Healthy Community Initiative Fund requests, as outlined in the report entitled "Healthy Community Initiative Fund Applications", from the General Manager of Community Development, presented at the Finance and Administration Committee meeting on June 19, 2018;

AND THAT the City of Greater Sudbury authorizes the withdrawal of up to \$6,000 from Capital Financing Reserve Fund - Leisure Services committed for McLean Playground upgrades;

AND THAT any necessary by-laws be prepared.

**CARRIED**

## Correspondence for Information Only

### C-2 . 2018 Annual Repayment Limit

Report dated June 4, 2018 from the General Manager of Corporate Services regarding 2018 Annual Repayment Limit.

For Information Only.

### C-3 . Development Charges - Treasurer's Annual Statement

Report dated June 1, 2018 from the General Manager of Corporate Services regarding Development Charges - Treasurer's Annual Statement.

For Information Only.

### C-4 . 2018 First Quarter Statement of Council Expenses

Report dated May 2, 2018 from the General Manager of Corporate Services regarding 2018 First Quarter Statement of Council Expenses.

For Information Only.

### C-5 . 2017 Investment Report

Report dated June 1, 2018 from the General Manager of Corporate Services regarding 2017 Investment Report.

For Information Only.

### C-6 . Payment-In-Lieu of Parkland (Parks Reserve Fund) - Treasurer's Annual Financial Statement

Report dated May 15, 2018 from the General Manager of Corporate Services regarding Payment-In-Lieu of Parkland (Parks Reserve Fund) - Treasurer's Annual Financial Statement.

For Information Only.

### C-7 . 2018 Operating Budget Variance Report - March

Report dated May 30, 2018 from the General Manager of Corporate Services regarding 2018 Operating Budget Variance Report - March.

For Information Only.

C-8 . 2017 Capital Projects in Progress and Completed Capital Projects

Report dated June 5, 2018 from the General Manager of Corporate Services regarding 2017 Capital Projects in Progress and Completed Capital Projects.

For Information Only.

C-9 . Service Manager Policy regarding Greater Sudbury Housing Corporation Reserves

Report dated June 6, 2018 from the General Manager of Corporate Services regarding Service Manager Policy regarding Greater Sudbury Housing Corporation Reserves.

For Information Only.

*At 7:47 p.m. Councillor Cormier departed.*

The following resolution was presented:

FA2018-23 Kirwan/Dutrisac: THAT the City of Greater Sudbury direct staff to defer the implementation of the Greater Sudbury Housing Corporation Rserve Policy dated June 20, 2018 pending further discussion with the Greater Sudbury Housing Corporation.

**CARRIED**

*At 7:47 p.m. Councillor Kirwan departed.*

Recess

At 7:47 p.m. the Committee recessed.

Reconvene

At 8:11 p.m. the Committee reconvened.

*At 8:11 p.m. Councillor Cormier returned.*

## Referred & Deferred Matters

R-1 . Healthy Community Initiative (HCI) Fund Policy Revision June 2018

Report dated May 31, 2018 from the General Manager of Community Development regarding Healthy Community Initiative (HCI) Fund Policy Revision June 2018.

The following resolution was presented:

FA2018-24 Dutrisac/Cormier: THAT the City of Greater Sudbury approves the Healthy Community Initiative (HCI) Fund Policy as proposed in the report entitled "Healthy Community Initiative (HCI) Fund Policy Revision June 2018" from the General Manager of Community Development, presented at the Finance and Administration Committee meeting on June 19, 2018;

AND THAT any necessary by-laws be prepared to adopt the HCI Fund Policy and repeal By-Law 2016-18.

**CARRIED**

## Managers' Reports

R-2 . Implementation of the City of Greater Sudbury's Municipal Accommodation Tax (MAT)

Report dated May 31, 2018 from the General Manager of Corporate Services regarding Implementation of the City of Greater Sudbury's Municipal Accommodation Tax (MAT).

The following resolution were presented:

Resolution #1:

FA2018-25 Sizer/Lapierre: THAT the City of Greater Sudbury approves the implementation of the Municipal Accommodation Tax effective September 1, 2018;

AND THAT the City of Greater Sudbury set aside the City's net portion of the Municipal Accommodation Tax in the "Tax Rate Stabilization Reserve – Committed" for expenditure on Council approved projects as outlined in this report;

AND THAT the City of Greater Sudbury update the Reserve and Reserve Fund by-law to create a new Obligatory Reserve Fund titled "Municipal Accommodation Tax - CGSCDC" to hold the portion of the MAT payable to an eligible tourism entity until such time as an agreement has been entered into and all conditions for advance as outlined in the report entitled "Implementation of the City of Greater

Sudbury's Municipal Accommodation Tax (MAT)", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on June 19, 2018 have been complied with;

AND THAT the necessary by-laws be prepared.

**CARRIED**

Resolution #2:

FA2018-26 Lapierre/Sizer: THAT the City of Greater Sudbury delegates authority to the Executive Director Finance, Assets and Fleet to negotiate and enter into a contribution agreement with The City of Greater Sudbury Community Development Corporation, as outlined in the report entitled "Implementation of the City of Greater Sudbury's Municipal Accommodation Tax (MAT)", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on June 19, 2018.

**CARRIED**

Resolution #3:

FA2018-27 Sizer/Lapierre: THAT the City of Greater Sudbury delegates authority to the Executive Director Finance, Assets and Fleet to negotiate and enter into an agreement with Airbnb to collect the Municipal Accommodation Tax from its members and remit to the City of Greater Sudbury on their behalf, as outlined in the report entitled "Implementation of the City of Greater Sudbury's Municipal Accommodation Tax (MAT)", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on June 19, 2018.

**CARRIED**

## **Addendum**

No Addendum was presented.

## **Civic Petitions**

No Civic Petitions were submitted.

## **Question Period**

No Questions were asked.

## **Notices of Motion**

No Notices of Motion were presented.

## **Adjournment**

Bigger/Sizer: THAT this meeting does now adjourn. Time: 8:27 p.m.

**CARRIED**

---

Eric Labelle, City Solicitor and Clerk