



COMMUNITY SERVICES COMMITTEE AGENDA

Community Services Committee Meeting
Monday, April 3, 2017
Tom Davies Square

COUNCILLOR RENE LAPIERRE, CHAIR

Mike Jakubo, Vice-Chair

6:00 p.m. COMMUNITY SERVICES COMMITTEE MEETING
COMMITTEE ROOM C-11

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DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

PRESENTATIONS

1. Report dated March 22, 2017 from the General Manager of Community Development regarding Harm Reduction Program/Managed Alcohol Program Update. **5 - 9**
(ELECTRONIC PRESENTATION) (RESOLUTION PREPARED)

- Marion Quigley, Chief Executive Officer, Canadian Mental Health Association - Sudbury/Manitoulin
- Tyler Campbell, Director of Social Services, City of Greater Sudbury
- Gail Spencer, Coordinator of Shelters & Homelessness

(This presentation is to provide Council with an update from the Canadian Mental Health Association - Sudbury/Manitoulin (CMHA) on the Harm Reduction Program. The presentation will identify a request from CMHA to transfer the municipal building at 291 Lourdes Street Sudbury to them for nominal consideration in order to locate a permanent harm reduction program at the site.)

CONSENT AGENDA

(For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

CORRESPONDENCE FOR INFORMATION ONLY

- C-1. Report dated March 13, 2017 from the General Manager of Community Development regarding Changes to the Drug Benefit Eligibility Card for Social Assistance Clients. **10 - 11**
(FOR INFORMATION ONLY)

(This report provides an update on provincial changes to the monthly drug eligibility card for social assistance clients.)

- C-2. Report dated March 16, 2017 from the General Manager of Community Development regarding Hanmer Food Bank - Update. **12 - 13**
(FOR INFORMATION ONLY)

(This report provides an update on the impending closure of the Hanmer Food Bank.)

REGULAR AGENDA

REFERRED & DEFERRED MATTERS

- R-1. Report dated March 15, 2017 from the General Manager of Community Development regarding Field House Booking Policies. **14 - 18**
(RESOLUTION PREPARED)

(This report outlines the requirement for a change to the current process of collecting rental fees for neighbourhood events at field houses to be implemented prior to June 30, 2017.)

MANAGERS' REPORTS

- R-2. Report dated March 15, 2017 from the General Manager of Community Development regarding Leisure Advertising Review and Bell Park Digital Board Advertising Policy. **19 - 24**
(RESOLUTION PREPARED)
(This report will look at a policy for advertising specifically around the Bell Park digital board and will update Council on other advertising strategies that have taken place as a result of the 2015 Budget deliberations.)
- R-3. Report dated March 14, 2017 from the General Manager of Community Development regarding Ramsey Lake Docking Privileges. **25 - 30**
(RESOLUTION PREPARED)
(This report outlines new options for consideration and recommendation related to private docking privileges at 322 McNaughton Terrace (Bell Park). The current protocols were previously approved by Council in 2011, and ensuing challenges have been identified within this report.)
- R-4. Report dated March 15, 2017 from the General Manager of Community Development regarding Organ Donor Monument Request for Bell Park. **31 - 40**
(RESOLUTION PREPARED)
(The City of Greater Sudbury has received a request from the Cruising for Organ Donors group to install a memorial stone in Bell Park in memory of all organ donors. The report will outline guidelines for monuments as per the Bell Park Covenant and Bell Park Master Plan.)
- R-5. Report dated March 15, 2017 from the General Manager of Community Development regarding Splash Pad Update. **41 - 43**
(RESOLUTION PREPARED)
(This report will provide recommendations to Council on how to move various splash pad projects forward. During the 2016 budget process, Council approved seed money for several splash pads, including funding for a site to be determined.)
- R-6. Report dated March 16, 2017 from the General Manager of Community Development regarding Indoor Turf and Multi-Purpose Facilities. **44 - 46**
(RESOLUTION PREPARED)
(This report outlines information for the committee regarding groups that have expressed interest in pursuing indoor athletic facilities in Greater Sudbury.)
- R-7. Report dated March 21, 2017 from the General Manager of Community Development regarding Bell Park Unallocated Funds. **47 - 49**
(RESOLUTION PREPARED)
(This report deals with the allocation of \$300,000 worth of capital dollars that were allocated to Bell Park from the 2012 capital budget. Council requested other options during the budget process in 2012 for the \$300,000, and this report will bring options forward for Council consideration.)

ADDENDUM

CIVIC PETITIONS

QUESTION PERIOD AND ANNOUNCEMENTS

NOTICES OF MOTION

ADJOURNMENT

Request for Decision

Harm Reduction Program/Managed Alcohol Program Update

Presented To: Community Services Committee

Presented: Monday, Apr 03, 2017

Report Date Wednesday, Mar 22, 2017

Type: Presentations

Resolution

WHEREAS the Canadian Mental Health Association – Sudbury/Manitoulin (CMHA) currently occupies a municipally owned space at 200 Larch Street, which does not meet the requirements needed for a residential Managed Alcohol Program; and

WHEREAS the former City Archives Building located at 291 Lourdes Street, which has been declared surplus can be renovated into a suitable site for the Managed Alcohol Program and Low Barrier Emergency Shelter; and

WHEREAS the CMHA has put forward a request that the City transfer the municipal property located at 291 Lourdes Street to CMHA for nominal consideration; and

WHEREAS the CMHA will secure funding from non City sources to cover approximately \$3M in capital renovation costs to occupy the site; and

WHEREAS the CMHA currently receives operating funding for the Harm Reduction Home through the North East Local Health Integrated Network and for the Low Barrier Emergency Shelter program through the City of Greater Sudbury; and

WHEREAS the permanent co-location of the Harm Reduction Home and Low Barrier Emergency Shelter will address the needs of the most vulnerable of the homeless population as identified as a key objective in the City of Greater Sudbury's Ten Year Housing and Homelessness Plan; and

WHEREAS the proposal fits with the both the Strategic Plan of Council (Quality of Life and Place) and the North East LHIN's Innovative Housing and Health Supports Strategic Plan Recommendations for Northeastern Ontario;

THEREFORE BE IT RESOLVED THAT the Community Services Committee supports the request to purchase the property at 291 Lourdes Street for a nominal value;

Signed By

Report Prepared By

Gail Spencer
Coordinator of Shelters and Homelessness
Digitally Signed Mar 22, 17

Health Impact Review

Gail Spencer
Coordinator of Shelters and Homelessness
Digitally Signed Mar 22, 17

Division Review

Tyler Campbell
Director of Social Services
Digitally Signed Mar 22, 17

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Mar 22, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 22, 17

AND THAT this transfer be referred to City Council for approval.

Finance Implications

If approved, the transfer of the property located at 291 Lourdes Street to the Canadian Mental Health - Sudbury/Manitoulin (CMHA) will be referred to City Council for approval. The building has been declared surplus. While there could be a sale of the Lourdes Street building on the open market, the transfer of the building to CMHA enables the currently occupied site at 200 Larch St (Annex) to be put on the open market for sale.

HEALTH IMPACT ASSESSMENT

The Harm Reduction Home Program and the Low Barrier Emergency Shelter Program address the barriers faced by persons who have experienced chronic homelessness and have resulted in a direct and positive impact on the health and well-being of participants. Supporting the acquisition of a permanent facility to co-locate the two programs will allow stabilization and continued development of the two programs.

BACKGROUND

The City of Greater Sudbury has provided temporary space at 200 Larch Street since December 2014 for the operation of a Low Barrier Emergency Shelter Program and a Harm Reduction Home Day Program, both currently operated by the Canadian Mental Health Association (CMHA). It has been recognized that the co-location of the Harm Reduction Home and Low Barrier Emergency Shelter Program has resulted in increased collaboration between community partners, created efficiencies in the operation of services, and provided seamless provision of service and supports to clients.

CMHA has been seeking a permanent site to co-locate a residential Harm Reduction Home, and Low Barrier Shelter Program since December 2015. The City owned property located at 291 Lourdes Street has been declared surplus and the CMHA is interested in co-locating the programs at this site.

Low Barrier Emergency Shelter

The City of Greater Sudbury currently has a Funding Agreement with the CMHA to operate a Low Barrier Emergency Shelter. The Low Barrier Emergency Shelter is called "Off The Street" and is in operation every night between November 28th, 2016 and April 15th, 2017. The low barrier shelter started as a pilot project in February 2014 and has operated from November to April for the past three winter seasons.

An update on the program was presented to the Committee in September 2016, a copy of the report can be found here:

<https://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=1&id=1017>

Low barrier refers to a shelter where a minimum number of expectations are placed on people who wish to stay there. The aim is to have as few barriers as possible to allow more people to have access to services. Low barrier facilities follow a Harm Reduction philosophy.

The Off The Street Shelter Program is open from 8:00 pm until 7:00 am every evening, and provides temporary cots, nutritious refreshments, and a safe warm place for men and women aged 16 and over. This Low Barrier Program is intended to provide shelter for people who may be under the influence of drugs and/or alcohol, or be otherwise disconnected from mainstream shelter programs. The low barrier shelter provides an additional 30 cots to the existing 64 emergency shelter beds in our Community.

An average of 60 people per night access some type of service at the shelter, with an average of 30 people

per night utilizing a cot for sleeping. Some people use the service in the evening for social interaction, coffee and soup, and support. Additional services offered to the participants include bus tickets, clothing, and personal hygiene products. Many of the shelter users have experienced chronic or episodic homelessness, have mental health issues or addictions, and have multiple barriers to finding and keeping housing. Strong partnerships have been developed with the community outreach teams, CMHA, the Homelessness Network and Ontario Works staff to support people living on the street to access the program, and to support people going to the shelter to connect to supports to get housed.

Harm Reduction Home

In December 2014, the North East Local Health Integration Network (NELHIN) announced committed annual funding of \$1M for the operation of a Managed Alcohol Program in the City of Greater Sudbury. The CMHA was identified as the service provider to develop and operate the program.

CMHA has been seeking a suitable facility to operate a 15 bed residential Managed Alcohol Program (MAP). In order to start the development of a MAP, connect with potential service users, and take advantage of the existing funding commitment from the NELHIN, CMHA opened a Harm Reduction Home Day Program as a pilot project. The day program opened in December 2015 and provides support for up to 8 participants. The pilot provides components of a full Managed Alcohol Program such as health supports, life skills, social interaction, and managed alcohol; however it is not a residential program. The participants of the pilot project have been connected to alternative supports for overnight such as existing shelter services or permanent housing.

A report was presented to the Committee on the Harm Reduction Home Day Program pilot project in October 2015 a copy of which can be found here:

<https://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=3&id=834>

Overall the Harm Reduction Home has proven to:

- Reduce emergency department visits, hospitalization, police involvement and EMS use.
- Deliver improvements in the health and well-being of program participants.
- Transition individuals to more stable supportive housing.

Meeting Community Priorities

The need to enhance services for persons who are chronically homeless and are alcohol dependant has been identified within our Community. The NELHIN Report indicates that this population is the highest repeat users of Emergency Department services at Health Sciences North. The Greater Sudbury Police report that since 2010 they have responded to over 4,000 incidents of intoxicated persons in the Greater Sudbury area with 44% occurring in the downtown area.

The 2013 City of Greater Sudbury Housing and Homelessness Plan identified the following priorities:

- There is a need to strengthen approaches to preventing homelessness, increase the diversity of emergency shelter options, and support individuals with multiple barriers in obtaining and maintaining their housing;
- There is a need for additional supportive services coupled with permanent housing (both supportive housing and supports in private homes); and
- There is a need to improve co-ordination, collaboration, and partnerships, among a broad range of stakeholders.

The City of Greater Sudbury Housing and Homelessness Plan can be found here:

<https://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=3&id=674>

Over the past three years the NELHIN, CMHA, hospital, community partners and the City have been

working together to explore community resources and best practices from other communities for meeting the needs of this vulnerable population.

The NELHIN conducted Value Stream Mapping and Kaizan events (March and May 2014) with over 17 partner agencies. From this three priorities were identified:

- Establishing an emergency shelter that allows for persons who are under the influence and provides a safe place for all.
- Developing a Managed Alcohol Program (MAP). MAP's are residential services that follow a harm reduction approach, including supportive counseling, housing, social and clinical health services for persons who are chronically homeless with an active alcohol addiction.
- Providing intensive case management and housing support to support transition to permanent housing.

NEXT STEPS

Upon approval from the Committee, final approval of the transfer of 291 Lourdes Street will be requested to Council at the May 30th Council meeting. A report will be brought back to the Community Services Committee considering the implications of a long term agreement versus the existing annual agreements for the operation of the Low Barrier Shelter Program given that the program site would then be owned by the CMHA. The Community Services Committee will be hearing more about the Harm Reduction Home through the population health report, as it was brought forward as a community priority on February 13 at the Community Population Health Forum hosted by the City.



Canadian Mental
Health Association
Sudbury/Manitoulin

Association canadienne
pour la santé mentale
Sudbury/Manitoulin

March 16, 2017

City of Greater Sudbury
PO Box 5000, STN A
200 Brady Street
Sudbury, ON P3A 5P3

City of Greater Sudbury:

Re: 291 Lourdes Street Property

Canadian Mental Health Association – Sudbury/Manitoulin (CMHA) would like to formally request that the City of Greater Sudbury transfer ownership of 291 Lourdes Street, Sudbury, Ontario to the Canadian Mental Health Association for a nominal value. The purpose of which would be to co-locate to a permanent location the Off the Street (OTS) Emergency Shelter Program and the Harm Reduction Home (HRH) Program, operated by the CMHA.

We see these Programs as benefitting our Community and fitting in with the City's Strategic Plan. This location would offer close proximity to downtown services and supports and is in a rental/residential area away from the main business community so it will not impact downtown businesses. This space also allows for the creation of a private and safe outdoor space for the participants in both Programs.

We have met with the Councillor for the Ward, a home owner on the street, and the owner of the apartment building and rooming house that is adjacent to the building, and have had no resistance to date. As an organization operating the HRH Program, we have demonstrated success with:

- Reducing emergency department visits and hospitalization;
- Reducing Police and EMS involvement;
- Delivering improvements in the health and well-being of program participants;
- Transitioning individuals to more stable supportive housing.

Should you require more information please contact us. Thank you for taking the time to review our request.

Sincerely,

Marion Quigley CEO

Cc: Patty MacDonald
Catherine Matheson
Gail Spencer
Tyler Campbell
Keith Forrester

For Information Only

Changes to the Drug Benefit Eligibility Card for Social Assistance Clients

Presented To: Community Services Committee

Presented: Monday, Apr 03, 2017

Report Date: Monday, Mar 13, 2017

Type: Correspondence for Information Only

Resolution

For Information Only

Finance Implications

There will be no financial impact to the operational budget.

HEALTH IMPACT ASSESSMENT

The Ministry of Community & Social Services (Ministry) changed the way social assistance clients access their monthly drug benefits. This is a positive impact for the recipients.

BACKGROUND

As of September 2016, the Ministry of Community & Social Services (Ministry) changed the way social assistance clients and members of their benefit unit obtain access to drug coverage under the Ontario Drug Benefit Program. Prior to September 2016, the Ontario Works Program provided a monthly drug eligibility card (a paper drug card) to eligible social assistance clients. The Ministry has now changed the card from a separate paper card to the utilization of the Client's Ontario Health Card to access prescription medication. Coverage under the Ontario Drug Benefit Program has not changed.

This initiative is one of several different improvements around service delivery as the Ministry moves forward with benefits transformation. The Ministry's current priorities include streamlining service delivery to reduce administrative costs, create efficiencies, and improve client service.

There are several benefits to using an Ontario Health Card to access drug coverage:

- Convenience – Clients will no longer have to wait for the monthly paper drug eligibility card to arrive in the mail.
- Saves time – Paper drug cards were frequently lost or stolen. Clients will no longer need to visit their

Signed By

Report Prepared By

Teresa Cirillo
Supervisor of Administration
Digitally Signed Mar 13, 17

Health Impact Review

Tyler Campbell
Director of Social Services
Digitally Signed Mar 13, 17

Division Review

Tyler Campbell
Director of Social Services
Digitally Signed Mar 13, 17

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Mar 14, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 14, 17

social assistance office to request a replacement paper drug eligibility card, and will no longer need to wait for pharmacies to obtain a faxed copy of their paper drug eligibility card from their caseworker.

- Reliability - Clients using an Ontario Health Card will be able to access drug coverage with fewer delays than experienced with the paper drug eligibility card (e.g., lost in the mail).
- Easy to manage - With an Ontario Health Card, clients will only need to carry one card and each benefit unit member can access drug coverage using their own Ontario Health Card.
- Privacy - Allows for greater discretion for clients in accessing the drug benefits.

NEXT STEPS

The Ministry will continue to streamline the service delivery for social assistance programs.

For Information Only

Hanmer Food Bank - Update

Presented To: Community Services Committee

Presented: Monday, Apr 03, 2017

Report Date Thursday, Mar 16, 2017

Type: Correspondence for Information Only

Resolution

For Information Only

Finance Implications

There are no financial implications for the City of Greater Sudbury.

HEALTH IMPACT ASSESSMENT

The closure of the Hanmer Food Bank has been reviewed utilizing the Health Impact Assessment Screening Tool indicating that services are going to be negatively affected for people who are in a lower income bracket or are in need of food security.

Without the food bank located in Hanmer, clients from the area will have to access other food banks further away such as the one located in Valley East.

BACKGROUND

The Hanmer Food Bank (HFB) has been operating out of the top floor of the Fire Hall located at 4680 Lafontaine St., in Hanmer since pre-amalgamation on a rent free basis. The HFB had been operating under a volunteer driven model, and was open two days a month to the community. In the fall of 2016, Building Services issued an order to remedy an unsafe building based on a structural engineering report which identified issues around the loading of food in the building given the unintended occupancy of the HFB. Building Services also noted health and safety issues regarding means of egress for the HFB. The resulting impact of the order meant that the HFB would have to vacate the fire hall location. The City has been actively engaged and working with the HFB in an attempt to find them a new location in the Hanmer area.

Up until March 2017, the HFB has continued to operate, most recently out of the City owned Valley East Lions Club field house location at Lions Park on Regional Road 80 in Hanmer.

Signed By

Report Prepared By

Tyler Campbell
Director of Social Services
Digitally Signed Mar 16, 17

Health Impact Review

Tyler Campbell
Director of Social Services
Digitally Signed Mar 16, 17

Division Review

Tyler Campbell
Director of Social Services
Digitally Signed Mar 16, 17

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Mar 16, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 16, 17

Locations Explored

The City has worked with the HFB to tour several sites including the former Desmarais Public Works depot and two schools in the area. The Desmarais site was deemed cost prohibitive given the large capital investment that would be needed, and the two schools sites could not meet the needs of the HFB.

One of the problems with attempting to find a location for the HFB is the fact that they have no budget available for lease costs. Even in a school setting, Boards are obligated to charge for cost recovery which would lead to a lease agreement worth several hundreds of dollars per month, which is currently not an option for the HFB. The HFB also needs to investigate insurance options and pay for a new policy for any new location that they will be leasing.

The City also discussed the possibility of locating a trailer on the Lions Club field house site in Hanmer. A trailer for food storage would have been accessible to the HFB who in turn could have accessed the Lions Club field house building on the two days a month that they offered services. The Lions Club ultimately decided that they would not be able to support the concept upon further discussion.

NEXT STEPS

The City will be working with the HFB to link existing clients to other food banks in the area, including St. Vincent de Paul and the Capreol food bank. Both of these food banks have indicated that they need more space to accommodate food and clients on a longer term basis. The Social Services Division will be assisting these food bank locations with ride cards for Greater Sudbury Transit to facilitate access on a temporary basis.

A report reviewing the overall food bank system will be brought back to the July 10, 2017, Committee meeting.

Request for Decision

Field House Booking Policies

Presented To:	Community Services Committee
Presented:	Monday, Apr 03, 2017
Report Date	Wednesday, Mar 15, 2017
Type:	Referred & Deferred Matters

Resolution

WHEREAS the report to Council presented on Monday, January 16, 2017, titled Field House Booking Policies was deferred for the purpose of consulting with neighbourhood associations to review proposed changes to booking practices;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury implement the recommendations identified in the report dated March 15, 2017 from the General Manager of Community Development;

AND THAT a clear communication plan be put in place to ensure volunteers are fully trained on new policies and procedures relating to field house bookings.

Finance Implications

The recommendations outlined in the report will increase the workload of Lead Facility Booking/Registration Clerk as all field house bookings will be tracked through the Leisure Program and Facility booking software. Field house bookings have not been tracked in the past, and consequently the total impact on workload is not known but work will be redistributed to enable the recommended policies and procedures to be implemented.

If approved, revenues generated from field house bookings would be granted back to the neighborhood associations.

Health Impact Assessment

The proposed changes within this report are intended to set up a standardized process for all volunteer groups that operate field houses on behalf of the City of Greater Sudbury. This recommendation will positively support existing City of Greater Sudbury volunteers and community groups to utilize local facilities

Signed By

Report Prepared By

Cindy Dent
Manager of Recreation
Digitally Signed Mar 15, 17

Health Impact Review

Cindy Dent
Manager of Recreation
Digitally Signed Mar 15, 17

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 15, 17

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Mar 16, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 16, 17

at no cost or affordable rates for meetings/gatherings and other local fund raising events and programs.

Executive Summary

In mid 2016, an evaluation of the fee collection processes at neighbourhood field houses was undertaken through the collaboration of the Leisure Services and Finance departments. It was determined that there were a number of pre-existing practices that are not compliant with City of Greater Sudbury Finance policies.

The Field House Booking Policies report to Community Services committee on January 16, 2017 was deferred in order to ensure community consultation was undertaken regarding the draft process to review the potential impact to volunteers and user groups, to create user definitions, and to verify acceptable user fees, as requested by Council.

Background and Current Status

User Fee By-Law Definitions:

Community group/not for profit – means a group, sole proprietorship or unincorporated association which is intended for non-profit.

Commercial/private – means a corporation, sole proprietorship, partnership or unincorporated association, or individual that hosts an event that is intended for profit or closed to the public.

Volunteer Consultation

As per the direction of the January 16, 2017 Community Services Committee meeting, neighbourhood association presidents who volunteer at municipally owned field houses were contacted regarding the booking of their facilities. The following information was gathered from those who responded to questions regarding the types of groups who utilize their field houses, the frequency of usage, whether a fee/donation was charged/provided, and comments and concerns regarding this new process.

1. There was a relatively even split of usage been private and community rentals that varied between locations. The frequency of usage varied greatly by location and appeared to be relative to the amount of volunteer support specific to the neighbourhood association. Frequency varied from a few rentals per year to 40 rentals per year with most being less than 10. Specific usage included birthday parties, baby showers, IODE, school groups, CANs, sports groups, and community groups such as Rainbow Routes. There is also neighborhood usage such as euchre tournaments and other drop in activities.
2. As anticipated, there was a large variation on fees charged/donations provided. Most neighborhood associations did not charge any fee or garner donations. When fees/donations were accepted, the fee/donation ranged between \$0 and \$100.00. Further comments from the volunteers suggested that it should remain affordable to ensure usage continues. It is also clear that partnerships exist between the neighborhood volunteers and other community groups and this process should not negatively impact these partnerships.
3. In response to how much volunteer time is allocated to cleaning the facility, the result was reflective of usage. Most responses ranged from 1-2 hours per week and noted the support of the Outdoor Rink Supervisors as well. It was also noted that community groups using the building were expected to clean up after themselves as much as possible.

Concerns expressed during consultations were as follows:

- No separate or secure lockup for equipment or personal gear left on site, concerned about damage to building.

- Key distribution and collection.
- Ensuring existing partnerships continue regarding local community groups who use the field houses (at no charge) for the benefit of the community.
- Will amount of volunteer work increase? It may be too much work for no difference in revenue.
- Might be losing the personal touch.
- Will fees be too high for low income users?
- Too many people co-coordinating, why can't the City of Greater Sudbury just book it?
- Communication needs to be strong.
- After hours phone calls.
- Travel time for renters to the Citizen Service Centre.
- Logistics (payments, bookings, keys, details).
- Can it be done on line?
- Need a written process and checklist.
- Bureaucracy
- Might lose bookings.
- If neighborhood association wants to hold an event, does it have to be booked?
- This process should be left entirely with volunteers – less complications and red tape.

Upon implementation of these changes, clear communication of the updated process, to both the public and the volunteers will be crucial. This change is not anticipated to create more work for volunteers and likely will not create a large amount of new facility bookings. Instead, the new process will manage the existing bookings within compliance of the user fee by-law and requirements of the cash handling protocols for the City of Greater Sudbury. As suggested by volunteers, many existing users will continue to use the facilities at no charge and reasonable fees will be charged for non-profit users when they are fundraising. There is strong commitment to the existing partnership with volunteers to continue and strengthen the relationship, through clear and transparent protocols that are consistent across the City of Greater Sudbury.

Feedback regarding potential positive outcomes of this change:

- More revenue for the neighborhood association to reinvest in the site with consistency across the CGS.
- Easier and more transparent, accountability for renters.
- Better perception by the public that sites are being utilized, more awareness and promotion.
- More money to support programming on site.
- Better visibility for the field houses – the increased traffic will benefit and hopefully deter any future vandalism.
- Field houses are for the community.
- Less handling for the association is easier.
- No negative impact as long as the communication with the association is prompt and accurate.
- Process would streamline the use of the facility and assist with the transfer of funds.

Fees

Existing fees for Community Groups, non-profit, and minor sports – no alcohol:

One Day	\$79.00
Monthly Rate (up to 5 uses)	\$157.00
Annual Rate - 12 times per year	\$326.00
Annual Rate - Unlimited	\$431.00

From feedback received, all agree that it is imperative that incidental usage of and by non-profit and community groups of local field houses should continue at no charge, specifically for meetings and non financial purposes (euchre tournaments, local minor sports groups etc.). The generally accepted fee for fundraising or revenue generating events for community groups/non-profit groups was \$50 per day and the subsequent monthly and annual rates. It is recommended that any activity of a private/corporate nature should incur a user fee.

Proposed Fee Schedules:

Community Groups, non-profit and minor sports – meetings and non-financial purposes - no charge

Community Groups, on-profit and minor sports – fundraising or revenue generating event

One Day	\$50.00
Monthly Rate (up to 5 uses)	\$157.00
Annual Rate (12 uses per year)	\$326.00
Annual Rate (unlimited)	\$431.00

Commercial/Private - \$75.00 per day

Exceptions

Exceptions to this policy include facilities that are provided an annual grant to operate as they are non-owned municipal buildings that provide recreational opportunities to the community. They include:

- Wahnapiatae Community Centre
- Skead Community Centre
- Penage Road Community Centre
- Beaver Lake Community Centre
- Carol Richard Park

There are various other locations including O’Connor Park (Better Beginnings, Better Futures) and Victory Park (Myths and Mirrors) where groups are / will be governed by formal agreements, this policy will not apply, as the terms and conditions allow these groups to continue as per their agreement.

Recommendations

It is recommended that a field house booking policy be developed based on the feedback received from the neighborhood volunteers, the content of this report and the requirements set out within the City of Greater Sudbury User Fee By-law and the City finance policies.

As part of new processes, rental fees would be collected by the City at Citizen Service Centres, in order to comply with City cash handling policies.

Further, it is recommended that all funds collected through field house rentals that are managed by volunteers be granted to the neighbourhood associations on a quarterly or semi-annual basis, as required.

It is also recommended that the City of Greater Sudbury User Fee By-law be amended to reflect the proposed fee schedules contained in this report and that the communication plan that began in 2016 will continue to be built upon. If approved, a spring meeting will be scheduled with neighborhood volunteers to introduce the process, with full implementation and compliance to follow.

Conclusion

These recommendations will increase transparency and provide a higher level of accountability and consistency regarding funds collected at neighborhood field houses, while ensuring compliance with City finance policies and the Annual User Fee by-law. Consulting with the neighborhood association volunteers garnered valuable feedback that ensures a positive outcome of this new protocol.

Next Steps

Upon approval of this report, the associated recommendations will be implemented, including a clear communication process with all neighbourhood association volunteer groups in spring 2017.

References

City of Greater Sudbury User Fee By-Law 2017-24

(<http://www.greatersudbury.ca/inside-city-hall/by-laws/pdf-documents/user-fee-2017-24/>)

Request for Decision

Leisure Advertising Review and Bell Park Digital Board Advertising Policy

Presented To:	Community Services Committee
Presented:	Monday, Apr 03, 2017
Report Date	Wednesday, Mar 15, 2017
Type:	Managers' Reports

Resolution

WHEREAS as part the 2015 budget deliberations, the City of Greater Sudbury Leisure Services division was directed to explore new revenue opportunities from the sale of advertising at municipal facilities;

AND WHEREAS the City of Greater Sudbury Leisure Services division has run a pilot project for fence panel advertising at playfields including James Jerome Sports Complex;

AND WHEREAS the City of Greater Sudbury Leisure Services division has also explored advertising opportunities on the Bell Park digital board and at other Leisure facilities;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury Leisure Services division continues with fence panel advertising at the James Jerome Sports Complex and other high profile playfields where financially viable for an additional six month trial period;

AND THAT a report and business case be prepared for the Community Services Committee regarding fence panel advertising on a permanent basis by November 2017;

AND THAT the City of Greater Sudbury adopt the Bell Park Electronic Sign Board Advertising Policy;

AND THAT the User Fee By-law be amended to include not-for-profit advertising rates for the Bell Park electronic sign board.

Finance Implications

\$7,100.00 in advertising revenue from fence panels at the James Jerome Sports Complex is budgeted as part of the 2017 operational budget.

Revenue associated with Bell Park digital board advertising is included with user fees for the Grace Hartman Amphitheatre in the 2017 operational budget.

The report recommendations will not negatively affect anticipated revenues. Any additional revenues will be reflected in the 2018 operating budget.

Health Impact Assessment

Signed By

Report Prepared By

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 15, 17

Health Impact Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 15, 17

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 15, 17

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Mar 15, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 15, 17

The proposed recommendations for advertising at City of Greater Sudbury Leisure facilities will not have a negative impact as per the Health Impact Assessment tool. Advertising in this format is inclusive of the entire community, providing information on current programs and services. Advertising is governed by the attached policy.

Background

As part of the 2015 Budget deliberations, City of Greater Sudbury Leisure Services Division was directed to explore new revenue opportunities from the sale of advertising at municipal facilities. Subsequently, the City of Greater Sudbury outlined a number of advertising strategies as part of a report to the Community Services Committee on June 15, 2015. The report identified the following possible advertising strategies:

- Pilot project for the sale of fence panel advertising at James Jerome Sports Complex and other high profile, visible playfields for a two (2) year period.
- Sale of advertising space on the Bell Park digital board.
- Advertising opportunities at playfields, parks, pools, ski hills and other Leisure facilities.

This report will provide information on the results of the advertising strategies undertaken and provide recommendations for future advertising programs.

James Jerome Sports Complex Fence Panel Advertising

The City of Greater Sudbury (City) implemented a playfield fencing advertisement program at James Jerome Sports Complex and other high profile facilities as part of a pilot project starting in the fall of 2015. A total of \$4,000.00 in advertising revenue was generated in 2015 and a total of \$6,691.17 was generated in 2016, all from fence panels at James Jerome Sports Complex.

Current advertising rates for fence panels as per User Fee By-Law 2017-24 are:

- Monthly rate, first panel - \$207.96 + HST
- Monthly rate, each additional panel - \$154.87 + HST
- Annual rate, first panel - \$1853.98 + HST
- Annual rate, each additional panel - \$1238.94 + HST

The advertising revenue figures noted above do not account for costs associated with the pilot project including costs for production costs, snow clearing, fencing work, panel installation, repairs and removal. These associated costs have totaled approximately \$5,000.00 to date, not including costs of labour associated with advertising initiatives.

Bell Park Digital Board

The new digital board at Bell Park was completed early in 2016, with advertising bookings starting late May 2016. A total of \$16,556.79 in advertising revenue was generated for the period May 25, 2016 through December 31, 2016. In 2017 advertising bookings received to date total \$12,628.29 in advertising revenue.

In comparison, the former Bell Park manual notice board generated advertising revenue in the amount of \$10,769.22 in 2014 and \$11,685.99 in 2015.

The majority (over 95%) of Bell Park digital board bookings received to date would be classified as not-for-profit or internal (City of Greater Sudbury) bookings. Only a handful of private or commercial entities have made inquiries or booked the Bell Park digital board for advertising needs. There are six (6) other electronic sign boards in the City of Greater Sudbury operated by advertising firms that are likely meeting commercial advertising needs.

The board has been used effectively to promote Leisure programs and facilities, City-wide events such as City's bid to host the 2021 Canada Summer Games and to promote Sudbury Community Arena box office events.

Advertising at Other Leisure Facilities

In December 2015, the City issued a Request for Proposal for Advertising at Citizen and Leisure Services Facilities

(Contract CDD15-20). The RFP provided proponents an opportunity to bid on established advertising packages and identified a minimum remuneration (minimum reserve bid) that the City would receive in exchange for advertising rights. The advertising packages included:

- Advertising at Ski Hills (chair lift advertising, product activations, restroom advertising, building exterior advertising)
- Advertising at Fitness & Recreation Centres (product activations, information board advertising, restroom advertising)
- Advertising at Sports Complexes & Playfields (fence panel advertising, pole banners, restroom advertising)
- Advertising at Swimming Pools (product activations, information board advertising, indoor banner advertising, restroom advertising)
- Advertising at Dog Parks (bench advertising, fence panel advertising, information boards, pole banners, billboards)

No bids were received from the Request for Proposal. Advertising at other municipal facilities outlined in the RFP was not deemed as a revenue generating opportunity.

Advertising at City community arenas was not included as part of this RFP. Advertising at community arenas is included as part of a separate contract for Advertising Services for Greater Sudbury Transit and Municipal Arenas which expires December 31, 2019.

Next Steps

James Jerome Sports Complex Fence Panel Advertising

There has been moderate success with the James Jerome Sports Complex Fence Panel Advertising pilot project. It is recommended that the City continue to make fence panel advertising available at the James Jerome Sports Complex on a pilot basis for an additional six (6) months. During the additional pilot period there will be a focus on proactively securing paid advertising through the Special Events Coordinator contract position. Upon the completion of the six month period, a report and business case will be prepared for Council to consider continuing with the advertising program and reinvesting revenue generated in the contract position.

It is further recommended that prior to selling fence panel advertising at other premier sports fields, a full analysis of associated costs be done to ensure that advertising at any new site is financially viable.

Bell Park Digital Board Advertising

Given the lack of interest of commercial advertising on the Bell Park digital board, and in keeping with the vision for Bell Park as a symbol of our community's continuing success in reclaiming, renewing and revitalizing the natural and urban environments, it is recommended that advertising on the digital board be restricted to not-for-profit or municipal uses only. It is further recommended that a policy be developed to govern future advertising on the Bell Park digital board (Appendix A - Bell Park Electronic Sign Board Advertising Policy - attached).

The policy statement regarding Bell Park electronic sign board advertising will include:

- Any group booking the board must be not-for-profit or charitable in nature.
- Personal or commercial messages will not be permitted.
- Significant City of Greater Sudbury and/or community events will take precedent.
- To encourage booking of the Grace Hartman Amphitheatre, events renting the amphitheatre will be provided use of the digital board, and costs will be included with the rental fee of the facility.
- Sudbury Community Arena box office and Grace Hartman Amphitheatre events will be advertised on the digital board, to generate additional revenue for the City and encourage tourism and future event bookings.
- Community Development initiatives, programs and events will be promoted when space is not pre-booked.

It is also recommended that the user fee by-law be amended to include the following fees for advertising on the Bell Park digital board for not-for-profit groups:

- Two (2) day rate - \$93.81+ HST

- Three (3) day rate - \$121.24 + HST
- One (1) week rate - \$270.00 + HST
- One (1) month rate - \$1,000.00 + HST

Other Advertising Opportunities

Given the lack of interest in Contract CDD15-20, Request for Proposal for Advertising at Citizen and Leisure Services Facilities, it is not recommended that the City pursue any other advertising initiatives at Leisure facilities at this time.

Upon the expiry of the contract for Advertising Services for Greater Sudbury Transit and Municipal Arenas, it is recommended that a separate Request for Proposal be issued for community arena advertising opportunities.

References

Generating Advertising Revenue in Leisure Services, Community Services Committee, June 15, 2015 (<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=830&itemid=9705&lang=en>)

Results, Contract CDD15-20, RFP for Advertising at Citizen and Leisure Services Facilities (https://www.greatersudbury.ca/business/tenders-purchasing/tenders/index.cfm?tender_id=2765&pg=results)

Advertising Contract Option to Extend, City Council, August 12, 2014 (<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=785&itemid=8915&lang=en>)

Bell Park Digital Board Advertising Policy

Policy Statement

The Bell Park Digital Billboard (board) will be available for the use of promoting community events occurring in the City of Greater Sudbury.

Scope

The Bell Park Digital Billboard is administered and managed by the Leisure Services Division of the City of Greater Sudbury. For the purpose of corporate consistency, this policy shall apply to all City of Greater Sudbury departments and Committees of Council.

Policy Details

- Groups booking the board are to be a not-for-profit or charitable in nature.
- Personal or commercial messages will not be permitted.
- Fees for renting of the board will coincide with the City of Greater Sudbury User Fee By-law.
- Significant City of Greater Sudbury and or community events take precedent.
- To encourage booking of the Grace Hartman Amphitheatre, events renting the amphitheatre will be provided use of the electronic board, and costs will be included with the rental fee of the facility.
- Sudbury Community Arena box office and Grace Hartman Amphitheatre events will be advertised on the electronic board, to generate additional revenue for the City and encourage tourism and future event bookings.
- Community Development initiatives, programs and events are promoted when space is not pre-booked.

Limitations of Board

- Messages may be booked for the following periods:
 - Two (2) day periods
 - Three (3) day periods
 - One (1) week periods
 - One (1) month periods
- Ad production and associated costs are the responsibility of the organization or department booking the board.
- It is the responsibility of the organization or department booking the board to submit ads with the correct format, resolution, etc.

Application Form

- A completed facility agreement must be submitted to Leisure Services along with appropriate payment prior to any messaging or images appearing on the board.

Policy Guidelines

- Respect and comply with City of Greater Sudbury policies, by-laws and plans.
- Consistent with the City of Greater Sudbury Visual Identity Program.
- Not in contravention of the City of Greater Sudbury's vision and mission.
- Will not convey a negative message that might be deemed prejudicial to any religious groups or belief.
- Will not promote tobacco, alcohol and other addictive substances at venues geared toward children.
- Will not promote the sale of tobacco, pornography or support of, or the involvement in the production, distribution, and sale of weapons and other life threatening products.
- Will not present discriminatory, demeaning or derogatory portrayal of individuals or groups or contain anything which, in light of generally prevailing community standards, is likely to cause deep or widespread offence.
- Will not be used to promote any political endorsements or events that are deemed politicking.

The City of Greater Sudbury reserves the right to remove or not allow any messages or images to appear on the board.

Request for Decision

Ramsey Lake Docking Privileges

Presented To: Community Services Committee

Presented: Monday, Apr 03, 2017

Report Date Tuesday, Mar 14, 2017

Type: Managers' Reports

Resolution

WHEREAS the City of Greater Sudbury purchased the property at 322 McNaughton Terrace in 2011 to complete the waterfront parkland between Bell Park main beach and McNaughton Terrace green space, and;

WHEREAS docking privileges have been continued for four private boat owners at this site, and;

WHEREAS the City of Greater Sudbury operates the Ramsey Lake boat launch to enable boat owners public access to Ramsey Lake in close proximity to this site, and;

WHEREAS one of the boat owners currently docking at McNaughton Terrace owns water access only property on Ramsey Lake, and;

WHEREAS the continuation of the public walkway between Bell Park main beach and McNaughton Terrace supports the principles and values for management of the waterfront identified within the Bell Park Master Plan (1999);

THEREFORE be it resolved that the docking privilege for the water access only property be relocated to the Ramsey Lake boat launch and the remaining boat owners be required to make use of the launching facilities located there for public use.

Signed By

Report Prepared By

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 14, 17

Health Impact Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 14, 17

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 14, 17

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Mar 14, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 14, 17

Finance Implications

The City of Greater Sudbury did not invest any capital dollars into the docks located at McNaughton Terrace. The docks are owned by the users and are portable. The recommendation is that the one owner who has a water access only property, would relocate the existing dock to the public boat launch on the lake. There is no financial impact to the City of Greater Sudbury.

Health Impact Assessment

The recommendation in this report is consistent with the Bell Park Master Plan which states the park is to be community focused and user friendly as part of Bell Park's long term vision.

Background

In August of 2011, City of Greater Sudbury Council passed a resolution approving the purchase of 322 McNaughton Terrace. This purchase enables the completion of the waterfront walkway from Bell Park main beach to McNaughton Terrace. The demolition of the building formerly on the site was completed in March of 2012.

In May of 2012, City of Greater Sudbury scheduled a meeting with boat owners who had been permitted docking privileges with the previous owner of the building. The boat owners wished to continue docking at the site which was now public parkland. Four of the boat owners had been identified in a letter to the City of Greater Sudbury Real Estate Department from the Solicitor of the previous owner, indicating they had been docking at that property in the past. There was no written agreement regarding any docking arrangements between the former owner and the boat owners. Only one boat owner has property on Ramsey Lake which is water access only.

The City of Greater Sudbury suggested that the existing Ramsey Lake boat launch could be an alternate site for this docking arrangement with the boat owners supplying their own docks. The boat owners attending the meeting preferred the existing site at McNaughton Terrace citing concerns in regard to security and lack of lighting.

In June of 2012, City of Greater Sudbury Council requested that the City of Greater Sudbury negotiate a docking arrangement for continued use of the McNaughton Terrace site for the four individuals on the list provided by the Solicitor of the former owner of 322 McNaughton Terrace (see attached Appendix A - Ramsey Lake Docking Privileges). The existing permanent dock was removed from the site as it was unsafe for use and the boat owners paid for their own docking, which met the requirements provided by the City of Greater Sudbury. A letter from the City of Greater Sudbury was sent to the owners at that time, indicating that they were responsible for appropriate docks and the maintenance of them at the site. An agreement was not entered into at the time as it was proving difficult to reconcile an agreement.

Current Issues

It has been difficult to restrict docking at this site to only those identified by the former owner and a number of residents have requested the same privilege. Challenges arose when an individual who was docking there without the knowledge of City of Greater Sudbury called the City of Greater Sudbury in August of 2016 with concerns for the safety of his boat. The individual suggested that one of the other individuals docking at the site was inflicting minor damage on his boat. This individual wanted the City of Greater Sudbury to follow up on the complaint, to which the City of Greater Sudbury indicated it was an unsupervised docking location. The incident has been reported to the Greater Sudbury Police Service by the owner.

The parking area at McNaughton Terrace and Elizabeth Street serves as one of the main entries to Bell Park. With the recent relocation of the Rowing and Canoe Club to the Northern Water Sports Centre, the walkway along the shoreline from Bell Park main beach to McNaughton Terrace can now be completed for public use. The docks currently located at this site are not conducive to the public enjoyment of the waterfront.

The issues identified above have led to the recommendations outlined in this report.

Recommendation

City of Greater Sudbury is recommending that the owner of water access only property relocate his dock to the Ramsey Lake boat launch in the spring of 2017. Arrangements will be determined for this at the boat launch to ensure it does not compromise other users of the boat launch site. It is further recommended that the other three boat owners who were named in the original letter from the former owner's Solicitor launch their boats as required at the Ramsey Lake boat launch as per their needs.

The four individuals currently docking at McNaughton Terrace have been contacted and made aware of the report recommendations. The individuals docking at McNaughton Terrace stated they were not supportive of the proposed changes.

Next Steps

Only one of the boat owners currently docking at McNaughton Terrace owns water access only property on Ramsey Lake. The Ramsey Lake boat launch is in close proximity to the McNaughton Terrace site and serves as the access to Ramsey Lake for owners of power boats. It is a more appropriate location for the type of docking which has continued at McNaughton Terrace since the City of Greater Sudbury purchased the property. The relocation of the docks to the boat launch site would return the use of the entire waterfront at McNaughton Terrace and Bell Park main beach to public use.

References

Bell Park Master Plan (2000)

<https://www.greatersudbury.ca/sudburyen/assets/File/Leisure/Bell%20park%20Master%20plan.pdf>



Request for Decision

Docking Privileges at 322 McNaughton Terrace

Presented To:	Community Services Committee
Presented:	Monday, Jun 25, 2012
Report Date	Wednesday, Jun 13, 2012
Type:	Referred & Deferred Matters

Recommendation

WHEREAS on April 30th, 2012 Council passed a resolution directing staff to negotiate a docking agreement with previous users of the dock located at 322 McNaughton Terrace - Bell Park, and;

WHEREAS a meeting was held with previous dock users on May 9th, 2012 to discuss options for continued use of docking privileges at Bell Park, and;

WHEREAS the previous users have expressed preference to continue docking at the current location off McNaughton Terrace;

THEREFORE BE IT RESOLVED THAT council authorize staff to negotiate a docking lease agreement with individual boat owners who had approval from the previous owner of 322 McNaughton Terrace, and;

THAT the lease agreement include the responsibility of the users for all capital upgrades and operating costs to ensure that the docks are repaired and are safe for users, are maintained and insured, and;

THAT Council approve the docking request at Bell Park (McNaughton Terrace) to operate a float plane sightseeing business and that a lease agreement to operate off the dock be negotiated with the operator.

Finance Implications

If approved, there will be no financial implications to the City, as all costs, both capital and operating will be the responsibility of the users.

Background

On April 30th, 2012, the Community Services Standing Committee passed the following motion:

CS2012-23 Cimino/Kett: WHEREAS on August 10th, 2011, Council of the City of Greater Sudbury passed a resolution approving the purchase of 322 McNaughton Terrace located in Bell Park;

Signed By

Report Prepared By

Real Carre
Director of Leisure Services
Digitally Signed Jun 13, 12

Recommended by the Department

Catherine Matheson
General Manager of Community Development
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Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
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AND WHEREAS Council approved the demolition of the building which was completed on March 23rd, 2012

AND WHEREAS the former owner included two existing docks as part of the purchase of the property;

AND WHEREAS the former owner had previous arrangements with individuals for docking privileges;

AND WHEREAS some of the individuals are owners of cottages on Ramsey Lake who do not have road access;

AND WHEREAS these individuals have requested of the City continued access for docking privileges;

THEREFORE BE IT RESOLVED that Council of the City of Greater Sudbury authorize staff to negotiate a docking arrangement with previous users;

AND THAT the negotiations include discussion on a dock location and dock improvements;

AND THAT any agreement outside of budget or outside the general public boat launching location be brought back to the Community Services Committee for consideration.

Docking Requests

As directed by Council, staff scheduled a meeting on May 9th, 2012 at Tom Davies Square with individuals who had expressed interest in continuing the use of docking privileges at Bell Park. Several individuals had docking arrangements with the previous owner and the City was notified of these arrangements through a letter from the solicitor of the former owner. The letter indicated that there were no lease agreements, rental agreements, licenses, etc. in relation to any docking privileges. Staff contacted all the names identified by the solicitor of the former owner of 322 McNaughton Terrace and three of the individuals attended the meeting.

It was suggested by staff that the existing Ramsey Lake boat launch could be an alternative although the users would be responsible for purchasing a dock for their use as the existing docks at this site are for public use with no overnight docking. Those in attendance indicated that this site was not attractive due to the amount of traffic in and out of the site, a concern for the security of their boats, lack of lighting and the lack of appropriate permanent docks at the site for their boats. All in attendance would prefer to continue docking at the location at McNaughton Terrace. Some of the individuals were interested in paying for improvements to the existing docks in order to continue to have access.

As reported to Standing Committee, the docks are in serious need of repair and should be either made safe or removed. Should the City decide to lease out the existing space to individual boat owners, a lease agreement would be necessary in addition to hold harmless and indemnity clauses as well as proof of insurance would be included as part of the agreement.

The lease agreement would also have to include items such as capital repairs, maintenance to the existing docks, signage, supervision, etc. In addition, exceptions will be necessary to allow consideration for overnight parking as an exception to the Parks By-law.

Docking/operating sightseeing tour business

With respect to the request for docking request to operate a sightseeing tour business, the Standing Committee agreed to refer this matter for public input at the public participations sessions for the proposed Parks By-law. The question as to whether or not a float plane operation was an appropriate use of Bell Park was included as part of the public survey.

In regards to the proposal, 109 responded to the question - 54% supported the proposal.

Comments identified in survey include:

- Concerns about noise, safety, water pollution
- Commercial float planes (only during specific times, not be disruptive to the area)

An operating agreement will be necessary in order to permit the commercial operation at Bell Park.

General Information

In regards to docking privileges, staff have been in contact with the Legal department, Risk Management and the Nickel District Conservation Authority in regards to issues and concerns. The following summarizes their input:

- Any work on the existing docks require consultation with Nickel District Conservation Authority regarding scope of work, authorization, permits and environmental control.
- The City would have liability obligations regarding accidents/incidents related to docking since the dock is located on City property.
- Capital improvements are necessary on the existing dock in order to ensure safety to all users.

Presented To:	Community Services Committee
Presented:	Monday, Apr 03, 2017
Report Date	Wednesday, Mar 15, 2017
Type:	Managers' Reports

Request for Decision

Organ Donor Monument Request for Bell Park

Resolution

WHEREAS a request has been received to install a permanent memorial in Bell Park in recognition of organ donors in our community;

AND WHEREAS the Bell Park Covenant states that the Bell Park lands are to be used for public park and recreation purposes only;

AND WHEREAS the Bell Park Master Plan states that commemorations should be celebrations of life and celebrations of nature that add to the enjoyment of the experience of the park and should not be memorials and/or monuments;

THEREFORE BE IT RESOLVED THAT the Cruising with Organ Donors group be encouraged to identify an alternate suitable location for the permanent installation of the memorial stone recognizing organ donors.

Finance Implications

There is no financial impact to the City of Greater Sudbury associated with this installation as confirmed by the applicant.

Health Impact Assessment

Bell Park is both a natural and urban park, enjoyed by all residents of Greater Sudbury. The Bell Park Covenant and the Bell Park Master Plan (2010) set out guidelines for the operation and future developments of the park to ensure that it continues as a recreational area for citizens. The monument installation could be viewed as outside the spirit of these documents. Conversely, the installation of the Organ Donor Monument at Bell Park or at an alternate location within the City of Greater Sudbury supports the Human Health/Well Being pillar "to promote and protect the health of citizens". It is recommended that the Cruising with Organ Donors group be encouraged to identify an alternate location, recognizing the importance of organ donations.

Background

In December of 2016, the Leisure Services Department received a request from the Cruising for Organ Donors group to have a permanent stone placed in Bell Park in memory of all organ donors. The proposed memorial, would be 2' x 2' x 3' high. The main face of the stone would be inscribed with "In Memory of Donors", while two sides of the stone would be inscripted with "Gift of Life". The proposed stone would be donated by Bob Johnston and the Ruff Family from Memorial Works (APPENDIX A - Organ Donor Monument Schematic - attached).

This report will outline guidelines established for memorial and commemorative additions in Bell Park.

Bell Park Covenant

The Bell Park Covenant was established as part of the donation of land by William and Katherine Bell in 1926. The covenant does not specifically speak to memorial or commemorative additions within the park. The covenant states *"And the grantee covenants for itself, its successors and assigns to and with the grantor, his heirs and assigns, that it and they are all times hereafter maintain the said lands hereby conveyed as, and will not use or permit the use of the said lands except as a public park and recreation ground and this covenant shall run with the said lands hereby conveyed."*

Bell Park Master Plan (2000)

The Bell Park Master Plan (2000) speaks to a number of broad design initiatives. The plan states that all design initiatives must

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Report Prepared By

Cindy Dent
Manager of Recreation
Digitally Signed Mar 15, 17

Health Impact Review

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Division Review

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Recommended by the Department

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Development
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Recommended by the C.A.O.

Ed Archer
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conform to the Bell Park Covenant and applicable governing authorities. In terms of commemoration, the Bell Park Master Plan states:

"Commemoration should celebrate important events, people and accomplishments of the community that are consistent with the spirit of the Bell family, the Bell covenant and the reasons that people enjoy going to the park. These living commemorations should be celebrations of life and celebrations of nature. They should add to the enjoyment of the experience of Bell Park's nature and should not be memorials and/or monuments. Commemorations within the park cannot dominate the landscape but must be secondary to the natural setting of the park. Initiatives are to be sensitive to the context, scale, materials and the park's inherent historical, cultural and natural heritage. Recognition within the park must be minimal and sensitive to surroundings."

Grace Hartman Amphitheatre Business Plan (2010)

The Grace Hartman Amphitheatre Business Plan doesn't provide specifics regarding commemoration, but notes the importance of the amphitheatre operating under the guiding principles and statements of the Bell Park Master Plan. The Business Plan called for the development of a Bell Park Advisory Panel to monitor fulfillment of the park's mandate, be advocates for the park in the community and to provide input to the City.

Other Commemorations in Bell Park

Mining Heritage Monument

On March 23, 1993, City of Sudbury Council passed By-Law 93-121 approving in principle, support for the development of a Mining Heritage Monument on Bell Park property (Appendix B - By-Law 93-121 - attached). The approval was conditional upon Council's approval of the final design and site development.

The City of Greater Sudbury passed By-Law 2001-172, authorizing the execution of an agreement between the City and the Mining Heritage Committee of Sudbury Inc. for the erection and construction of a sculpture honouring the community's mining heritage in Bell Park (Appendix C - By-Law 2001-172 - attached).

Parks Services Donation and Memorial Program

The City of Greater Sudbury's Parks Services Donation and Memorial Program provides an opportunity for the public to make donations toward park enhancements and memorial gifts. The policy outlines options to commemorate a special person, momentous occasion or to simply donate as a philanthropic gesture to beautify a community park. Donations can include park benches, trees, bike racks, picnic tables, sun shelters, sports equipment, playground structures or other items in consultation with Parks Services.

Approximately 50 benches and 12 trees have been installed in Bell Park through the Parks Services Donation and Memorial program. Additionally, the Association of Canadian Travellers / United Commercial Travellers sponsored the installation of 15 park benches and a creative play structure in Bell Park in the early 2000's. Due to the large quantity of benches in Bell Park, requests for memorial benches are not longer accepted.

Consultation with Bell Park Advisory Panel

The proposed Organ Donor monument was discussed with the Bell Park Advisory Panel. While agreeing that organ donor awareness and initiatives were extremely important in our community, there was consensus from the Advisory Panel that the monument should not be located in Bell Park.

Next Steps

Recognizing those individuals who have donated organs and raising awareness about organ donation is a worthy cause. The Grace Hartman Amphitheatre is used annually for the 'Michael O'Reilly Organ Donor Awareness Celebration' hosted by the Irish Heritage Club of Sudbury.

There are also many other worthy causes in our community, many of which utilize Bell Park for celebrations and fund-raising events. The Bell Park Master Plan (2000) states that memorial or commemorative monuments are to be minimal within the park. If permission was to be granted for the installation of the memorial stone recognizing organ donors, a precedent may be set for future similar requests.

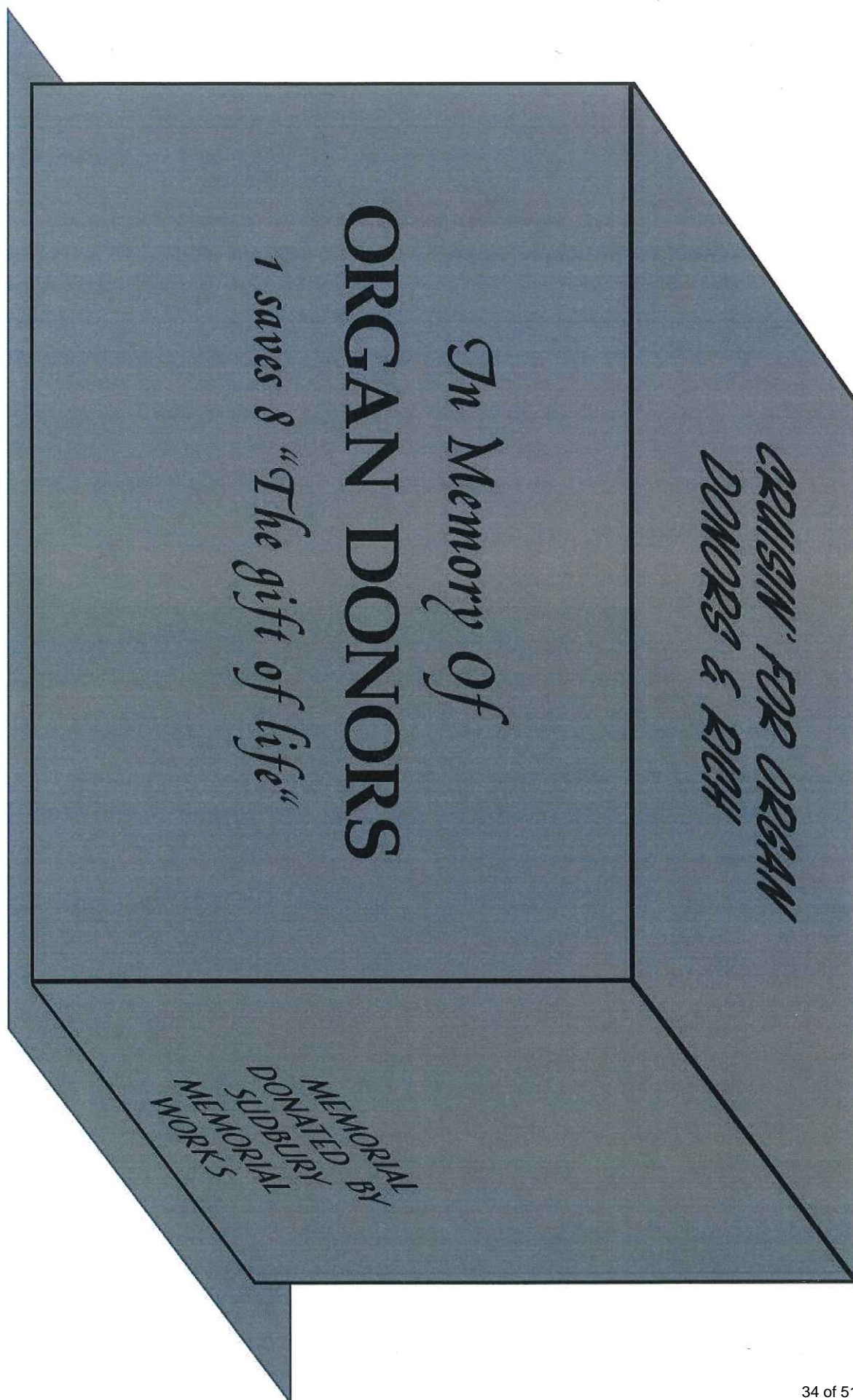
It is recommended that the Leisure Services Department work with the Cruising for Organ Donors group to explore a more suitable location for the installation of the memorial stone, whether it be on municipal property or land of a community partner.

References:

Bell Park Master Plan (2000) (<https://www.greatersudbury.ca/sudburyen/assets/File/Leisure/Bell%20park%20Master%20plan.pdf>)

Grace Hartman Amphitheatre Business Plan (2010)(<https://www.greatersudbury.ca/sudburyen/assets/File/Leisure/Grace%20Hartman%20Amphitheatre%20Business%20Plan%205>)

*City of Greater Sudbury Parks Services Donation and Memorial
Program*(<http://agendasonline.greatersudbury.ca/?pg=feed&action=file&attachment=5992.pdf>)



CITY OF SUDBURY
INTER-OFFICE CORRESPONDENCE

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REFER TO FILE AND SUBJECT
WRITE ABOUT ONE SUBJECT ONLY IN
ONE LETTER

SUDBURY, ONT.

TO: B. Cottam,
Commissioner of Community Services

FROM: Ellen Kerr,
Director of Administration & City Clerk

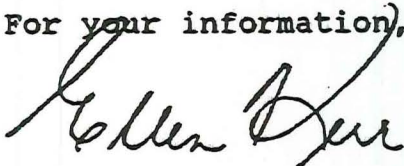
DATE: 1993-03-29

SUBJECT: Mining Heritage Committee of Sudbury

On 1993-03-23, the Council of The Corporation of the City of Sudbury passed the following resolution:

93-121 That City Council approves, in principle, support for the development of a Mining Heritage Monument on the site contemplated in this report from the Director of Parks and Recreation. Further, it is understood that, prior to the construction of the monument, the Mining Heritage Monument Committee will return to Council seeking their concurrence on the final design and site development for the Mining Heritage Monument.

For your information,



EK/gw



City Agenda Report

Report To: CITY COUNCIL

Report Date: June 20, 2001

Meeting Date: June 28, 2001

Subject: Construction Agreement
Mining Heritage Committee of Sudbury Inc. - Bell Park

Department Review:

Don Bélisle
Don Bélisle
General Manager of Public Works

Recommended for Agenda:

J.L. (Jim) Rule
J.L. (Jim) Rule
Chief Administrative Officer

Report Authored by: R. G. (Greg) Clausen, P. Eng.
Director of Engineering Services

Recommendation:

That By-Law 2001-172 be passed authorizing the Mayor and Clerk to execute an agreement between the City of Greater Sudbury and Mining Heritage Committee of Sudbury Inc., for erection and construction in Bell Park of a sculpture honouring our community's mining heritage.

Executive Summary:

The Mining Heritage Committee of Sudbury Inc. (the Mining Committee) has received permission from City Council to construct and erect in Bell Park a mining heritage sculpture honouring our community's mining heritage.

The site is located on the south-east side of Bell Park that was mutually agreed upon by the Mining Heritage and Bell Park Stewardship Committees.

The Mining Committee has arranged for volunteers to carry out the erection and construction of the sculpture. Therefore, it is appropriate that the City enter into a Construction Agreement with the Mining Committee to permit then to erect and construct the monument in Bell Park. The Agreement will include such items as necessary liability insurance, ensurance that City engineering design and construction standards are followed, inspection and testing requirements and on-going maintenance responsibilities.

Therefore, it is recommended that Council approve By-Law 2001-172 included in the agenda, authorizing the Mayor and Clerk to execute a Construction Agreement.

Background:

As Council will recall, the Mining Heritage Committee of Sudbury Inc. has been given approval to erect and construct a mining sculpture in Bell Park, honouring our mining heritage.

The sculpture/site will be located near the existing Grace Hartman Amphitheatre and will overlook Lake Ramsey. The location of the sculpture has been agreed with both the Bell Park Stewardship and Mining Heritage Committee, and confirmed by Council Resolution 2001-105 contained in the report from Caroline Hallsworth, General Manager of Citizen and Leisure Services, at the Council Meeting on February 7, 2001.

The sculpture/site will also incorporate a network of illuminated footpaths, walkways and flowerbeds which will be built to City standards consistent with what is presently in Bell Park.

The Mining Committee have raised the necessary funds for both the design and construction of the sculpture and site. They have also secured volunteers to carry out the professional design of the foundation, walkway and lighting system. Also individuals and local contractors have donated all materials and have volunteered to erect the sculpture and construct the site.

To permit the Mining Committee to erect the sculpture and construct the site, it is appropriate that a Construction Agreement between the City and the Mining Committee be entered into. The Construction Agreement will be similar to a routine road construction contract that a roads contractor would enter into with the City. The Construction Agreement will include such things as the provision of necessary liability insurance, design and construction standards and workmanship requirements, etc.

Therefore, it is appropriate that Council approve By-Law 2001-172 contained in this Council Agenda, authorizing the Mayor and Clerk to execute an agreement between the City of Greater Sudbury and Mining Heritage Committee of Sudbury Inc. for the erection of the sculpture and construction in Bell Park of a mining sculpture/site, honouring our community's mining heritage.

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PART I - CONSENT AGENDA (Continued)**BY-LAWS (Continued)**

- | | | |
|-----------|---|--|
| 2001-168 | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE A GRANT TO THE HÔPITAL RÉGIONAL DE SUDBURY REGIONAL HOSPITAL</p> <p>Council Resolution 2001-305</p> |
| 2001-169Z | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 83-300, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER TOWN OF ONAPING FALLS AND THE FORMER CITY OF VALLEY EAST</p> <p>(This By-law rezones the subject property to Agricultural Reserve Special to add a Class B pit as a permitted use on the rear portion of the site. A Class B pit has a removal limit of a maximum of 20,000 tonnes of aggregate per year. The pit must be set back a minimum of 2,000 feet from Gravel Drive and the pit cannot have accessory crushing or screening operations. Rheal Rivest, 1408 Gravel Drive, Hanmer.)</p> |
| 2001-170T | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2001-85, BEING A BY-LAW TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS TO ENFORCE THE PRIVATE PROPERTY SECTIONS OF BY-LAW 2001-1</p> <p>(This By-law updates the list of parking control officers.)</p> |
| 2001-171S | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO ESTABLISH A PRIVATE SEWER SYSTEM GRANT PROGRAMME FOR THE PUMPING OUT OF SEPTIC TANKS IN UNSERVICED AREAS WITHIN THE CITY OF GREATER SUDBURY</p> <p>(As directed by Council at its budget session, this By-law continues the Grant Programme from the former Regional Municipality until the end of this year.)</p> |
| 2001-172 | 3 | <p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT WITH THE MINING HERITAGE COMMITTEE FOR CONSTRUCTION IN BELL PARK</p> <p>Report dated 2001-06-20 from the General Manager of Public Works.</p> |

Item C-12
(Continued)

The following resolution was presented:

2001-374 Kilgour/Petryna: That the following six (6) citizens be appointed to the **Cemetery Advisory Panel** for a three-year term ending November 30th, 2003:

Claude Berthiaume
Katia Ellero
Sheila Redden
Gordon Wooton
Sandra Wyman
Jim Bolger

CARRIED

Item C-13
Construction
Agreement - Mining
Heritage Committee,
Bell Park

Report dated 2001-06-20 from the General Manager of Public Works regarding Construction Agreement: Mining Heritage Committee, Bell Park was received.

Item C-14
Noise By-law
Exemption - Brian
Smith Wedding

Report dated 2001-06-22, with attachment, from the General Manager of Corporate Services regarding Noise By-law Exemption: Brian Smith Wedding Reception, Ukrainian Camp, Richard Lake was received.

The following resolution was presented:

2001-375 Petryna/Kilgour: This Council has no objection to the granting of an exemption to Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to Brian Smith to facilitate his wedding reception to be held on July 14th, 2001 at the Ukrainian Camp Site on Richard Lake Road, in the City of Greater Sudbury between the hours of 1:00 p.m. and 1:00 a.m. with an anticipated attendance of 200 guests.

And further that this approval shall be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area no later than 12:00 o'clock noon on Sunday, July 15th, 2001;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That no bonfires of any kind, barbecues or similar types of cooking devises shall be operated on the site without the consent of the Fire Chief, and that an approved fire extinguisher be provided for each of the foregoing;

Request for Decision

Splash Pad Update

Presented To: Community Services Committee

Presented: Monday, Apr 03, 2017

Report Date Wednesday, Mar 15, 2017

Type: Managers' Reports

Resolution

WHEREAS as part of the 2016 Capital Budget, Council approved one time funding of \$100,000 towards a splash pad at the Onaping Falls Community Centre and partnership funding for the purchase and installation of four (4) additional splash pads in the amount of \$50,000 per splash pad for the areas of Capreol, Garson and Delki Dozzi with the additional site to be determined, and;

WHEREAS there is an additional \$50,000 capital budget allocation to fund future splash pads originally designated for Bell Park, and;

WHEREAS the Copper Cliff Community Action Network and the Coniston Playground Association have identified splash pad projects in their respective communities and have begun fund-raising efforts;

THEREFORE BE IT RESOLVED THAT a \$50,000 budget allocation remain designated as funding for a future splash pad in Bell Park, and;

THAT the remaining \$50,000 unallocated partnership funding from the 2016 budget be held pending full fundraising of remaining funds required to build a splash pad in the priority areas of Azilda or Val Caron, or to any other area such as Coniston or Copper Cliff which reaches the fundraising target and requires the \$50,000 allocation to build a splash pad.

Signed By

Report Prepared By

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 15, 17

Health Impact Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 15, 17

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 15, 17

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Mar 16, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 16, 17

Finance Implications

As part of the 2016 Capital Budget, Council approved one time funding of \$100,000 towards a splash pad at the Onaping Falls Community Centre and to provide partnership funding for the purchase and installation of four (4) additional splash pads in the amount of \$50,000 per splash pad. The splash pads identified were for the areas of Capreol, Garson and Delki Dozzi with the additional site to be determined.

As part of the 2010 Capital Budget, \$50,000 was allocated as seed funds for a splash pad to be developed at Bell Park. The \$50,000 budget allocation remains in a capital line account to fund future splash pad costs.

Health Impact Assessment

The Parks, Open Space and Leisure Master Plan Review (2014) notes the development of splash pads as a key contributor to the City of Greater Sudbury's goal of creating a healthy community as these facilities have no admission fees and are particularly appealing to families with young children.

Background

The City of Greater Sudbury Parks, Open Space & Leisure Master Plan Review (2014) called for the expansion of splash pad inventory using a 1.5-kilometre service radius within urban residential areas. The plan noted that seven to eight new splash pads would need to be added to meet targets, including sites within Garson, Onaping/Dowling, Capreol, Sudbury (South End, Minnow Lake and Bell Park), and possibly Azilda and/or Val Caron.

As part of the 2016 Capital Budget, Council approved the following budget allocations for splash pads:

- Provide one time funding of \$100,000 towards a splash pad at the Onaping Falls Community Centre.
- Provide partnership funding for the purchase and installation of four (4) additional splash pads in the amount of \$50,000 per splash pad. The splash pads identified were for the areas of Capreol, Garson and Delki Dozzi with the additional site to be determined.

Two additional splash pads were realized in 2016 as part of the DJ Hancock Memorial Park and Morel Family Foundation Park projects, satisfying target sites in the South End and Minnow Lake areas.

With the capital funds allocated in 2016, the total number of installed and committed splash pads in Greater Sudbury is fourteen (14). Locations as follows:

- Capreol (site to be determined)*
- Côté Park (Chelmsford)
- DJ Hancock Memorial Park (Sudbury - South End)
- Delki Dozzi (Sudbury)*
- Garson (site to be determined)*
- Howard Armstrong Recreation Centre (Valley East)
- Kinsmen Sports Complex (Walden)
- Memorial Park (Sudbury)
- Morel Family Foundation Park (Sudbury - Minnow Lake)
- O'Connor Playground (Sudbury)
- Onaping Community Centre (Onaping)*
- Ridegecrest Playground (Sudbury)
- Victory Park (Sudbury)
- Westmount Playground (Sudbury)

* to be constructed

Splash Pad Location Considerations

The Parks, Open Space and Leisure Master Plan Review included several considerations to assist in determining locations for splash pad development:

- Splash pads should be provided in community parks that have access to washrooms, change areas and off street parking.
- Shade and seating options are desired features at splash pad locations.
- Splash pads should be located near parking, but kept a safe distance away from streets.

Other Splash Pad Developments

Bell Park

As part of the 2010 Capital Budget, \$50,000 was allocated as seed funds for a splash pad to be developed at Bell Park. Additional funds for the project were to be raised by a local service club, but the project has not materialized. The \$50,000 budget allocation remains in a capital line account to fund future splash pad costs.

The Parks, Open Space and Leisure Master Plan Review states the City of Greater Sudbury (City) should continue to pursue plans with partners to install a signature splash pad at Bell Park to serve local residents, City-wide residents, and those visiting the City's premier park.

Copper Cliff

The Copper Cliff Community Action Network has organized a splash pad committee and are exploring funding possibilities. Representatives from the group met with the City of Greater Sudbury in the fall of 2016 to share plans regarding their project. The group has requested that their project be considered for allocation of the \$50,000 capital budget for a splash pad towards a site to be determined. The group representing the Copper Cliff splash pad project are waiting on formal confirmation of City financial support prior to applying for private funding to complete the project.

Coniston

The Coniston Playground Association has also made preliminary plans regarding a possible splash pad to be located in Coniston Centennial Park. The group has obtained a project estimate as well as made some initial inquiries regarding water/wastewater connections to the potential site. The association has established a Splash Pad Fund and have begun fund-raising initiatives.

New splash pad development in Copper Cliff and Coniston, while not specifically noted in the Parks, Open Space and Leisure Master Plan Review, do meet the recommended service radius of 1.5-kilometers within an urban residential area. Both projects are supported by well organized community groups who have already begun fund-raising efforts.

Next Steps

As per the Parks, Open Space and Leisure Master Plan, it is recommended that the original \$50,000 allocation identified for a splash pad in Bell Park, remain with that project.

It is further recommended that the remaining \$50,000 partnership funding allocated during the 2016 budget process for a site to be determined be applied to the possible priority areas of Azilda or Val Caron as per the Master Plan or to any other area such as Coniston or Copper Cliff, where there is a community effort to raise the required funds to build a splash pad which requires the \$50,000 allocation to complete the project.

With splash pads at the Onaping, Delki Dozzi, Garson, Capreol, Bell Park and a site yet to be determined, the total number of developed and planned splash pads in Greater Sudbury is 16. This essentially doubles the number of splash pads since the time of the Parks, Open Space and Leisure Master Plan Review and satisfies the action plan to build seven to eight new splash pads.

It is further recommended that a business case be developed prior to the development of any new splash pads as part of future budget deliberations for Council's review.

References:

City of Greater Sudbury Parks, Open Space & Leisure Master Plan Review, 2014 ([https://www.greatersudbury.ca/sudburyen/assets/File/Leisure%20Master%20Plan%20Review%202014\(1](https://www.greatersudbury.ca/sudburyen/assets/File/Leisure%20Master%20Plan%20Review%202014(1))

Copper Cliff Community Action Network Facebook Page (<https://www.facebook.com/CopperCliffCAN>)

Coniston Playground Association Facebook Page (<https://www.facebook.com/ConistonPlaygroundAssociation>)

Presented To: Community Services Committee

Presented: Monday, Apr 03, 2017

Report Date Thursday, Mar 16, 2017

Type: Managers' Reports

Request for Decision

Indoor Turf and Multi-Purpose Facilities

Resolution

WHEREAS the City of Greater Sudbury has been approached regarding possible support and/or partnership for the development of indoor turf facilities and multi-purpose facilities, and;

WHEREAS there is a need to determine the demand of such facilities and to develop a framework for receiving and evaluating initiatives that involve City of Greater Sudbury support;

THEREFORE BE IT RESOLVED THAT, the City of Greater Sudbury retain Monteith Brown Planning Consultants to determine demand and feasibility for indoor turf and multi-purpose facilities relative to the Parks, Open Space and Leisure Master Plan and in consideration of public private partnerships;

AND THAT a report be brought back to the Community Services Committee in June, 2017.

Finance Implications

There are no capital funds committed for an indoor turf facility or new multi-purpose recreation facility, nor are there any funds identified in the five year capital outlook for such facilities.

Funding for the consultant will come from an existing Capital Budget for Leisure Studies/Consultant Costs. Estimated cost of this service is \$20,000. A non-competitive purchase of services with Monteith Brown Planning Consultants is being recommended as per previous services provided to complete the City's Parks, Open Space and Leisure Master Plan and the Multi-Use Recreational Complex Feasibility Study.

Health Impact Assessment

The addition of indoor turf facilities provides year round opportunities for sports such as soccer, baseball, field hockey, football, lacrosse and rugby, having a positive impact on recreational access. A multi-use recreational complex also increases the life of recreational infrastructure and a multi-sport site offers efficiencies and conveniences.

Background

The Sudbury Regional Soccer Association Inc. (SRSA) occupied an indoor location at the Exhibition Centre on Falconbridge Road for more than a decade and was given notice in April 2016 that their lease would not be renewed. Up until 2012, the City of Greater Sudbury (City) had been providing SRSA with an operating grant on a yearly basis in the amount of \$25,000.

Since the expiry of the Exhibition Centre lease, groups requiring an indoor facility for soccer and similar sports have utilized school gymnasiums.

In 2007, the City completed a Multi-use Recreational Complex Feasibility Study that recommended the development of a facility containing two ice pads, gymnasium, outdoor soccer and/or football fields, indoor pool and/or library, and other supporting spaces. This complex would serve to simultaneously address latent demand and modernize the City's infrastructure. This project did not proceed.

Potential Projects

The City has fielded inquiries and unsolicited proposals from various groups about the possibility of indoor turf and multi-purpose facilities in the Greater Sudbury area. The following provides an update regarding known potential projects.

Signed By

Report Prepared By

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 16, 17

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 16, 17

Recommended by the Department

Catherine Matheson
General Manager of Community
Development
Digitally Signed Mar 16, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 16, 17

Sudbury District Soccer Club (SDSC)

The SDSC has sent in a proposal to the City of Greater Sudbury stating their desire to build, finance and operate an indoor turf facility at the Gerry McCrory Countryside Sports Complex site. The proposed facility would include a FIFA grade artificial turf sports field, a three lane running track, indoor courts for basketball and futsal, a sports dome and a new club house with change rooms and washrooms.

The SDSC has indicated that they would be requesting the City land to be granted or leased at a nominal rate. The group may also be seeking assistance with taxation costs and development charges. The group is interested in possible Provincial grants that may be available.

Staff met with the group who requested further information about the property, development charges and taxes. Leisure Services has shared a site survey of the Gerry McCrory Countryside Sports Complex site with the group and has shared a copy of the Class C estimate that was prepared for the Canada Summer Games. The Parks, Open Space and Leisure Master Plan recommends the development of a soccer complex at the Gerry McCrory Countryside Sports Complex site consisting of three fully lit fields. The plan also indicates that consideration should be given to one field being artificial turf with a support building which would include dressing rooms, storage, concession and washrooms.

Fabio Belli Foundation

A group that represents the interest of the late Fabio Belli had also contacted the City of Greater Sudbury and has been in discussion with different potential partners including Cambrian College and the Rainbow District School Board. The group is exploring potential Provincial and Federal grants for soccer bubbles that may be available for the construction of the facility.

True North Strong

Developers of the True North Strong project, the events centre proposed for the Kingsway location, have publicly discussed other recreational developments for the site, including a "soccer bubble". Representatives from the True North Strong project have expressed interest to the City of Greater Sudbury in exploring a Public-Private Partnership (P3) model for the development and operation of a multi-purpose recreational facility planned for their complex.

Leisure Master Plan Implications

The Parks, Open Space & Leisure Master Plan Review (2014) notes that due to the popularity of soccer expanding into all seasons, there is a requirement for artificial turf indoor facilities. The Multi-use Recreation Complex feasibility study completed in 2007 identified demand for two indoor turf fields (200' by 100'), based on a broad target of one indoor turf field per 100,000 residents.

The Leisure Master Plan states that the financial viability of an indoor turf facility is heavily influenced by its size, type of construction, and operating model. The document indicates that many municipalities have chosen to forgo providing indoor field facilities, instead deciding to allow the private sector to fill this void.

The Leisure Master Plan recommends that the City refrain from becoming a direct provider or operator of indoor turf facilities. It suggests that at Council's discretion, the City may provide nominal support to local groups for access to non-municipal indoor facilities.

Analysis and Recommendation

The demand for an indoor turf or multi-purpose facility has not been recently quantified. The 2007 Multi-use Recreation Complex feasibility study indicates a demand for two indoor turf fields, however this was based on a broad target of one surface per 100,000 residents, and demand has likely changed since the feasibility study date.

The Parks, Open Space and Leisure Master Plan Review states that municipal development, administration, and/or operation of an indoor sports facility is not recommended. However, the City has been informally approached regarding participating in the development of such a facility whether it be through the granting/discounting of land or through a full P3 model. There is no existing framework or procurement process established for entertaining or evaluating such proposals.

If Council considers City support or involvement with the development of indoor turf or multi-purpose facilities, it is recommended that the City retains a third party for advice on these initiatives. The scope of work would include confirming the demand for indoor turf and/or multi-purpose facilities as well as providing a process to receive and evaluate proposals for the development of these types of facilities as well as a business model that requires City support.

As per the City of Greater Sudbury Parks, Open Space & Leisure Master Plan (2004), the consultant will develop a framework to guide decisions related to partnering for the delivery and provision of recreation services and facilities. A framework and decision process would include the following:

- Confirming if the service is consistent with the City's mandate and service policy.
- Determining if there is a municipal role to play in providing the service.
- Confirming that there is a demonstrated community need for the proposed service.
- Ensuring that operating specifications adhere to the City's guiding principles.

- Determining if financial and liability risks can be absorbed by non-municipal partners.
- Confirming that there are suitable and qualified partners willing to form a service alliance.

Next Steps

Upon Council's approval, a consultant will be retained to provide the scope of work described. It is recommended that Monteith Brown Planning Consultants be retained under a non-competitive purchase of services given their prior work with the Parks, Open Space and Leisure Master Plan and the Multi-Use Recreational Complex Feasibility Study.

An additional report will be brought back to the Community Services Committee for direction on indoor turf facility and/or multi-purpose facility opportunities if supported by the consultant's report and Leisure Master Plan.

References:

City of Greater Sudbury Parks, Open Space & Leisure Master Plan, 2004 (<https://www.greatersudbury.ca/linkservid/40537C24-CF10-3CF5-0892C954F08ADFBA/showMeta/0/>)

City of Greater Sudbury Multi-Use Recreational Complex Feasibility Study, 2007 (http://www.greatersudbury.ca/content/div_councilagendas/documents/Multi_Use_Recreational_Complex_Report_Nov_7_2007.p

City of Greater Sudbury Parks, Open Space & Leisure Master Plan Review, 2014 ([https://www.greatersudbury.ca/sudburyen/assets/File/Leisure%20Master%20Plan%20Review%202014\(1\).pdf](https://www.greatersudbury.ca/sudburyen/assets/File/Leisure%20Master%20Plan%20Review%202014(1).pdf))

The Sudbury Star, Accent: Sudbury's Crowded Field of Dreams, November 19, 2016 (<http://www.thesudburystar.com/2016/11/19/accent-sudburys-crowded-field-of-dreams>)

Request for Decision

Bell Park Unallocated Funds

Presented To: Community Services
Committee

Presented: Monday, Apr 03, 2017

Report Date Tuesday, Mar 21, 2017

Type: Managers' Reports

Resolution

WHEREAS the Finance and Administration Committee of February 21, 2012 requested further options regarding the capital budget item for Bell Park Special Events Site Development in the amount of \$300,000; and

WHEREAS the lighting infrastructure at Bell Park has been identified as a priority since 2010; and

WHEREAS Bell Park is utilized by over 1000 citizens daily in the summer and by 200-500 citizens during winter; and

WHEREAS the redevelopment of the former St. Joseph's parking lot in Bell Park will be completed in summer of 2017 and approval of this report would result in full lighting upgrades throughout the park;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury approve the spending of 300,000 for the purpose of Bell Park lighting.

Finance Implications

If approved, the capital project for Bell Park Special Events Site Development will be canceled and the funds will be reallocated to the Bell Park Lighting project.

HEALTH IMPACT ASSESSMENT

The upgrades to the lighting recommended in this report will lead to operational cost efficiencies thus promoting best practices in environmental stewardship. Furthermore, the increased lighting will enhance the Bell Park user experience and increase safety for users.

BACKGROUND

During the 2012 capital budget process a \$300,000 recommendation for Grace Hartman Amphitheatre was

Signed By

Report Prepared By

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 21, 17

Health Impact Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 21, 17

Division Review

Jeff Pafford
Director of Leisure Services
Digitally Signed Mar 21, 17

Recommended by the Department

Catherine Matheson
General Manager of Community
Development
Digitally Signed Mar 21, 17

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Mar 22, 17

deferred pending further review. On February 21, 2012, a report was presented to the Finance and Administration Committee regarding a \$300,000 capital project at Bell Park for Special Events Site Development, stemming from the 2012 budget process. A copy of the original report can be found here: <https://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=4&id=461>

After reviewing the report, the Finance and Administration Committee requested a report be brought back with further options, including an option looking at additional hard seating for the Grace Hartman Amphitheatre. A report was brought forward to the Community Services Committee on October 21, 2013 which, at the time, identified the cost for an additional 500 hard seats at \$1,210,000. A copy of the report can be found here: <https://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=1&id=6>

The 2013 report on hard seating also indicates that a funding source was sought through the Community Infrastructure Improvement Fund (CIIF) in the amount of \$402,930, with the balance of \$807,000 coming from the Capital Financing Reserve Fund (Citizen and Leisure). The CIIF funding application was denied. The \$807,000 was later removed from Reserve during the 2015 budget deliberations with \$500,000 contributed to financing the solar panel project and the balance to funding the 2015 budget. The \$500,000 will be repaid to the Reserve fund from future solar panel revenue.

The \$300,000 had been identified as part of available financing for amphitheatre capital investments including a capital levy budget option of 0.3% during the 2014 budget. This capital levy option prioritized various capital improvements within the City, including upgrades to the amphitheatre but was voted down by Council.

The \$300,000 capital allocation from the 2012 budget remains unspent. This report recommends utilizing the allocation to complete lighting upgrades throughout Bell Park.

Current Issues and Options

Lighting is recognized as the immediate priority for upgrades to Bell Park. With the expected completion of the redevelopment of the former St. Joseph's parking lot at Bell Park for 2017, the investment into lighting upgrades throughout the park would finalize all lighting matters and in good timing with the Amphitheatre, and parking lot upgrades.

Lighting

The lighting system in Bell Park currently consists of approximately 70 light standards that were installed in two different areas. There are approximately 50 green standard lights along with approximately 20 older globe style lights; neither of which operate with LED bulbs. There is significant deterioration on some of the light standards and there is an opportunity to achieve operational cost savings by converting the system to LED. In 2010, Yallowega Bélanger Salach (YBS) had prepared a new photometric layout for lighting in Bell Park, with a brief review of lighting options and costs at the time. The report had been commissioned in anticipation of a future change over to LED lighting for the park.

The Parks Section has reviewed the 2010 plan which resulted in a recommendation for an update to the 2010 YBS which would review the current state of the existing infrastructure, wiring and bases. A formal update to the 2010 plan would determine if the existing infrastructure is sufficient, along with identifying any components that require replacement. An updated plan would also recommend new locations to expand the lighting system. It is estimated that an additional 15 light standards should be added to the park to increase lighting in key areas. The updated plan would lead to a more accurate cost estimate to proceed with a formal tender process. The City of Greater Sudbury's Energy and Facilities Engineer has been consulted on the project and would assist in identifying any incentives that might be available. Overall, this project could consume the full amount of the \$300,000 capital allocation.

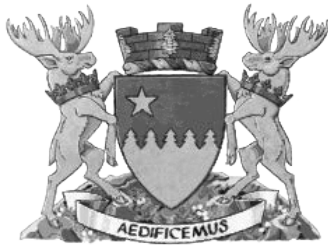
Business Plan Review Future Enhancements – Bell Park

YBS had also conducted a business plan review of the Grace Hartman Amphitheatre in October 2013, and the report speaks to several upgrades that would “enhance not-for-profit use of the Amphitheatre”. These upgrades would include purchasing some additional sound system equipment to reduce expenses for users regarding rental equipment. Furthermore, acoustical upgrades were recommended along with upgrades to the sound booth. The report also identified health and safety upgrades. The total cost for the upgrades identified in 2013 was \$53,000 and these figures would require review and update of the estimates.

Another area in Bell Park that requires annual attention continues to be maintenance around the trail area along with lock stone replacement. The specific area that requires upgrades to lock stone is the area near the main beach courtyard. The main buildings are scheduled to be re-painted during the 2017 season.

NEXT STEPS

As identified in the report, the top priority in Bell Park is the lighting upgrades. Upon approval by the Committee, an update to the lighting plan would be undertaken and tendered for replacement of the system in 2017. Additional enhancements and maintenance will be brought back to Council for Budget consideration in 2018.



City of Greater Sudbury Charter

WHEREAS Municipalities are governed by the Ontario Municipal Act, 2001;

AND WHEREAS the City of Greater Sudbury has established Vision, Mission and Values that give direction to staff and City Councillors;

AND WHEREAS City Council and its associated boards are guided by a Code of Ethics, as outlined in Appendix B of the City of Greater Sudbury's Procedure Bylaw, most recently updated in 2011;

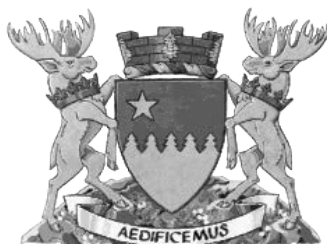
AND WHEREAS the City of Greater Sudbury official motto is "Come, Let Us Build Together," and was chosen to celebrate our city's diversity and inspire collective effort and inclusion;

THEREFORE BE IT RESOLVED THAT Council for the City of Greater Sudbury approves, adopts and signs the following City of Greater Sudbury Charter to complement these guiding principles:

As Members of Council, we hereby acknowledge the privilege to be elected to the City of Greater Sudbury Council for the 2014-2018 term of office. During this time, we pledge to always represent the citizens and to work together always in the interest of the City of Greater Sudbury.

Accordingly, we commit to:

- Perform our roles, as defined in the Ontario Municipal Act (2001), the City's bylaws and City policies;
- Act with transparency, openness, accountability and dedication to our citizens, consistent with the City's Vision, Mission and Values and the City official motto;
- Follow the Code of Ethical Conduct for Members of Council, and all City policies that apply to Members of Council;
- Act today in the interest of tomorrow, by being responsible stewards of the City, including its finances, assets, services, public places, and the natural environment;
- Manage the resources in our trust efficiently, prudently, responsibly and to the best of our ability;
- Build a climate of trust, openness and transparency that sets a standard for all the City's goals and objectives;
- Always act with respect for all Council and for all persons who come before us;
- Ensure citizen engagement is encouraged and promoted;
- Advocate for economic development, encouraging innovation, productivity and job creation;
- Inspire cultural growth by promoting sports, film, the arts, music, theatre and architectural excellence;
- Respect our historical and natural heritage by protecting and preserving important buildings, landmarks, landscapes, lakes and water bodies;
- Promote unity through diversity as a characteristic of Greater Sudbury citizenship;
- Become civic and regional leaders by encouraging the sharing of ideas, knowledge and experience;
- Work towards achieving the best possible quality of life and standard of living for all Greater Sudbury residents;



Charte de la Ville du Grand Sudbury

ATTENDU QUE les municipalités sont régies par la Loi de 2001 sur les municipalités (Ontario);

ATTENDU QUE la Ville du Grand Sudbury a élaboré une vision, une mission et des valeurs qui guident le personnel et les conseillers municipaux;

ATTENDU QUE le Conseil municipal et ses conseils sont guidés par un code d'éthique, comme l'indique l'annexe B du Règlement de procédure de la Ville du Grand Sudbury dont la dernière version date de 2011;

ATTENDU QUE la devise officielle de la Ville du Grand Sudbury, « Ensemble, bâtissons notre avenir », a été choisie afin de célébrer la diversité de notre municipalité ainsi que d'inspirer un effort collectif et l'inclusion;

QU'IL SOIT RÉSOLU QUE le Conseil de la Ville du Grand Sudbury approuve et adopte la charte suivante de la Ville du Grand Sudbury, qui sert de complément à ces principes directeurs, et qu'il y appose sa signature:

À titre de membres du Conseil, nous reconnaissons par la présente le privilège d'être élus au Conseil du Grand Sudbury pour le mandat de 2014-2018. Durant cette période, nous promettons de toujours représenter les citoyens et de travailler ensemble, sans cesse dans l'intérêt de la Ville du Grand Sudbury.

Par conséquent, nous nous engageons à :

- assumer nos rôles tels qu'ils sont définis dans la Loi de 2001 sur les municipalités, les règlements et les politiques de la Ville;
- faire preuve de transparence, d'ouverture, de responsabilité et de dévouement envers les citoyens, conformément à la vision, à la mission et aux valeurs ainsi qu'à la devise officielle de la municipalité;
- suivre le Code d'éthique des membres du Conseil et toutes les politiques de la municipalité qui s'appliquent à eux;
- agir aujourd'hui pour demain en étant des intendants responsables de la municipalité, y compris de ses finances, biens, services, endroits publics et du milieu naturel;
- gérer les ressources qui nous sont confiées de façon efficiente, prudente, responsable et de notre mieux;
- créer un climat de confiance, d'ouverture et de transparence qui établit une norme pour tous les objectifs de la municipalité;
- agir sans cesse en respectant tous les membres du Conseil et les gens se présentant devant eux;
- veiller à ce qu'on encourage et favorise l'engagement des citoyens;
- plaider pour le développement économique, à encourager l'innovation, la productivité et la création d'emplois;
- être une source d'inspiration pour la croissance culturelle en faisant la promotion de l'excellence dans les domaines du sport, du cinéma, des arts, de la musique, du théâtre et de l'architecture;
- respecter notre patrimoine historique et naturel en protégeant et en préservant les édifices, les lieux d'intérêt, les paysages, les lacs et les plans d'eau d'importance;
- favoriser l'unité par la diversité en tant que caractéristique de la citoyenneté au Grand Sudbury;
- devenir des chefs de file municipaux et régionaux en favorisant les échanges d'idées, de connaissances et concernant l'expérience;
- viser l'atteinte de la meilleure qualité et du meilleur niveau de vie possible pour tous les résidents du Grand Sudbury.