



# **FINANCE AND ADMINISTRATION COMMITTEE AGENDA**

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Finance and Administration Committee Meeting  
**Tuesday, November 15, 2016**  
Tom Davies Square

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**COUNCILLOR MIKE JAKUBO, CHAIR**

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**Deb McIntosh, Vice-Chair**

6:00 p.m. FINANCE AND ADMINISTRATION COMMITTEE MEETING  
COUNCIL CHAMBER

Council and Committee Meetings are accessible. For more information regarding accessibility,  
please call 3-1-1 or email [clerks@greatersudbury.ca](mailto:clerks@greatersudbury.ca).

## **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

## **OUTSIDE BOARD PRESENTATIONS**

1. Greater Sudbury Police Service Board - 2017 Budget  
**(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)**

- Francis Caldarelli, Chair, Board of Directors, Greater Sudbury Police Service
- Paul Pedersen, Chief of Police, Greater Sudbury Police Service

(The Greater Sudbury Police Service Board will provide a presentation regarding their 2017 budget.)

2. Nickel District Conservation Authority (NDCA) Board - 2017 Budget  
**(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)**

- Steve Kaufman, Vice-Chair, NDCA
- Carl Jorgensen, General Manager/Secretary-Treasurer, NDCA

(The Nickel District Conservation Authority (NDCA) Board will provide a presentation regarding their 2017 Budget.)

## **PRESENTATIONS**

1. 2017 Budget Overview  
**(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)**

- Ed Archer, Chief Administrative Officer
- Ed Stankiewicz, Acting Chief Financial Officer/City Treasurer

(A presentation will be delivered in order to provide Council with an overview of the 2017 Budget.)

## **REGULAR AGENDA**

## **MANAGERS' REPORTS**

R-1. Report dated October 19, 2016 from the General Manager of Community Development regarding Annual Grants Draft Application/Criteria.  
**(RESOLUTION PREPARED)**

**4 - 7**

(This report will identify which organizations currently receive annual grants from the City of Greater Sudbury and will outline a process for these organizations to reapply every 5 years, as per Council's resolution, in order to remain eligible to receive an annual grant. The report will identify the information which will be required from recipients of annual grants when applying for future municipal funding.)

## **ADDENDUM**

**CIVIC PETITIONS**

**QUESTION PERIOD AND ANNOUNCEMENTS**

**NOTICES OF MOTION**

**ADJOURNMENT**

## Request for Decision

### Annual Grants Draft Application/Criteria

Presented To: Finance and  
Administration  
Committee

Presented: Tuesday, Nov 15, 2016

Report Date Wednesday, Oct 19,  
2016

Type: Managers' Reports

### Resolution

WHEREAS the City of Greater Sudbury provides annual grants to various community organizations to help provide programs and services for our community;

AND WHEREAS staff has been directed by City Council on March 8, 2016 to develop clear criteria and an application process for annual grants; and each grant recipient be required to reapply every five years;

AND WHEREAS all recipients of Leisure Services grants have been informed they will need to reapply for 2017 allocation;

THEREFORE BE IT RESOLVED that the annual grant recipients complete an annual grant application form every five years and complete a year end report each year;

AND THAT following receipt of the applications for 2017, staff conduct a value for money audit on the grants and make recommendations to the Finance and Administration Committee by April 1, 2017;

AND THAT staff report to Council prior to the approval of new annual grant allocations and prior to renewal of grant applications every 5 years; and that staff prepare a year end report each year for Finance and Administration Committee.

#### Signed By

**Report Prepared By**

Chris Gore  
Manager of Community Partnerships  
*Digitally Signed Oct 19, 16*

**Division Review**

Tyler Campbell  
Director of Leisure Services  
*Digitally Signed Oct 19, 16*

**Recommended by the Department**

Catherine Matheson  
General Manager of Community  
Development  
*Digitally Signed Oct 19, 16*

**Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Oct 19, 16*

### Financial Implications

The Annual Grants total \$735,297.00 and the majority are funded within the operating budget for Leisure Services. The exceptions are: the grants to the Anderson Farm Site Committee, the Capreol Railway Museum, Junction Creek Stewardship, the Samaritan Centre and the Social Planning Council.

### Background

This report will outline the process proposed to continually evaluate the allocation of annual municipal

grants in keeping with the Strategic Priority of Responsive, Fiscally Prudent and Open Government. As per Council's resolution on March 8, 2016, each community group or organization will be required to reapply every 5 years to substantiate their continued eligibility.

The Council Resolution dated March 8, 2016 identified that some annual grants are based on historical practices and that there is a need to understand more clearly the value of each allocation to the community. Council directed staff to develop criteria and an application process for groups and organizations who had been receiving annual grants to help ensure appropriate allocation of municipal funds.

In March of 2016, all annual grant recipients received notification that this resolution had been passed and that they would have to reapply for the 2017 allocation. The letter also indicated that an application form would be forwarded to them for this purpose and each organization would be required to reapply every five years thereafter.

#### **M-4. Leisure Services Annual Grant Allocation**

As presented by Councillor McIntosh

WHEREAS various community groups receive an annual grant allocation from Leisure Services;

AND WHEREAS this grant allocation is based on historical practice, with many grant recipients predating municipal amalgamation;

AND WHEREAS the value for money for said grants are not clearly understood;

THEREFORE BE IT RESOLVED that in 2016, all recipients of Leisure Services Grants be informed that they will have to reapply for their 2017 grant allocation;

AND THAT clear criteria and application process be developed and presented to Finance and Administration Committee in September 2016;

AND THAT each community group be required to reapply every five years on a go forward basis.

#### **New Process**

The application process will require that organizations receiving annual grants clearly identify the mandate of their organization, their programs, services and their impact on the community. The application will require that the specific use of the requested funds be explained and that clarification of how the programs and services enabled through the grant support the Strategic Priorities of the City of Greater Sudbury. Applicants will need to identify other municipal funding they have received, clarifying the amount and purpose for the allocation. This is consistent with the requirements for other municipal funding requests such as Healthy Community Initiative Funds in addition all recipients of grants will be required to endorse the Healthy Community Charter.

Each group or organization receiving an annual grant must also submit a year end report in order to confirm how the grant funds supported the Strategic Priorities of the City of Greater Sudbury and a Healthy Sustainable Community. An annual staff report based on the year end reports will keep Council informed of the use of municipal grants and their benefit to the community.

#### **Grant Recipients by Department**

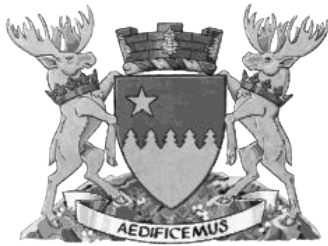
The City of Greater Sudbury provides annual grants through a number of City Departments to a variety of groups.

The following is a list of grant recipients with amount of grant received in 2016 by Department:

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<b>Grant Recipient</b>	<b>Amount</b>
Club Accueil Âge d'Or - Azilda	\$14,100
Nickel Centre Seniors Club	\$6,700
Rayside-Balfour Senior Craft Shop	\$5,700
Club Accueil Âge d'Or - Hanmer	\$17,080
Onaping Falls Golden Age Club	\$9,527
One Eleven Senior Citizens Centre Inc.	\$12,000
Parkside Older Adult Centre Sudbury	\$12,000
Club 50 - Chelmsford	\$12,000
Club Amical du Nouveau Sudbury	\$14,000
Wahnapiatae Community Centre	\$16,000
Skead Community Centre	\$16,000
Penage Road Playground Association	\$16,000
Beaver Lake Community Centre	\$16,000
Carole Richard Park Community Centre	\$16,000
Kukagami Campers Association	\$16,000
Nickel District Conservation Authority	\$30,000
Anderson Farm Site Committee - Walden Fall Fair	\$2,500
Onaping Falls Lions Club - Cavalcade of Colours	\$1,500
Science North - Canada Day fireworks	\$10,000
Sudbury Rainbow Crime Stoppers	\$50,000
Volunteer Sudbury	\$10,000
Rayside-Balfour Youth Centre	\$60,000
Sudbury Action Youth Centre	\$89,120
Sudbury Community Foundation	\$50,000
Capreol Northern Railway Museum	\$3,570
Capreol C.A.N.	\$2,500
Coniston C.A.N.	\$2,500
Copper Cliff C.A.N.	\$2,500
Donovan/Elm West C.A.N.	\$2,500
Garson/Falconbridge C.A.N.	\$2,500
Minnow Lake C.A.N.	\$2,500
New Sudbury Ward 12 C.A.N.	\$2,500
Onaping Falls C.A.N.	\$2,500

Azilda C.A.N.	\$2,500
South End C.A.N.	\$2,500
Walden C.A.N.	\$2,500
Ward 1 C.A.N.	\$2,500
Valley East C.A.N.	\$2,500
Chelmsford C.A.N.	\$2,500
Ward 8 C.A.N.	\$2,500
Rainbow Routes	\$45,000
Samaritan Centre	\$27,000
Child Care Resources	\$20,000
Social Planning Council	\$100,000
<b>TOTAL</b>	<b>\$735,297</b>



# City of Greater Sudbury Charter

**WHEREAS** Municipalities are governed by the Ontario Municipal Act, 2001;

**AND WHEREAS** the City of Greater Sudbury has established Vision, Mission and Values that give direction to staff and City Councillors;

**AND WHEREAS** City Council and its associated boards are guided by a Code of Ethics, as outlined in Appendix B of the City of Greater Sudbury's Procedure Bylaw, most recently updated in 2011;

**AND WHEREAS** the City of Greater Sudbury official motto is "Come, Let Us Build Together," and was chosen to celebrate our city's diversity and inspire collective effort and inclusion;

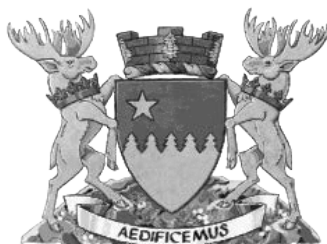
**THEREFORE BE IT RESOLVED THAT** Council for the City of Greater Sudbury approves, adopts and signs the following City of Greater Sudbury Charter to complement these guiding principles:

**As Members of Council, we hereby acknowledge** the privilege to be elected to the City of Greater Sudbury Council for the 2014-2018 term of office. During this time, we pledge to always represent the citizens and to work together always in the interest of the City of Greater Sudbury.

**Accordingly, we commit to:**

- Perform our roles, as defined in the Ontario Municipal Act (2001), the City's bylaws and City policies;
- Act with transparency, openness, accountability and dedication to our citizens, consistent with the City's Vision, Mission and Values and the City official motto;
- Follow the Code of Ethical Conduct for Members of Council, and all City policies that apply to Members of Council;
- Act today in the interest of tomorrow, by being responsible stewards of the City, including its finances, assets, services, public places, and the natural environment;
- Manage the resources in our trust efficiently, prudently, responsibly and to the best of our ability;
- Build a climate of trust, openness and transparency that sets a standard for all the City's goals and objectives;
- Always act with respect for all Council and for all persons who come before us;
- Ensure citizen engagement is encouraged and promoted;
- Advocate for economic development, encouraging innovation, productivity and job creation;
- Inspire cultural growth by promoting sports, film, the arts, music, theatre and architectural excellence;
- Respect our historical and natural heritage by protecting and preserving important buildings, landmarks, landscapes, lakes and water bodies;
- Promote unity through diversity as a characteristic of Greater Sudbury citizenship;
- Become civic and regional leaders by encouraging the sharing of ideas, knowledge and experience;
- Work towards achieving the best possible quality of life and standard of living for all Greater Sudbury residents;





# Charte de la Ville du Grand Sudbury

**ATTENDU QUE** les municipalités sont régies par la Loi de 2001 sur les municipalités (Ontario);

**ATTENDU QUE** la Ville du Grand Sudbury a élaboré une vision, une mission et des valeurs qui guident le personnel et les conseillers municipaux;

**ATTENDU QUE** le Conseil municipal et ses conseils sont guidés par un code d'éthique, comme l'indique l'annexe B du Règlement de procédure de la Ville du Grand Sudbury dont la dernière version date de 2011;

**ATTENDU QUE** la devise officielle de la Ville du Grand Sudbury, « Ensemble, bâtissons notre avenir », a été choisie afin de célébrer la diversité de notre municipalité ainsi que d'inspirer un effort collectif et l'inclusion;

**QU'IL SOIT RÉSOLU QUE** le Conseil de la Ville du Grand Sudbury approuve et adopte la charte suivante de la Ville du Grand Sudbury, qui sert de complément à ces principes directeurs, et qu'il y appose sa signature:

**À titre de membres du Conseil**, nous reconnaissons par la présente le privilège d'être élus au Conseil du Grand Sudbury pour le mandat de 2014-2018. Durant cette période, nous promettons de toujours représenter les citoyens et de travailler ensemble, sans cesse dans l'intérêt de la Ville du Grand Sudbury.

**Par conséquent, nous nous engageons à :**

- assumer nos rôles tels qu'ils sont définis dans la Loi de 2001 sur les municipalités, les règlements et les politiques de la Ville;
- faire preuve de transparence, d'ouverture, de responsabilité et de dévouement envers les citoyens, conformément à la vision, à la mission et aux valeurs ainsi qu'à la devise officielle de la municipalité;
- suivre le Code d'éthique des membres du Conseil et toutes les politiques de la municipalité qui s'appliquent à eux;
- agir aujourd'hui pour demain en étant des intendants responsables de la municipalité, y compris de ses finances, biens, services, endroits publics et du milieu naturel;
- gérer les ressources qui nous sont confiées de façon efficiente, prudente, responsable et de notre mieux;
- créer un climat de confiance, d'ouverture et de transparence qui établit une norme pour tous les objectifs de la municipalité;
- agir sans cesse en respectant tous les membres du Conseil et les gens se présentant devant eux;
- veiller à ce qu'on encourage et favorise l'engagement des citoyens;
- plaider pour le développement économique, à encourager l'innovation, la productivité et la création d'emplois;
- être une source d'inspiration pour la croissance culturelle en faisant la promotion de l'excellence dans les domaines du sport, du cinéma, des arts, de la musique, du théâtre et de l'architecture;
- respecter notre patrimoine historique et naturel en protégeant et en préservant les édifices, les lieux d'intérêt, les paysages, les lacs et les plans d'eau d'importance;
- favoriser l'unité par la diversité en tant que caractéristique de la citoyenneté au Grand Sudbury;
- devenir des chefs de file municipaux et régionaux en favorisant les échanges d'idées, de connaissances et concernant l'expérience;
- viser l'atteinte de la meilleure qualité et du meilleur niveau de vie possible pour tous les résidents du Grand Sudbury.