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| Location: | Tom Davies Square |
| Commencement: | 6:00 PM |
| Adjournment: | 9:28 PM |

Minutes

**For the Finance and Administration Committee Meeting held
Tuesday, November 15, 2016**

Councillor Jakubo, In the Chair

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| Present | Councillors Signoretti, Vagnini, Montpellier, Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Landry-Altmann, Mayor Bigger |
| City Officials | Kevin Fowke, Director of Human Resources/Organization Development; Ed Stankiewicz, Acting Chief Financial Officer/City Treasurer; Catherine Matheson, General Manager of Community Development; Ron Foster, Auditor General; Trevor Bain, Chief of Fire and Paramedic Services; Eliza Bennett, Manager of Communications & French Languages Services; Melissa Zanette, Chief of Staff; Keith Forrester, Real Estate Coordinator; Mark Frayne, Director of Engineering Services; Brigitte Sobush, Deputy City Clerk; Danielle Wicklander, Legislative Compliance Coordinator; Renee Stewart, Clerk's Services Assistant |

Declarations of Pecuniary Interests and the general nature thereof

None declared

Presentations

- 1 . Frances Caldarelli, Chair, Board of Directors; Paul Pedersen, Chief of police; and Sharon Baiden, Chief Administrative Officer of the Greater Sudbury Police Services Board, provided an electronic presentation regarding the 2017 Budget for information only.
- 2 . Steve Kaufman, Vice-Chair and Carl Jorgensen, General Manager/Secretary-Treasurer of the Nickel District Conservation Authority Board (NDCA), provided an electronic presentation regarding the 2017 Budget for information only.
- 3 . Ed Archer, Chief Administrative Officer and Ed Stankiewicz, Acting Chief Financial Officer/City Treasurer provided an electronic presentation on the 2017 Budget for information only.

Recess

At 8:12 p.m. the Committee recessed.

Reconvene

At 8:20 p.m. the Committee reconvened.

Managers' Reports

R-1 . Annual Grants Draft Application/Criteria

Report dated October 19, 2016 from the General Manager of Community Development regarding Annual Grants Draft Application/Criteria.

The following resolution was presented:

FA2016-38 Signoretti/Kirwan: WHEREAS the City of Greater Sudbury provides annual grants to various community organizations to help provide programs and services for our community;

AND WHEREAS staff has been directed by City Council on March 8, 2016 to develop clear criteria and an application process for annual grants; and each grant recipient be required to reapply every five years;

AND WHEREAS all recipients of Leisure Services grants have been informed they will need to reapply for 2017 allocation;

THEREFORE BE IT RESOLVED that the annual grant recipients complete an annual grant application form every five years and complete a year end report each year;

AND THAT following receipt of the applications for 2017, staff conduct a value for money audit on the grants and make recommendations to the Finance and Administration Committee by April 1, 2017;

AND THAT staff report to Council prior to the approval of new annual grant allocations and prior to renewal of grant applications every 5 years; and that staff prepare a year end report each year for Finance and Administration Committee.

The following amendment was presented:

FA2016-38 A1 McIntosh/Sizer: AND THAT following receipt of the application for 2017, staff conduct a value for money audit on the grants and make recommendations to the Finance and Administration Committee in January 2017.

CARRIED

The following amendment was present:

FA2016-38 A2 Jakubo/Landry-Altmann: AND THAT prior to formalizing the application for 2017 staff conduct a value for money audit on the grants and make recommendations to the Finance and Administration Committee in January 2017.

CARRIED

The following amendment was presented:

FA2016-38 A3 Lapierre/Bigger: AND WHEREAS staff has been directed by City Council on March 8, 2016 to develop clear criteria and an application process for annual grants; and each grant recipient be required to reapply annually;

THEREFORE BE IT RESOLVED that the annual grant recipients complete a grant application form annually and coomplete a year end report each year;

AND THAT staff report to Council prior to the approval of a new annual grant allocations and prior to renewal of grant applications annually; and that staff prepare a year end report each year to Finance and Administration Committee.

DEFEATED

A friendly amendment to delete the word annually in the fourth paragraph was approved by the committee.

The resolution as amended was presented:

FA2016-38 Signoretti/Kirwan WHEREAS the City of Greater Sudbury provides annual grants to various community organizations to help provide programs and services for our community;

AND WHEREAS staff has been directed by City Council on March 8, 2016 to develop clear criteria and an application process for annual grants; and each grant recipient be required to reapply every five years;

AND WHEREAS all recipients of Leisure Services grants have been informed they will need to reapply for 2017 allocation;

THEREFORE BE IT RESOLVED that the annual grant recipients complete a grant application form every five years and complete a year end report each year;

AND THAT prior to formalizing the applications for 2017, staff conduct a value for money audit on the grants and make recommendations to the Finance and Administration Committee in January of 2017;

AND THAT staff report to Council prior to the approval of new annual grant allocations and prior to

renewal of grant applications every 5 years; and that staff prepare a year and report each year for Finance and Administration Committee.

CARRIED

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Question Period

No questions were asked.

Notices of Motion

No Notices of Motion were presented.

Adjournment

Kirwan/Signoretti: THAT this meeting does now adjourn. Time: 9:28 p.m.

Brigitte Sobush, Deputy City Clerk