



Location:	Tom Davies Square
Commencement:	4:02 PM
Adjournment:	5:15 PM

Minutes

**For the Audit Committee Meeting held
Tuesday, October 4, 2016**

Councillor Deb McIntosh, In the Chair

Present	Councillors Signoretti, Vagnini, Montpellier, Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Reynolds, Landry-Altmann, Mayor Bigger
City Officials	Ron Foster, Auditor General; Ed Archer, Chief Administrative Officer; Ron Henderson, General Manager of Citizen and Leisure Service; Ed Stankiewicz, Acting Chief Financial Officer/City Treasurer; Mark Frayne, Director of Engineering Services (D 4:45 p.m.); Luisa Valle, Director of Social Service; Kevin Fowke, Director Human Resources/Organization Development; Brigitte Sobush, Deputy City Clerk; Christine Hodgins, Legislative Compliance Coordinator

Declarations of Pecuniary Interests and the general nature thereof

None declared

Correspondence for Information Only

- C-1 . Audit of Long Term Financial Planning
Report dated September 19, 2016 from the Auditor General regarding Audit of Long Term Financial Planning.
For information only

Managers' Reports

- R-1 . Proposed Revisions to the Auditor General's Office and Audit Committee
Report dated September 19, 2016 from the Auditor General regarding Proposed Revisions to the Auditor General's Office and Audit Committee.

The following resolutions were presented:

AC2016-10 Kirwan/Sizer: THAT the report from the Auditor General dated September 19, 2016 regarding proposed changes to the audit planning process, audit protocols, performance metrics and performance monitoring process for the Auditor General's Office be approved and recommended to Council.

CARRIED

AC2016-11 Sizer/Kirwan: THAT the introduction of an Enterprise Risk Management process within CGS be recommended to Council.

CARRIED

AC2016-12 Kirwan/Sizer: THAT the proposed amendments to the mandate and composition of the Audit Committee be recommended to Council;

AND THAT, subject to the approval of Council, staff be directed to prepare the necessary changes to the Procedure By-law and By-law 2015-217

CARRIED

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Notices of Motion

No Notices of Motions were presented.

Question Period and Announcements

Councillor Landry-Altmann asked for an Audit Plan Update.

Ron Foster, Auditor General, stated that they were on track with the plan and that a status report will be sent to Council Members.

Councillor Landry-Altmann asked how the whistler blower line was doing and if it has been a success.

Ron Foster, Auditor General, stated that they are learning as they go with the hotline and are in better condition than other municipalities. He also stated that an update report will be provided in November for the committee's review.

Ajournment

Sizer/Kirwan: THAT this meeting does now adjourn. Time: 5:15 p.m.

Brigitte Sobush, Deputy City Clerk