



# **FINANCE AND ADMINISTRATION COMMITTEE AGENDA**

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Finance and Administration Committee Meeting  
**Wednesday, January 13, 2016**  
Tom Davies Square

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**COUNCILLOR MIKE JAKUBO, CHAIR**

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**Deb McIntosh, Vice-Chair**

\*\*Revised

4:00 p.m. FINANCE AND ADMINISTRATION COMMITTEE MEETING  
COUNCIL CHAMBER

Council and Committee Meetings are accessible. For more information regarding accessibility,  
please call 3-1-1 or email [clerks@greatersudbury.ca](mailto:clerks@greatersudbury.ca).

## **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

## **PRESENTATIONS**

1. Review of Executive Summary  
**(VERBAL PRESENTATION) (FOR INFORMATION ONLY)**
  - Ed Stankiewicz, Acting Chief Financial Officer/City Treasurer(Review of Budget Binder - Tab: Executive Summary)
2. Review of 2016 Operating and Capital Budget and Summary  
**(VERBAL PRESENTATION) (FOR INFORMATION ONLY)**
  - Ed Stankiewicz, Acting Chief Financial Officer/City Treasurer(Refer to Budget Binder - Tab: 2016 Operating and Capital Budget, Pages 1 to 18; Performance Measures, Pages 19 to 28; Reserve and Reserve Funds, Pages 29 to 42)
3. Review of Corporate Revenues and Expenditures  
**(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)**
  - Ed Stankiewicz, Acting Chief Financial Officer/City Treasurer(Refer to Budget Binder - Tab: 2016 Corporate Revenues and Expenditures, Pages 43 to 52)
4. Review of Executive and Legislative 2016 Budget  
**(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)**
  - Kevin Fowke, Acting Chief Administrative Officer(Refer to Budget Binder - Tab: Executive and Legislative, Pages 53 to 62)
5. Review of Administrative Services 2016 Budget  
**(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)**
  - Caroline Hallsworth, Executive Director, Administrative Services/City Clerk(Refer to Budget Binder - Tab: Administrative Services, Pages 63 to 76; Capital Budget, Pages 77 to 80)
6. Review of Human Resources and Organizational Development 2016 Budget  
**(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)**
  - Joanne Kelly, Acting Director, Human Resources and Organizational Development(Refer to Budget Binder - Tab: Human Resources and Organizational Development, Pages 81 to 82)
7. Review of Growth and Development Services 2016 Budget  
**(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)**

- Ian Wood, Director of Economic Development
- Jason Ferrigan, Director of Planning Services
- Guido Mazza, Director of Building Services/Chief Building Official

(Refer to Budget Binder - Tab: Growth and Development Services, Pages 96 to 106;  
Capital Budget, Pages 107 to 110)

## **CONSENT AGENDA**

(For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

## **CORRESPONDENCE FOR INFORMATION ONLY**

- C-1. Report dated December 18, 2015 from the Acting Chief Financial Officer/City Treasurer regarding 2016 Ontario Municipal Partnership Fund (OMPF). **5 - 8**  
**(FOR INFORMATION ONLY)**

(This report provides Council with information related to the 2016 OMPF allocation notice.)

## **ADDENDUM**

## **CIVIC PETITIONS**

## **QUESTION PERIOD AND ANNOUNCEMENTS**

## **NOTICES OF MOTION**

## **PARKING LOT REVIEW**

The Chair of the Finance and Administration Committee will review each of the items placed in the Parking Lot. The consensus of Council will be required for each item listed in the Parking Lot.

## **ADJOURNMENT**

## For Information Only

### 2016 Ontario Municipal Partnership Fund (OMPF)

Presented To: Finance and  
Administration  
Committee

Presented: Wednesday, Jan 13,  
2016

Report Date Friday, Dec 18, 2015

Type: Correspondence for  
Information Only

### Recommendation

For Information Only

## Background

In the 2012 Provincial budget, it was announced that the OMPF funding would be reduced by \$25 million a year down to \$500 million by 2016. As part of the 2015 budget, the Northern Communities grant component of the OMPF was enhanced to \$84 million for 2016, which increased the total 2016 OMPF to \$505 million rather than the \$500 million previously planned for 2016.

Over the past year, the Ministry of Finance has continued to consult with AMO and other municipal representatives on how to best support municipalities through the program as the OMPF phases down. The redesigned program supports municipalities with limited property assessment, recognizes the challenges of northern and rural municipalities, and better targets funding to northern and rural municipalities with challenging fiscal circumstances.

The final allocations represent the Ministry of Finance's attempt at achieving these objectives.

On November 17, 2015, the Ministry of Finance released the 2016 OMPF allocation notices to Ontario municipalities.

### 2016 City of Greater Sudbury OMPF calculation

The 2016 announced allocation reflects a reduction of 9.4% from the 2015 allocation, representing a \$2.7 million loss in this grant, for a total grant of \$25.8 million.

### Four Core Components

The grant allocation is predominantly based on the four core components. As was the case in 2015, the

#### Signed By

##### **Report Prepared By**

Barbara Dubois  
Co-ordinator of Budgets  
*Digitally Signed Dec 18, 15*

##### **Recommended by the Department**

Ed Stankiewicz  
Acting Chief Financial Officer/City  
Treasurer  
*Digitally Signed Dec 18, 15*

##### **Recommended by the C.A.O.**

Kevin Fowke  
Acting Chief Administrative Officer  
*Digitally Signed Dec 22, 15*

City no longer receives funding under the Assessment Equilization Grant as Greater Sudbury's average weighted assessment per household exceeds the Provincial median, which is the benchmark. The City receives funding under two of the remaining three grants; that being a per household grant (\$228 per household up from \$214 in 2015) under the Northern Communities Grant which increased this portion of grant from \$16,055,600 to \$17,136,100. The City also receives an allocation from the Northern and Rural Fiscal Circumstances Grant. The City does not receive funding under the Rural Communities Grant. The remainder of Greater Sudbury's funding is from the Transition Grant.

### Transition Funding & MFCI

The Ministry of Finance committed to providing a minimum of 90% of the 2015 allocation to northern municipalities, plus an enhancement based on the Northern and Rural Municipal Fiscal Circumstances Index (MFCI). As a result, Greater Sudbury received the minimum 90% plus 0.6% for the MFCI.

There are six indicators used to measure the MFCI;

- Weighed assessment per Household,
- Median Household income,
- Average annual change in assessment ( new construction),
- Employment rate,
- Ratio of working age to dependent population,
- Percent of population above low-income threshold.

The MFCI measures the fiscal circumstances of a municipality with a rating of 0 indicating strong fiscal circumstances and a rating of 10 representing the most challenging. In 2016, the City's MFCI was 3.6, which resulted in the City receiving an additional 0.6% for the MFCI. This brought the total OMPF allocation to 90.6% of the 2015 value.

As a result of the City's increase in the Northern Communities Grant, the amount needed for transition funding has been reduced. The transition funding has always been considered funding that may be at risk. Therefore, the amount of funding at risk going forward is only \$5,950,300. Theoretically, if the formula is not altered significantly, this amount is the most that can be lost from the total OMPF grant.

### 2017 OMPF and Beyond

In 2016, the OMPF has been reduced down to its new permanent allocation of \$505 million for the entire Province. Over the past two years the City of Greater Sudbury has been part of a consultation group with the Association of Municipalities of Ontario and the Ministry of Finance regarding the formula for allocations to all municipalities. In 2016, the City will continue to be part of this consultation group and advocate for the best interest of the City regarding OMPF allocations for 2017 and beyond.

### Summary

The 2016 OMPF allocation for the City of Greater Sudbury is \$2.7 million less than the 2015 allocation, which represents a 1.2% levy impact (approx \$30 per household) on the 2016 budget. The 2016 allocation notice is attached.

# Ontario Municipal Partnership Fund (OMPF) 2016 Allocation Notice



## City of Greater Sudbury

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### 2016 Highlights for the City of Greater Sudbury

- The City of Greater Sudbury's combined benefit of the 2016 OMPF and provincial uploads totals \$55,680,100 which is the equivalent of 24% of the City's municipal property tax revenue.
- The City's combined benefit includes:
  - \$25,792,100 through the OMPF
  - \$29,888,000 benefit resulting from the provincial uploads
- This exceeds the payments received in 2004 by \$1,083,100.

### A Total 2016 OMPF \$25,792,100

1. Assessment Equalization Grant	-
2. Northern Communities Grant	\$17,136,100
3. Rural Communities Grant	-
4. Northern and Rural Fiscal Circumstances Grant	\$2,705,700
5. Transitional Assistance	\$5,950,300

### B 2016 Combined Benefit of OMPF and Provincial Uploads (Line B1 + Line B2) \$55,680,100

1. Total OMPF (Equal to Line A)	\$25,792,100
2. Provincial Uploads (see 2016 Upload Notice Insert)	\$29,888,000

### C Other Ongoing Provincial Support \$14,127,900

1. Public Health	\$7,186,900
2. Land Ambulance	\$4,348,700
3. Provincial Gas Tax Program	\$2,592,300

### D Key OMPF Data Inputs

1. Households	75,158
2. Total Weighted Assessment per Household	\$287,459
3. Rural and Small Community Measure	11.8%
4. Farm Area Measure	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index	3.6
6. 2016 Guaranteed Level of Support	90.6%
7. 2015 OMPF (Line A from 2015 Allocation Notice)	\$28,468,100

Issued: November 2015

# Ontario Municipal Partnership Fund (OMPF) 2016 Allocation Notice



City of Greater Sudbury

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## 2016 OMPF Allocation Notice - Line Item Descriptions

**A** The OMPF grants are described in detail in the OMPF Technical Guide – this document can be found on the Ministry of Finance's website at: <http://www.fin.gov.on.ca/en/budget/ompf/2016>

**A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to the redesigned OMPF program. See the enclosed Transitional Assistance Calculation Insert for further details.

**B1** Sum of 2016 OMPF grants. (Equal to Line A)

**B2** Estimated 2016 benefit of the Province's upload of social assistance benefit program as well as court security and prisoner transportation costs. For further details see the 2016 Upload Benefit Report.

**C1** The estimated 2016 municipal benefit of the Province's 75 per cent share of public health funding relative to its 50 per cent share in 2004. In two-tier systems, this benefit is identified at the upper-tier level. Actual municipal savings may not correspond with the Allocation Notice due to budget approvals made by the local Boards of Health. Municipalities may provide additional funding beyond their obligated cost share. Any additional municipal funding is not included in the calculation of the public health figure.

**C2** The estimated 2016 municipal benefit of the Province's 50 per cent share of land ambulance funding relative to its share in 2005. This incremental increase in land ambulance funding delivers on the Province's commitment to strengthen land ambulance services and maintain the 50:50 sharing of land ambulance costs. In two-tier systems, this benefit is identified at the upper-tier level.

**C3** Funding provided to the municipality through the 2015-16 provincial gas tax program.

**D2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.

**D3** Represents the proportion of a municipality's population residing in rural areas or small communities. For additional information see the 2016 OMPF Technical Guide.

**D4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2016 OMPF Technical Guide.

**D5** The northern and rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information see the 2016 OMPF Technical Guide.

**D6** Represents the guaranteed level of support the municipality will receive from the Province through the 2016 OMPF. For additional information see the 2016 OMPF Technical Guide.

**D7** 2015 OMPF allocation

*Note: Provincial funding and other ongoing provincial support initiatives rounded to multiples of \$100.*





# City of Greater Sudbury Charter

**WHEREAS** Municipalities are governed by the Ontario Municipal Act, 2001;

**AND WHEREAS** the City of Greater Sudbury has established Vision, Mission and Values that give direction to staff and City Councillors;

**AND WHEREAS** City Council and its associated boards are guided by a Code of Ethics, as outlined in Appendix B of the City of Greater Sudbury's Procedure Bylaw, most recently updated in 2011;

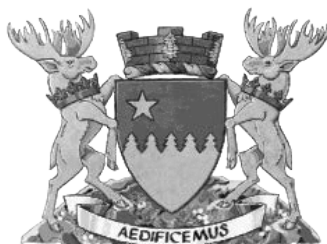
**AND WHEREAS** the City of Greater Sudbury official motto is "Come, Let Us Build Together," and was chosen to celebrate our city's diversity and inspire collective effort and inclusion;

**THEREFORE BE IT RESOLVED THAT** Council for the City of Greater Sudbury approves, adopts and signs the following City of Greater Sudbury Charter to complement these guiding principles:

**As Members of Council, we hereby acknowledge** the privilege to be elected to the City of Greater Sudbury Council for the 2014-2018 term of office. During this time, we pledge to always represent the citizens and to work together always in the interest of the City of Greater Sudbury.

**Accordingly, we commit to:**

- Perform our roles, as defined in the Ontario Municipal Act (2001), the City's bylaws and City policies;
- Act with transparency, openness, accountability and dedication to our citizens, consistent with the City's Vision, Mission and Values and the City official motto;
- Follow the Code of Ethical Conduct for Members of Council, and all City policies that apply to Members of Council;
- Act today in the interest of tomorrow, by being responsible stewards of the City, including its finances, assets, services, public places, and the natural environment;
- Manage the resources in our trust efficiently, prudently, responsibly and to the best of our ability;
- Build a climate of trust, openness and transparency that sets a standard for all the City's goals and objectives;
- Always act with respect for all Council and for all persons who come before us;
- Ensure citizen engagement is encouraged and promoted;
- Advocate for economic development, encouraging innovation, productivity and job creation;
- Inspire cultural growth by promoting sports, film, the arts, music, theatre and architectural excellence;
- Respect our historical and natural heritage by protecting and preserving important buildings, landmarks, landscapes, lakes and water bodies;
- Promote unity through diversity as a characteristic of Greater Sudbury citizenship;
- Become civic and regional leaders by encouraging the sharing of ideas, knowledge and experience;
- Work towards achieving the best possible quality of life and standard of living for all Greater Sudbury residents;



# Charte de la Ville du Grand Sudbury

**ATTENDU QUE** les municipalités sont régies par la Loi de 2001 sur les municipalités (Ontario);

**ATTENDU QUE** la Ville du Grand Sudbury a élaboré une vision, une mission et des valeurs qui guident le personnel et les conseillers municipaux;

**ATTENDU QUE** le Conseil municipal et ses conseils sont guidés par un code d'éthique, comme l'indique l'annexe B du Règlement de procédure de la Ville du Grand Sudbury dont la dernière version date de 2011;

**ATTENDU QUE** la devise officielle de la Ville du Grand Sudbury, « Ensemble, bâtissons notre avenir », a été choisie afin de célébrer la diversité de notre municipalité ainsi que d'inspirer un effort collectif et l'inclusion;

**QU'IL SOIT RÉSOLU QUE** le Conseil de la Ville du Grand Sudbury approuve et adopte la charte suivante de la Ville du Grand Sudbury, qui sert de complément à ces principes directeurs, et qu'il y appose sa signature:

**À titre de membres du Conseil**, nous reconnaissons par la présente le privilège d'être élus au Conseil du Grand Sudbury pour le mandat de 2014-2018. Durant cette période, nous promettons de toujours représenter les citoyens et de travailler ensemble, sans cesse dans l'intérêt de la Ville du Grand Sudbury.

**Par conséquent, nous nous engageons à :**

- assumer nos rôles tels qu'ils sont définis dans la Loi de 2001 sur les municipalités, les règlements et les politiques de la Ville;
- faire preuve de transparence, d'ouverture, de responsabilité et de dévouement envers les citoyens, conformément à la vision, à la mission et aux valeurs ainsi qu'à la devise officielle de la municipalité;
- suivre le Code d'éthique des membres du Conseil et toutes les politiques de la municipalité qui s'appliquent à eux;
- agir aujourd'hui pour demain en étant des intendants responsables de la municipalité, y compris de ses finances, biens, services, endroits publics et du milieu naturel;
- gérer les ressources qui nous sont confiées de façon efficiente, prudente, responsable et de notre mieux;
- créer un climat de confiance, d'ouverture et de transparence qui établit une norme pour tous les objectifs de la municipalité;
- agir sans cesse en respectant tous les membres du Conseil et les gens se présentant devant eux;
- veiller à ce qu'on encourage et favorise l'engagement des citoyens;
- plaider pour le développement économique, à encourager l'innovation, la productivité et la création d'emplois;
- être une source d'inspiration pour la croissance culturelle en faisant la promotion de l'excellence dans les domaines du sport, du cinéma, des arts, de la musique, du théâtre et de l'architecture;
- respecter notre patrimoine historique et naturel en protégeant et en préservant les édifices, les lieux d'intérêt, les paysages, les lacs et les plans d'eau d'importance;
- favoriser l'unité par la diversité en tant que caractéristique de la citoyenneté au Grand Sudbury;
- devenir des chefs de file municipaux et régionaux en favorisant les échanges d'idées, de connaissances et concernant l'expérience;
- viser l'atteinte de la meilleure qualité et du meilleur niveau de vie possible pour tous les résidents du Grand Sudbury.