

MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE OF THE CITY OF GREATER SUDBURY

Council Chamber
Tom Davies Square

Tuesday, December 8, 2015
Commencement: 4:10 p.m.

COUNCILLOR MIKE JAKUBO, IN THE CHAIR

Present

Councillors Vagnini, Montpellier, Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Landry-Altmann, Mayor Bigger

City Officials

Kevin Fowke, Interim Chief Administrative Officer/Director of Human Resources & Organizational Development; Paul Baskcomb, General Manager of Growth & Development; Tim Beadman, General Manager of Health, Social and Emergency Services; Caroline Hallsworth, Executive Director, Administrative Services/City Clerk; Chantal Mathieu, Director of Environmental Services; Ed Stankiewicz, Acting Chief Financial Officer / City Treasurer; Ron Henderson, General Manager of Assets, Citizen and Leisure Services; Ron Foster, Auditor General; Joanne Kelly, Co-Ordinator of Organizational Development, Safety and Wellness; Eliza Bennett, Manager of Corporate Communications & French Language Services; Liana Bacon, Legislative Compliance Co-Ordinator; April Antoniazzi, Clerk's Services Assistant

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared

PRESENTATIONS

Item - 1 **2016 Budget Overview**

Kevin Fowke, Interim Chief Administrative Officer, and Ed Stankiewicz, Acting Chief Financial Officer/City Treasurer, provided an electronic presentation regarding the 2016 Budget Overview for information only.

OUTSIDE BOARD PRESENTATIONS

Item – 1 **1 Nickel District** **Conservation Authority** **(NDCA) Board**

Lin Gibson, Chair, NDCA Board, and Carl Jorgensen, General Manager/Secretary-Treasurer, NDCA, provided an electronic presentation regarding the NDCA's 2016 Budget for information only.

Item - 2 **Sudbury and District** **Board of Health**

Councillor Lapierre, Chair, Sudbury and District Board of Health, and Dr. Penny Sutcliffe, Medical Officer of Health/Chief Executive Officer, Sudbury and District Board of Health, provided an electronic presentation regarding the Sudbury and District Board of Health 2016 Budget.

CONSENT AGENDA

The following motion was presented:

FA2015-67 Kirwan/Lapierre: THAT the City of Greater Sudbury approves Finance and Administration Committee Consent Agenda Items C-1 to C-4 inclusive.

CARRIED

The following are the Consent Agenda Items:

ROUTINE MANAGEMENT REPORTS

Item C-1
2015 Operating Budget
Variance Report -
September

Report dated November 19, 2015 from the Acting Chief Financial Officer/City Treasurer regarding 2015 Operating Budget Variance Report - September.

The following motion was presented:

FA2015-68 Lapierre/Kirwan: THAT the City of Greater Sudbury accepts the September 30, 2015 Variance Report dated November 19, 2015, from the Acting Chief Financial Officer/Treasurer outlining the projected year end position.

CARRIED

Item C-2
2015 Water Wastewater
Operating Budget
Variance Report -
September

Report dated November 20, 2015 from the Acting Chief Financial Officer/City Treasurer regarding 2015 Water Wastewater Operating Budget Variance Report - September.

The following motion was presented:

FA2015-69 Kirwan/Lapierre: THAT the City of Greater Sudbury accepts the September 30, 2015 Water Wastewater Variance Report dated November 18, 2015 from the Chief Financial Officer/Treasurer and the General Manager of Infrastructure Services outlining the projected year end position.

CARRIED

Item C-3
2015 Capital Budget
Variance Report -
September

Report dated November 24, 2015 from the Acting Chief Financial Officer/City Treasurer regarding 2015 Capital Budget Variance Report - September.

The following motion was presented:

FA2015-70 Lapierre/Kirwan: THAT the City of Greater Sudbury accepts the Capital Variance Report for completed capital projects from the period of July 1, 2015 to September 30, 2015, dated November 24, 2015 from the Acting Chief Financial Officer/City Treasurer.

CARRIED

ROUTINE MANAGEMENT REPORTS (cont'd)

Item C-4
2016 Miscellaneous
User Fees

Report dated November 20, 2015 from the Acting Chief Financial Officer/City Treasurer regarding 2016 Miscellaneous User Fees.

FA2015-71 Kirwan/Landry-Altmann: THAT the City of Greater Sudbury prepares the appropriate by-law to increase the 2016 Miscellaneous User Fees as outlined in this report from the Acting Chief Financial Officer/Treasurer.

CARRIED

REGULAR AGENDA

MANAGERS' REPORTS

Item R-1
Update on 2016 Budget
Community Consultation
Options

Report dated November 19, 2015 from the Acting Chief Financial Officer/City Treasurer regarding Update on 2016 Budget Community Consultation Options.

The following motion was presented:

FA2015-72 Vagnini/Montpellier: WHEREAS a community consultation session for the 2016 Budget was held on September 16, 2015 and the submissions received are summarized in this report, which has been reviewed by Finance and Administration Committee and City Staff;

THEREFORE BE IT RESOLVED that the Finance and Administration Committee accepts the report dated November 19, 2015 from the Acting Chief Financial Officer/City Treasurer;

AND THAT budget enhancement options be prepared for the consideration of the Finance and Administration Committee, as outlined in Appendix A.

CARRIED

Item R-2
Art Gallery of Sudbury -
Reporting Process
for Annual Grant

Report dated November 17, 2015 from the General Manager of Growth & Development regarding Art Gallery of Sudbury - Reporting Process for Annual Grant.

The following motion was presented:

FA2015-73 Montpellier/Lapierre: THAT the City of Greater Sudbury directs staff to implement the reporting and monitoring requirements for the City's direct contribution to the Art Gallery of Sudbury as outlined in the report dated November 17, 2015;

MANAGERS' REPORTS (cont'd)

Item R-2
Art Gallery of Sudbury -
Reporting Process
for Annual Grant (cont'd)

AND THAT this process is implemented for the 2016 contribution of funding to the Art Gallery of Sudbury following the approval of the 2016 Budget and in alignment with the 2016 Arts & Culture Grant Program application intake schedule.

CARRIED

Item R-3
Community
Action Networks

Report dated October 19, 2015 from the General Manager of Citizen and Leisure Services regarding Community Action Networks.

The following motion was presented:

Vagnini/Montpellier: WHEREAS Community Action Networks were first established following amalgamation in order to retain community volunteers and to enable residents to have a voice in the new City of Greater Sudbury;

AND WHEREAS the Constellation City Report of 2007 requested that operational guidelines be established to identify the role of Community Action Networks and the City of Greater Sudbury support to be provided to them;

AND WHEREAS the Terms of Engagement developed for Community Action Networks in 2007 should be reviewed and amended to better reflect the current needs of Community Action Networks, our community and the concept of Open Dialogue;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury directs staff to work together with a team comprised of members of City Council, existing Community Action Networks and City staff to review and amend the Terms of Engagement for Community Action Networks and report back to Council with recommendations in February of 2016.

Friendly Amendment

With the consent of the Committee the following friendly amendment was made: to replace "February" with "May" in the last paragraph.

Main Motion as Amended

FA2015-74 Vagnini/Montpellier: WHEREAS Community Action Networks were first established following amalgamation in order to retain community volunteers and to enable residents to have a voice in the new City of Greater Sudbury;

AND WHEREAS the Constellation City Report of 2007 requested that operational guidelines be established to identify the role of Community Action Networks and the City of Greater Sudbury support to be provided to them;

MANAGERS' REPORTS (cont'd)

Main Motion as Amended (cont'd)

AND WHEREAS the Terms of Engagement developed for Community Action Networks in 2007 should be reviewed and amended to better reflect the current needs of Community Action Networks, our community and the concept of Open Dialogue;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury directs staff to work together with a team comprised of members of City Council, existing Community Action Networks and City staff to review and amend the Terms of Engagement for Community Action Networks and report back to Council with recommendations in May of 2016.

CARRIED

Item R-4 Closed Captioning of Council and Committee Meetings

Report dated October 20, 2015 from the Executive Director, Administrative Services/City Clerk regarding Closed Captioning of Council and Committee Meetings.

The following recommendation was presented:

Vagnini/Montpellier: THAT the City of Greater Sudbury receives the report from the Executive Director, Administrative Services and that Option One be selected with regards to Closed Captioning of Council and Committee meetings.

Option One: That staff be directed to bring this item back in 2018, by which time updates to the technology, which will allow for captioning of both live and on-demand videos and more affordable costing options, are anticipated to be available.

Amendment

The following amendment to the motion was presented:

FA2015-75 Landry-Altmann/Cormier: THAT Option One of Report R-4 be amended and staff directed to bring this item back in 2017, after referring it back to the Accessibility Advisory Panel.

CARRIED

Main Motion as Amended

FA2015-76 Vagnini/Montpellier: THAT the City of Greater Sudbury receives the report from the Executive Director, Administrative Services and that Option One be selected with regards to Closed Captioning of Council and Committee meetings.

MANAGERS' REPORTS (cont'd)

Main Motion as Amended (cont'd)

Option One: That staff be directed to bring this item back in 2017 after referring it back to the Accessibility Advisory Panel, by which time updates to the technology, which will allow for captioning of both live and on-demand videos and more affordable costing options, are anticipated to be available.

CARRIED

Item R-5 Budget Options - Compliance and Enforcement User Fees

Report dated November 25, 2015 from the Executive Director, Administrative Services/City Clerk regarding Budget Options - Compliance and Enforcement User Fees.

The following recommendation was presented:

FA2015-77 Cormier/McIntosh: THAT the City of Greater Sudbury directs staff to prepare a budget option for the establishment of the implementation of User Fees to recover all or parts of the costs associated with the following activities:

1. By-law Officer attendance at inspections when an order is in default and/or remedial work is required;
2. Appeal Hearings;
3. Towing vehicles from private property; and
4. Late business license renewals all as described in the report from the Executive Director, Administrative Services/City Clerk entitled "User Fees for Enforcement Activities";

AND THAT if the budget option is approved, staff be directed to prepare the necessary amendments to the Miscellaneous User Fee By-law for implementation in 2016.

CARRIED

Adjournment

Cormier/McIntosh: THAT this meeting does now adjourn.
Time: 5:47 p.m.

CARRIED

Caroline Hallsworth, Executive Director,
Administrative Services/City Clerk