

Vision: *The City of Greater Sudbury is a growing, world-class community bringing talent, technology and a great northern lifestyle together.*



Agenda

Community Services Committee

meeting to be held

Monday, June 25th, 2012

at 5:30 pm

Tom Davies Square

COMMUNITY SERVICES COMMITTEE AGENDA

Community Services Committee Meeting
Monday, June 25, 2012
Tom Davies Square

COUNCILLOR FRANCES CALDARELLI, CHAIR

Terry Kett, Vice-Chair

5:30 p.m. COMMUNITY SERVICES COMMITTEE MEETING
COMMITTEE ROOM C-11

Council and Committee Meetings are accessible. For more information regarding accessibility, please call 3-1-1 or email clerks@greatersudbury.ca.

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

PRESENTATIONS

1. Report dated June 13, 2012 from the General Manager of Community Development regarding Sports Hall of Fame Update Report/Presentation. **6 - 33**
(ELECTRONIC PRESENTATION) (RECOMMENDATION PREPARED)
 - Chris Sheridan, Chair, Greater Sudbury Sports Hall of Fame Steering Committee
 - Ted Callaghan, Member, Greater Sudbury Sports Hall of Fame Steering Committee
 - Dave Petryna, Project Manager, Greater Sudbury Sports Hall of Fame Steering Committee

(The Sports Hall of Fame Committee has been requested to present to the Community Services Standing Committee on the design stages of the new facility, proposed opening date along with the fundraising launch. The Committee will be meeting with staff to develop an operating agreement.)

2. Report dated June 13, 2012 from the Chief of Emergency Services regarding Ambulance Offloading Delay (AOD) – Update. **34 - 40**
(ELECTRONIC PRESENTATION) (RECOMMENDATION PREPARED)

- Joseph Nicholls, Deputy Chief of Emergency Services

(Presentation to the Community Services Committee on the current status of Ambulance Offload Delay (AOD). AODs are the most significant operating pressure faced by Emergency Medical Services. The presentation will provide an update on AOD and the impact these delays have on the delivery of land ambulance services across Greater Sudbury.)

CONSENT AGENDA

(For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

CORRESPONDENCE FOR INFORMATION ONLY

- C-1. Report dated June 14, 2012 from the General Manager of Community Development regarding Countryside Sports Complex - Post Construction Update. **41 - 47**
(FOR INFORMATION ONLY)

(This report provides an update on the status of the Countryside Sports Complex construction project.)

REGULAR AGENDA

REFERRED & DEFERRED MATTERS

- R-1. Report dated June 13, 2012 from the General Manager of Community Development regarding Docking Privileges at 322 McNaughton Terrace. **48 - 50**
(RECOMMENDATION PREPARED)

(The report provides an update on the meeting held with users of the dock located off McNaughton Terrace prior to the sale of 322 McNaughton Terrace. Resolutions have been prepared for Council's consideration.)

MANAGERS' REPORTS

- R-2. Report dated June 13, 2012 from the General Manager of Community Development regarding Draft Parks By-law - Results of Community Consultation. **51 - 54**

(RECOMMENDATION PREPARED)

(This report provides an update on the public consultation session/survey results related to the draft Parks By-law options/voting on park related issues and concerns. Council's direction and approval will be incorporated in the draft Parks By-law. The draft will be presented to the Standing Committee for review in September. The final Parks By-law will be presented to Council in October, 2012 for final approval.)

- R-3. Report dated June 14, 2012 from the General Manager of Community Development regarding Draft By-Law to Establish/Regulate Use of Off-Leash Dog Park. **55 - 67**

(FOR INFORMATION ONLY)

(This report provides Council with an update of the draft By-Law to establish and regulate the use of Off-leash Dog Parks in the City of Greater Sudbury.)

- R-4. Report dated June 13, 2012 from the Chief of Emergency Services regarding Fire Regulating By-Law for the City of Greater Sudbury Fire Services. **68 - 91**

(RECOMMENDATION PREPARED)

(This report is regarding the City's revised and updated Fire Regulating By-law providing an accurate representation of the response capability of the CGS Fire Services.)

- R-5. Report dated June 18, 2012 from the Chief of Emergency Services regarding Decommissioned Ambulance Grant to Cambrian College's Paramedic Program. **92 - 94**

(RECOMMENDATION PREPARED)

(Cambrian College has requested the grant of two decommissioned ambulances for use by their Paramedic Program. The College has two old ambulances; however, they report that these have exceeded their service life, and are no longer roadworthy. Emergency Services seeks approval to grant two decommissioned ambulances to Cambrian College.)

ADDENDUM

CIVIC PETITIONS

QUESTION PERIOD AND ANNOUNCEMENTS

NOTICES OF MOTION

ADJOURNMENT

(Two-thirds majority required to proceed past 8:30 P.M.)

BRIGITTE SOBUSH, DEPUTY CITY CLERK

FRANCA BORTOLUSSI, COUNCIL ASSISTANT

Request for Decision

Sports Hall of Fame Update Report/Presentation

Presented To: Community Services
Committee

Presented: Monday, Jun 25, 2012

Report Date Wednesday, Jun 13, 2012

Type: Presentations

Recommendation

WHEREAS Council approved 5,000 square feet of additional space for the Community Sports Hall of Fame to be included as part of the Countryside Arena expansion, and;

WHEREAS the space has been prepared for the future Sports Hall of Fame, and;

WHEREAS the Greater Sudbury Sports Hall of Fame Steering Committee is currently in the designing stages of the new facility including the interior finishing of the designated space, and;

WHEREAS the Sports Hall of Fame committee is responsible for the interior finishing such as electrical, security, lighting, mechanical, painting, flooring, along with furnishing the facilities (exhibits, displays, recognition wall etc.) and the day to day operation, and;

WHEREAS the steering committee will be meeting with the City to draft a lease agreement for the occupied space, and;

WHEREAS the committee will be requesting Council's approval to waive the obligations to cover the cost of utilities as part of a lease agreement to operate the Sports Hall of Fame.

THEREFORE BE IT RESOLVED THAT the committee be requested to participate in the 2013 budget consultation process requesting Council to consider waiving the utility costs.

Finance Implications

Referred to Budget 2013.

Background

As per resolution #2010-224 passed by Council on June 9, 2010, Council directed staff to consider options within the current project capital budget for the Sports Hall of Fame in the planning and design process of

Signed By

Report Prepared By

Real Carre
Director of Leisure Services
Digitally Signed Jun 13, 12

Recommended by the Department

Catherine Matheson
General Manager of Community
Development
Digitally Signed Jun 13, 12

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Jun 18, 12

the Countryside Arena expansion. As a result of the low tender bid, there was capacity to include the 5,000 sq. feet facility with no additional increase to the project capital budget.

Sports Hall of Fame

The 5,000 sq. feet of space was included as part of the Countryside Arena expansion and consisted of a basic finish and did not include special lighting, furnishings, (i.e. display cases). The Steering Committee will be responsible for raising the necessary funds to complete the interior space, including displays, special lighting and furnishings. In addition, the committee will be responsible for the day to day operation of the facility.

Facility Design

The Greater Sudbury Sports Hall of Fame committee had several meetings with Science North with their design team to develop the facility and exhibits. An animatronics sculpture will act as the Hall's host and will provide an enthusiastic and endearing presence in the facility. The Sports Hall of Fame will be an attraction and place of entertainment which will engage visitors of all ages by offering interactive, audio-visual, multimedia and traditional presentations, exhibits, artifacts, photos, memorabilia and interactive exhibits will engage visitors in a fun learning environment. A special multimedia theatre experience will stir emotions and create a memorable and lasting impression about the people and events that have made sports history and inspired young generations to follow.

Visitors will get involved in real science that impacts sports at all levels. Whether it be to engage with computer interactions or challenge themselves by kicking a soccer ball, throwing a baseball, shooting a hockey puck or driving a golf ball.

Lease Agreement

The Committee will be working with City staff to develop a lease agreement for the designated space. As part of the agreement, the Sports Hall of Fame committee will be responsible to staff for operating the facility. As originally reported to Council on November 24, 2010, the Steering Committee was to be responsible for the cost of utilities for the occupied space. The Committee will be participating in the 2013 budget consultation requesting Council to waive the cost of utilities for the occupied space.

Countryside Arena Sports Complex Operational Budget

As part of funding the annual debt repayment for the expansion, the intention is to operate the facility at a break-even (no cost to the levy). In addition to the net levy reduction (\$116,000), there was an annual allocation from capital envelopes/future development charges revenues (\$288,732). The annual debt repayment (25 years) totaled \$404,732. As part of the expansion project, there were equipment installations which are energy efficient such as main rink lighting (including the original ice pad) along with the ice refrigeration system.

History and Background/Sports Hall of Fame

Attached is a report submitted by the Sports Hall of Fame committee providing the background information on the history of the Sudbury Kinsmen Club sport recognition and award dinner, proposed sports hall of fame along with the design of the facility. In addition, attachment number 1 provides a summary of the Sport Hall of Fame induction. Attachment number 2 is a copy of the presentation which will be presented to the Community Services Standing Committee on Monday, June 25th, 2012.

Sudbury Sport Hall of Fame Inductees:

Azilda

- 1987- Randy Carlyle
- 2010- Denis Castonguay

Capreol

- 2009- Doug Mohns
- 2006- Ezio Bevilacqua

Coniston

- 1964- Hector (Toe) Blake
- 1970- Norm Hann
- 1971- Keith Boyd
- 1985- Ralph Roy
- 2008- Noel Price
- 2002- Tepper Caverson

Copper Cliff

- 1965- Jerry Toppozzini
- 1969- Bert Flynn
- 1970- Bert McClelland
 - Red Hamill
- 1972- Jim Pappin
- 1974- George Collins
- 1982- Fred (Wiggy) Walmesley
- 1985- Joe (Wispering) MacDonald
- 1987- Romano (Mauno) Taus
- 2001- Dave Newell
- 2003- Ken Creasey
- 2008- Fred Rams

- 1980- Thelma (Jo) Walmesley

Sudbury Sport Hall of Fame Inductees:

Espanola

2007- Mir1 (Red) McCarthy

■2010- David Harrison

Falconbridge

■ 2006- Russ Farnel

■ 2008- Tod Sloan

Garson

■ 1986- Rod McArthur

■ 2004- Roger Cote

■ 2001- John Grignon

- Bob Alexander- MacLellan

- Hub Beaudry

■ 2007- Gertie Desjardins

■ 2002- Gerry Foley

■ 2008- Ron Dussiaume

Levack

■1972- Frank St. Marseille

■ 2003- Dave Taylor

■1986- Leo Bertuzzi

■ 2005- Larry Wagner

Naughton

■ 1965- Art Ross

Sudbury Sport Hall of Fame Inductees:

Skead

- 1966- George Armstrong

Sudbury

- 1966- Eddie Shack
- 1967- Mac Silverman
- 1969- Al Arbour
 - Eddie Giacomini
- 1974- Sid Forster
- 1977- Sue Carscallen
- 1979- Don Groom,
 - Berk Keaney
 - Kitty Young
- 1981- William (Bill) Beaton
- 1998- Joe Drago
- 1999- Peter Wong
- 2001- Mike Foligno
- 2003- Dorothy (Dodie) Dabous
- 2008- Eli Pasquele
- 2009- Lucio Fabris
 - Brian Savage
- 2010- Sam Yawney

Valley East

- 1983- Bill Rannelli Sr.
- 2009- Bev McIvor



GREATER SUDBURY
SPORTS HALL OF FAME

PANTHÉON DES SPORTS
DU GRAND SUDBURY

PURPOSE

To honour and preserve the history of sports in Sudbury, as well as the people and organizations that have made outstanding contributions and achievements to local, national and international sports.

 GREATER SUDBURY
SPORTS HALL OF FAME | PANTHÉON DES SPORTS
DU GRAND SUDBURY



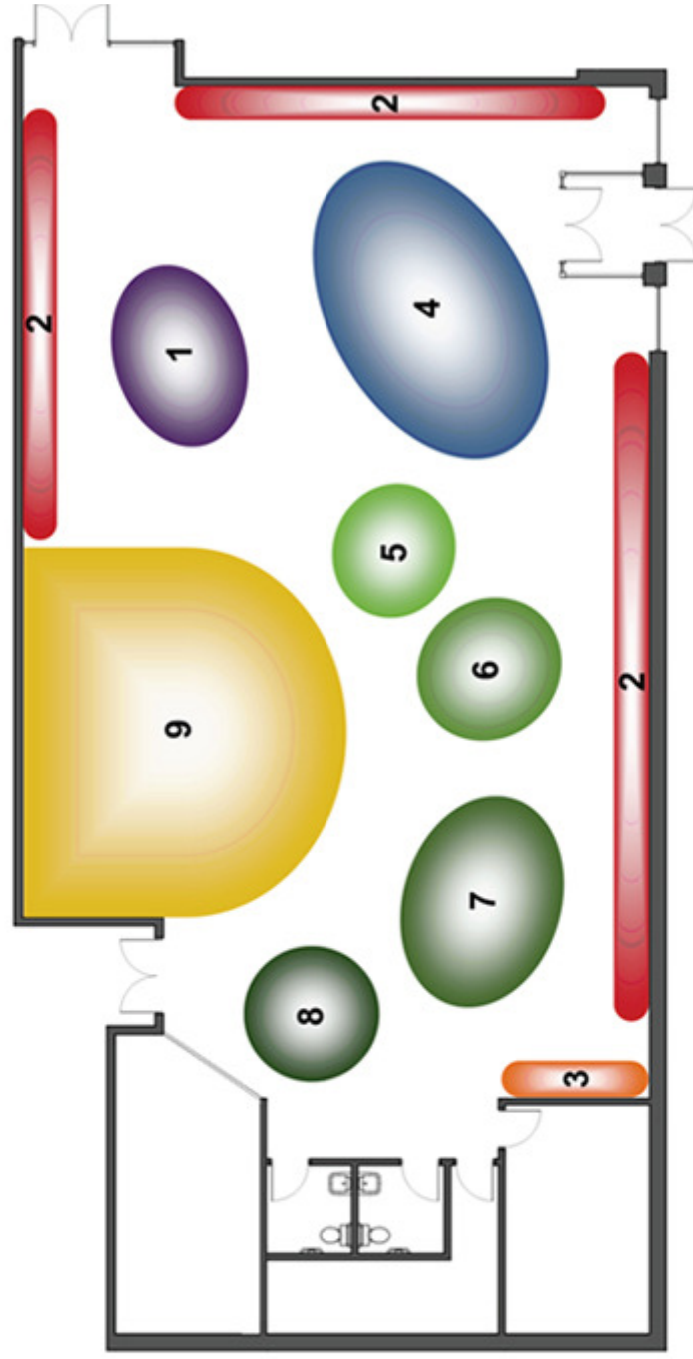
GOALS

- ▶ to celebrate and recognize Greater Sudbury's athletes and sports history
- ▶ to inspire people of all ages to become involved in sports and by doing so improve their quality of life;
- ▶ to engage visitors in real sports experiences;
- ▶ to display and protect Greater Sudbury sports artifacts and records;
- ▶ to foster knowledge of current sports topics;
- ▶ to offer our visitors an experience that they will want to see again.

THE FACILITY

- ▲ Adjacent to Countryside Arena
- ▲ 5,000 sq. ft. shell
- ▲ 9 Fun & Educational Exhibits:

- Artifacts
- Photos
- Memorabilia
- Interactive
- Multimedia



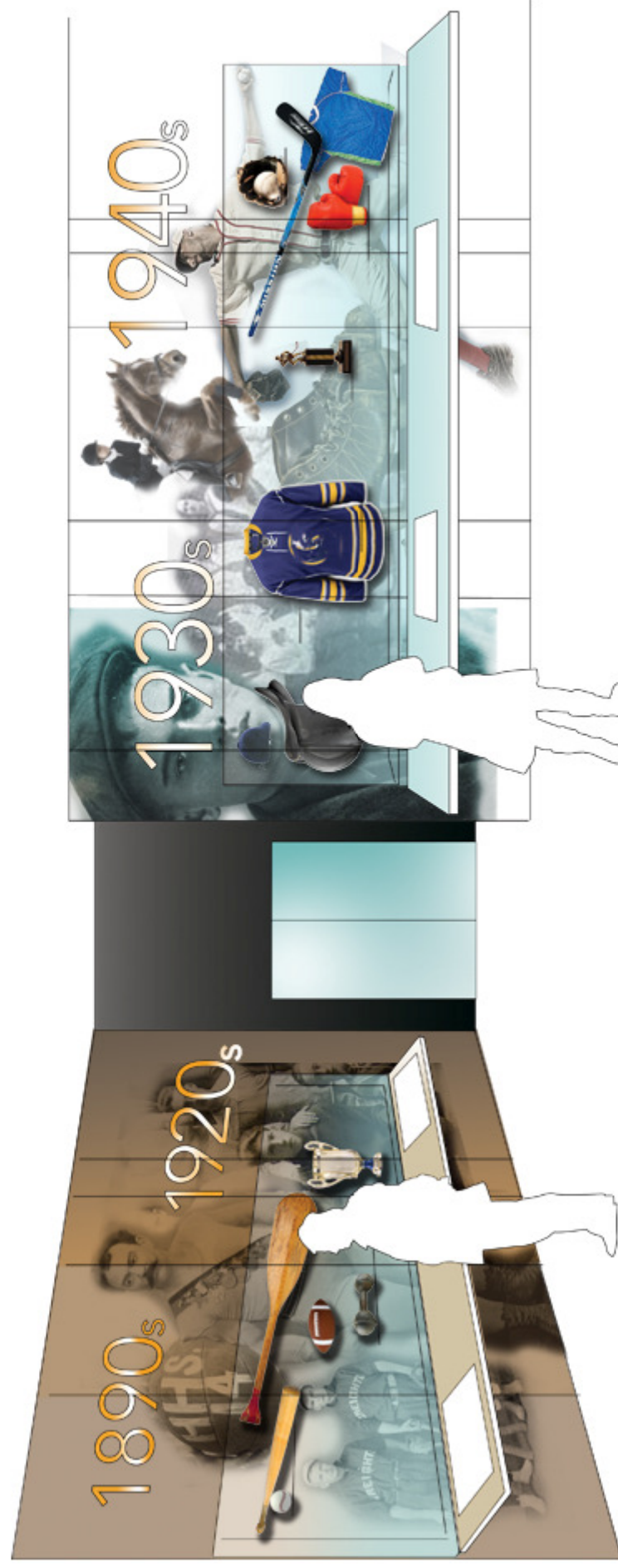
ANIMATRONICS SCULPTURE



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PANTHÉON DES SPORTS
DU GRAND SUDBURY

TIMERAIL & UP-AND-COMING ATHLETES



INDUCTEE RECOGNITION WALL



LET'S PLAY SPORTS



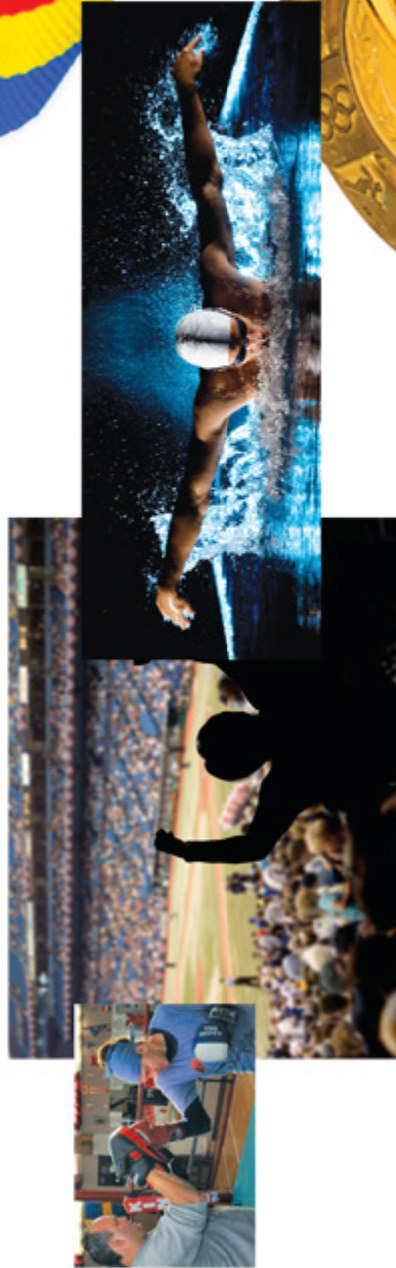
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ASK AN EXPERT QUIZ



SUDBURIANS AT THE OLYMPICS & PHOTO OPPORTUNITY



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THE SCIENCE BEHIND SPORTS EQUIPMENT



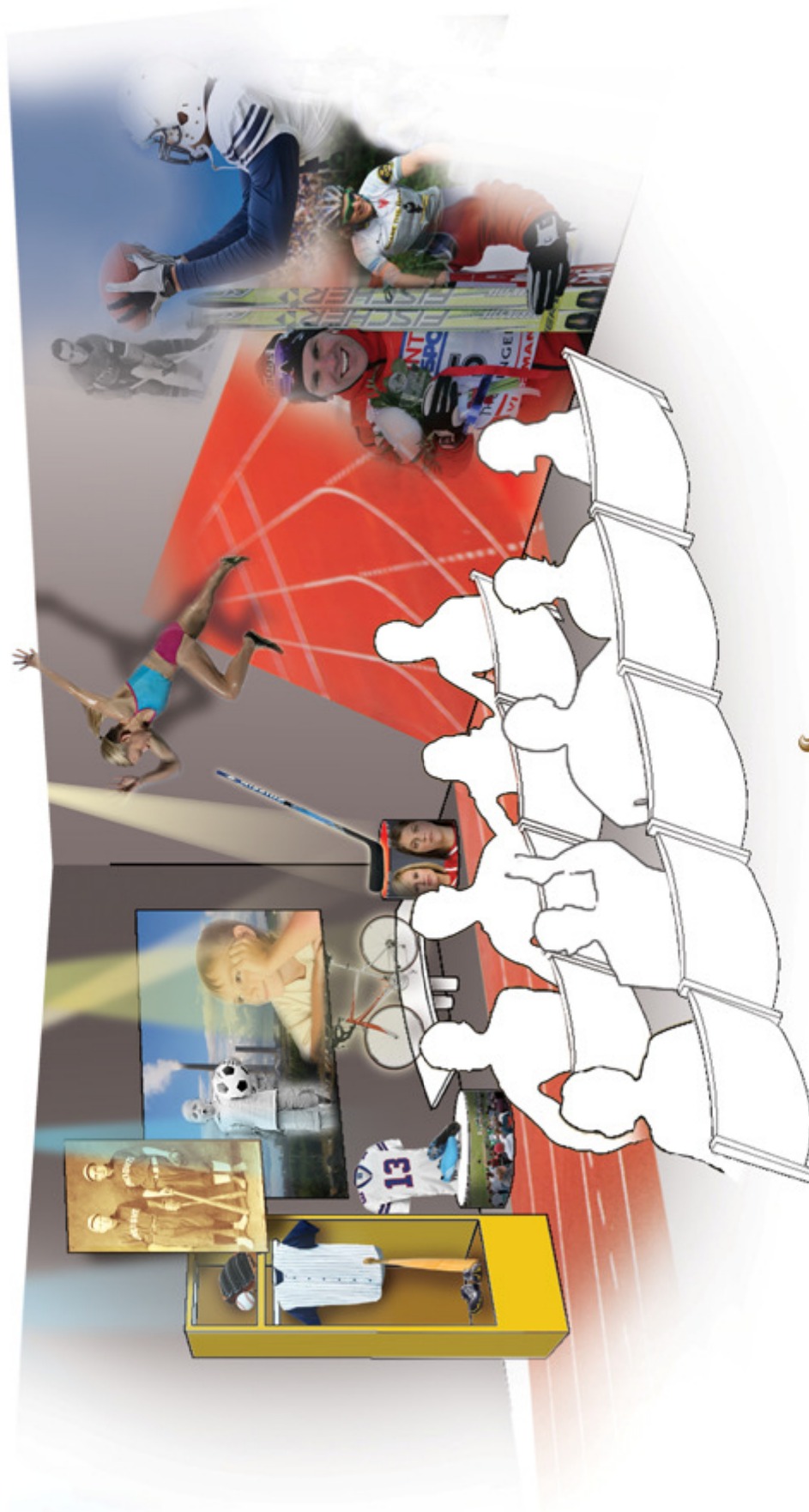
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HEAD INJURIES & BRAIN TRAUMA



OBJECT THEATRE



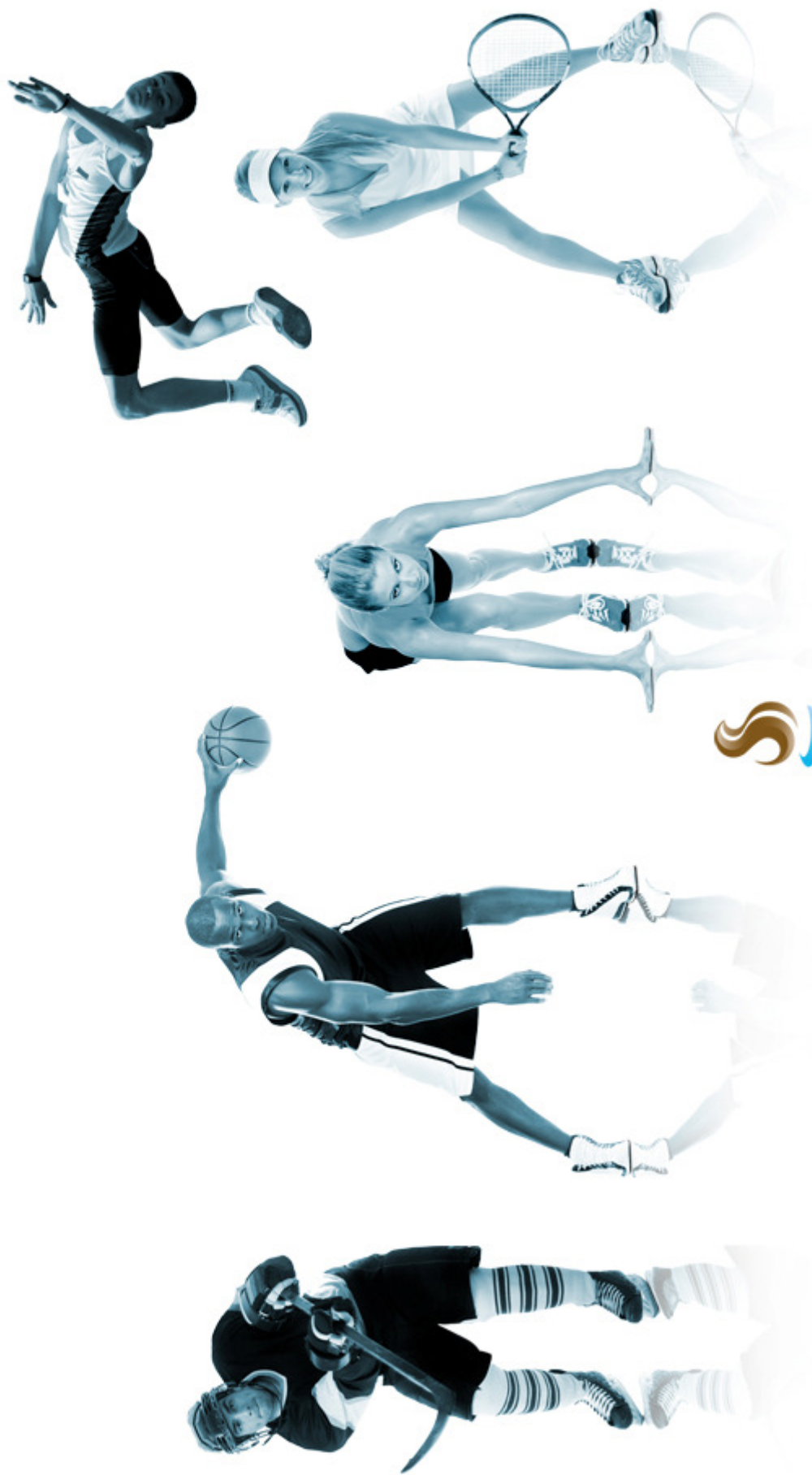
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DU GRAND SUDBURY

TIMELINE

To open to the public in Fall/Winter 2013

- ▶ Fundraising
- ▶ Community Outreach
- ▶ Marketing
- ▶ Building/Construction



GREATER SUDBURY
SPORTS HALL OF FAME

PANTHÉON DES SPORTS
DU GRAND SUDBURY

Greater Sudbury Sports Hall of Fame Foundation Report

Prepared by: Founder Chris Sheridan hrf

History and Background:

Thank you for the opportunity to appear before the Community Service standing committee in order to provide a status update on the creation of The Greater Sudbury Sports Hall of Fame.

The preservation of past sporting accomplishments is very dear to our hearts. It is a tremendous loss when records, archives and memories of past sporting achievements are lost. It is our intent to promote and cultivate public interest in the history of sport within our community and to preserve the memories of how it has greatly contributed to and enriched the well being of our society. Our community is diverse and rich in a multiculturalism that has fostered an influx of regional-focused sporting activities which has brought forward diverse opportunities in which our children can participate, appreciate and enjoy.

However, life is finite and as each year passes, opportunities to capture and preserve sporting memories and mementos slip through our fingers. Just in the last two years alone, we have witnessed over 25 + members of our Sports Hall of Fame pass away. When that happens, families divide the awards and soon disappear from our area and never to return.

We hope to halt the loss of sporting information and memorabilia by securing it both digitally and in a tangible way at the Sports Hall of Fame, so that materials are available public viewing.

Our community is truly blessed with a multitude of athletes, teams and individuals who via sports have promoted our community as Nickel City ambassadors when competing out of town both near and far.

First and foremost, I would like to reflect on the past 50 years of recognizing community athletes and teams for their accomplishments and how proud we are of their efforts.

It all started on May 04, 1960 when the Sudbury Kinsmen Club hosted a sports dinner at the old Sudbury Memorial Legion Hall on Frood Road. At the dinner there were 300 people in attendance, and the men in attendance selected the Sportsman of the year. The cost for a ticket was \$5.00 and all proceeds from the dinner went to support individuals with special needs. Since that first dinner we have held 43 dinners and have inducted 198 males, 19 females, nine teams, 10 media personnel, 29 Olympians and seven corporations. The Sudbury Kinsmen Club hosted the event until 1990. From 1990 until 1997 the dinner was cancelled due to the lack of interest. In 1998 I resurrected the sports dinner under the House of Kin umbrella. The proceeds from each dinner are directed to the House of Kin helping distribute funds to people who cannot afford to pay for their lodging. The annual sports dinner event has gained notoriety and has been recognized as an important community event.

Our Hall of Fame project recognizes people from all parts of the City of Greater Sudbury. Some of the outlying areas have a recognition program for athletes and volunteers in their community. We endorse their efforts and hope that they will continue with their specific programs.

As a matter of interest, we have prepared a list by former area municipalities indentifying in which ward our Sports Hall of Fame inductees learned to play sports while growing up. (Pls. see attachment # 1)

Greater Sudbury Sports Hall of Fame Foundation

History and Progress to date:

The Sudbury Kinsmen Club initiated a sports recognition & award stag dinner on May 04, 1960. The first dinner was held in the old Sudbury Memorial Legion Hall on Frood Road. At this stag dinner, there were approx. 300 men in attendance and each attendee got an opportunity to cast a vote to select a sportsman of the year. The list of finalists was decided by the local sports media and after votes were tallied, the first Sportsman of the Year winner was Errol Gibson, for his involvement in track & field.

In 1962, Gertie Desjardin and Maurice Lafrance won Nationals and were ranked 4th in worlds, were selected by the attending sportsmen to be that year's winners of the Sportsman of the Year Award. Maurice and Gertie accepted the award and gave short speeches. Gertie and Maurice were inducted into our HOK Sudbury Sports Hall of Fame in 2007.

The idea of having a community sports hall of fame was mentioned many years ago (approx 30-35) and was always an item of discussion at each year's Kin Sports Celebrity Dinner. We would honour an individual or team for their accomplishments in athletics and receive good press coverage on the event, but would then slip away until the dinner was resurrected the next year. The committee had preliminary discussions with city staff related to finding a location to establish the sports hall of fame.

In 2008, the House of Kin (HOK) created the HOK Sudbury Sports Hall of Fame website which was launched at a special luncheon held at the Caruso Club. In addition to introducing the new web site hosting our Sports Hall of Fame members, we introduced several recognized community athletes who had passed away before their time. All of the posthumous inductions were given to each family and a eulogy outlining their period of playing sports was presented by our historian, Norm Mayer. Several members of the families and other attendees had

an opportunity to visit the newly created website and review the bios and pictures on some of the current members of the HOK Sports Hall of Fame.

In 2009, some members of the steering committee were in contact with members of the city council and discussed the possibility of establishing the sports hall of fame in the proposed multi-plex rec. complex. Council members were very supportive of our idea and thought that it would be an appropriate time to promote the project.

In March 2010, it was announced that the second ice rink expansion would be going ahead at the Countryside Arena Sports complex. I approached Councillors Callaghan, Barbeau, and Dupuis to meet with our board to explore the possibility of having an area of the new arena dedicated to a Sports Hall of Fame. They were very accommodating and for the next two months we met and discussed options. The Council had approved the estimated budget to build the arena addition; however, the cost for the additional space for a hall of fame could not increase the project budget. Otherwise the hall of fame would not materialize.

On June 09, 2010, Council passed a resolution directing staff to consider options in their current project budget for the Sports Hall of Fame in the planning and design process of the Countryside Arena expansion. As a result of the tender bid, there was capacity to include the 5,000 square feet facility with no additional increase to the project budget.

A steering committee was formed with Councillors Barbeau, Callaghan and Dupuis, working with city staff, architect Louis Belanger and House of Kin members Chris Sheridan, Jim Conrad, Norm Mayer, Harvey Quackenbush, and Jean Grignon.

From those discussions, the staff reviewed the provided cost estimates for completion of interior decor and exhibits. It was noted that a rough in of mechanical (plumbing & electrical) would be provided up to a determined location that was governed by our required layout of washrooms, exhibit areas

and storage. The intent was to not see any additional increase in the projects budget as a result of the additional 5,000 sq. ft. Hall of Fame addition.

In November 2010, we applied for and received incorporation papers for our new foundation known as Greater Sudbury Sports Hall of Fame Foundation. This not for profit foundation will be governed by a board of directors without shared capital and will apply to Revenue Canada for charitable status. Currently, money required to pay bills has been provided by the House of Kin in form of a loan, to be repaid once seed money is received within next six months. A request for an extension to the time schedule must be approved by HOK Board of Directors.

In late December 2010, the HOK Hall of Fame steering committee met and began a process to establish a major fundraising campaign. An RFP was prepared seeking proposals from qualified Marketing and Public Relations firms in Sudbury. There were 3 submissions - and after interviews, review and evaluation of bids, the firm of Petryna Advertising was chosen as the preferred company.

In January 2011, the HOK board met with Petryna Advertising and began the process to develop a communication plan. The need for a Gantt chart was discussed in order to keep project on line. Several meetings were held to begin a process of establishing proper protocol and communication procedures needed to ensure success of the campaign.

In February / March 2011, we met with management staff from Science North to explore the possibility of developing an interpretive plan to outline the visitor experience for an attraction based around a Sports Hall of Fame area. Up until this point, Science North had only focused on projects involving Science Centres and had never worked with a Sports Hall of Fame. We stated that we wanted to work with local professionals with international credentials - and we felt that they had the credentials we were looking for. We requested Science North to provide us with a quote for services required to create our vision. Our initial vision was to have a mixture of static exhibits with 2 or 3 interactive exhibits that both young and old persons could engage.

The process of developing the Interpretive Plan took about 7 months for research, compilation of data and potential exhibit ideas. Several daylong focus sessions were required to ensure active participation from our stakeholders.

While working through the Interpretive Plan process, we began the process to develop a presence within our sports community by developing a new logo and brand for the new foundation. Petryna Advertising also provided suggestions for the design of letterhead, envelopes and business cards.

In August 2011, Science North team leader Andrea Martin presented a document of their perception of what our plans and exhibits should provide. She accepted specific comments in relation to proposed activities. The Steering Committee continued to promote more emphasis on interactive displays which challenged all ages, instead of just young. Our goal was for this facility to become a destination similar to what Science North & Dynamic Earth have become.

In September 2011, the Steering Committee met at Science North with their design team to review the third iteration of the draft plan. The Committee was pleased because most of our ideas had been worked into the planned layout and still provided some flexibility and opportunities for future changes. The idea of having a 35 seat Object Theatre with retractable walls and stacking chairs allowed us flexibility in offering educational programs and curriculum that would be acceptable to elementary and secondary students.

The development of high tech, action packed exhibits would be of interest to all ages. There would be development of areas to experience the ups and downs of great achievements and sometimes failures. The theatre would be a platform like no other exhibit, portraying life's extremes and where emotions of local inductees connect to visitors. It will capture what the human spirit is capable of achieving.

In Oct. 2011, minor changes were made to the draft plan and then followed by presentation and approval of the final plan. We found that the format of the presentation materials very professional, clean and informative.

Translation of text into French was still underway and the Committee decided that we would develop a separate coil bound folder for French presentations.

In January, 2012, we developed presentation materials and presenting the plan to a major employer in Sudbury about the Greater Sudbury Sports Hall of Fame. We shared our portfolio showing the various exhibits and their respective costs. The initial reaction was exciting and very positive as reflected by the comments and questions asked as we proceeded through the presentation materials. They were anticipating a museum type concept with standard static displays and not an interactive experience pleasing people of all ages. The company was interested in the concept, presentation, and selection of themes for exhibits, which merited further discussion. It was mid February when we returned to meet again and presented them with our complete package, which included cost of sponsoring each specific exhibit. We presented them with new sketches and recently developed materials. Upon conclusion of the presentation, we were told that our request must be forwarded to upper management for their review. Present procedures and protocol suggested perhaps it would be towards the end of June before we hear back from them. A new vice-president with a new management team coming on board meant that an additional time frame was needed to properly familiarize them with their workload.

We met with a small high tech robotics firm stationed in Sudbury. They reviewed the proposed layout of the exhibit hall and expressed an interest in the development of our animatronics sculpture consisting of robotics, hydraulics, sports equipment forming the skeleton of this action packed greeter to the area.

The opportunity for them to get in on the ground floor of the campaign was offered and was considered before the owners committed to sponsoring this exhibit. The unit will be ready for the opening of the Hall of Fame. The scientists, engineers and other staff at this business were extremely excited about this opportunity to be involved in our project.

We are aware of other fundraising campaigns underway, which will target the same companies. We acknowledged that several companies were in a similar situation but really were interested in our project so I believe we have potential supporters who will work hard to become a major supporter. Only time will tell.

Since mid March 2012, we have met with several business owners and three levels of government and shared with them the project. Many expressed a desire to bring our project forward for more consideration and review. We have developed a list of local businesses to approach within the next three months and have begun the process of applying to Federal and Provincial ministries for funding for next year. Our finance committee is busy putting final touches to our business plan that will be required when applying for public funding.

We have written letters to twelve key high profile community and national leaders seeking their assistance to sit on our Capital Campaign Cabinet. We have heard back from a few and are awaiting the response of the balance of candidates. We have had discussions with Mike Foligno and several NHL players about our Hall of Fame alumni and what their role can be now and in the future.

We have approached a few retired school educators to help us develop a special school program and implement an interactive experience based on the Ontario curriculum for elementary and secondary school students. This will provide an opportunity for students to enhance their knowledge of and appreciation for the rich sport history of the City of Greater Sudbury.

We are currently sourcing and preparing a list of Foundations and Government agencies that could be approached for funding.

Request for Decision

Ambulance Offloading Delay (AOD) – Update

Presented To: Community Services
Committee

Presented: Monday, Jun 25, 2012

Report Date Wednesday, Jun 13, 2012

Type: Presentations

Recommendation

Whereas Ambulance Offload Delays are currently the most significant operating pressure faced by Greater Sudbury EMS; and,

Whereas Ambulance Offload Delays continue to increase, with 45% of patients brought to the Health Sciences North Emergency Department in 2012 resulting in an offload delay, 18% are thirty minutes or more; and,

Whereas these delays resulted in over 4,000 lost vehicle hours in 2011 with a financial value of \$353,805 and contribute to increased emergency response times; and

Whereas the principal cause of Ambulance Offload Delays are a high number of Alternate Level of Care patients in acute care beds resulting in a lack of in-patient bed capacity, leading to high numbers of in-patients in the Emergency Department resulting in overcrowding; and,

Whereas the North East Local Health Integration Network funded the Functional Assessment and Outcome Unit at the Memorial Site which was a sixty-bed unit for Alternative Level of Care patients awaiting placement which eased the acute care bed shortage by providing surge capacity at times of critical in-patient levels; and,

Whereas the North East Local Health Integration Network is discontinuing the funding of the Memorial Site with thirty beds permanently closed and the final thirty beds closing by March 31, 2013; and,

Whereas the loss of the Alternate Level of Care beds and surge capacity afforded by the Memorial Site will in all likelihood place additional pressures on the Laurentian Site resulting in further Emergency Department overcrowding leading to ambulance offload delays;

Therefore, be it resolved that Council request the CEO of North East Local Health Integration Network and the CEO of Health Sciences North attend a future meeting of Council to provide a presentation on action plans being undertaken by the North East Local Health Integration Network and Health Sciences North to address Emergency Department overcrowding, patient flow, and eliminate Ambulance Offload Delays.

Signed By

Report Prepared By

Joseph Nicholls
Deputy Chief of Emergency Services
Digitally Signed Jun 13, 12

Recommended by the Department

Tim Beadman
Chief of Emergency Services
Digitally Signed Jun 13, 12

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Jun 19, 12

Background

The City's Emergency Medical Services Division has been dealing with Ambulance Offload Delays (AOD) since 2005. AODs are the most significant operating pressure faced by Emergency Medical Services (EMS) today. The AOD situation was first reported by the Chief of Emergency Services during the Priorities Committee Meeting of November 21, 2007. Then again on June 4, 2008, when a joint update was provided to the Priorities Committee by Vicki Kaminski CEO HRSRH, Richard Jolly, CAO Community Care Access Centre (CCAC), and the Chief of Emergency Services. That update covered the hospital's Alternate Level Care (ALC) crisis, the role CCAC was playing, and the ongoing impact AODs were having.

Since our last update, the AOD problem has escalated. Locally, EMS has been experiencing a surge in AODs at Health Sciences North (HSN) during the first quarter of 2012. This recent surge continues to place significant pressure on our EMS resources during day-to-day operations.

AODs are a delay in the normal Transfer of Care (TOC) process between Paramedics and Emergency Department nursing staff. The principal cause of AODs are a lack of in-patient bed capacity, leading to high numbers of in-patients remaining in the Emergency Department resulting in prolonged Emergency Department length of stay and Emergency Department overcrowding. While the Emergency Department at HSN has 37 beds, it averages 20 in-patients awaiting beds in the hospital at the start of each day. It is not uncommon to see this number go much higher.

This chronic overcrowding in the Emergency Department results in the inability for Paramedics to transfer care to a treatment bed in the Emergency Department. EMS considers any delay of **10 minutes** or more from the time Paramedics arrive in the Emergency Department to transferring the patient to hospital nursing staff to be an AOD.

The most common factor resulting in Emergency Department overcrowding is the high number of in-patients in the Emergency Department who require admission to HSN beds but for whom an in-patient bed is not available. The lack of available in-patient acute care beds at HSN is, in most part, caused by Alternate Level Care (ALC) patients blocking acute care hospital beds. ALC patients no longer require acute care; but, are awaiting specialized care or placement in other facilities such as long-term care facilities. These specialized beds or services are not available resulting in these ALC patients remaining in acute care beds for extended periods of time.

HSN single-site hospital was designed to operate with "zero" ALC patients. Despite this, currently, there are 86* ALC patients in the hospital blocking acute care beds and contributing to hospital overcrowding. (*HSN ALC Website June 1, 2012)

The Functional Assessment and Outcome Unit at the Memorial Site was a sixty-bed unit for ALC patients waiting placement. The Memorial Site, when operating, eased the acute care bed shortage, providing surge capacity at times for critical in-patient levels. The funding is ending for the Memorial Site with 30 beds already closed and the final 30 beds slated to close by March 31, 2013. The loss of the ALC beds and surge capacity afforded by the Memorial ALC Site will in all likelihood place additional pressures on the Laurentian Site resulting in further Emergency Department overcrowding.

With only one Emergency Department in the City, during periods of high ambulance call volumes or significant AODs, Paramedics have no alternate Emergency Department that allows diversion of ambulance patients away from the primary Emergency Department. A second Emergency Department would allow time to decant Emergency Department patients and reduce Emergency Department overcrowding and

AODs.

AOD Impacts

The MOHLTC Dispatch center data for 2011 indicates that City ambulances collectively spend some 4,070 hours at the hospital on AOD. This is equal to parking one of our ambulances at HSN and leaving it there for the entire shift, about 11 hours every single day of the year. The direct value associated with this loss of deployment is \$353,805.

EMS must up-staff additional ambulances to directly offset the loss of available ambulances during periods of high AOD volume or to perform out-of-town transfers. This is done to ensure that the combination of AOD and out-of-town transfers does not severely impact our ability to meet the community's emergency medical needs.

AODs leave fewer ambulances available to service calls, resulting in difficulties in providing balanced emergency coverage across the City and result in longer response times. The remaining available ambulances are much busier, resulting in less downtime for Paramedics. This reduction in downtime results in less time to complete patient charting and increased overtime as Paramedics complete charting at the end of the shift. In addition, with fewer vehicles to service calls result in late or missed meals as well it increases overtime from crews on Offload Delay in the Emergency Department at shift change.

It is important to know the chronic nature of Emergency Department overcrowding and AOD places significant stress and frustration on Paramedics, nurses, and physicians in meeting the needs of patients in less than ideal circumstances which negatively impacts job satisfaction.

During periods of high AOD, there are increased incidents of ambulances from other services being assigned emergency calls in our City while they are here dropping off or picking up patients at HSN. It is important to note that CGS must financially reimburse other services for these cross-border calls.

Our Platoon Superintendents spend significant periods of time in the Emergency Department. It is not uncommon for the supervisor to spend the majority of their duty shift in the Emergency Department during periods of high AOD volumes. This strategy is important but results in significant challenges for the supervisors when trying to address a number of other important operational issues.

Current AOD Status

The attached charts demonstrate that AODs continue to increase in frequency and duration. Attachment 1 - Patient Volume, depicts the number of AOD incidents, 30 minutes or more, occurring each month. We see in the first quarter of 2012 the number of AODs increase significantly. This increase appears to coincide with the closing of the first 30 beds at the Memorial Site.

***see attachment 1 - Patient Volume**

Attachment 2 - Delay Distribution for all Call Types indicates the number of patients brought to the Emergency Department and the length of time to transfer care. During the period of Jan – May, 2012, 45% of patients brought to the Emergency Department resulted in an AOD of ten minutes or more, compared to 29% for the same period in 2011. This represents a 64% increase in the number of delays in 2012.

***see attachment 2 - Delay Distribution for all Call Types**

AOD Mitigation Strategies

Since 2005, Greater Sudbury EMS has been working with community and provincial stakeholders on strategies and initiatives to mitigate the impact of AODs on the delivery of land ambulance services in our community.

Some of these more recent initiatives include:

The City of Greater Sudbury has designed, developed, and just recently implemented an electronic Ambulance Offload Delay Tracking System (AODTS) in the Emergency Department. The system provided real-time situational status and reporting on AOD. We are now working at evaluating stage one implementation of the AODTS which includes staff compliance. Further updates to the system are in the planning phase.

- A draft “Deployment Depletion Protocol” is now complete and is undergoing a trial by EMS Platoon Superintendents. This escalation protocol ensures a standardized and consistent approach by EMS, MOHLTC Dispatch, and HSN in dealing with AODs.
- EMS Platoon Superintendent, HSN Emergency Department Charge Nurse and the MOHLTC Dispatch Supervisor teleconference at the beginning of each shift in order to discuss the current status of the Emergency Department and Emergency Department in-patient capacity. This provides an opportunity for operational managers to discuss the expected challenges for the shift and take proactive steps to address anticipated delays.
- Senior staff from EMS and HSN meet regularly to review issues specific to patient flow and explore opportunities to improve and reduce AODs.
- The single best strategy to address AOD is to have an EMS Platoon Superintendent present in the Emergency Department when AODs are occurring. When in the Emergency Department, the Platoon Superintendent works closely with the Charge Nurse, patient flow personnel, and Emergency Department managers to mitigate the effects of AOD during the duty shift.

The Platoon Superintendents' responsibility is to provide system oversight with particular attention to AOD and ambulance deployment. The Platoon Superintendents have full authority to manage balanced emergency coverage and deployment requirements through up-staffing during their duty shift.

Ambulance Offload Nurse Program

Greater Sudbury, along with thirteen other EMS across Ontario are being provided funding to reimburse hospitals for the cost of providing an Ambulance Offload Nurse, dedicated solely to assuming care of EMS patients from Paramedics who otherwise would be on AOD. The “Offload Nurse” receives a patient report from Paramedics and assumes care of those patients who meet a predetermined category so the Paramedics may leave the hospital quickly and return to their primary role of providing care in the community.

Greater Sudbury EMS received \$160,252 for the fiscal year 2011-2012, with indications from the MOHLTC that the funding will continue for fiscal 2012/2013. The AOD Nurse is staffed Monday to Friday from 10 a.m. to 10 p.m. and has proven to be a benefit and is the first intervention that has had a measurable positive impact on offload delay since the problem emerged in late 2005. During the first quarter of 2012, the AOD Nurse managed 11% of the ambulance patients. It is important to note that although the number of AODs continues to climb, the impact would be much worse if we did not have an AOD Nurse.

Conclusion

Ambulance Offload Delays are a symptom of a health care system that is working beyond capacity. Experience tells us that high Emergency Department in-patient numbers coupled with high ambulance call volumes will result in AODs.

The decision to close the Memorial Site by March 31, 2013 is a significant concern. The loss of these 60 ALC beds and the surge capacity provided by the Memorial Site will undoubtedly create additional pressures in managing ALC patients within our community.

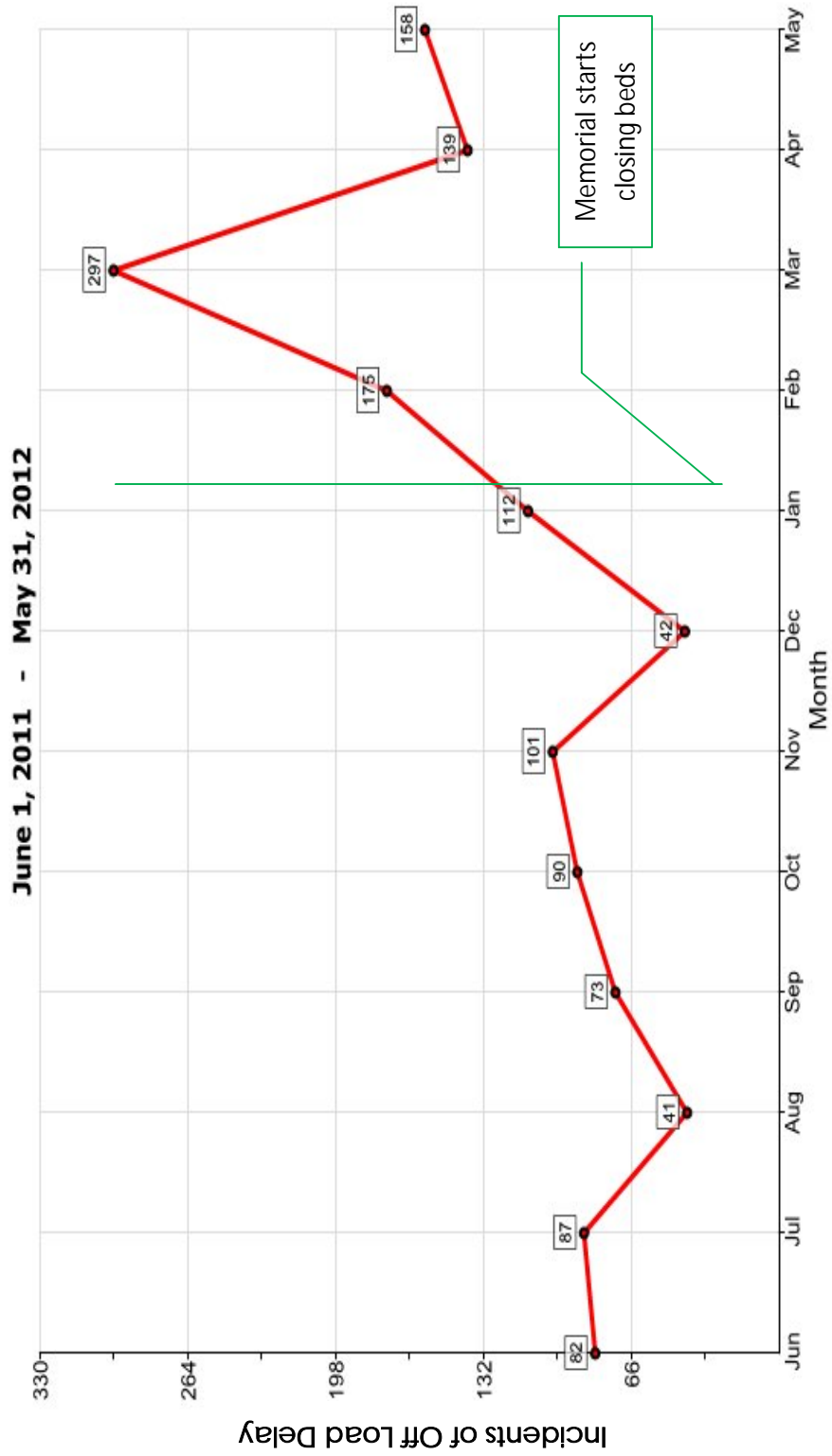
This leaves many unanswered questions as to the ultimate impact the closure of the Memorial ALC Site will have on hospital overcrowding beyond March 31, 2013. The ALC numbers continue to grow, currently sitting at 86 at HSN, with 30 more at the Memorial. When the final 30 ALC beds close, HSN will have no surge capacity. This has the potential to place the system in crisis due to a lack of acute care beds.

The focus by the NELHIN and HSN has now turned to improving community care outside the hospital setting. The Emergency Services Department supports these types of strategies, but remain concerned that they may not be as successful as anticipated. Community demographics show that our aging population will continue to increase placing increased demand on all health care services, the increasing demand coupled with the loss of these ALC beds will continue to result in poor patient flow and increased Emergency Department overcrowding.

It is Emergency Services belief that until the NELHIN and HSN have implemented proven solutions that effectively address hospital overcrowding are implemented, the Memorial Site should remain open.

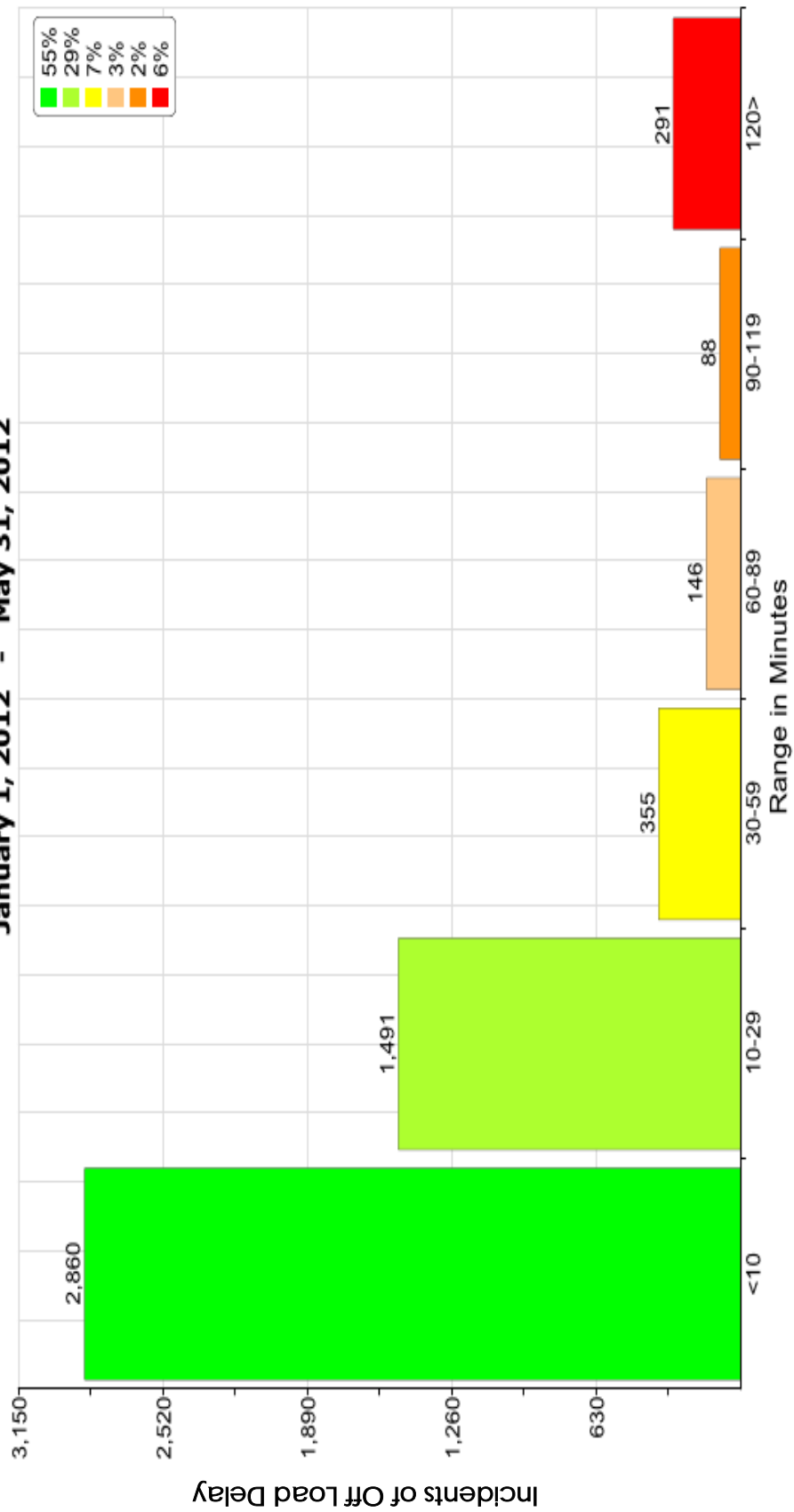
In the meantime, EMS will continue to monitor AOD and the impacts of the AOD Nurse program and other initiatives intended to alleviate Emergency Department overcrowding, managing these issues with an aim to improve Service delivery through the return of lost ambulance hours back to community.

Patient Volume - 30 minutes or more delay.



Delay Distribution for All Call Types

January 1, 2012 - May 31, 2012



For Information Only

Countryside Sports Complex - Post Construction Update

Presented To: Community Services Committee

Presented: Monday, Jun 25, 2012

Report Date Thursday, Jun 14, 2012

Type: Correspondence for Information Only

Recommendation

For Information Only

Background

The purpose of the current report is to provide the Community Services Committee with a summary of the Countryside Sports Complex project, including the project budget and work completed to date. The project was delivered under budget (approximately \$600K).

In April 2010, City Council passed a resolution to construct an additional ice pad at the Countryside Sports Complex. The original resolution which had funding options predicated on the closing of Cambrian Arena was later reconsidered in June 2010.

Resolution 2010-133, passed on April 14, 2010:

WHEREAS Cambrian Arena is closed and needs to be replaced;

AND WHEREAS Council provided direction for staff to cost out options for arena renewal;

AND WHEREAS the two options were identified as: an additional ice pad at Countryside Arena or a new two pad facility at Lorraine Street;

AND WHEREAS Council requested a financial plan for these options;

AND WHEREAS the primary shortage of ice is in the city core, as identified in the Parks, Open Spaces and Leisure Master Plan which is compounded by the closure of Cambrian Arena;

THEREFORE BE IT RESOLVED THAT plans for construction of a second ice pad at Countryside Arena commence effective May 2010 as outlined in the report dated April 9,

Signed By

Report Prepared By

Rob Blackwell
Manager, Quality, Administrative and Financial Services
Digitally Signed Jun 14, 12

Division Review

Real Carre
Director of Leisure Services
Digitally Signed Jun 14, 12

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Jun 14, 12

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Jun 18, 12

2010 from the General Manager of Community Development;

AND THAT the Community Development Department undertake a detailed Arena Renewal Strategy for a multi-pad arena opportunity consistent with the principles of the Constellation Report for equitable placement of facilities across the City of Greater Sudbury;

AND THAT the strategy consider recommendations from the Parks Open Space and Leisure Master Plan, advice gathered from community consultation for the multi use recreational complex along with additional broad based community consultation regarding future multi pad opportunities;

AND THAT the Arena Renewal Strategy be completed in advance of Budget 2012;

AND THAT staff be directed to notify Greater Sudbury Utilities Inc. regarding Council's intent to redeem the preferred shares;

AND THAT any operating budget savings from the closure of the Cambrian Arena for 2010 and 2011 be transferred to the Capital fund.

Resolution 2010-238 passed after a motion for reconsideration was presented on June 23rd, 2010:

WHEREAS Cambrian Arena is currently not in use and in need of repair to be put back in service;

AND WHEREAS Council, on April 14th, 2010, decided not to reopen Cambrian Arena and to apply the resulting operating budget savings towards the addition of a second ice pad at Countryside Arena;

AND WHEREAS a \$560,000 contract has been awarded for architectural services at Countryside Arena and that project is proceeding;

AND WHEREAS Staff prepared a report at Council's request outlining an alternative financing model for the second ice pad at Countryside Arena that would include repairing and reopening Cambrian Area;

AND WHEREAS reopening Cambrian Arena would result in meeting our ice pad needs in the City core pursuant to the Parks, Open Spaces and Leisure Master Plan;

THEREFORE BE IT RESOLVED that Council reconsider Resolution #2010-133 with regard to Cambrian and Countryside Arenas, pursuant to Rule 34.03 of the Procedure By-law.

The reconsideration of Resolution 2010-133 provided direction to repair Cambrian Arena and authorized the revised financing model. As per Council's direction, Cambrian Arena was repaired and the new ice pad at Countryside Arena was constructed.

The following is a list of milestones that occurred over the life of the Countryside construction project:

- Funding was approved by Council on April 14, 2010 with a total project budget of \$10.98M
- The design and project management contract was awarded to Yallowega and Belanger Architecture in June 2012 (\$560K)
- The construction contract was awarded to R. M. Belanger Construction in November 2012 (\$7.45M)

- The complex reopened to the public, with both ice pads on October 1, 2011

Scope of Work

The scope of work as approved by Council in April 2010 was to construct a second ice pad at Countryside Arena. The expansion of the Countryside Arena Sports Complex included the following project features:

- NHL size ice surface / protective netting
- Main lobby modification
- Public seating for approximately 250
- Storage capacity under public seating area and maintenance storage room
- Construction of new concession
- Events/ticket sales booth
- Public washrooms and a family washroom
- 8 dressing rooms / rubber flooring /1 officials' room
- Accessibility features (main entrance doors , elevator , accessible dressing rooms (4) , push button door openers where required)
- Expansion of viewing gallery
- Refrigeration / mechanical plant
- Leased space (sports shop)
- Tournament office
- General landscaping
- Additional dressing rooms (original rink) to accommodate co-ed participants
- Landscaping / interlocking walkway
- Parking lot upgrades / expansion
- Lighting retrofit – energy initiative for original rink
- 5,000 sq. feet space for future Sports Hall of Fame

Financial Overview

The project budget (actual vs. budget) is included in Appendix 1. The total budget for design and construction was of \$10.98M, financed from several sources, including:

- 2010 capital contribution (\$760K)
- proceeds from the redemption of Greater Sudbury Utility (GSUI) preferred shares (\$4.2M)
- debt financing over 25 years (\$5.9M)
- one time transfer from Cambrian Arena (\$100K)

The 25 year debt repayment (\$404,732 per year) is financed through annual contributions of funds from the capital envelope and revenue from future development charges (\$288,732) and the net levy savings (\$116,000) that would occur from the new Countryside Arena's ability to generate enough revenue to "break even", not requiring a levy contribution for its operation.

The project is approximately \$600K under budget. The total project cost includes the construction of a 5000 sq ft. space to accommodate a future Sports Hall of Fame.

Challenges and Issues

Contingencies

The project has been successful, with the re-opening of the facility occurring on October 1st, 2011. Most large construction projects carry up to 10% of project costs for contingency, the total value of contingencies for the Countryside project was approximately 8% the total project budget.

A site meeting with the architect and contractor occurred in April 2012 to identify any further deficiencies. The majority of the work is now complete.

The Roof

Additionally, since the reopening of the complex two issues with regards to the roof of the new ice pad have been experienced:

November 2011 - experienced water penetration in main rink area of the new ice pad. The primary contributing factors to the leak were water penetration through the incompleting feature wall and a minor tear in the roof membrane. City has received confirmation that an additional 10 year warranty on the roof (material and labour) is in force.

January 2012 - damaged exhaust pipes (radiant heaters) due to snow and ice sliding along roof and damaging exhaust pipes. The contractor has installed roof chevrons (parapets) to protect exhaust pipes from ice and snow. Additionally, the exhaust pipes over the bleachers (new rink) were further stabilized by installing support brackets.

Energy Efficiencies

The design and construction of the Countryside complex has included several energy efficiencies. Included in the roof design for the new ice pad was the load capacity to accommodate solar panels in the future (south-facing roof). Proceeding with solar panels would require significant capital investment. The viability of this initiative is currently being investigated.

Energy efficient lighting was installed during the construction of the new ice pad, and an energy retrofit for efficient lighting is being completed on the original ice pad. The cost of the energy retrofit qualified for a grant of \$8200 from the Ontario Power Authority.

The ice plant purchased for the new facility is also energy efficient and may assist in realizing savings. It is anticipated that these savings could offset any additional energy costs that might be associated with the Sports of Hall of Fame.

Conclusion/Future Considerations

The Countryside Sports Complex project was delivered on time and under budget. The resulting facility has been well received by the citizens of Greater Sudbury. The Countryside Sports Complex provides a modern twin-pad facility for the CGS and demonstrating Council's commitment to enhancing the leisure and recreation opportunities for Greater Sudbury, contributing to a healthy community.

A 5000 sq ft. space has been constructed to accommodate a future Sports Hall of Fame, and additional opportunities for increasing the revenue associated with the facility (leasing retail space) are being investigated. Parking lot improvements and a "feature wall" have yet to be finished, and are expected to be completed this summer.

Considerations for Surplus

Several potential options exist given the surplus (approximately \$600K) that remains from the project budget for Council's consideration:

1. Apply the surplus towards debt repayment (outstanding debt is approximately \$5.9M)
2. Transfer the surplus funds to be used towards additional arena renewal initiatives

associated with the Arena Renewal Strategy

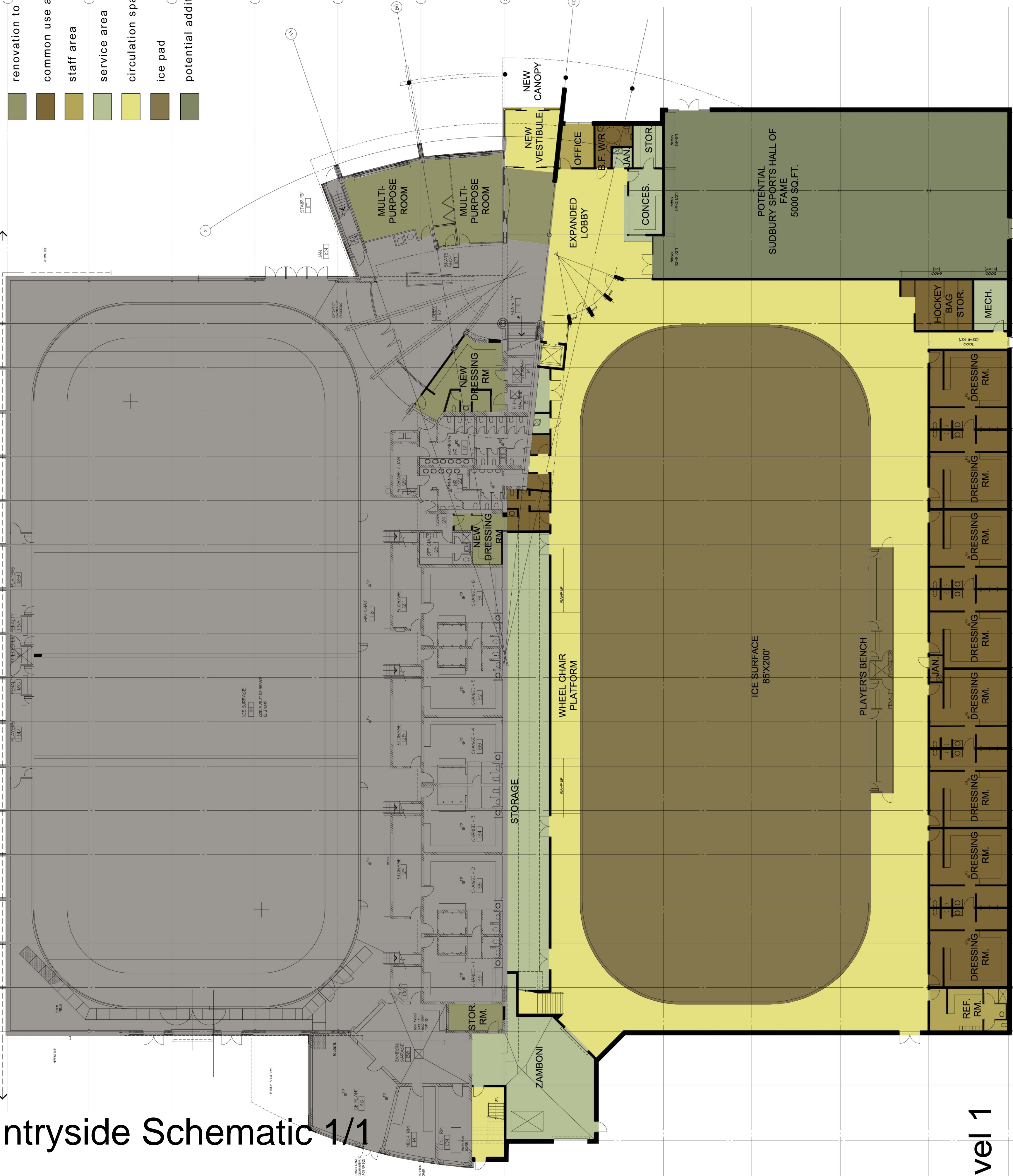
3. Allocate the surplus to develop 3 full size soccer fields and dressing rooms at the Countryside Complex (\$2.7M for natural turf/\$4.4M for 1 artificial turf and 2 natural turf)
4. Allocate the surplus to energy initiatives (lighting retrofits/solar panels) (approximately \$750K)
5. Allocate the surplus to the “future roof reserve” for the Grace Hartman Amphitheatre (estimated \$2.4M, \$200K already in reserves)

Staff will return to Community Services Committee with a subsequent detailed report in Fall 2012 with options for Council to consider.

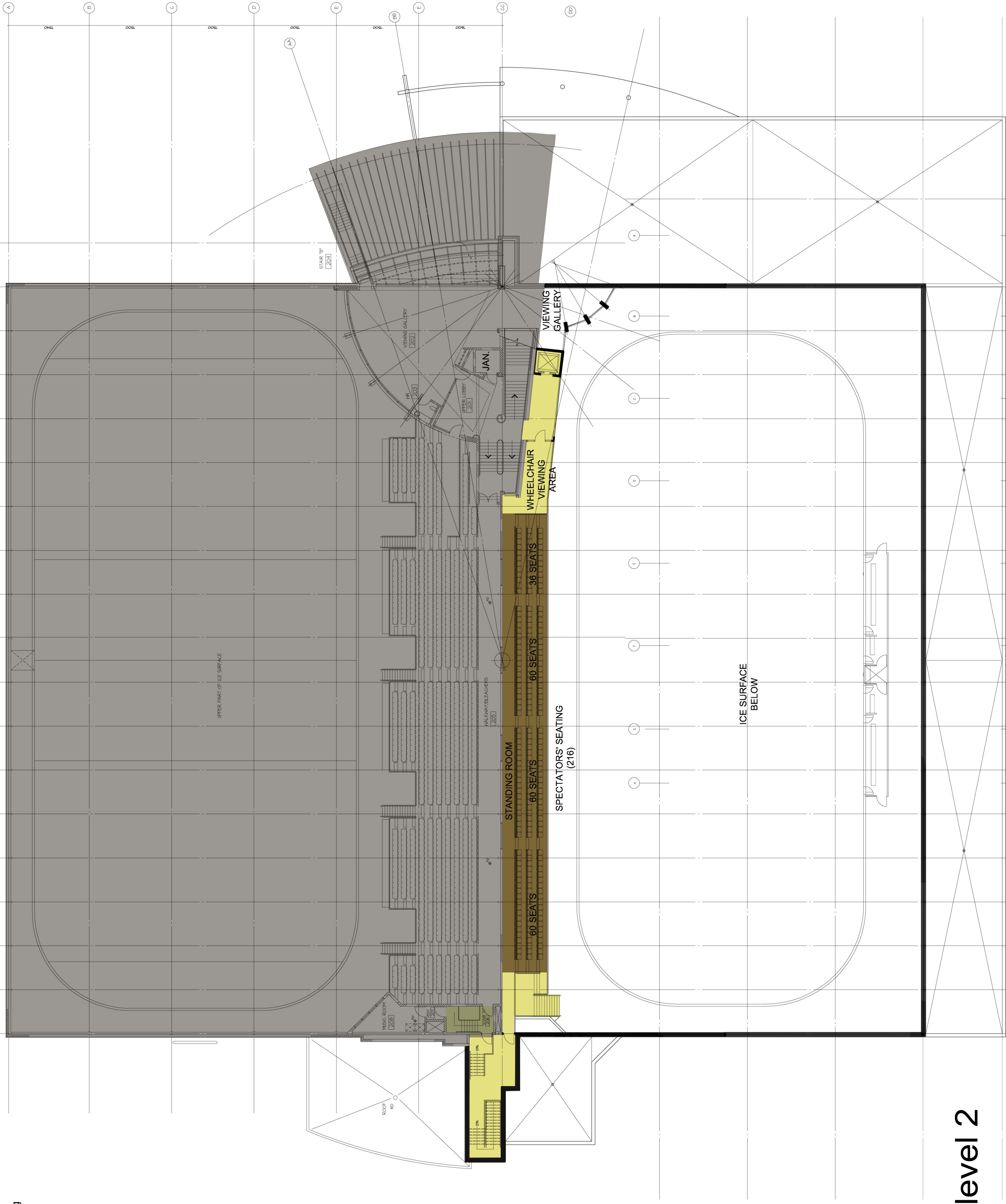
Appendix 1

(as of 05 June 2012)

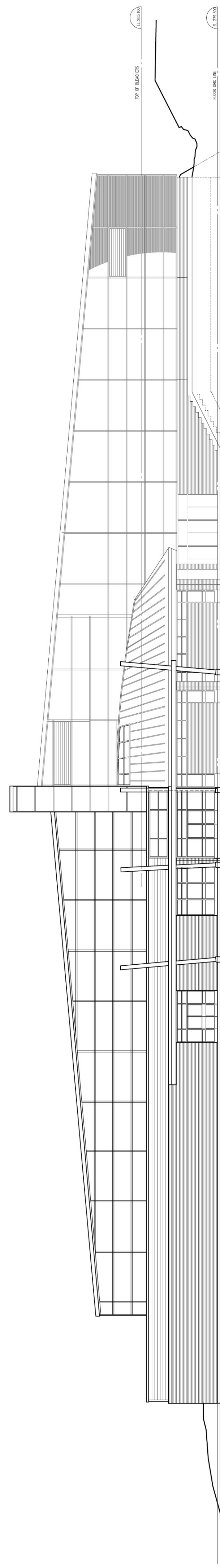
	Actual/Committed	Budget	Variance (over budget)
REVENUE			
<u>Approved Funding</u>			
Redeeming CGS preferred shares in GSUI	\$4,184,100		
2010 Capital budget	\$760,498		
Internal financing	\$5,889,488		
from current from project management	\$49,459		
Transfer from Cambrian Arena in 2010	\$100,000		
Total approved funding	\$10,983,545	\$10,983,545	\$0
EXPENSES			
Consultant Costs (per contract (Yellowega) + extra fees)	(\$658,165)	(\$650,000)	(\$8,165)
Permits	(\$89,443)	(\$160,000)	\$70,557
CGS Project Management - estimate	(\$49,459)	(\$114,460)	\$65,001
Miscellaneous	(\$26,539)	(\$512,585)	\$486,046
Tender Construction Costs - per contract + CO (RM Belar	(\$8,296,143)	(\$8,331,840)	\$35,697
Tender excavations - actual (Lacroix)	(\$109,380)	(\$110,000)	\$620
Tender Parking Lot Development - Pioneer Construction €	(\$1,019,687)	(\$1,004,660)	(\$15,027)
Ice resurfacer - actual (net of HST)	(\$84,564)	(\$100,000)	\$15,436
Total committed project costs	(\$10,333,381)	(\$10,983,545)	
Cash available (deficit)	\$650,164	\$0	



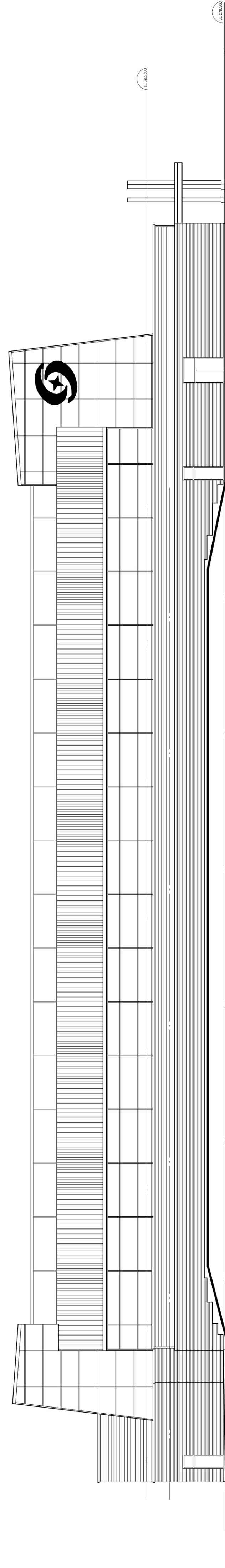
level 2



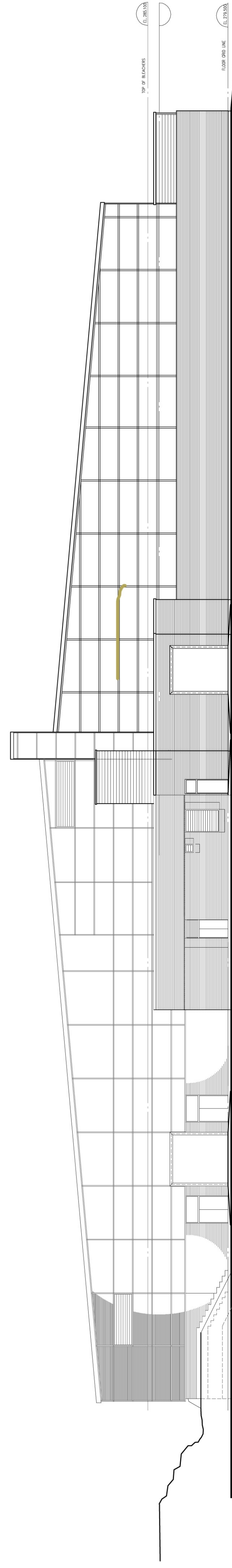
level 2



east elevation



south elevation



west elevation

Request for Decision

Docking Privileges at 322 McNaughton Terrace

Presented To:	Community Services Committee
Presented:	Monday, Jun 25, 2012
Report Date	Wednesday, Jun 13, 2012
Type:	Referred & Deferred Matters

Recommendation

WHEREAS on April 30th, 2012 Council passed a resolution directing staff to negotiate a docking agreement with previous users of the dock located at 322 McNaughton Terrace - Bell Park, and;

WHEREAS a meeting was held with previous dock users on May 9th, 2012 to discuss options for continued use of docking privileges at Bell Park, and;

WHEREAS the previous users have expressed preference to continue docking at the current location off McNaughton Terrace;

THEREFORE BE IT RESOLVED THAT council authorize staff to negotiate a docking lease agreement with individual boat owners who had approval from the previous owner of 322 McNaughton Terrace, and;

THAT the lease agreement include the responsibility of the users for all capital upgrades and operating costs to ensure that the docks are repaired and are safe for users, are maintained and insured, and;

THAT Council approve the docking request at Bell Park (McNaughton Terrace) to operate a float plane sightseeing business and that a lease agreement to operate off the dock be negotiated with the operator.

Finance Implications

If approved, there will be no financial implications to the City, as all costs, both capital and operating will be the responsibility of the users.

Background

On April 30th, 2012, the Community Services Standing Committee passed the following motion:

CS2012-23 Cimino/Kett: WHEREAS on August 10th, 2011, Council of the City of Greater Sudbury passed a resolution approving the purchase of 322 McNaughton Terrace located in Bell Park;

Signed By

Report Prepared By

Real Carre
Director of Leisure Services
Digitally Signed Jun 13, 12

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Jun 13, 12

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Jun 13, 12

AND WHEREAS Council approved the demolition of the building which was completed on March 23rd, 2012

AND WHEREAS the former owner included two existing docks as part of the purchase of the property;

AND WHEREAS the former owner had previous arrangements with individuals for docking privileges;

AND WHEREAS some of the individuals are owners of cottages on Ramsey Lake who do not have road access;

AND WHEREAS these individuals have requested of the City continued access for docking privileges;

THEREFORE BE IT RESOLVED that Council of the City of Greater Sudbury authorize staff to negotiate a docking arrangement with previous users;

AND THAT the negotiations include discussion on a dock location and dock improvements;

AND THAT any agreement outside of budget or outside the general public boat launching location be brought back to the Community Services Committee for consideration.

Docking Requests

As directed by Council, staff scheduled a meeting on May 9th, 2012 at Tom Davies Square with individuals who had expressed interest in continuing the use of docking privileges at Bell Park. Several individuals had docking arrangements with the previous owner and the City was notified of these arrangements through a letter from the solicitor of the former owner. The letter indicated that there were no lease agreements, rental agreements, licenses, etc. in relation to any docking privileges. Staff contacted all the names identified by the solicitor of the former owner of 322 McNaughton Terrace and three of the individuals attended the meeting.

It was suggested by staff that the existing Ramsey Lake boat launch could be an alternative although the users would be responsible for purchasing a dock for their use as the existing docks at this site are for public use with no overnight docking. Those in attendance indicated that this site was not attractive due to the amount of traffic in and out of the site, a concern for the security of their boats, lack of lighting and the lack of appropriate permanent docks at the site for their boats. All in attendance would prefer to continue docking at the location at McNaughton Terrace. Some of the individuals were interested in paying for improvements to the existing docks in order to continue to have access.

As reported to Standing Committee, the docks are in serious need of repair and should be either made safe or removed. Should the City decide to lease out the existing space to individual boat owners, a lease agreement would be necessary in addition to hold harmless and indemnity clauses as well as proof of insurance would be included as part of the agreement.

The lease agreement would also have to include items such as capital repairs, maintenance to the existing docks, signage, supervision, etc. In addition, exceptions will be necessary to allow consideration for overnight parking as an exception to the Parks By-law.

Docking/operating sightseeing tour business

With respect to the request for docking request to operate a sightseeing tour business, the Standing Committee agreed to refer this matter for public input at the public participations sessions for the proposed Parks By-law. The question as to whether or not a float plane operation was an appropriate use of Bell Park was included as part of the public survey.

In regards to the proposal, 109 responded to the question - 54% supported the proposal.

Comments identified in survey include:

- Concerns about noise, safety, water pollution
- Commercial float planes (only during specific times, not be disruptive to the area)

An operating agreement will be necessary in order to permit the commercial operation at Bell Park.

General Information

In regards to docking privileges, staff have been in contact with the Legal department, Risk Management and the Nickel District Conservation Authority in regards to issues and concerns. The following summarizes their input:

- Any work on the existing docks require consultation with Nickel District Conservation Authority regarding scope of work, authorization, permits and environmental control.
- The City would have liability obligations regarding accidents/incidents related to docking since the dock is located on City property.
- Capital improvements are necessary on the existing dock in order to ensure safety to all users.

Request for Decision

Draft Parks By-law - Results of Community Consultation

Presented To: Community Services Committee

Presented: Monday, Jun 25, 2012

Report Date: Wednesday, Jun 13, 2012

Type: Managers' Reports

Recommendation

WHEREAS the Community Services Committee at the March 26, 2012 meeting directed staff to hold public consultations on the proposed City parks By-law, and;

WHEREAS consultations were held at six sites across the City, and;

WHEREAS an online survey was made available to the public and 166 individuals responded to the survey, and;

WHEREAS the concerns of the public were rated as follows:
Cleanliness - 62% Vandalism - 53% Smoking - 43% Animal Control - 42% Motorized Vehicles - 26% Safety - 22% Noise - 16% Public Gathering - 11% Hours of Operation - 10% Commercial activities - 2%

THEREFORE BE IT RESOLVED THAT parks cleanliness and safety be prioritized in the City operations through annual operating budgets, and;

THAT the no smoking By-law be amended as part of the draft parks By-law to include: while in a park, no person shall smoke tobacco or hold lighted tobacco within a nine meter radius surrounding the edge of any playground safety surface or any playground equipment, public seating areas, playfields, wading pools, amphitheatres, gazebos, outdoor rinks, splash pads, and ski lifts, and;

THAT consideration to manage the public boat launching facility equipped with boat washing capabilities such as Ramsey Lake be referred to future budgets, and;

THAT the draft parks By-law be brought back to the Community Services Standing Committee at the September 24th, 2012 meeting for review, and;

THAT the parks By-law for the City of Greater Sudbury be presented to Council on October 30, 2012 for final approval.

Signed By

Report Prepared By

Real Carre
Director of Leisure Services
Digitally Signed Jun 13, 12

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Jun 13, 12

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Jun 13, 12

Background

At the March 26, 2012 Community Services Committee, a report and presentation on the drafts parks by-law was provided to members of the Standing Committee. The report provided background information on the existing Parks by-law from the former City of Sudbury along with a recommendation on the public consultation dates, locations and online survey. A number of issues were identified which required consultation as we move towards establishing a Parks By-law for the City of Greater Sudbury.

The concerns and issues identified included:

1. Motorized vehicles in Parks
2. Dog leash free zones
3. Smoking
4. Public boat launching facilities
5. Midways/Carnivals
6. Commercial activities
7. Parks security/Closing hours

In addition to the above, the Standing Committee at the April 30, 2012 meeting requested that we include as part of the public consultation the requests from an individual interested in operating a flight seeing business off Ramsey Lake (Bell Park). The business proposal included using the existing docks located at the McNaughton Terrace to pick up and drop off passengers for flight seeing tours over the City.

Surveys/Community Consultation

Citizens were invited to attend public input sessions to have their views on the use of Municipal Parks. In addition, those who were unable to attend the sessions were encouraged to fill out a questionnaire on line at www.greatersudbury.ca/parks (copy of the online survey is attached).

The consultation sessions were held from 4 p.m. to 7 p.m. as per the following schedule:

Wednesday, May 16th at Chelmsford Community Centre/Arena (Hall)
Thursday, May 17th at Dr. Edgar Leclair Community Centre/Arena (Hall)
Wednesday, May 23rd at T.M. Davies Community Centre/Arena (Hall)
Thursday, May 24th at Howard Armstrong Recreation Centre
Wednesday, May 30th at Garson Community Centre/Arena (Hall)
Thursday, May 31st at Tom Davies Square (Lobby)

Overall, the consultation sessions were not well attended by the public. Citizens provided the majority of their input by completing the online survey. For Council's information, a copy of the on line survey has been attached.

Summary of Online Survey

As of Friday, June 4th, 2012, there were 166 who responded to the survey. Attached is a summary of the parks By-law survey: The highest percentage of the respondents were from the former City of Sudbury. As part of the survey, it was important to identify if citizens had encountered any issues/concerns while visiting a City of Greater Sudbury park. 69% responded yes, while 31% indicated that they had not encountered any issues/concerns.

The following is a summary of issues/concerns identified:

Cleanliness	62%
Vandalism	53%
Smoking	43%
Animal Control	42%
Motorized Vehicles	26%
Safety	22%
Noise	16%
Public Gathering	11%
Hours of Operation	10%
Commercial activities	2%

Public Input on Concerns and Issues Identified at the March 26th Meeting

1. **Motorized Vehicles in Parks:** Motorized vehicles in parks was identified 5th overall (26%) regarding issues and concerns encountered while visiting City of Greater Sudbury parks. The respondents expressed concerns related to ATV's destroying grass and using multi-use trails. The draft By-Law will recommend that motorized vehicles not be permitted on park properties. The By-Law will however provide exceptions to include emergency vehicles and City maintenance staff.

2. **Dog Leash Free Zones:** Animal control was identified 4th overall (42%). There were comments specific to the lack of off-leash dog parks, dog owners not abiding by the poop/scoop by-laws and dogs not on leashes within park properties. A draft by-law to establish/regulate use of off-leash dog parks will be presented to the Community Services Standing Committee scheduled on Monday, June 25, 2012. The by-law will be presented to Council on July 10, 2012 for final approval.

3. **Smoking:** Smoking was identified 3rd overall at 43% expressing concern. The concerns expressed included smoking near play structures, parks, playgrounds, etc. A resolution has been prepared for Council's approval related to an amendment to the current smoking by-law.

4. **Public Boat Launching Facilities:** There were two questions related to City owned public boat launching facilities:

Should municipal boat launches be used for:

a) Washing boats prior to launching. There were 84 responses.

- 54% in favor

- 46% not in favor

b) Winter access to lakes by cars/trucks. There were 80 responses.

- 60% in favor

- 40% not in favor

The boat washing recommendation has been referred to future capital budget.

5. **Midways/Carnivals:** There were no issues or concerns related to midways/carnivals. It is recommended that midways/carnivals be authorized as per the current zoning by-law which permits carnivals on properties zoned C5 - shopping Centre for commercial only.

6. **Commercial Activities:** Commercial activities was not identified as major concerns (2%). Staff

recommends that while in a park, no person shall, except as part of an activity authorized by permit to operate any commercial activity within the parks.

7. Parks Security/Closing Hours: Safety and vandalism were identified as concerns. It is recommended by staff that these concerns be prioritized in the City operations through annual operating budgets. 92% expressed satisfaction on the current hours of park operation (6 a.m.- 11 p.m.)

8. Commercial Float Plane Sightseeing Venture - Bell Park: In regards to the proposal to operate float plane sightseeing venture in Bell Park, 109 individuals responded to the question.

- 54% supported the proposal
- 46% did not support the proposal

General Comments were:

- only during specific times
- concerns about noise, safety, water pollution

Staff have prepared options for Council's consideration as per the report on Docking Requests/Bell Park which is also scheduled as part of the Community Services Standing Committee meeting of June 25th, 2012.

Next Steps

Standing Committees direction on certain issues will be incorporated in part of the draft Parks By-law. The draft By-law will be presented Standing Committee on September 24th, 2012. The By-law will be presented to Council for final approval on October 30th, 2012.

For Information Only

Draft By-Law to Establish/Regulate Use of Off-Leash Dog Park

Presented To: Community Services Committee

Presented: Monday, Jun 25, 2012

Report Date Thursday, Jun 14, 2012

Type: Managers' Reports

Recommendation

For Information Only

Finance Implications

The capital funds to develop the off-leash dog park in the amount of \$116,659 have been previously approved. As part of the total project cost, council approved a one-time allocation of \$47,255 to complete phase 1. The balance of the capital will be funded from Ward 11 Healthy Community Initiative fund. Operational funds in the amount of \$6,700 have also been approved and included as part of the base budget.

Background

The off-leash dog park to be located at the corner of Donna Drive and Second Avenue North is scheduled to open late in August, 2012. A by-law is required to create an area in the city where dogs will be permitted to be leash free on city property without contravening the City's Animal Control By-law (2002-285) and setting the terms and conditions, including rules under which persons and their dogs may utilize the off-leash dog park. The off-leash by-law will be presented to council on July 10, 2012 for final approval. The draft by-law has been attached to the report for the purpose of providing Council with an opportunity to review the draft and provide input into finalizing the by-law.

Public Consultation Session Survey

As part of developing a draft parks by-law, public consultation sessions were held in May, 2012. There was strong support to establish off-leash dog parks throughout the City of Greater Sudbury. Many have expressed concerns related to enforcement of the poop/scoop by-law and unleashed dogs. The Minnow Lake CAN D.O.G.S. Committee have been involved in providing feedback in developing the Off-Leash Dog park draft by-law.

Legislative Landscape Relating to Dogs

There are several pieces of legislation which relate to dog handling. The provincial Dog Owners' Liability

Signed By

Report Prepared By

Real Carre
Director of Leisure Services
Digitally Signed Jun 14, 12

Recommended by the Department

Catherine Matheson
General Manager of Community Development
Digitally Signed Jun 14, 12

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
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Act and its regulations regulate the ownership, transfer and control of certain types of dogs, as well as addressing liability in relation to dog bites or attacks. The Health Protection and Promotion Act and its regulations regulate the immunization of dogs for rabies. The City's Animal Control By-law regulates dog running at large and the requirement to register dogs with the City, in addition to the requirement for dogs to wear the dog tag issued by the City.

Signage

Signage governing the operation of the dog park will be installed and will detail:

- Rules and regulations
- Schedule: The proposed schedule of operation is 7 days per week, 6:00 a.m. to 9:00 p.m. Winter maintenance will include parking lot maintenance and plowing a pathway in the dog park.

Evaluate/Review

The off-leash dog park by-law will be evaluated within 12 months of operation in order to determine if any amendments or modifications are required.

A BY-LAW OF THE CITY OF GREATER SUDBURY
TO ESTABLISH AND REGULATE
THE USE OF OFF-LEASH DOG PARKS

WHEREAS section 5 of the *Municipal Act, 2001*, S.O. 2001, c. 25 requires that a municipal power be exercised by by-law;

AND WHEREAS section 10(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that a municipality may pass by-laws respecting the social well-being of the municipality, animals and protection of persons and property;

AND WHEREAS the municipal council of the City of Greater Sudbury considers it desirable for the public to enact a by-law providing for off leash Dog Parks in the City;

AND WHEREAS section 11 of the *Dog Owners' Liability Act*, R.S.O. 1990, c. 16 provides that if there is a conflict between a provision of that Act or of a regulation under that Act and a municipal by-law relating to pit bulls the provision that is the most restrictive in relation to controls or bans on pit bulls prevails.

NOW THEREFORE THE COUNCIL OF THE CITY OF GREATER SUDBURY
HEREBY ENACTS AS FOLLOWS:

PART I: GENERAL

Interpretation

Definitions

1. In this By-law:

“Animal” includes any mammal, bird or reptile, but does not include a Dog;

“Animal Control By-law” means By-law 2002-285 being A By-law of the City of Greater Sudbury to Regulate the Keeping of Animals and the Registration of Dogs and Cats, as amended or replaced from time to time;

“Authorized Hours of Use” means the hours of use for a Dog Park and the times during which persons, other than authorized City officials, employees or agents, may enter a Dog Park, as determined by the General Manager;

“Authorized Sign” means a sign authorized by the General Manager posted in accordance with the Sign By-law;

“Dog” means a male or female of the domesticated canine species;

“Dog Park” means the lands enclosed by fence in a Designated Dog Park Area as set out in Schedule “A to this By-law”;

“Dog Tag” means a Dog tag issued pursuant to the Animal Control By-law;

“General Manager” means the General Manager, Community Development as appointed by the City of Greater Sudbury and includes his or her authorized designate;

“Leash Free” means without human control by a device, such as a leash, lead, chain, harness, line or rope or devices of a similar nature;

“Municipal By-law Enforcement Officer” means a person appointed by the Council of the City of Greater Sudbury to enforce the provisions of this By-law and includes a police officer;

“Restricted Dog” means a restricted dog under the *Dog Owners’ Liability Act*, R.S.O. 1990, c. D.16 or a Dog deemed vicious under the Animal Control By-law;

“Sign By-law” means By-law 2007-250 being A By-law of the City of Greater Sudbury to Regulate the Erection of Signs and Advertising Devices, as amended or replaced from time to time.

Miscellaneous

2. (1) When this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable to the circumstances.
- (2) References to items in the plural include the singular, as applicable.
- (3) The words “include”, “including” and “includes” are not to be read as limiting the phrases or descriptions that precede them.
- (4) Headings are inserted for ease of reference only and are not to be used as interpretation aids.
- (5) Specific references to laws in this By-law are printed in italic font and are meant to refer to the current laws applicable with the Province of Ontario as at the time the By-law was enacted, as they are amended from time to time.

Establishment of Dog Park, Rules and Code of Conduct

3. Dog Parks are established in the fenced areas on the lands described in Schedule “A” of this By-law as Designated Dog Park Areas.
4. In addition to the provisions in this By-law, rules for the use of a Dog Park and acceptable behaviours of persons and Dogs in a Dog Park are established in Schedule “B” to this By-law.
5. Use of a Dog Park is a privilege and not a right.

Use of Dog Park

Off Leash Permitted

6. (1) Despite sections 12 and 13 of the Animal Control By-law, a person may permit or cause a Dog wearing a Dog Tag issued for the current year to be Leash Free in a Dog Park.

(2) Despite subsection (1), a person may not permit or cause more than 3 Dogs to be Leash Free in a Dog Park.

Restricted Dogs Prohibited

7. Despite subsections 6(1) and 6(2), no person shall permit or cause a Restricted Dog to enter or be in a Dog Park.

Dogs Leashed inside Double Gates

8. (1) No person shall permit or cause a Dog to be leash free inside the double gated access opening to the Dog Park.

Possession of Leash at All Times

9. A person that has permitted or caused a Dog to be leash free in a Dog Park shall possess a leash for each Dog that he or she has permitted or caused to be leash free.

Dog Must be Supervised at All Times

10. No person shall leave a Dog that he or she has permitted or caused to be leash free in a Dog Park unattended.

Sporting Activities Prohibited

11. No person shall play or practice any sporting activity except walking in a Dog Park.

Glass, Breakable Materials Prohibited

12. No person shall convey to or on, or enter or be in any area in a Dog Park while in the possession of any bottles, containers or any other articles, equipment, or utensils, made of glass, china, ceramic or any other breakable substance.

Other Animals Prohibited

13. No person shall permit or cause any animal other than a Dog to be in a Dog Park.

Park Closure

14. No person shall be in a Dog Park when a Dog Park is closed in accordance with section 17 or during a time outside the Authorized Hours of Use.

Failure to Comply with Signs

15. (1) No person shall fail to comply with an Authorized Sign.

Persons Must Identify Self

16. (1) When requested to do so by a Municipal By-law Enforcement Officer, no person shall fail to identify him or herself to a Municipal By-law Enforcement Officer.

Administration

17. (1) The administration of this By-law is assigned to the General Manager who is also delegated the authority to make all decisions required of the General Manager under this By-law and to perform all administrative functions identified herein and those incidental to and necessary for the due administration of this By-law, including the authority to:

- (a) establish parts of a Dog Park for the exclusive use of Dogs to be determined based on a Dog's height;
 - (b) authorize the placement, form, positioning and content of an Authorized Sign in a Dog Park, whether on a permanent or temporary basis;
 - (c) close a Dog Park in whole or in part on a temporary basis to prevent overcrowding, to perform maintenance or where the General Manager determines it is necessary for the health or welfare of the public or the protection of property;
 - (d) close a Dog Park in whole or in part for specific months of the year; and
 - (e) set Authorized Hours of Use.
- (2) The General Manager may delegate the performance of any one or more of his or her functions under this By-law to one or more persons from time to time as the occasion requires and may impose conditions upon such delegation and may revoke any such delegation. The General Manager may continue to exercise authority granted in subsection (1) despite any such delegation.

18. (1) After the one year anniversary of the first Dog Park designated in Schedule "A" to this By-law, the General Manager shall bring a report to the Community Services Committee reviewing the operation of the Dog Park and, if necessary, suggest recommendations to improve the operation of the Dog Park, or Dog Parks, if applicable.

Enforcement, Offences, Penalties, Fines

19. (1) A Municipal By-law Enforcement Officer may:

- (a) enforce the provisions of this By-law; and

- (b) may, where the Municipal By-law Enforcement Officer has reason to believe that a By-law has been contravened, ask a person in or on a Dog Park or Designated Dog Park Area to leave the Dog Park or Designated Dog Park Area.

20. (1) Any person who contravenes any provision of this By-law is, upon conviction, guilty of an offence and is liable to any penalty as provided in the *Provincial Offences Act*.

(2) For the purposes of subsection (1), each day on which a person contravenes any of the provisions of this By-law shall be deemed to constitute a separate offence under this By-law.

(3) An offence and subsequent conviction under this By-law pursuant to the *Provincial Offences Act* or the *Municipal Act, 2001*, shall not be deemed in any way to preclude the City from issuing a separate legal proceeding to recover charges, costs and expenses incurred by the City and which may be recovered in a Court of competent jurisdiction.

Notice and to Cease, Leave Park, Etc.

21. (1) Where a person contravenes a provision of this By-law, the permission of such person to remain in a Dog Park is revoked.

22. (1) A Municipal By-law Enforcement Officer or the General Manager or his or her delegate may issue a verbal or written notice to a person believed to be in contravention of this By-law to cease the activity that is in contravention of the By-law.

(2) A Municipal By-law Enforcement Officer may make a written order to a person believed to be in contravention of this By-law to:

- (a) cease an activity that is in contravention of the By-law; or
- (b) leave the Dog Park or Designated Dog Park Area.

(3) No person shall fail to comply with an order issued by a Municipal By-law Enforcement Officer under subsection (2).

23. (1) Where a person is believed to have contravened any provisions of this By-law, such person is subject to the provisions of the *Trespass to Property Act*, R.S.O. 1990, c. T. 21.

Severability / Conflict

24. (1) If any section, subsection, part or parts of this By-law is declared by any court of law to be bad, illegal or *ultra vires*, such section, subsection, part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.

(2) Nothing in this By-law relieves any person from complying with any provision of any Federal or Provincial legislation or any other By-law of the City.

(3) Where a provision of this By-law conflicts with the provisions of another By-law in force in the City, the provision that establishes the higher standard to protect the health, safety and welfare of persons or the environmental well-being of the municipality shall prevail.

Schedules

25. (1) Each of the following Schedules is incorporated into and forms part of this By-law:

Schedule "A"	Designated Dog Park Areas
Schedule "B"	Dog Park Rules and Conduct

Short Title

26. (1) The short title of this By-law is the "Dog Park By-law".

Effective Date

27. This By-law shall come into force and effect upon passage.

READ AND PASSED IN OPEN COUNCIL this 10th day of July, 2012

Mayor

Clerk

SCHEDULE “A”

Designated Dog Park Areas

1. The following areas are designated as Dog Park Areas:

MUNICIPAL ADDRESS	LEGAL DESCRIPTION

DRAFT

SCHEDULE “B”

Dog Park Rules and Conduct

1. No person shall cause or permit an unhealthy or injured Dog or a Dog in heat to enter or stay in a Dog Park.
2. Persons causing or permitting a Dog to be in a Dog Park shall immediately remove a Dog demonstrating aggressive behavior.
3. Persons shall not permit a Dog that he or she has caused or permitted to enter or be in a Dog Park to dig in the Dog Park or Designated Dog Park Area.
4. Persons who permitted or found that the Dog that he or she permitted to be in the Dog Park dug earth in the Dog Park must return the earth removed by the Dog to its place.
5. No person shall permit or cause a Dog under 4 months of age to enter or be in the Dog Park.
6. No person shall cause or permit human food to enter or be consumed by a human or a Dog in the Dog Park.
7. Persons shall exercise caution when giving a Dog a toy or treat to be played with or consumed in the Dog Park.

Request for Decision

Fire Regulating By-Law for the City of Greater Sudbury Fire Services

Presented To: Community Services
Committee

Presented: Monday, Jun 25, 2012

Report Date Wednesday, Jun 13, 2012

Type: Managers' Reports

Recommendation

It is recommended that the Community Services Committee/Council of Greater Sudbury enact the revised Establishing and Regulating By-law, for the delivery of Fire Protection Services for the City of Greater Sudbury and that By-law 2010-16 be repealed in its entirety and be replaced with the draft by-law attached here to as Appendix "A".

Background

Fire protection in Ontario is a provincially mandated municipal responsibility and the *Fire Protection and Prevention Act, 1997, S.O., c.4* as amended, allows the Council of every municipality to enact a by-law to establish and regulate a fire department. In addition, the *Municipal Act 2001*, where a municipality establishes and maintains a fire department, it is required that an "*Establishing and Regulating By-law*" be created.

The *Establishing and Regulating By-law* is a Council level document that articulates municipal policy for the fire protection services it provides to meet the community's needs and circumstances. Further, this by-law should state the type and level of fire protection services that the municipality provides with a requirement for Council to provide the necessary fiscal and human resources to the fire department. Council is responsible and is accountable to ensure that the fire protection services that it provides meets its needs and circumstances and are delivered effectively, efficiently and safely (*OFM, Review of Fire Protection Services (Fire Prevention) in the City of Greater Sudbury, 2012*).

It is the responsibility of municipal councils to be familiar with general fire protection requirements, practices and procedures (i.e. *The Fire Protection and Prevention Act, 1997*).

At its Community Services Committee of March 26, 2012, the Fire Chief delivered a presentation and a written report highlighting changes that are required to the existing by-law (2010-16) for the delivery of fire services.

In addition, the Fire Services Division has just undergone an "*Ontario Fire Marshal (OFM) Review of Fire Protection Services (Fire Prevention) in the City of Greater Sudbury*" dated, May 23, 2012. Based on the findings to date, the existing by-law (2010-16) does not provide an accurate depiction of the core Fire Protection Services being provided, and therefore creates potential liability for the Corporation.

A highlight of changes includes but is not limited to the following:

- a) Changes in text, definition(s), and general wording to reflect changes to current fire services affecting legislation such as amendments to the *Fire Protection and Prevention Act*, and

Signed By

Report Prepared By

Tim Beadman
Chief of Emergency Services
Digitally Signed Jun 13, 12

Recommended by the Department

Tim Beadman
Chief of Emergency Services
Digitally Signed Jun 13, 12

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Jun 13, 12

- b) To reflect the diversity of the geographic and topographical nature of the City of Greater Sudbury and the staffing make-up of the Fire Services Division, the definition of “**Limited Services**” has been added and the Level of Services section has been incorporated into the by-law to reflect the provision of emergency response realities and thereby reduce the potential liability for the Corporation,
- c) The creation of the Emergency Services Department, incorporating the leadership positions of the Emergency Medical Services Division, Fire Services Division, Emergency Management Section, and CLELC Section within the revised by-law, as Schedule “A”,
- d) Schedule “B” provides the “Mandate”, “Vision”, and “Primary Goals” of the Fire Services Division,
- e) A map outlining the Fire Beats and indicating the Fire Station locations throughout CGS is included as Schedule “C”,
- f) A comprehensive listing of “Core Services” has been included in the revised by-law as Schedule “D-1”. An overview of the “approved” services being provided by specific Fire Stations has been incorporated – Schedule “D-1” (Part 1 of 5) with the remaining Parts 2 to 5 offering a listing of these current services complimented by their relevant definitions. The current services as provided in Schedule “D-1” to the by-law will become the services “approved” by Council through the adoption of this revised by-law,

In the interest of transparency, it is important for Council to have an understanding what type of Fire Protection Services which may be provided based on a community’s risk or publicly expected, that are not currently being provided by the Greater Sudbury Fire Services Division. This by-law now includes the fire services that are not being provided, complimented by their relevant definitions as Schedule “D-2”. These higher level, specific services require additional training, equipment/resources and supporting procedure/guidelines and budgets.

It is anticipated, that further changes to this by-law will be required once the Department/City completes its comprehensive review of Fire Services’ undertakings as approved by Council, and the outcome of changes reflected in the Ontario Fire Marshal’s recommendations to its “*Review of Fire Protection Services (Fire Prevention) in the City of Greater Sudbury*”, dated May 23, 2012.

BY-LAW 2012-**

**A BY-LAW OF THE CITY OF GREATER SUDBURY TO ESTABLISH
AND REGULATE THE CITY OF GREATER SUDBURY
FIRE SERVICES**

WHEREAS the *Municipal Act, 2001*, S.O. 2001 Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS the *Fire Protection and Prevention Act, 1997*, S.O., c.4 as amended, allows the council of every municipality to enact a by-law to establish and regulate a fire department;

**NOW THEREFORE THE COUNCIL OF THE CITY OF GREATER SUDBURY
HEREBY ENACTS AS FOLLOWS:**

Definitions

1. In this by-law, unless the context otherwise requires.

"Act" means the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as may be amended from time to time, and includes any successor legislation, and any and all regulations made under that statute, including the Ontario Fire Code;

"Approved" means approved by the Council of the City of Greater Sudbury;

"CAO" means the person appointed by Council to act as the Chief Administrative Officer for the City and includes his or her authorized designate;

"Chief, Emergency Services" means the person appointed by Council to act as the Chief of Emergency Services for the City and includes his or her authorized designate;

"Chief Fire Official" shall mean the Municipal Fire Chief or a member or members of the Fire Services appointed by the Municipal Fire Chief under the Act or a person appointed by the Fire Marshal under Act;

"City" means the municipal corporation of the City of Greater Sudbury or the geographical area, as the context requires;

"Collective Agreement" means an agreement between the City and the full-time Firefighters' Association made under the provisions of the Act and includes any amendments thereto;

“Core Services” including Specialty Rescue Services means those Fire Protection Services which the Fire Services is to provide as directed by Council identified in Schedule D1;

“Confined Space” means any space that has limited or restricted means for entry or exit and that is not designed for human occupancy, and includes without limitation, a tank, vessel, silo, storage bin, hopper, vault, trench, excavation and pit;

“Council” means the elected Council of the City;

“Deputy Fire Chief” means a person appointed by Council as a Deputy Fire Chief and includes his or her authorized designate;

“Fire Aid Protection Agreement “ means assistance provided pursuant to an agreement under which the City agrees to provide an initial response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department in the City is capable of responding more quickly than any fire department situated in the other municipality; or the City agrees to provide a supplemental response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department in the City is capable of providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of another municipality;

“Fire Beats” means the pre-determined geographic response boundary assigned to a specific fire station as set out in Schedule C;

“Fire Chief” means the person appointed by Council to act as Fire Chief for the City in accordance with the Act;

“Fire Coordinator” means the person appointed by the Fire Marshal, under the authority of the Act to coordinate the mutual aid plan, or the person appointed by the Fire Marshal to act in the absence of the Fire Coordinator;

“Fire Services” means the City of Greater Sudbury Fire Services;

“Firefighter’s Association” means Local 527 of the International Association of Firefighters (IAFF);

“Fire Protection Agreement” is a contract between the City and one or more other municipalities, agencies, individuals, or a company that clearly defines the responsibilities, terms, conditions, and all other aspects of the fire services purchased, provided and/or required;

“Fire Protection Services” means Core Services and Specialty Rescue Services which includes fire suppression, fire prevention, fire safety education, communications and support services, training of persons involved in the provision of fire protection

services, rescue and emergency services and the delivery of all those services as directed by Council identified in Schedule "D1";

"Limited Services" means a standard of Fire Protection Services significantly differentiating from the norm as a result of extenuating circumstances, such as environmental factors, obstructions, remote and/or island properties, private road ways, lanes and drives;

"Member" means any person employed in or appointed to the Fire Services and assigned to undertake Fire Protection Services, and includes Officers, full time and Volunteer Firefighters but does not include administrative support staff;

"Mutual Aid" means a program to provide/receive assistance in the case of a major emergency in a municipality, community or area where resources in a municipality, community or area have been depleted, but does not include Fire Aid;

"Officer" means any Member with the rank of lieutenant, captain or higher;

"Section" means a section of the Fire Services reporting to a Deputy Fire Chief, and allocated responsibility for performance of a particular function, and includes Administration, Emergency Operations, Fleet Services, Training, Fire Prevention, Public Education and includes such other Sections as may be Approved from time to time;

"Specialty Rescue Services" shall mean rescue response in a situation of ice/water rescue; auto extrication; hazardous materials response and together with Core Services form part of Fire Protection Services as directed by Council identified in Schedule D1;

"Volunteer Accord" means the working agreement governing Volunteer Firefighters and includes any amendments thereto; and

"Volunteer Firefighter" means a member who provides Fire Protection Services for or on behalf of the Fire Services, under the direction of the Fire Chief, either voluntarily or for a nominal consideration, honorarium, training or activity allowance.

General Authority

2.(1) The Fire Services is hereby continued under the name of "City of Greater Sudbury Fire Services", a Division within the Emergency Services Department of the City. The Fire Chief shall continue as the head of the Fire Services.

(2) The Fire Services shall provide Fire Protection Services within the City, subject to such conditions and limitations as may be Approved or result from budgetary constraints or be imposed by another By-law of the City.

- (3) In addition to the Fire Chief, the Fire Services shall consist of Deputy Fire Chief(s) and such number of other members as may be deemed necessary by Council and employed or appointed by the City, and shall be structured as illustrated in the Organizational Chart, as defined and amendable by the Chief of Emergency Services, Schedule "A", forming part of this By-law.
- (4) The Chief Emergency Services, with the prior written approval of the CAO, may reorganize or eliminate Sections or establish other Sections or may do any or all of these matters or any combination thereof as may be required to ensure the proper administration and operation of the Fire Services.
- (5) The Fire Services shall be organized into Sections such as Administration, Emergency Operations, Fleet Services, Training, Fire Prevention and Public Education.
- (6) The mandate, vision and primary goals of the Fire Services shall be those contained in Schedule "B", forming part of this By-law.
- (7) The Fire Services shall provide twenty-four fire stations, each staffed by career firefighters, volunteer firefighters or a composite of both in conformance with the approved Fire Beats and Fire Station Map, Schedule "C", forming part of this By-law.
- (8) The Fire Services shall respond to requests for assistance and emergencies in conformance with the Approved Core Services and Specialty Rescue Services in accordance with the levels set forth in Schedule "D1", forming part of this By-law.
- (9) To further clarify the Core Services and Specialty Rescue Services provided as detailed and defined in Schedule "D1", services NOT being provided by the Fire Services have been identified and defined in Schedule "D2".
- (10) Nothing in this by-law will restrict the Fire Services to providing only Core Services or limit the provision of Fire Protection Services.
- (11) The provisions of this By-law are subject to the provisions of the Act and all other applicable federal and provincial legislation, City By-laws and the provisions of the Collective Agreement and the Volunteer Accord.

Chief, Emergency Services

- 3-(1) The Chief, Emergency Services, is the person responsible to Council, reporting through the CAO for the proper administration and operation of the Emergency Services Department, including the Fire Services.
- (2) In the event of the absence or incapacity of the Fire Chief and each Deputy

Fire Chief, the Chief, Emergency Services may designate a senior officer on duty, any other member of the Fire Services or Emergency Services Department, and in doing so shall have all the powers and may perform all the duties of the Fire Chief.

Fire Chief

4-(1) The Chief, Emergency Services shall be responsible to recommend to Council for appointment by By-law, a person to act as Fire Chief and one or more persons to act as a Deputy Fire Chief in the absence or incapacity of the Fire Chief.

(2) The Fire Chief shall exercise all powers and duties mandated by the Act, any other applicable legislation and City By-laws, including but not limited to:

- (a) duties assigned as an Assistants to the Fire Marshal as designated under the Act ;
- (b) duties assigned as the Chief Fire Official as appointed under the Act;
- (c) appointing a member or members of the Fire Services as Chief Fire Official;
- (d) enforcing compliance with the Fire Code made under the Act;
- (e) duties assigned as the Fire Coordinator; and
- (f) entering into such Fire Protection Agreements that may be referred to as Fire Aid Protection or Mutual Aid Agreements as referenced in By-law 2009-80.

(3) The Fire Chief is the person ultimately responsible to Council, reporting through the Chief, Emergency Services and the CAO for the proper administration and operation of the Fire Services including the delivery of 'Fire Protection Services' and the proper management of the Fire Services in accordance with the Act and this By-law.

(4) The Fire Chief shall ensure all proper measures for prevention, control and suppression of fires, the protection and saving of life and property and emergency management are taken.

(5) The Fire Chief shall ensure that all proper measures for life safety education and fire prevention are taken.

(6) The Fire Chief shall:

- (a) ensure standards for delivery of Fire Protection Services are contained in the departmental standard operating procedures, guidelines and documentation;

- (b) develop such standard operating procedures and guidelines, general orders and departmental rules as necessary to implement the approved policies and to ensure the appropriate care and protection of all Fire Services personnel and equipment; and
 - (c) ensure that the Fire Services' procedures, guidelines, orders and rules do not conflict with the provisions of any applicable by-law, statute or regulation.
- (7) The Fire Chief shall submit to the Chief, Emergency Services for review and Approval, proposed changes to the delivery of 'Fire Protection Services' as set out on Schedule D1, as and when required for the efficient and effective delivery of 'Fire Protection Services'.
- (8) The Fire Chief shall periodically review all policies, guidelines, orders, rules and operating procedures of the Fire Services and make such changes as may be required.
- (9) The Fire Chief shall be responsible to prepare and submit to the Chief, Emergency Services the Fire Services' annual budget for Approval and to prepare such reports as are requested by the Chief, Emergency Services, CAO or Council.
- (10) The Fire Chief shall prepare and submit to the Chief, Emergency Services an annual report to be presented to Council in each following calendar year. The annual report shall include but not be limited to:
 - (a) overview of the Fire Services' goals;
 - (b) description of the organization;
 - (c) Fire Protection Services provided;
 - (d) level of service to be provided; and
 - (e) supporting statistical data.
- (11) The Fire Chief shall enforce all municipal by-laws respecting fire protection and emergency measures.
- (12) The Fire Chief shall, subject to the terms and conditions of the Collective Agreement or Volunteer Accord, reprimand, or suspend any member for infraction of any provisions of this by law, policies, general orders and departmental rules that, in the opinion of the Fire Chief would be detrimental to discipline or the efficiency of the Fire Services.
- (13) The Fire Chief may delegate the performance of any one or more of his or her

functions under this By-law to one or more persons from time to time as the occasion requires and may impose conditions upon such delegation and may revoke any such delegation. The Fire Chief may continue to exercise authority granted hereunder despite any such delegation.

(14) Each Section of the Fire Services is the responsibility of the Fire Chief and is under the direction of the Fire Chief or a Member designated by the Fire Chief. Designated Members shall report to the Fire Chief on Sections and activities under their supervision and shall carry out all orders of the Fire Chief.

Deputy Fire Chief(s)

5-(1) The Fire Chief shall recommend to the Chief, Emergency Services, such persons as may be required to serve as Deputy Fire Chiefs in accordance with the Organizational Chart attached as Schedule A, for consideration by the Chief, Emergency Services and recommendation for Approval.

(2) Each Deputy Fire Chief appointed by By-law shall be responsible to the Fire Chief for the proper administration and operation of each Section assigned to him to her in accordance with the Organizational Chart attached as Schedule A, for the Members assigned to each such Section and shall report to the Fire Chief with respect to all matters regarding each Section under his or her control. A Deputy Fire Chief shall follow the Orders of the Fire Chief.

(3) In the absence or incapacity of the Fire Chief, Deputy Fire Chief(s) as determined by the Chief, Emergency Services shall have all the powers and may perform the duties of the Fire Chief.

Members

6.-(1) Every person appointed as a Member of the Fire Services to provide Fire Protection Services shall be on probation for a period of 12 months, during which period the probationary Member shall be evaluated and take such special training and examination as may be required by the Fire Chief.

(2) The Fire Chief may dismiss without recourse, any probationary Member appointed to provide Fire Protection Services who fails any evaluation, any special training or examination required by the Fire Chief or who the Fire Chief, in his or her sole discretion, deems to be unsuitable for the duties of a Member.

(3) The Fire Chief may designate a Member to act in the place of an Officer in the Fire Services during such Officer's absence, and such Member, when so acting, has all of the powers and shall perform all duties of the Officer replaced.

(4) Council shall determine working conditions and remuneration for all persons who are firefighters defined in Part IX of the Act in accordance with the provisions of Part IX of the Act.

(5) If a medical specialist finds a Member is physically unfit to perform assigned duties and such condition is attributed to, and a result of employment in the Fire Services, the Fire Chief may assign the Member to other duties within the Fire Services. **Review with HR.**

(6) Volunteer Firefighters shall be entitled to receive the Approved remuneration in accordance with the Volunteer Accord.

Fires and Emergencies

7.-(1) Proper measures for the prevention, control and extinguishment of fires and the protection of life and property, shall be taken by the Fire Services and may include:

- (a) suppressing any fire by extinguishing it and may enter private property if it is necessary to do so;
- (b) pulling down or demolishing any building or structure to prevent the spread of fire; or
- (c) any other necessary actions such as boarding up or barricading of buildings or property to guard against fire or other danger, risk or accident; when unable to contact the property owner and

(2) The expenses incurred by such necessary actions under 7(1)(b) or (c) may be recovered in the manner provided through the *Municipal Act, 2001* and the Act.

Calls Outside of the City

8.-(1) The Fire Services shall not respond to a call with respect to a fire or emergency outside the limits of the City except with respect to a fire or emergency:

- (a) that, in the opinion of the Fire Chief, threatens property in the City or property situated outside the City that is owned or occupied by the City;
- (b) In a municipality with which an agreement has been entered into to provide Fire Protection Services which may include a Fire Aid Protection agreement or a Mutual Aid agreement;
- (c) on property with respect to which an agreement, which may include a Fire Protection agreement, has been entered into with any person or corporation or agency to provide Fire Protection Services;

- (d) at the discretion of the Fire Chief, in a municipality authorized to participate in any county, district or regional mutual aid plan established by a Fire Co-Ordinator appointed by the Fire Marshal pursuant to the Act or any other similar reciprocal plan or program on property beyond the City; or
 - (e) at the discretion of the Fire Chief when immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief.
- (2) The Fire Chief shall inform Council of the delivery of any Fire Protection Services outside the City pursuant to this Section 8, within a reasonable time thereafter.
- (3) Nothing in Section 8 shall impose a duty on the Fire Services to respond to a fire or emergency outside of the limits of the City.

Levels of Service

- 9-(1) Despite Subsection 2(8) and Schedule "D1", the Core Services and Specialty Rescue Services forming part of Fire Protection Services may be delivered as Limited Services where the Fire Chief determines that it is necessary in the circumstances, for reasons such as the reliance on Volunteer Firefighters, the topographic and geographic configuration of the City, the level and amount of equipment available to the Fire Services and budgetary constraints.
- (2) The City of Greater Sudbury accepts no liability for the delay or inability to supply the services set out in Schedule "D1" of this by-law due to the provision of its Approved Fire Protection Services as Limited Services or due to the existence of unsafe conditions encountered en route, impeded access to property, and/or environmental factors/constraints.

Refusal to Leave

10. No person shall refuse to leave the vicinity of a fire when directed to do so by a Member present at the fire or by the Greater Sudbury Police Services.

Conduct At Fires

- 11-(1) During a fire or emergency incident, the Fire Services shall have the authority to set and establish scene limits and/or boundaries. During the time the Fire Services are present at the site, during the time after the fire has been extinguished and until the Fire Services has removed its apparatus and equipment and rendered the location and vicinity safe from fire or other hazards, no person shall, either on foot or with a vehicle of

any kind, enter or remain upon or within:

- (a) the portion of any street or lane upon which the site of the fire abuts or upon any street or lane for a distance of fifteen (15) metres on each side of the property damaged by fire or;
- (b) any additional street or lane or part of a street or any additional limits in the vicinity of the fire as may be prescribed by the Fire Chief or the next ranking officer present at the fire or emergency incident.

(2) The provisions of Paragraph 11(1)(a) shall not apply to a person who resides in a dwelling on any street or lane or within any prescribed additional limit or to any person so authorized to enter or remain by an Officer of the Fire Services or by a Greater Sudbury Police Services officer.

Recovery of Costs – Additional Expenses

12.-(1) The Fire Chief may require occupancy owners residing on the premises, elsewhere within the City or outside the City to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the City's Miscellaneous User Fees By-law.

(2) If as a result of a Fire Services' response to a fire or emergency incident, the Fire Chief determines that it is necessary to incur additional expenses to; retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials than are carried on a fire apparatus in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to equipment owned by or contracted to the City, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the Fire Services and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for those additional expenses shall be charged the full costs to provide the additional service including all applicable taxes. Property shall mean personal and real property.

Penalty

13.-(1) Any person who violates Section 10 or 11 of this By-law is, upon conviction, guilty of an offence and shall be liable to a fine, subject to the provisions of the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended.

Interpretation

14.-(1) Whenever this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable to the circumstances.

(2) References to items in the plural include the singular, as applicable.

(3) The words “include”, “including” and “includes” are not to be read as limiting the phrases or descriptions that precede them.

(4) Headings are inserted for ease of reference only and are not to be used as interpretation aids.

(5) Specific references to laws in the By-law are printed in italic font and are meant to refer to the current laws applicable with the Province of Ontario as at the time the By-law was enacted, as they are amended from time to time.

(6) Any reference to periods of time, stated in numbers of days, shall be deemed applicable on the first business day after a Sunday or Statutory holiday if the expiration of the time period occurs on a Sunday or Statutory holiday.

(7) The obligations imposed by this By-law are in addition to obligations otherwise imposed by law or contract.

Severability / Conflict

15-(1) If any section, subsection, part or parts of this By-law is declared by any court of law to be bad, illegal or ultra **vires**, such section, subsection, part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.

(2) Nothing in this By-law relieves any person from complying with any provision of any Federal or Provincial legislation or any other By-law of the City.

Short Title

16. This Bylaw may be referred to as the “Fire Services By-law”.

Schedules

17. The following schedule is incorporated into and forms a part of this By-law:

Schedule "A"	Organizational Chart - Fire Services
Schedule "B"	Mandate of the Fire Services
Schedule "C"	Fire Beats and Stations
Schedule "D1"	Core Services and Delivery Areas – Services Available
Schedule "D2"	Core Services and Delivery Areas – Services NOT Available

Repeals

18. By-law 2010-16 of the City of Greater Sudbury and all amendments thereto are hereby repealed.

Conflicts

19. Where a provision of this By-law conflicts with the provisions of another By-law in force in the City, the provision that establishes the higher standard to protect the health, safety and welfare of the general public shall prevail.

Enactment

20. This By-law shall come into force and take effect immediately upon the final passing thereof.

READ AND PASSED IN OPEN COUNCIL this day of , 2012

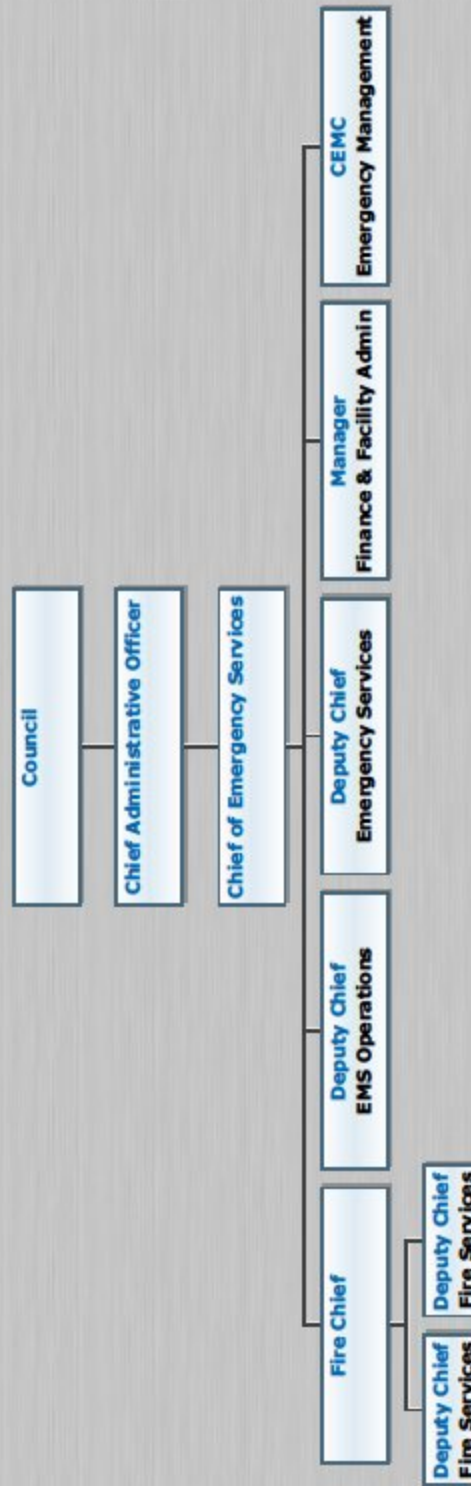
_____ Mayor

_____ Clerk

Schedule "A" to By-Law No. xx-2012

Fire Regulating By-Law

(Emergency Services Governance Structure - For illustration purposes only)



Schedule “B” TO BY-LAW NO. 2012-**

Mandate of the Fire Services

The mandate of the Greater Sudbury Fire Services is to provide fire protection services and emergency response, public fire and life safety education and fire prevention initiatives to protect the lives and property of the citizens, businesses and visitors to the City of Greater Sudbury

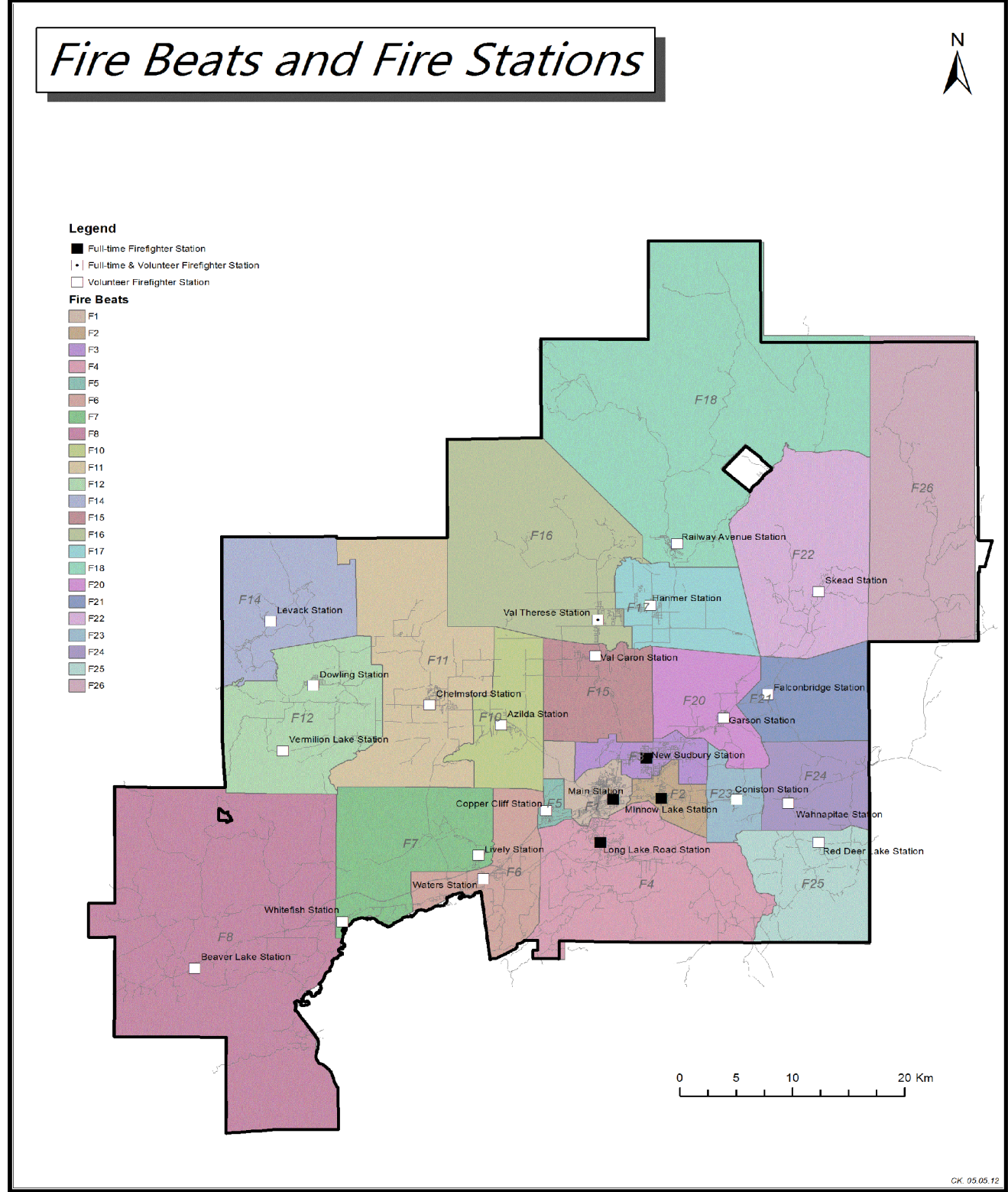
Vision

The vision of the Greater Sudbury Fire Services is to be a well planned, well trained and a well equipped emergency response agency where the safety and well being of all involved in any emergency response is paramount.


Primary Goals of the Fire Services

The primary goals of the Fire Services;

- Provide appropriate public fire and life safety education and other fire prevention programs and measures as legislated by the *Fire Protection and Prevention Act*,
- Provide exceptional training to its members through well planned programs followed by appropriate testing and documentation,
- Provide effective, timely and adequately staffed emergency response and assistance as appropriate to the needs and circumstances of the municipality and as required by the *Fire Protection and Prevention Act, 1997* and other applicable legislation.



Schedule "D1" TO BY-LAW NO. 2012-** (Part 1 of 5)

 Emergency Services		Fire Services — Services at a glance																			
Fire Services Division Station Location and Services Available (as of March 2012)		Intervention											Prevention								
		Suppression – Structure & Vehicle	Suppression – Wild lands	Suppression -- Tanker Shuttle	Rescue – Low Angle **	Rescue – Aerial Ladder	Rescue – Vehicle Extrication **	Rescue – Water (Shore Based) **	Rescue – Water (Marine Unit) **	Rescue – Ice & Cold Water **	Rescue – Swift Water **	Medical – First Responder	HAZMAT – Awareness Level **	Inspection	Fire Regulation Enforcement	Investigation – Regulatory Compliance	Investigation – Origin & Cause	Permitting – Fire Regulation Only	Public Fire Extinguisher Training	Youth Arson Prevention	Public Awareness & Education
No.	Location																				
1	Van Horne	■	■		■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
2	Minnow Lake	■	■		■			■				■	■	■							■
3	Leon (New Sudbury)	■	■		■			■				■	■	■							■
4	Long Lake	■	■	■	■			■				■	■	■							■
5	Copper Cliff	□	□		□			□													□
6	Waters	□	□		□	□	□	□													□
7	Lively	□	□		□			□													□
8	Whitefish	□	□	□	□			□													□
9	Beaver Lake	□		□	□			□													□
10	Azilda	□	□		□			□		□											□
11	Chelmsford	□	□	□	□	□	□	□													□
12	Dowling	□	□	□	□			□					□	□							□
13	Vermillion	□	□		□			□													□
14	Levack	□	□		□			□					□	□							□
15	Val Caron	□	□	□	□			□													□
16	Val Therese	■	■		□			■	■				■	■							■
17	Hanmer	□		□	□			□													□
18	Capreol	□	□		□			□	□				□	□							□
20	Garson	□	□		□			□	□												□
21	Falconbridge	□	□	□	□	□		□													□
22	Skead	□	□		□			□	□												□
23	Coniston	□	□		□			□													□
24	Wahnapiatae	□		□	□			□	□												□
25	Red Deer	□	□		□			□													□
Legend		■ Station staffed by full-time Firefighters.																			
		■ Station staffed by full-time Firefighters & Volunteer Firefighters. Response time is subject to crew availability. Typical additional travel time is 10 minutes <u>minimum</u> .																			
		□ Station staffed by Volunteer Firefighters. Response time is subject to crew availability. Typical additional travel time is 10 minutes <u>minimum</u> .																			
		** Denotes "Specialty Rescue Service"																			

Schedule "D1" TO BY-LAW NO. XX-2012 (Part 2 of 5)

Fire Suppression	
Structure	<p>Extinguishment of fire involving residential structures and commercial structures. Fire suppression shall be delivered in both an offensive and defensive mode and shall include search and rescue operations, forcible entry, ventilation, protecting exposures, salvage and overhaul as appropriate, in accordance with the CGS Fire Service's level of training, standard operating guidelines and Occupational Health and Safety Guidelines.</p> <p><i>Note: Excluding Remote Structures (defined in Schedule "D2")</i></p>
Vehicle	Extinguishment of fire involving private and commercial vehicles.
Wild Lands	Extinguishment fire occurring in an area in which development is essentially non-existent, except for roads, railroads, power lines, and similar transportation facilities. Structures, if any, are widely scattered. Typical fire types include grass fires, bush fires, and forest fires.
Tanker Shuttle	<p>Provision of an alternative water source for fire suppression where hydrants are not available.</p> <p><i>Note: Not accredited by the insurance underwriters authority.</i></p>

Medical Aid	
First Responder	<p>Medical assistance to the first responder level. Typical interventions include: cardiopulmonary resuscitation (CPR), automated external defibrillator, spinal and bone fracture immobilization, and administration of oxygen: as per the latest Emergency Services Agreement.</p> <p><i>Note: Interventions complement and do not replace advanced medical care provided by Emergency Medical Services (EMS)</i></p>

Schedule "D1" TO BY-LAW NO. 2012-** (Part 3 of 5)

Rescue	
Low Angle	Rescue of persons from areas where terrain has a slope angle from 15 to 35 degrees.
Vehicle Extrication	Rescue of persons trapped in a vehicle through the use of specialized equipment and techniques including hand tools, air bags, and heavy hydraulic tools as required.
Aerial Ladder	Rescue of persons trapped on an elevated platform or structure to maximum elevation of eight stories (approximately 80ft). <i>Note: Actual effective operating height depends on proximity of equipment to structure, and ground conditions.</i>
Water Shore Based - Level 1	Rescue of persons from water by reaching or throwing rescue lines. (No water entry).
Water Surface - Level 2	Rescue of persons from the surface of the water through the use of a rescue boat.
Swift Water - Level 2	Rescue of persons from water courses with any current greater than 0.5 m/sec (1 knot).
Ice & Cold Water	Rescue of persons in water that is below 21°C (70°F) including use of shoreline techniques and rescue boats.
Hazardous Materials – (HazMat)	
Awareness (Level 1)	Personnel trained and able to: recognize, isolate, implement protection protocols, and notify the appropriate response team and/or agency. Personnel are also trained to provide limited emergency decontamination of persons exposed to hazard.

Inspection, Enforcement & Investigation	
Inspection	<p>The fire inspection program ensures compliance with legislated life safety and property preservation standards as per the Ontario Fire Code.</p> <p>Fire inspections are completed for all commercial and multi-residential buildings. Single family residential inspection also occurs upon request by owner of if there is a complaint related to a potential violation of the Ontario Fire Code. The inspections ensure that the appropriate fire safety equipment and fire and life safety conditions are maintained.</p>
Fire Regulation Enforcement	<p>Enforcement action is taken in the form of a formal citation (ticket) to ensure compliance with the Ontario Fire Protection and Prevention Act. Enforcement can include prosecution under the Act.</p>
Investigation (Regulatory Compliance)	<p>Investigation regarding possible infringement of the Ontario Fire Protection and Prevention Act that are not a result of an incident. These investigations are typically a result of a concern being raised by the public or other partner agency.</p>
Investigation – Cause & Origin	<p>Investigation and analysis of fire-related incidents to determine the cause of the incident and the origin of any resulting fire.</p> <p><i>Note: Investigations are conducted in collaboration with other agencies such the Ontario Fire Marshal and Police as required.</i></p>
Emergency Dispatch & Communications	
Fire Dispatch Services	<p>Fire calls are dispatched by the Greater Sudbury Police Services Communications Centre, which also serves as the 9-1-1 Public Safety Answering Point and handles communications and dispatch for the City's Police Services. Fire dispatch services are governed by an agreement that was enacted prior to the Greater City's amalgamation (circa 1998/99).</p>

Schedule "D1" TO BY-LAW NO. 2012-** (Part 5 of 5)

Prevention & Permitting	
Fire Extinguisher Training	Public training on the proper use of fire extinguishers.
Youth Arson Prevention	Intervention with youth who have or may been involved with a fire related incident.
Public Awareness & Education	<p>Fire and life safety information and public education programs shall be administered in accordance with the FPPA, 1997 and policies of the Fire Prevention Section.</p> <p>A residential home fire safety and smoke alarm awareness program is provided by the Fire Prevention and Suppression Sections.</p>
Plan Review & Permitting	<p>Review of proposed construction plans and/or installation of appliances that fall within the Ontario Building & Fire Code regulations.</p> <p>Issuance of burn permits as required by exiting by-laws and Ontario Fire Code.</p> <p><i>Note: Construction related permits are issued via the Building Controls department.</i></p>

Schedule “D2” TO BY-LAW NO. 2012-**

Fire Services – Services Not Available

The accompanying Table and Definitions identifies a number of Fire Protection Services that would be considered a higher level of service currently being provided in specific areas. These higher level, specific services require additional training, equipment/resources and the supporting procedures/guidelines and budgets. As a result, these services are not available at this time.

 Emergency Services	
Fire Services – Services not available	
Intervention	Prevention
Suppression	All Prevention Services required by regulation or typically offered are available.
* Remote Structure	
Rescue	
Steep Angle	
High Angle	
Confined Space	
Elevator	
Trench	
Underwater	
Industrial & Farm Equipment	
HazMat	
Operations Level	
Technician Level	

Notes:

* *Residential or recreational properties not serviced by roads maintained by the Greater City of Sudbury, or not serviced by highway, regional, or county roads maintained by the Province of Ontario.*

Fire Suppression	
Remote Structure	Extinguishment of fire involving residential or recreational properties not serviced by roads maintained by the City of Greater Sudbury, or not serviced by highway, regional, or county roads maintained by the Province of Ontario. Typical remote structures include: structures on islands such as remote camps/cottages that are only reachable by boat, structures accessible only by private roads, structures accessible only by air (float plane, helicopter).
Rescue	
Steep Angle	Rescue of persons from areas where terrain has a slope angle from 35 to 60 degrees.
High Angle	Rescue of persons from areas where terrain has a slope angle of 60 degrees and higher where: rescuers are totally dependent upon specialized climbing/abseiling equipment, or rescuers use ropes exclusively to keep from falling or to gain access to and egress from the rescue location.
Extrication Industrial & Farm Equipment	Rescue of persons from farm equipment or extrication from industrial machinery through the use of specialized equipment and techniques.
Confined Space	Rescue from locations or vessels that have limited or restricted means of entry or exit. Typical confined spaces include; above or below ground tanks, sewer systems, pipes, sumps and wells.
Trench	Rescue from a collapsed ditch, or excavation (trench) involving specialized equipment and shoring techniques required for extrication.
Elevator	Rescue of persons trapped in an elevator within a commercial or residential structure.
Underwater	Rescue or recovery of persons trapped under the surface of the water. This includes use of specialized underwater breathing apparatus, or submersibles.
Hazardous Materials – (HazMat)	
Operations (Level 2)	In addition to HazMat Awareness Level 1: Personnel trained and equipped to be able to take defensive actions to contain the spread of the hazardous material.
Technician (Level 3)	In addition to HazMat Operations Level 2: Personnel trained and equipped to be able to take remove Identify, remove, pack, transport, or dispose of hazardous materials.

Request for Decision

Decommissioned Ambulance Grant to Cambrian College's Paramedic Program

Presented To: Community Services Committee

Presented: Monday, Jun 25, 2012

Report Date Monday, Jun 18, 2012

Type: Managers' Reports

Recommendation

THAT the Chief of Emergency Services be authorized to grant two (2) roadworthy decommissioned ambulances to Cambrian College to be used solely by their Paramedic Program;

FURTHER, that Cambrian College shall recognize this grant from the City of Greater Sudbury in a permanent manner through appropriate signage permanently affixed to the vehicle and any other manner as recommended by the Chief of Emergency Services in consultation with Corporate Communications and Cambrian College.

Background

A letter dated March 9, 2012 (attached) from Dan Draper, Dean, School of Health Sciences and Emergency Services, Cambrian College asks the City's Emergency Services Department to grant two decommissioned ambulances to their Paramedic Program. These ambulances play an important role within the College Paramedic Program being used primarily for driver training, but they also provide realism to the program's patient care training. Currently, Cambrian has two old ambulances; however, they report that these have exceeded their service life, one is no longer roadworthy, and the second is close behind.

Without this grant, Cambrian College will be unable to provide driver training as part of their program. Driver training at the college level provides students with invaluable skills and experience in operating ambulances, preparing them to safely operate ambulances once employed as a Paramedic. This training and experience reduces their risk of being involved in a vehicle collision.

The EMS Division replaces our ambulances and Paramedic Response Units based on a fifty-four (54) month life-cycle; however, most vehicles are approximately sixty (60) months when replaced. Typically, at this point, an ambulance has about 225,000 kilometers and requires increased maintenance and repair costs to keep the vehicle on the road while making it less desirable for the rigors of daily emergency response activities.

Over the past several years, EMS has been offering used ambulances and Paramedic Response Units to Fire Services prior to disposal. The Fire Services Division is currently utilizing several used ambulances and SUV units for a variety of functions. They currently have no need for additional ambulance units in 2012.

Signed By

Report Prepared By

Joseph Nicholls
Deputy Chief of Emergency Services
Digitally Signed Jun 18, 12

Recommended by the Department

Tim Beadman
Chief of Emergency Services
Digitally Signed Jun 18, 12

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Jun 19, 12

Decommissioned ambulances not earmarked for Fire Services are traded-in against the purchase cost of new ambulances. The residual trade-in value for these units over the past three years has been between \$3,500 and \$5,000 per unit, dependant on chassis type and general vehicle condition.

Emergency Services has approval to replace three ambulances in 2012. The order is currently being finalized and we expect delivery of these new units in September.

It is recommended that Emergency Services grant two (2) decommissioned ambulances to the Cambrian College Paramedic Care Program and that these granted vehicles be inspected by City Fleet Staff to ensure the vehicles are safe, roadworthy, and in acceptable condition to support the Cambrian College Paramedic training program.



Cambrian College
of Applied Arts
and Technology

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Canada P3A 3V8

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(705) 568-8101

Facsimile
(705) 524-7329

www.cambriancollege.ca

March 9, 2012

Tim Beadman,
Chief of Emergency Services,
City of Greater Sudbury

Dear Tim,

Cambrian College has a long tradition of delivering excellent graduates to the emergency services sector in the Sudbury Region and across the Northeast. Graduates of our paramedic program have enjoyed a 100% pass rate on the AEMCA exams over the last seven years. We have also re-initiated the delivery of our advanced care paramedic program as a two semester graduate certificate offering that may be accessed by students directly out of any CMA accredited paramedic program.

Over the past number of years, we have been increasing experiential learning opportunities, one of which is driving skills. We implemented this component to the program in the hope that it would reduce accidents by new graduate hires within ambulance services. Unfortunately, our two ambulances are aging to the point that one is no longer roadworthy and the second is close behind. We are considering using the shell of one as a scenario laboratory however, the loss will seriously impact our ability to provide driving experiences for our students.

It has come to my attention that the City is decommissioning some of it's ambulance fleet. I would like to request that the City consider the donation of one (or hopefully two) of its ambulances to the paramedic program here at Cambrian.

Respectfully Submitted for your consideration,

Dan Draper,
Dean, School of Health Sciences and Emergency Services