Vision: *The City of Greater Sudbury is a growing, world-class community bringing talent, technology and a great northern lifestyle together.*



Agenda

Nominating Committee

meeting to be held

Tuesday, March 27th, 2012

at 5:00 pm

Council Chamber, Tom Davies Square

NOMINATING COMMITTEE AGENDA

For the Nominating Committee Meeting
to be held on **Tuesday, March 27, 2012**
Council Chamber, Tom Davies Square at **5:00 pm**

COUNCILLOR RON DUPUIS, CHAIR

Joscelyne Landry-Altmann, Vice-Chair

(Please ensure that cell phones and pagers are turned off)
Copies of Agendas can be viewed at www.greatersudbury.ca/agendas/.

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

MANAGERS' REPORTS

1. Report dated March 19, 2012 from the Executive Director, Administrative Services/City Clerk regarding Appointments to Advisory Panels. **3 - 11**
   (RECOMMENDATION PREPARED)

   (APPLICATIONS UNDER SEPARATE COVER)

   (The Nominating Committee will appoint citizens to the Bell Park Advisory Panel and Green Space Advisory Panel to fill the vacancies and to the newly created Rock of Fame Creation Advisory Panel.)

ADJOURNMENT

BRIGITTE SOBUSH, DEPUTY CITY CLERK

FRANCA BORTOLUSSI, COMMITTEE SECRETARY

Request for Decision

Appointments to Advisory Panels

Presented To:	Nominating Committee
Presented:	Tuesday, Mar 27, 2012
Report Date	Monday, Mar 19, 2012
Type:	Managers' Reports

Signed By

Report Prepared By
Brigitte Sobush
Deputy City Clerk
Digitally Signed Mar 19, 12

Recommended by the Department
Caroline Hallsworth
Executive Director, Administrative Services/City Clerk
Digitally Signed Mar 19, 12

Recommended by the C.A.O.
Doug Nadorozny
Chief Administrative Officer
Digitally Signed Mar 19, 12

Recommendation

Recommendation #1:

THAT the City of Greater Sudbury appoint Councillor Ron Dupuis to the Rock of Fame Creation Advisory Panel as the Council representative, for the term ending December 31, 2012;

THAT the City of Greater Sudbury appoint Vicki Gilhula to the Rock of Fame Creation Advisory Panel as the one (1) representative from the Downtown Village Development Corporation, for the term ending December 31, 2012;

THAT the City of Greater Sudbury appoint Anna Lenardich to the Rock of Fame Creation Advisory Panel as the one (1) representative from Downtown Sudbury, for the term ending December 31, 2012;

THAT the City of Greater Sudbury appoint Amber Salach to the Rock of Fame Creation Advisory Panel as the one (1) representative from the Municipal Heritage Advisory Panel, for the term ending December 31, 2012;

THAT the City of Greater Sudbury appoint _____ and _____ to the Rock of Fame Creation Advisory Panel as the two (2) Citizen representatives, for the term ending December 31, 2012.

Recommendation #2:

THAT the City of Greater Sudbury appoint _____ of Ward 2, _____ of Ward 4, _____ of Ward 5, _____ of Ward 6 and _____ of Ward 8, to the Green Space Advisory Panel as part of the twelve (12) Ward Citizen representatives, for the term ending November 30, 2014 or until their successor is appointed.

Recommendation #3:

THAT the City of Greater Sudbury appoint _____ to the Bell Park Advisory Panel as the one (1) Neighbourhood representative, for the term ending November 30, 2014 or until their successor is appointed;

THAT the City of Greater Sudbury appoint _____ to the Bell Park Advisory Panel as the one (1) Community Member representative, for the term ending November 30, 2014 or until their successor is appointed.

General Information

Membership

Members of Council are not required to sit on Advisory Panels although they may choose to be members or informally attend meetings of those panels which are of interest. Pursuant to the Municipal Act and the City's Procedure By-law, members of Council may not form the majority of members of an Advisory Panel.

Some of the members of the Bell Park Advisory Panel and the Green Space Advisory Panel were appointed previously. The Nominating Committee has since requested that a recruitment process be made in order to fill the vacancies on the two panels.

Selection

A deadline of Tuesday, March 20, 2012 at 4:30 p.m. was set to receive applications to fill positions on the three panels. Advertisements were placed in local newspapers as well as in other media outlets. Applications and information regarding the panel were posted online and available in the Clerk's Office as well as the Citizen Services Centres.

The selection of these positions is to be conducted in accordance with Article 45 of the City of Greater Sudbury's Procedure By-law.

Council's procedure requires that in the event more candidates are nominated for the required position(s), then those position(s) will be chosen by a simultaneous vote.

Article 45 of the Procedure by-law is attached for the convenience of Members of Council.

Once the candidates have been selected for the positions, then a resolution will be introduced confirming the appointment of the successful candidates.

Appointments to the Rock of Fame Creation Advisory Panel

The purpose of this report is to bring forward the names of the applicants to fill the positions on the newly created Rock of Fame Creation Advisory Panel.

At the Council meeting of Tuesday, January 24th, 2012 the following resolution was passed:

THAT Council of the City of Greater Sudbury approve the Terms of Reference to guide the process for the development of an Advisory Panel to investigate the options for developing a "Rock of Fame" for Greater Sudbury Ambassadors/Champions as outlined in the report dated January 10, 2012 from the General Manager of Growth and Development;

AND THAT staff initiate the formal process to name members to the Advisory Panel.

Membership

Membership for this panel is a combination of Council, citizens and stakeholders.

Councillor Ron Dupuis has advised the City Clerk's Office of his interest to sit on the Advisory Panel. Members of Council may add or remove their name to an Advisory Panel at the meeting.

Representatives from the Downtown Village Development Corporation, the Downtown Sudbury Board and the Municipal Heritage Advisory Panel have been recommended to the Nominating Committee by those bodies and are included in the resolution.

The Nominating Committee is being asked to select two (2) citizen representatives. Two (2)applications have been submitted to fill the two (2) positions.

Term

The term of this advisory panel will begin upon appointment of members and end on December 31, 2012.

Appointments to the Green Space Advisory Panel

The purpose of this report is to bring forward the names of the applicants to fill the five (5) citizen vacancies, one each of Wards 2, 4, 5, 6, and 8 that remain on the Green Space Advisory Panel.

Membership

Membership for this panel is a combination of twelve (12) citizen members with representation from each Ward, along with twelve (12) expert and staff members.

The Nominating Committee is being asked to select five (5) citizen representatives. One (1) application has been received for Ward 2, three (3) applications have been received for Ward 4, and one (1) application has been recevied for Wards 5 and 8. No applications have been submitted to fill the position of Ward 6.

Term

The term of this advisory panel is to coincide with the term of Council to November 30, 2014.

Appointments to the Bell Park Advisory Panel

The purpose of this report is to bring forward the names of the applicants to fill the three (3) citizen vacancies being, one (1) Neighbourhood representative and two (2) Community Member representative that remain on the Bell Park Advisory Panel.

Membership

Membership for this panel is two (2) Neighbourhood representatives, two (2) User Group representatives and four (4) Community Members.

The Nominating Committee is being asked to select one (1) neighbourhood representative and two (2) community member representatives. Four (4) neighbourhood representative and Four (4) community member representatives applications have been submitted to fill the positions.

Term

The term of this advisory panel is to coincide with the term of Council to November 30, 2014.

ARTICLE 45. NOMINATING COMMITTEE

45.01 Mandate

The Nominating Committee shall meet, as needed by Council, for the purpose of considering and recommending to Council citizen appointments to agencies, boards, advisory panels, and other bodies as required.

45.02 Primary Objectives

In making such appointments, the Nominating Committee shall take into consideration a balanced representation from communities of interest so as to be reflective of the geographical and demographic composition of the community.

45.03 Membership

The Nominating Committee shall be composed of all Members of Council and chaired by a Deputy Mayor.

45.04 Term

The term of the Nominating Committee shall coincide with the term of Council.

45.05 Procedure

In making such appointments, the procedure set out in this Article shall apply unless otherwise provided in a shareholders' declaration.

45.06 Number of Applicants Matches Positions - Motion

Where the number of applicants matches the positions to be filled, a motion to appoint the applicant(s) to the position(s) in question shall be presented and voted upon.

45.07 Simultaneous Recorded Vote

A simultaneous recorded vote shall be used to select the applicants to fill each position available, in accordance with Article 33.05, except that:

(1) the Clerk need not read each ballot aloud nor record each individual vote; and

(2) the ballots shall be retained as part of the minutes.

45.08 Number of Applicants Exceeds Positions - Simultaneous Recorded Vote

Where the number of applicants exceeds the number of positions available, a simultaneous recorded vote shall be conducted in accordance with Article 37.09.

45.09 Term of Appointment – Local Boards

The term of office of each citizen appointed to a Local Board shall be set out in the body's terms of reference and shall not exceed the term of Council, unless otherwise specified by statute. However for purposes of continuity, such citizen appointments shall remain in effect following a municipal election until their successors are appointed by the incoming Council.

45.10 Term of Appointment – Staff

Except where prohibited by statute, the Nominating Committee may recommend the appointment of a member of staff to a board or agency within its mandate in the place of a Member when no other Members are available to be appointed.

SCHEDULE B TO BY-LAW 2012-6

BEING SCHEDULE X

TO BY-LAW 2011-160, AS AMENDED

Rock of Fame Advisory Panel

Composition:

- One representative from the Downtown Village Development Corporation;
- One representative from Downtown Sudbury;
- One representative from the Municipal Heritage Advisory;
- One member of Council; and
- Two citizen representatives

Mandate:

To advise Council on the establishment of a "Rock of Fame", the purpose of which will be to honour Greater Sudbury's Ambassadors/Champions.

Objectives:

The objectives of the Rock of Fame Creation Advisory Panel are to:

- Determine the best location, physical configuration, materials, etc. for the Rock of Fame;
- Develop criteria for identifying honorees and protocol for ceremonies (frequency, number, etc.);
- Establish an overall program budget and identify potential sources of initial and ongoing funding;
- Seek preliminary indications for potential sponsorship;
- Recommend a governance structure for the Rock of Fame (City, another existing organization, new organization, etc.);
- Recommend next steps and timeline for approval by City Council; and
- Report back to City Council for consideration in the 2013 budget deliberations.

Time Commitment:

The Rock of Fame Creation Advisory Panel should meet once a month between now and December, 2012 with additional meetings scheduled as required.

Term:

The term for the Rock of Fame Creation Advisory Panel should begin upon appointment of the Advisory Panel and end on December 31, 2012.

Conclusion:

On December 14, 2011 City Council directed staff to prepare and present a report to Council on January 24th, 2012 outlining the process to establish a Rock of Fame Creation Advisory Panel, which will be tasked with determining the name, composition, purpose and objectives, term and financial implications of the Rock of Fame.

The above report outlines the necessary process and proposes a terms of reference for the establishment of the Advisory Panel. Should Council concur, this group can be formalized as outlined in the staff report.

SCHEDULE K
BY-LAW 2011-160

Green Space Advisory Panel

Mandate:

To continue the work set out in the Final Report of the Green Space Advisory Panel (2010), and to provide advice on the implementation of the Green Space strategy

Primary Objectives:

- To complete a locational analysis of Green Space assets in areas across the City to identify where gaps exist;
- To complete a connectivity analysis of Green Space assets to identify needs and opportunities to provide linkages;
- To identify and examine additional Green Space opportunities and to refine existing information;
- To monitor progress in implementing Green Space acquisition strategy;
- To provide input to Official Plan Review.

Membership:

- Twelve (12) citizen members with representation from each Ward, along with twelve (12) expert and staff members

Time Commitment:

The Green Space Advisory Panel will meet quarterly, with additional meetings scheduled as required

Term:

To coincide with the term of Council to November 30, 2014

SCHEDULE B
BY-LAW 2011-160

Bell Park Advisory Panel

Mandate:

To serve as a link between the City of Greater Sudbury and the various stakeholders of Bell Park and the community at large, ensuring that the facility continues to be Greater Sudbury's premier outdoor public space, which is open and accessible to all

Primary Objectives:

- To recommend and advise on Bell Park opportunities for both passive recreation and organized festivals and events;
- To monitor the fulfillment of the Park's mandate as per the Bell Park Master Plan to assist in promoting the newly renovated amphitheatre as per the Grace Hartman Amphitheatre Business Plan;
- To provide input on Bell Park site developments and improvements;
- To act as advocates for Bell Park within the community and to promote the facility for beneficial opportunities;
- To play an oversight / governance role and not have any jurisdiction for the day-to-day operation.

Membership:

- Eight (8) citizens as appointed by Council, including:
  - Two (2) Neighbourhood representatives
  - Two (2) User Group representatives
  - Four (4) community members
- One (1) Member of Council

Time Commitment:

The Bell Park Advisory Panel will meet quarterly, with additional meetings scheduled as required

Term:

To coincide with the term of Council to November 30, 2014