



Location:	Council Chamber, Tom Davies Square
Commencement:	4:01 PM
Adjournment:	4:24 PM

## Minutes

**For the Audit Committee Meeting held  
Tuesday, February 21, 2012**

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### **COUNCILLOR BERTHIAUME IN THE CHAIR**

#### Present

Councillors Cimino; Barbeau; Dutrisac; Dupuis; Rivest; Kilgour; Belli, Craig; Caldarelli (A 4:02 PM); Kett (A 4:02 PM); Mayor Matichuk (A4:05 PM)

#### Staff

Catherine Matheson, Acting Chief Administrative Officer; Greg Clausen, General Manager of Infrastructure Services; Bill Lautenbach, General Manager of Growth and Development; Lorella Hayes, Chief Financial Officer / Treasurer; Kevin Fowke, Director of Human Resources / Organization Development; Carolyn Dawe, Acting City Solicitor; Caroline Hallsworth, Executive Director, Administrative Services/City Clerk, Christopher St-Onge, Audio Visual Operator; Liz Collin, Committee Secretary

#### PricewaterhouseCoopers LLP

Cathy Russell, Partner, PricewaterhouseCoopers LLP; Michael Hawtin, Senior Manager, PricewaterhouseCoopers LLP

#### Declaration of Pecuniary Interest and the General Nature Thereof

None

## **Appointment of Committee Vice-Chair**

- 1 . Report dated January 23, 2012 was received from the Executive Director, Administrative Services/City Clerk regarding the appointment of Vice-Chair – Audit Committee.

At the Audit Committee meeting of January 17, 2012, Councillors Dutrisac and Cimino were nominated for the Position of the Vice Chair.

Councillor Dutrisac declined the nomination.

Councillor Cimino declined the nomination.

#### **NOMINATOR**

#### **NOMINEE**

Councillor Craig

Councillor Craig

There being no further nominations, nominations were closed.

Councillor Craig indicated he would be willing to accept the nomination to Chair the Audit Committee.

The following recommendation was read:

AC2012-04 Belli/Dupuis: THAT the City of Greater Sudbury appoint Councillor Doug Craig as Vice-Chair of the Audit Committee for the term ending December 31, 2012, or until his/her successor is appointed, whichever occurs later.

**CARRIED**

## **Presentations**

- 2 . Report dated February 8, 2012 was received from the Chief Financial Officer/ Treasurer regarding the 2011 External Audit Plan.

The Chief Financial Officer/ Treasurer introduced Cathy Russell Partner and Michael Hawtin, Senior Manager, from PricewaterhouseCoopers who presented the External Audit Planning Report.

Cathy Russell introduced the Audit Plan for the year ending December 31, 2011. She reviewed the firm and team that will be completing the audit, the scope of services and when the audit will be completed.

Michael Hawtin reviewed how the audit will be completed and the risk analysis, where the audit will be completed, their fees and what is new regarding accounting and financial reporting updates.

The following recommendation was presented:

AC2012-05 Cimino/Belli: THAT the City of Greater Sudbury approve the 2011 External Audit Plan as outlined in the report dated February 8, 2012 from PricewaterhouseCoopers LLP.

**CARRIED**

Adjournment Time: 4:24 p.m.

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Councillor Claude Berthiame, In The Chair

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Caroline Hallsworth, Executive Director, Administrative Services / City Clerk