

**Vision:** *The City of Greater Sudbury is a growing, world-class community bringing talent, technology and a great northern lifestyle together.*



# Agenda

## Nominating Committee

meeting to be held

Wednesday, December 14<sup>th</sup>, 2011

**at 4:15 pm**

Committee Room C-11, Tom Davies Square

# NOMINATING COMMITTEE AGENDA

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For the 4<sup>th</sup> Nominating Committee Meeting  
to be held on **Wednesday, December 14, 2011**  
**Committee Room C-11, Tom Davies Square at 4:15 pm**

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**COUNCILLOR JOSCELYNE LANDRY-ALTMANN, CHAIR**

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**Ron Dupuis, Vice-Chair**

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## **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

### **MANAGERS' REPORTS**

- |  |              |
|--|--------------|
| 1. Report dated December 6, 2011 from the Executive Director, Administrative Services/City Clerk regarding Appointments to Market Square Renewal Advisory Panel.<br><b>(RECOMMENDATION PREPARED)</b> | <b>3 - 6</b> |
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### **Adjournment (Resolution Prepared)**

**BRIGITTE SOBUSH, DEPUTY CITY CLERK**

**FRANCA BORTOLUSSI, COUNCIL SECRETARY**

## Request for Decision

### Appointments to Market Square Renewal Advisory Panel

Presented To:	Nominating Committee
Presented:	Wednesday, Dec 14, 2011
Report Date	Tuesday, Dec 06, 2011
Type:	Managers' Reports

### Recommendation

That the Council of the City of Greater Sudbury appoint Councillors \_\_\_\_\_ and \_\_\_\_\_ to the Market Square Renewal Advisory Panel as the two (2) Council representatives, for the term ending March 31, 2012;

That the Council of the City of Greater Sudbury appoint Darren Stinson to the Market Square Renewal Advisory Panel as the one (1) representative from the Greater Sudbury Development Corporation (GSDC) Board, and Michael Penwarden as the one (1) alternate representative from the GSDC Board, for the term ending March 31, 2012;

That the Council of the City of Greater Sudbury appoint \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ to the Market Square Renewal Advisory Panel as the three (3) representatives from the Market Square 2011 Indoor Vendors, for the term ending March 31, 2012;

That the Council of the City of Greater Sudbury appoint \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ to the Market Square Renewal Advisory Panel as the three (3) representatives from the Market Square 2011 Outdoor Vendors, for the term ending March 31, 2012;

That the Council of the City of Greater Sudbury appoint Jan Browning to the Market Square Renewal Advisory Panel as the one (1) representative from the Downtown Sudbury BIA Board, for the term ending March 31, 2012;

That the Council of the City of Greater Sudbury appoint John Arnold to the Market Square Renewal Advisory Panel as the one (1) representative from the Downtown Village Development Corporation Board, for the term ending March 31, 2012; and,

That the Council of the City of Greater Sudbury appoint \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ to the Market Square Renewal Advisory Panel as the three (3) Citizen representatives, for the term ending March 31, 2012.

#### Signed By

##### Report Prepared By

Jason Nelson  
Clerk's Services Coordinator  
*Digitally Signed Dec 8, 11*

##### Division Review

Brigitte Sobush  
Deputy City Clerk  
*Digitally Signed Dec 8, 11*

##### Recommended by the Department

Caroline Hallsworth  
Executive Director, Administrative  
Services/City Clerk  
*Digitally Signed Dec 8, 11*

##### Recommended by the C.A.O.

Doug Nadorozny  
Chief Administrative Officer  
*Digitally Signed Dec 8, 11*

## **Background**

The purpose of this report is to bring forward the names of the applicants to fill the positions on the newly created Market Square Renewal Advisory Panel.

At the Council Meeting of Wednesday, November 23, 2011 the following resolution was passed:

*“That the Council of the City of Greater Sudbury establish a Market Square Renewal Advisory Panel with the mandate, primary objectives and term, all as outlined in the Report from the General Manager of Growth and Development dated November 2, 2011, and;*

*That the Advisory Panel be made up of the following:*

*2 City Councillors*

*1 Greater Sudbury Development Corporation Board Member (plus alternate)*

*3 Market Square 2011 Indoor Vendors*

*3 Market Square 2011 Outdoor Vendors*

*1 Downtown Sudbury BIA Board Member*

*1 Downtown Village Development Corporation Board Member*

*3 Interested Citizens”*

## **Membership**

Membership for this panel is a combination of Council, citizens and stakeholders.

Members of Council are not required to sit on Advisory Panels although they may choose to be members or informally attend meetings of those panels which are of interest. Pursuant to the Municipal Act and the City's Procedure By-law, members of Council may not form the majority of an Advisory Panel or if at an Advisory Panel meeting Councillors form the majority, then the Advisory Panel would not be able to meet.

The following members of Council have advised the City Clerk's Office of their interest to sit on the Advisory Panel:

Councillor Frances Caldarelli

Councillor Terry Kett

Councillor Dave Kilgour

Members of Council may add or remove their name to an Advisory Panel at the meeting.

Representatives from the Greater Sudbury Development Corporation Board, the Downtown Sudbury BIA Board and the Downtown Village Development Corporation Board have been recommended to the Nominating Committee by those bodies and are included in the resolution.

The Nominating Committee is being asked to select representative as follows:

- Market Square 2011 Indoor Vendors - two (2) applications have been submitted to fill three (3) positions
- Market Square 2011 Outdoor Vendors - two (2) applications have been submitted to fill three (3) positions
- Interested Citizens - fourteen (14) applications have been submitted to fill three (3) positions

## **Term**

The term of this advisory panel will begin January 2012 and will end on March 31, 2012.

## **Selection**

The final day to submit an application to this panel was Wednesday, December 7, 2011 at 4:30 p.m. Advertisements were placed in local newspapers. Applications and information regarding the panel were posted online and available in the Clerk's Office as well as at all Citizen Service Centres.

The selection of these positions is to be conducted in accordance with Article 40 of the City of Greater Sudbury's Procedure By-law.

Council's procedure requires that in the event more candidates are nominated for the required position(s), then those position(s) will be chosen by a simultaneous recorded vote.

Article 40 of the Procedure by-law is attached for the convenience of Members of Council.

Once the candidates have been selected for the positions, then a resolution will be introduced confirming the appointment of the successful candidates.

## **ARTICLE 40. NOMINATING COMMITTEE**

### **40.04 Number of Applicants Matches Positions - Motion**

Where the number of applicants matches the positions to be filled, a motion to appoint the applicant(s) to the position(s) in question shall be presented and voted upon.

### **40.05 Simultaneous Recorded Vote**

A simultaneous recorded vote shall be used to select the applicants to fill each position available, in accordance with Article 33.05, except that:

- (1) the Clerk need not read each ballot aloud nor record each individual vote; and
- (2) the ballots shall be retained as part of the minutes.

### **40.06 Number of Applicants Exceeds Positions - Simultaneous Recorded Vote**

Where the number of applicants exceeds the number of positions available, the following procedure shall be followed, for as many voting rounds as necessary:

- (1) Applicants receiving a majority vote of Members present shall be recommended for appointment.
  - (2) Applicants receiving no votes shall be excluded from further consideration.
  - (3) In addition to those applicants receiving no votes, applicants receiving the least amount of votes shall also be excluded from further consideration, unless this would result in insufficient applicants to fill the positions available.
  - (4) If two or more applicants are tied with the least number of votes and their exclusion would result in insufficient applicants to fill the positions available:
    - (a) the Committee shall decide by majority vote which of the tied applicants shall remain eligible for further consideration; however
    - (b) if the Committee vote still results in too few applicants left to fill the remaining position(s), then the Clerk shall choose the person(s) to remain eligible by lot.
- (1) If it becomes apparent by reason of an equality of votes that no applicant can achieve sufficient votes to become a recommended applicant, then the Clerk shall make the selection by lot.