



Location:	Council Chamber, Tom Davies Square
Commencement:	4:05 PM
Adjournment:	9:09 PM

Minutes

**For the 18th Finance Committee Meeting held
Monday, November 21, 2011**

Chair

COUNCILLOR TERRY KETT, IN THE CHAIR

Present

Councillors Cimino; Barbeau (D5:42pm); Berthiaume; Dutrisac; Dupuis; Rivest; Kilgour, Belli (D7:27pm); Caldarelli; Landry-Altman; Mayor Matichuk

City Officials

Doug Nadorozny, Chief Administrative Officer; Greg Clausen, General Manager of Infrastructure Services; Catherine Matheson, General Manager of Community Development; Bill Lautenbach, General Manager of Growth & Development; Lorella Hayes, Chief Financial Officer/Treasurer; Kevin Fowke, Director of Human Resources & Organizational Development; Tim Beadman, Chief of Emergency Services; Joe Nicholls, Deputy Chief of Emergency Services; Marc Leduc, Fire Chief; Scott Cowden, Deputy Fire Chief; Dan Stack, Deputy Fire Chief; Paul Baskcomb, Director of Planning Services; David Shelsted, Acting Director of Roads & Transportation; Roger Sauvé, Director of Transit Services; Tony Parmar, Director of Pioneer Manor; Denis Desmeules, Director of Housing Services; Real Carré, Director of Leisure Services; Ron Henderson, Director of Citizen Services; Kevin Shaw, Director of Engineering Services; Kim Rossi, Manager of Regional Geriatric Services; Christina Dempsey, Manager of Finance & Administration, Ontario Works; Eric Bertrand, Fleet Manager; Shawn Turner, Manager of Financial & Support Services; Lynn Webster, Manager of Finance & Facility Administration, Emergency Services; Ed Stankiewicz, Manager of Financial Planning & Policy; Barbara Dubois, Senior Budget Analyst; Brent Fleury, Senior Budget Analyst; Dion Dumontelle, Co-ordinator of Accounting; Robert Blackwell, Co-ordinator of Quality Assurance & Performance Measurement, Community Development; Gail Spencer, Co-ordinator of Shelters & Homelessness; Lynn Fortin, Co-ordinator of Special Operations, Emergency Services; Olivia Titon, Co-ordinator of Financial & Performance Measurement, Community Development; Monique Poirier, Co-ordinator of Resources, Children Services; Christine Hogarth, Chief of Staff, Mayor's Office; Brigitte Sobush, Deputy City Clerk; Jason Nelson, Clerks Services Co-ordinator; Franca Bortolussi, Council Secretary

News Media

CBC Radio; EastLink News; Northern Life; Sudbury Star

Declarations of Pecuniary Interest

None declared.

Rules of Procedure

The Committee, by a two-thirds majority, agreed to dispense with the Rules of Procedure, to alter the order of the Agenda and deal with Item 6 (Review of Emergency Services 2012 Budget) after Item 1 (Sudbury and District Board of Health Presentation).

Outside Board Presentations

- 1 . Councillor Ron Dupuis, Chair, Sudbury and District Board of Health (SDBH), thanked staff and Board Members for their work in preparing the 2012 budget and introduced Dr. Penny Sutcliffe, Medical Officer of Health/Chief Executive Officer, SDBH, who made an electronic presentation entitled "*Sudbury & District Board of Health – 2012 Cost-Shared Operating Budget*".

Dr. Penny Sutcliffe introduced the SDBH Board Members. She provided a summary of the 2012 Cost-Shared Operating Budget totaling \$22,426,243 representing a 2.0% overall increase over 2011 and a 2.1% municipal levy increase prepared within a context of fiscal constraint. She outlined the Sudbury & District Health Unit's (SDHU) catchment area and the work performed by the SDHU staff. She explained the public health mandate and the legislative basis of the public health funding process. She also explained the total 2012 budget cost-shared programs and the 100% provincially funded programs. She advised of the Small Drinking Water Systems Program which was 100% provincially funded but becomes cost-shared in 2012. She provided a budget breakdown of the 2.0% overall increase and budget details on expenditures. She stated that the government is reviewing its methodology for allocating provincial funding to public health. She also outlined the five strategic priorities in their Strategic Plan 2010 – 2012.

Presentations

- 6 . Tim Beadman, Chief of Emergency Services, and Marc Leduc, Fire Chief, made an electronic presentation providing an overview and the proposed 2012 operating budget summary for Emergency Services including the Chief's Office, Emergency Management, Emergency and Protective Services Centre located at the Centre Lionel E. Lalonde Centre, Emergency Medical Services and Fire Services.

The Chief of Emergency Services presented budget highlights accomplishments and opportunities for the various sections except Fire Services. He also outlined performance measures and 2007 to 2010 comparisons to the OMBI Performance Measures as well as ambulance offload delays from 2007 to 2010.

The Fire Chief presented budget highlights accomplishments and opportunities for Fire Services and outlined performance measures and 2007 to 2010 comparisons to the OMBI Performance Measures.

The Committee reviewed the following cost centres contained in the 2012 Operating Budget as they relate to Emergency Services:

Emergency Services Summary (Pages 250 to 251)
Chief of Emergency Services (Page 252)
Emergency Plan & Strategic Services (page 253)
Lionel E. Lalonde Centre (Pages 254)
Emergency Medical Services (Pages 255 to 257)
Fire Services (Pages 258 to 260)
Debt & Contribution to Capital (Page 261)
Base Costs Summary (Page 262)
Career Costs Summary (Pages 263 to 264)
Composite Costs Summary (Page 265)
Volunteer Costs Summary (Pages 266 to 267)
- 2 . Lorella Hayes, Chief Financial Officer/City Treasurer, made an electronic presentation providing an overview and the proposed 2012 operating budget summary for Financial Services which includes Financial Planning and Policy, Financial Support and Budgeting, Accounting, Purchasing, Taxation and Financial Information Systems. The presentation included budget highlights, goals and accomplishments for Financial Services as well as key projects in progress for 2012. She also outlined performance measures and 2007 to 2010 comparisons to the OMBI Performance Measures.

The Committee reviewed the following cost centres contained in the 2012 Operating Budget as they relate to Financial Services:

Financial Services Summary (Page 102)
Financial Services Administration (Page 103)
Financial Support & Budgeting (Page 104)
Financial Planning & Policy (Pages 105 to 107)
Financial Information Systems (Page 108)
Taxation (Pages 109 to 111)
Supplies & Services (Pages 112 to 113)
Accounting Services (Pages 114 to 117)
Financial – Support Services (Page 118)

Recess

At 5:42 p.m. Council recessed.

Reconvene

At 6:17 p.m. Council reconvened.

- 3 . Brochures entitled 'Community Development Strategies, Actions and Results' and 'Creating a Healthy Community Together Strategic Direction 2011 – 2015' were distributed to Committee Members at the meeting.

Catherine Matheson, General Manager of Community Development, made an electronic presentation providing an overview and the proposed 2012 operating budget summary for Community Development including Administrative and Financial Services, Housing Services, Long Term Care and Seniors Services, North East Specialized Geriatric Services, Social Services, Citizen Services and Leisure Services. The presentation included budget highlights, accomplishments and opportunities for each section. She also outlined performance measures comparisons to the OMBI Performance Measurers from 2006 to 2010. She outlined the Strategic Plans for 2012.

The Committee reviewed the following cost centres contained in the 2012 Operating Budget as they relate to Community Development Services:

Community Development Summary (Pages 119 to 120)
General Manager's Office (Page 121)
Debt and Contribution to Capital (Pages 122 to 123)
OMPF/Social Programs (Pages 124 to 125)
Administrative & Financial Services (Page 126)
Regional Geriatric Services (Pages 127 to 128)
Housing Services Summary (Pages 129 to 130)
Housing Administration (Pages 131 to 132)
Greater Sudbury Housing Corporation (Page 133)
Non-Profit Program (Page 134)
Housing Programs (Page 135 to 136)
Long Term Care – Senior Services (Pages 137 to 139)
Social Services Summary (Pages 140 to 142)
Ontario Works Programs Summary (Pages 143 to 144)
Shelters and Homelessness (Pages 145 to 148)
Citizen Services Summary (Pages 149 to 150)
Citizen Services Administration (Page 151)
Tom Davies Square Call Centre/Citizen Service Centres (Pages 152 to 153)
Public Libraries (Pages 154 to 156)
Museum and Archives (Pages 157 to 158)
Children Services (Pages 159 to 161)
Cemetery Services (Pages 162 to 163)
Leisure – Recreation Summary (Pages 164 to 166)
Leisure Services Administration (Page 167)
Leisure Programs / Grants / Events (Pages 168 to 169)
Community Partnerships (Pages 170 to 171)
Parks Services (Pages 172 to 174)
Sports and Fitness Centre Operation (Pages 175 to 176)
Ski Hill Operations (Pages 177 to 178)
Community Halls Operations (Pages 179 to 180)
Waterfront – Pools Summary (Pages 181 to 182)
Community Arenas Centres (Pages 183 to 184)

Parking Lot 1 - Advertising in City Publications

Councillor Cimino requested a report on strategy to increase revenue through advertizing in City publications, i.e. Leisure Guide.

Parking Lot 2 - Funding Opportunities in Municipal Buildings

Mayor Matichuk requested a report on funding sources to generate revenues from vending machines and other opportunities in municipal buildings.

Change of Chair

At 7:38 p.m., Councillor Terry Kett vacated the chair.

COUNCILLOR FRANCES CALDARELLI, IN THE CHAIR

Change of Chair

At 7:30 p.m., Councillor Frances Caldarelli vacated the chair.

COUNCILLOR TERRY KETT, IN THE CHAIR

4 . Greg Clausen, General Manager of Infrastructure Services, made an electronic presentation providing an overview and the proposed 2012 operating budget summary for Infrastructure Services including the General Manager's Office, Engineering Services, Water and Wastewater Services, Roads and Transportation Services and Transit and Fleet Services. The presentation included budget highlights, accomplishments and challenges for various sections as well as Roads & Transportation Services challenges and 2012 initiatives, Transit Services opportunities and Fleet Services initiatives. He also outlined performance measures and 2007 to 2010 comparisons to the OMBI Performance Measures.

5 . Report dated November 14, 2011 was received from the General Manager of Infrastructure Services regarding Summer Roads Maintenance – Zero Base Budget for information only.

David Shelsted, Acting Director of Roads & Transportation, and Shawn Turner, Manager of Financial & Support Services, made an electronic presentation regarding Summer Roads Maintenance – Zero Base Budget.

The Manager of Financial and Support Services outlined the five steps to zero base budgeting. He compared the Summer Roads Maintenance Budget for 2012 to the 2011 budget. He advised of the summer maintenance variances.

The Acting Director of Roads & Transportation explained, with respect to summer roads needs, the creation of the Ad Hoc Committee and the Committee's recommended \$6 M increase. He outlined service levels with a zero base budget. He advised of the 10 Year Fiscal Sustainability Plan including operations and capital budget.

The Committee reviewed the following cost centre contained in the 2012 Operating Budget as they relate to Infrastructure Services (except for Water/Wastewater which will be presented at a later date):

Infrastructure Services Summary (Pages 185 to 186)
General Manager's Office (Page 187)
Public Works Depots (Pages 188 to 189)
Engineering Services (Pages 190 to 191)
Roads Maintenance Summary (Pages 220 to 223)
Roads Contribution to Capital (Page 224)
Roads Administration (Pages 225 to 226)
Summer Maintenance (Pages 227 to 228)
Winter Maintenance (Pages 229 to 231)
Roads Engineering Costs (Page 232)
Streetlighting (Page 233)
Municipal/Agricultural Drains (Page 234 to 235)
Traffic & Transportation (Page 236)
Transit & Fleet (Pages 237 to 238)
Greater Sudbury Transit Services (Pages 239 to 242)
Handi Transit (Page 243)
Fleet Services (Pages 244 to 246)
1160 Lorne Street (Pages 247 to 248)
Crossing Guards (Page 249)

Parking Lot 3 - Number of Municipal Buildings

Councillor Cimino requested a report to clarify the number of municipal buildings, i.e. list by category.

Parking Lot 4 - Youth Centres/ Recreation Centres/ Community Halls

Councillor Kilgour requested a report on costs, utilization and standardization of youth centres/recreation centres/community halls across the City.

Proceed Past 9:00 p.m.

2011-31 Caldarelli/Belli: THAT we proceed past the hour of 9:00 p.m. **CARRIED**

Correspondence for Information Only

7 . Report dated November 14, 2011 was received from the General Manager of Community Development regarding Social Services Funding Model for information only.

8 . Report dated November 17, 2011 was received from the General Manager of Infrastructure Services regarding Fleet Initiatives and Projects for information only.

9 . Report dated November 10, 2011 was received from the Chief Administrative Officer regarding Snowplowing Municipal Parking Lots for information only.

Parking Lot Review

The Committee reviewed the November 21, 2011 Parking Lot and voted on the items. ([see attached](#))

Adjournment

2011-32 Berthiaume/Barbeau: THAT this meeting does now adjourn. Time: 9:09 p.m.

CARRIED

Councillor Terry Kett, Chair

Brigitte Sobush, Deputy City Clerk