

Vision: *The City of Greater Sudbury is a growing, world-class community bringing talent, technology and a great northern lifestyle together.*



Agenda

Nominating Committee

meeting to be held

Wednesday, March 9th, 2011

at 4:00 pm

Council Chamber, Tom Davies Square

NOMINATING COMMITTEE AGENDA

For the 2nd Nominating Committee Meeting
to be held on **Wednesday, March 9, 2011**
Council Chamber, Tom Davies Square at 4:00 pm

COUNCILLOR RON DUPUIS, CHAIR

Claude Berthiaume, Vice-Chair

(Please ensure that cell phones and pagers are turned off)

The Council Chamber of **Tom Davies Square** is accessible to persons with disabilities. Please speak to the City Clerk prior to the meeting if you require a hearing amplification device. Persons requiring assistance are requested to contact the City Clerks Office at least 24 hours in advance of the meeting if special arrangements are required. Please call (705) 674-4455, extension 2471. Telecommunications Device for the Deaf (TTY) (705) 688-3919. Copies of Agendas can be viewed at www.greatersudbury.ca/agendas/.

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

MANAGERS' REPORTS

1. Report dated March 1, 2011 from the Executive Director, Administrative Services regarding Appointment to the Committee of Adjustment/Sign Variance Committee. **4 - 7**

(RECOMMENDATION PREPARED)

(A member of the Committee of Adjustment/Sign Variance Committee has resigned. The Nominating Committee should appoint a citizen to fill the vacancy for the term ending November 30, 2014.)

2. Report dated March 1, 2011 from the Executive Director, Administrative Services regarding Appointment to Nickel District Conservation Authority Board. **8 - 10**

(RECOMMENDATION PREPARED)

(Appointment of one citizen to the Nickel District Conservation Authority Board for the term ending November 30, 2014)

Adjournment (Resolution Prepared)

ANGIE HACHÉ, CITY CLERK

FRANCA BORTOLUSSI, COUNCIL SECRETARY

Request for Decision

Appointment to the Committee of Adjustment/Sign Variance Committee

Presented To:	Nominating Committee
Presented:	Wednesday, Mar 09, 2011
Report Date	Tuesday, Mar 01, 2011
Type:	Managers' Reports

Recommendation

That one citizen be appointed to the Committee of Adjustment/Sign Variance Committee for the term ending November 30, 2014 or until their successor is appointed.

Background

The Nominating Committee at their meeting of January 19, 2011 passed recommendation #2011-03 which reads as follows:

"That the following citizens be appointed to the Committee of Adjustment/Sign Variance Committee for the term ending November 30, 2014 or until such time as their successors are appointed:

Carol Ann Coupal
Jeffrey Cecil Kolibash
Monique Landry-Sabourin
Cathy A. Castanza
Stephen Richard May"

Signed By

Report Prepared By

Angie Hache
City Clerk
Digitally Signed Mar 1, 11

Recommended by the Department

Caroline Hallsworth
Executive Director, Administrative Services
Digitally Signed Mar 1, 11

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Mar 1, 11

The City Clerk's Office has received a letter dated February 14, 2011 from Stephen May advising that he is resigning from the Committee of Adjustment/Sign Variance Committee. (Copy Attached)

Recruitment for appointments to the Committee of Adjustment/Sign Variance Committee was recently advertised in the local newspapers and on the City's website. The deadline for submitting applications was January 12, 2011. As recruitment for appointments to the Committee of Adjustment/Sign Variance Committee was recently undertaken, it is recommended that Council replace the member who resigned with a citizen on the list from the list of applicants who submitted an application prior to the January 12, 2011 deadline. The City Clerk's Office has contacted those who submitted an application and they all are still interested in being appointed to the Committee.

The appointment will be for the term ending November 30, 2014 or until their successor is appointed.

A bound copy of the remaining applications received has been forwarded to Members of Council under

separate cover.

Selection

The selection of this position is to be conducted in accordance with Article 40 of the Procedure By-law.

Council's procedure requires that in the event there are more candidates than required positions, then those positions will be chosen by simultaneous recorded vote.

Article 40 of the Procedure By-law is attached for the convenience of Member of Council.

Once the candidate has been selected for the position, then a resolution will be introduced confirming the appointment of the successful candidate.

February 14, 2011

Angle Hache
Clerk
City of Greater Sudbury
P.O. Box 5000, Station 'A'
200 Brady Street
Sudbury ON P3A 5P3

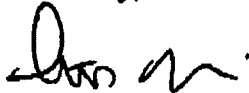
Re: Resignation from the Committee of Adjustment

Dear Ms. Hache:

Further to my earlier appointment to the City's Committee of Adjustment, I have been advised by my employer that the appointment may place me in a conflict of interest circumstance with the employer. As a result of this advise, I must respectfully resign my position as a Member of the Committee of Adjustment.

I regret the difficulties which this resignation will cause.

Sincerely,



Stephen May

cc. Cella Teale, acting Secretary-Treasurer of the COA

ARTICLE 40. NOMINATING COMMITTEE

40.04 Number of Applicants Matches Positions - Motion

Where the number of applicants matches the positions to be filled, a motion to appoint the applicant(s) to the position(s) in question shall be presented and voted upon.

40.05 Simultaneous Recorded Vote

A simultaneous recorded vote shall be used to select the applicants to fill each position available, in accordance with Article 33.05, except that:

- (1) the Clerk need not read each ballot aloud nor record each individual vote; and
- (2) the ballots shall be retained as part of the minutes.

40.06 Number of Applicants Exceeds Positions - Simultaneous Recorded Vote

Where the number of applicants exceeds the number of positions available, the following procedure shall be followed, for as many voting rounds as necessary:

- (1) Applicants receiving a majority vote of Members present shall be recommended for appointment.
- (2) Applicants receiving no votes shall be excluded from further consideration.
- (3) In addition to those applicants receiving no votes, applicants receiving the least amount of votes shall also be excluded from further consideration, unless this would result in insufficient applicants to fill the positions available.
- (4) If two or more applicants are tied with the least number of votes and their exclusion would result in insufficient applicants to fill the positions available:
 - (a) the Committee shall decide by majority vote which of the tied applicants shall remain eligible for further consideration; however
 - (b) if the Committee vote still results in too few applicants left to fill the remaining position(s), then the Clerk shall choose the person(s) to remain eligible by lot.
- (1) If it becomes apparent by reason of an equality of votes that no applicant can achieve sufficient votes to become a recommended applicant, then the Clerk shall make the selection by lot.

Request for Decision

Appointment to Nickel District Conservation Authority Board

Presented To:	Nominating Committee
Presented:	Wednesday, Mar 09, 2011
Report Date	Tuesday, Mar 01, 2011
Type:	Managers' Reports

Recommendation

That one citizen be appointed to the Nickel District Conservation Authority for the term ending November 30, 2014 or until such time as their successor is appointed.

Background

The Nominating Committee at their meeting of January 19, 2011 appointed four of the five citizens to the Nickel District Conservation Authority (NDCA) Board and deferred the appointment of one position in order that the NDCA could pursue a potential student/youth representative.

The Nickel District Conservation Authority has advised that they distributed information regarding the youth/student representative to many locations and that unfortunately they have not received any applications from a student or youth. They have requested that the fifth citizen representative be appointed to the NDCA Board.

Recruitment for appointments to the NDCA Board was recently advertised in the local newspapers and on the City's website. The deadline for submitting applications was January 12, 2011. As recruitment for appointments to the NDCA Board was recently undertaken, it is recommended that Council chose the member from the list of applicants who submitted an application prior to the January 12, 2011 deadline. The City Clerk's Office contacted those who submitted applications and at the time of writing the report were unable to reach one applicant. The remaining applicants are still interested in being appointed to the NDCA Board.

The appointment will be for the term ending November 30, 2014 or until their successor is appointed.

A bound copy of the remaining applications received has been forwarded to Members of Council under separate cover.

For the information of the Committee, the Nominating Committee recommendation #2011-06 which appointed members to the NDCA Board reads as follows:

"That the following citizens be appointed to the Nickel District Conservation Authority Board for the

Signed By

Report Prepared By

Angie Hache
City Clerk

Digitally Signed Mar 1, 11

Recommended by the Department

Caroline Hallsworth
Executive Director, Administrative
Services

Digitally Signed Mar 1, 11

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer

Digitally Signed Mar 1, 11

term ending November 30, 2014 or until such time as their successors are appointed:

Russ Hugh Thompson
Anne Watelet
Robert (Bob) J. Rogers
Mark Anthony Signoretti"

Selection

The selection of this position is to be conducted in accordance with Article 40 of the Procedure By-law.

Council's procedure requires that in the event there are more candidates than the required positions, then those positions will be chosen by simultaneous recorded vote.

Article 40 of the Procedure By-law is attached for the convenience of Member of Council.

Once the candidate has been selected for the position, then a resolution will be introduced confirming the appointment of the successful candidate.

ARTICLE 40. NOMINATING COMMITTEE

40.04 Number of Applicants Matches Positions - Motion

Where the number of applicants matches the positions to be filled, a motion to appoint the applicant(s) to the position(s) in question shall be presented and voted upon.

40.05 Simultaneous Recorded Vote

A simultaneous recorded vote shall be used to select the applicants to fill each position available, in accordance with Article 33.05, except that:

- (1) the Clerk need not read each ballot aloud nor record each individual vote; and
- (2) the ballots shall be retained as part of the minutes.

40.06 Number of Applicants Exceeds Positions - Simultaneous Recorded Vote

Where the number of applicants exceeds the number of positions available, the following procedure shall be followed, for as many voting rounds as necessary:

- (1) Applicants receiving a majority vote of Members present shall be recommended for appointment.
- (2) Applicants receiving no votes shall be excluded from further consideration.
- (3) In addition to those applicants receiving no votes, applicants receiving the least amount of votes shall also be excluded from further consideration, unless this would result in insufficient applicants to fill the positions available.
- (4) If two or more applicants are tied with the least number of votes and their exclusion would result in insufficient applicants to fill the positions available:
 - (a) the Committee shall decide by majority vote which of the tied applicants shall remain eligible for further consideration; however
 - (b) if the Committee vote still results in too few applicants left to fill the remaining position(s), then the Clerk shall choose the person(s) to remain eligible by lot.
- (1) If it becomes apparent by reason of an equality of votes that no applicant can achieve sufficient votes to become a recommended applicant, then the Clerk shall make the selection by lot.