



Location:	Committee Room C-12, Tom Davies Square
Commencement:	3:10 PM
Adjournment:	5:42 PM

## Minutes

**For the 1<sup>st</sup> Audit Committee Meeting held  
Monday, January 17, 2011**

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### Chair

### **ANGIE HACHÉ, CITY CLERK, IN THE CHAIR**

### Present

Councillors Berthiaume; Dutrisac, Caldarelli, Kett, Landry-Altmann; Mayor Matichuk

Councillor Craig

### City Officials

Doug Nadorozny, Chief Administrative Officer; Lorella Hayes, Chief Financial Officer/Treasurer; Eric Labelle, Acting City Solicitor; Brian Bigger, Auditor General; Carolyn Jodouin, Senior Auditor; Angie Haché, City Clerk; Franca Bortolussi, Council Secretary

### Media

Northern Life

Declarations of Pecuniary  
Interest and the General  
Nature Thereof

None declared.

## **APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR**

### Chair

Nominations were held for the position of Committee Chair.

### **NOMINATOR**

### **NOMINEE**

Councillor Landry Altmann  
Mayor Matichuk

Councillor Berthiaume  
Councillor Caldarelli

There being no further nominations, nominations were closed by Councillor Kett.

Following a vote and a selection by lot, the following recommendation was presented:

2011-01 Thompson-Callaghan: THAT Councillor Claude Berthiaume be appointed Chair of the Audit Committee for the term ending December 31, 2011.

**CARRIED**

### Vice-Chair

Nominations were held for the position of Committee Vice-Chair.

### **NOMINATOR**

### **NOMINEE**

Councillor Landry Altmann  
Councillor Dutrisac

Councillor Dutrisac  
Councillor Caldarelli

There being no further nominations, nominations were closed by Councillor Kett.

Councillor Caldarelli declined the nomination.

The following motion was presented:

2011-02 Thompson-Callaghan: THAT Councillor Evelyn Dutrisac be appointed Vice-Chair of the Audit Committee for the term ending December 31, 2011.

**CARRIED**

Chair

**COUNCILLOR CLAUDE BERTHIAUME, IN THE CHAIR**

## **Presentations**

- 1 . Brian Bigger, Auditor General, made an electronic presentation regarding the Office of the Auditor General. He stated that the Office of the Auditor General assists Council and oversees results to improve the future. He stated that the Office exists because Council wishes to continue to demonstrate a high level of accountability and continue to provide assurance to the public that municipal services are administered in an efficient, effective and economical manner. He provided background on himself and the Senior Auditor, Carolyn Jodouin. He explained in detail why they do what they do. He also explained the role of the Auditor General, the role of Council, the Municipality's duty to provide access to records and the Auditor General's powers of examination. He outlined in detail the job description of the Auditor General and the Audit Mandate. He advised what was done in 2010 and compared audit resources to other cities. He provided status information on the 2010 Audit Plan. He advised that Auditors are audited and what types of audits are performed. He explained what they are trying to accomplish and stated that a 'complaint is a gift' and an 'audit report is a gift'. He stated that an Audit Plan is aligned to the Administration's Plan for fiscal sustainability and concluded by outlining the Next Steps.

Type of Committee

After discussion, the following recommendation was presented:

2011-03 Landry-Altmann-Matichuk: THAT the Audit Committee be considered a Committee of Council rather than an Ad-Hoc Committee;

AND THAT the Procedure By-law be amended accordingly.

**CARRIED**

Adjournment

2011-04 Caldarelli-Landry-Altmann: THAT this meeting does now adjourn. Time: 5:42 p.m.

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Councillor Claude Berthiaume, Chair

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Angie Haché, City Clerk