



## Minutes

**For the Finance and Administration Committee Meeting held  
Tuesday, December 8, 2020**

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Location:	Tom Davies Square - Council Chamber / Electronic Participation
Commencement:	6:00 PM
Adjournment:	10:06 PM

### Councillor Jakubo, In the Chair

Present	Councillors Vagnini [D 7:45 p.m.], Montpellier [D 6:45 p.m.], McCausland [D 9:40 p.m.], Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure; Steve Jacques, General Manager of Community Development; Joseph Nicholls, General Manager of Community Safety; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Marie Litalien, Acting Director of Communications & Community Engagement; Ron Foster, Auditor General; Meredith Armstrong, Acting Director of Economic Development; Joanne Kelly, Director of Human Resources and Organizational Development; Kelly Gravelle, Deputy City Solicitor; Kris Longston, Manager of Community and Strategic Planning; Jeff Pafford, Director of Leisure Services; Jesse Oshell, Deputy Fire Chief; David Shelsted, Director of Engineering; Steve Facey, Manager of Financial Planning and Budgeting; Dana Jennings, Acting Manager of Tourism and Culture; Eric Labelle, City Solicitor and Clerk; Lisa Locken, Clerk's Services Assistant; Anessa Basso, Clerk's Services Assistant

## DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

## Adopting, Approving or Receiving Items in the Consent Agenda

The following resolution was presented:

FA2020-75 Kirwan/Sizer: THAT the City of Greater Sudbury approves Consent Agenda Item C-1.  
**CARRIED**

The following is the Consent Agenda Item:

## Routine Management Reports

C-1 . Healthy Community Initiative Fund Applications

Report dated November 16, 2020 from the General Manager of Community Development regarding Healthy Community Initiative Fund Applications.

FA2020-76 Kirwan/Sizer: THAT the City of Greater Sudbury approves the Healthy Community Initiative Fund requests, as outlined in the report entitled "Healthy Community Initiative Fund Applications", from the General Manager of Community Development, presented at the Finance and Administration Committee meeting on December 8, 2020;

AND THAT the City of Greater Sudbury directs staff to prepare a by-law to implement the recommended changes.

**CARRIED**

## Managers' Reports

R-1 . Non-Competitive Purchase (Sole Source) - Fire Marque

Report dated November 17, 2020 from the General Manager of Community Safety regarding Non-Competitive Purchase (Sole Source) - Fire Marque.

The following resolution was presented:

FA2020-77 Leduc/Bigger: THAT the City of Greater Sudbury approves the Sole Source of a Revenue Generating Contract for Services from Fire Marque Inc., who, through its intellectual property is able to recover insurance costs on behalf of Fire Services by invoicing insurance companies for costs of fire department attendance with respect to insured perils, as outlined in the report entitled "Non-Competitive Purchase (Sole Source) - Fire Marque", from the General Manager of Community Safety, presented at the Finance and Administration Committee meeting on December 8, 2020;

AND THAT the General Manager of Community Safety be authorized to enter into a service agreement for a five (5) year period.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger

**NAYS:** Councillors Vagnini, Montpellier

**CARRIED**

*Councillor Montpellier departed at 6:45 p.m.*

R-2 . Asset Management Status Report

Report dated November 25, 2020 from the General Manager of Corporate Services regarding Asset Management Status Report.

For Information Only.

R-3 . City of Greater Sudbury Funding for Science North Go Deeper Project

Report dated November 25, 2020 from the Chief Administrative Officer regarding City of Greater Sudbury Funding for Science North Go Deeper Project.

The following resolution was presented:

FA2020-78 Leduc/Lapierre: THAT the City of Greater Sudbury directs staff to prepare a business case for consideration for inclusion in the 2021 budget, for the Science North Go Deeper project as outlined in the report entitled "City of Greater Sudbury Funding for Science North Go Deeper Project", from the Director of Economic Development, presented at the Financial and Administration meeting on December 8, 2020.

**CARRIED**

*Councillor Vagnini departed at 7:45 p.m.*

R-4 . 2021 Operating Budget Update

Report dated November 23, 2020 from the General Manager of Corporate Services regarding 2021 Operating Budget Update.

The following resolutions were presented:

Cancelled Capital:

FA2020-79 McIntosh/Sizer: THAT the City of Greater Sudbury approves funding from the Capital Holding Account of \$5.2 million within the 2021 Operating Budget to offset one-time operating and COVID-19 pressures, if required, as outlined in the report entitled "2021 Operating Budget Update", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on December 8, 2020.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Landry-Altmann, Mayor Bigger

**NAYS:** Councillor Leduc  
**CARRIED**

2020 Special Capital Levy:

FA2020-80 Kirwan/McIntosh: THAT the City of Greater Sudbury authorizes the 2020 Special Capital Levy of \$4.1 million to be transferred to the Tax Rate Stabilization Reserve and, if required, utilized to fund one-time operating and COVID-19 related expenditures within the 2021 Operating Budget, as outlined in the report entitled "2021 Operating Budget Update", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on December 8, 2020.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Landry-Altmann, Mayor Bigger

**NAYS:** Councillors McCausland, Leduc  
**CARRIED**

Resolution to Proceed past 9:00 p.m.

FA2020-81 Leduc/Lapierre: THAT this meeting proceeds past the hour of 9:00 p.m.

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger  
**CARRIED**

User Fees:

FA2020-82 Leduc/McIntosh: THAT the User Fee Principles , as outlined in the report entitled "2021 Operating Budget Update", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on December 8, 2020, be approved;

AND THAT the City of Greater Sudbury directs staff to prepare a business case for the potential new user fees;

AND THAT the City of Greater Sudbury directs staff to prepare a business case describing changes to the fees listed in Appendix D.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger

**NAYS:** Councillor Kirwan  
**CARRIED**

Rules of Procedure

Councillor Sizer presented the following resolution:

THAT staff be directed to maintain service levels for the 2021 draft Budget for services that involve:

- outdoor activities that have high utilization
- winter control

Motion for Deferral

Councillor Kirwan moved to defer this item until after Managers' Report R-6.

## **DEFERRED**

*Councillor McCausland departed at 9:40 p.m.*

### **R-5 .      2021 Capital Budget Update**

Report dated November 23, 2020 from the General Manager of Corporate Services regarding 2021 Capital Budget Update.

The following resolution was presented:

Resolution 1:

FA2020-83 Cormier/Bigger: THAT the City of Greater Sudbury authorize staff to proceed with the roof replacement at 1960 Paris Street housing building immediately due to an ongoing leak that has impacted the housing supply with funding from the 2021 capital budget.

**CARRIED**

Proceed Past 10:00 p.m.

Councillor Jakubo moved to proceed past 10:00 p.m.

**DEFEATED**

## **Adjournment**

Automatic Adjournment at 10:06 p.m.

The following items were not addressed at the meeting:

R-5 2021 Capital Budget Update

## **Referred & Deferred Matters**

R-6 .      Capital Levy Allocation  
Operating Budget

## **Members' Motion**

## **Correspondence for Information Only**

I-1 .      Contract Awards Exceeding \$100,000 July 1 - September 30, 2020

I-2 .      2020 Third Quarter Statement of Council Expenses

## **Addendum**

## **Civic Petitions**

## **Question Period**

Eric Labelle, City Solicitor and Clerk

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