



CITY COUNCIL AGENDA

City Council Meeting
Tuesday, November 24, 2020
Tom Davies Square - Council Chamber / Electronic Participation

MAYOR BRIAN BIGGER, CHAIR

4:00 p.m. CLOSED SESSION, COMMITTEE ROOM C-12 / ELECTRONIC PARTICIPATION

6:00 p.m. OPEN SESSION, COUNCIL CHAMBER / ELECTRONIC PARTICIPATION

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ROLL CALL

Resolution to move to Closed Session to deal with one (1) Labour Relations / Employee Negotiations item regarding an Interest Arbitration, one (1) Personal Matter (Identifiable Individual(s)) / Labour Relations / Employee Negotiations item regarding a procurement matter, one (1) Acquisition or Disposition of Land item regarding property on Municipal Road 24, Lively and one (1) Information Supplied in Confidence item regarding the City of Greater Sudbury Community Development Corporation in accordance with the *Municipal Act, 2001, s. 239(2)(b), (c), (d) and (i)*.

(RESOLUTION PREPARED)

RECESS

MOMENT OF SILENT REFLECTION

ROLL CALL

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

COMMUNITY DELEGATIONS

Tomorrow's Hope

(ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)

- Bob Johnston, Founder
- Carrie Wasylykm, Partner
- Chloe Arseneault, Teen Spokesperson

(Tomorrow's Hope was invited by Councillor Montpellier. This presentation will provide information regarding homelessness and addictions in the City of Greater Sudbury.)

MATTERS ARISING FROM THE CLOSED SESSION

November 10, 2020

Deputy Mayor Sizer will rise and report on any matters discussed during the Closed Session. Council will then consider any resolution emanating from the Closed Session.

November 24, 2020

Deputy Mayor Sizer will rise and report on any matters discussed during the Closed Session. Council will then consider any resolution emanating from the Closed Session.

MATTERS ARISING FROM COMMUNITY SERVICES COMMITTEE

October 14, 2020

Council will consider, by way of one resolution, resolution CS2020-21, which is found at <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1503&lang=en>. Any questions regarding the resolutions should be directed to Councillor Lapierre, Chair,

Community Services Committee.

MATTERS ARISING FROM EMERGENCY SERVICES COMMITTEE

October 15, 2020

No resolutions emanated from this meeting. Any questions regarding the meeting should be directed to Councillor Montpellier, Chair, Emergency Services Committee.

MATTERS ARISING FROM FINANCE AND ADMINISTRATION COMMITTEE

October 20, 2020

Council will consider, by way of one resolution, resolutions FA2020-53 to FA2020-58, all of which is found at <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1563&lang=en>. Any questions regarding the resolutions should be directed to Councillor Jakubo, Chair, Finance and Administration Committee.

November 3, 2020

Council will consider, by way of one resolution, resolutions FA2020-36 and FA2020-60 to FA2020-67, all of which are found at <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1560&lang=en>. Any questions regarding the resolutions should be directed to Councillor Jakubo, Chair, Finance and Administration Committee.

MATTERS ARISING FROM HEARING COMMITTEE

October 15, 2020

Council will consider, by way of one resolution, resolution HC2020-07, which is found at <https://agendasonline.greatersudbury.ca/pg=agenda&action=navigator&id=1529&lang=en>. Any questions regarding the resolution should be directed to Councillor Signoretti, Chair, Hearing Committee.

MATTERS ARISING FROM OPERATIONS COMMITTEE

October 14, 2020

Council will consider, by way of one resolution, resolutions OP2020-24 to OP2020-25, all of which are found at <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1491&lang=en>. Any questions regarding the resolutions should be directed to Councillor McIntosh, Chair, Operations Committee.

MATTERS ARISING FROM PLANNING COMMITTEE

November 9, 2020

Council will consider, by way of one resolution, resolutions PL2020-136 to PL2020-138 and PL2020-140 to PL2020-148, all of which are found at <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1458&lang=en>. Any questions regarding the resolutions should be directed to Councillor Cormier, Chair, Planning Committee.

CONSENT AGENDA

(For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

ADOPTING, APPROVING OR RECEIVING ITEMS IN THE CONSENT AGENDA

(RESOLUTION PREPARED FOR ITEMS C-1 TO C-14)

MINUTES

- | | | |
|------|--|----------------|
| C-1. | Finance and Administration Committee Minutes of September 15, 2020
(RESOLUTION PREPARED - MINUTES ADOPTED) | 20 - 26 |
| C-2. | City Council Minutes of September 22, 2020
(RESOLUTION PREPARED - MINUTES ADOPTED) | 27 - 38 |
| C-3. | Planning Committee Minutes of October 5, 2020
(RESOLUTION PREPARED - MINUTES ADOPTED) | 39 - 44 |

C-4.	City Council Minutes of October 6, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	45 - 63
C-5.	Nominating Committee Minutes of October 13, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	64 - 65
C-6.	Finance and Administration Committee Minutes of October 13, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	66 - 70
C-7.	Operations Committee Minutes of October 14, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	71 - 72
C-8.	Community Services Committee Minutes of October 14, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	73 - 74
C-9.	Emergency Services Committee Minutes of October 15, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	75 - 77
C-10.	Hearing Committee Minutes of October 15, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	78 - 79
C-11.	Planning Committee Minutes of October 19, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	80 - 87
C-12.	City Council Minutes of October 20, 2020 (RESOLUTION PREPARED - MINUTES ADOPTED)	88 - 102

ROUTINE MANAGEMENT REPORTS

C-13.	Report dated November 12, 2020 from the Chief Administrative Officer regarding Request to Establish a Community Action Network in Ward 10. (RESOLUTION PREPARED) (This report provides a recommendation to establish a Community Action Network in Ward 10.)	103 - 130
C-14.	Report dated November 12, 2020 from the Chief Administrative Officer regarding Greater Sudbury Community Action Networks Request for Exemptions due to COVID-19. (RESOLUTION PREPARED)	131 - 157

(This report provides a recommendation regarding exemptions to the Community Action Network Terms of Engagement and Standard Operating Procedures. These exceptions are being brought forward due to effects the COVID-19 pandemic has had on CANs operations.)

REGULAR AGENDA

MANAGERS' REPORTS

- R-1. Report dated November 12, 2020 from the General Manager of Corporate Services regarding Taxi Fare Review. **158 - 170**
(RESOLUTION PREPARED)

(This report provides recommendations regarding vehicle for hire and associated tariff rates and an amendment to By-law 2016-145.)

- R-2. COVID-19 Update - November 24, 2020
(FOR INFORMATION ONLY) (REPORT TO FOLLOW)

(This report provides an update regarding COVID-19 developments.)

- R-3. Report dated October 27, 2020 from the Chief Administrative Officer regarding Primary Health Care Recruitment Program Update. **171 - 180**
(FOR INFORMATION ONLY)

(This report provides information regarding the Physician Recruitment Program as requested during 2020 Budget discussions.)

BY-LAWS

The following By-Laws will be read and passed:

- 2020-163 A By-law of the City of Greater Sudbury to Authorize the Cancellation, Reduction or Refund of Realty Taxes

Hearing Committee Resolution #HC2020-07

(This by-law provides for tax adjustments under Sections 357 and 358 of the Municipal Act, 2001 for properties eligible for cancellation, reduction or refund of realty taxes.)

- 2020-167 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Meeting of November 24th, 2020

- 2020-168 A By-law of the City of Greater Sudbury to Authorize the Sale of 22 Main Street in Chelmsford Described as PIN 73349-1361(LT) to C Enfield Inc.

Planning Committee Resolution #PL2020-138

(This by-law authorizes the sale of vacant land to an abutting land owner and delegates authority to sign all documents necessary to effect the sale.)

MEMBERS' MOTIONS

- M-1. **Warming Station Services**

As presented by Councillors Leduc and Kirwan:

WHEREAS there continues to be a gap in identified winter shelter needs and options;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury direct staff to, working collaboratively to address the concerns relative to the downtown core, prepare and execute a service agreement with Independent Living Sudbury Manitoulin on a single source basis for an amount not to exceed \$175,000 that provides 9 hours per day of warming station services up to April 30, 2021, with terms that include:

- temporary facilities suitable for the service
- meals for up to 66 people per day, twice per day
- on-site social services
- on-site security
- appropriate washroom facilities, with a cleaning regimen that reflects Public Health Sudbury and Districts guidance
- sufficient, appropriate staff training
- other terms to the satisfaction of the Director of Legal Services

AND BE IT FURTHER RESOLVED that a donation of \$50,000 be received from the United Way to fund this service, subject the provision of a letter from the City of Greater Sudbury acknowledging the United Way's donation;

AND BE IT FURTHER RESOLVED that the balance of required funds for this agreement be provided by the Tax Rate Stabilization Reserve.

M-2. Request For Amendment to By-Law 2010-1 To Permit On-Street Parking On Prete Street

As presented by Councillor Cormier:

WHEREAS parking is currently prohibited on both sides of Prete Street between Benny Street and Connaught Avenue;

AND WHEREAS there are a number of multi-unit buildings on Prete Street;

AND WHEREAS the parking restrictions are creating challenges for visitors of those multi-unit buildings, often home and health care service providers, who have nowhere to park;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs staff to present a by-law at the January 12th, 2021 City Council meeting to amend Traffic and Parking By-law 2010-1, as amended, to permit on street parking on the East side of Prete Street, between 15 meters south of Benny Street to 46 meters south of Benny Street.

M-3. Studying a Complete Renovation of the Sudbury Community Arena

As presented by Councillor McCausland and Signoretti:

WHEREAS a local architecture company, 3rd Line Studio, has developed a plan to renovate the Sudbury Community Arena into a multi-function event centre, and to do so for as little as 60% of the cost of building a new multi-function event centre;

AND WHEREAS the 3rdLine Studio plan, entitled Project Now, also includes an indoor parking facility which could address an identified parking need in Downtown Sudbury;

AND WHEREAS realizing up to 40% savings by renovating the historic Sudbury Community Arena into a multi-function event centre would potentially save up to \$40 million that the city could invest in other community recreation and infrastructure projects;

AND WHEREAS it has been proposed that design and engineering work on Project Now could begin immediately and construction could proceed without negatively affecting the operations of the Sudbury Wolves and Sudbury Five over a three-year construction period;

THEREFORE BE ITRESOLVED that the City of Greater Sudbury Council instruct the City's Large Projects Steering Committee to evaluate the Project Now plan and report back to council in the form of a report focusing on answering four questions:

1. Will the Project Now plan result in a multi-function event centre suitable to the city's needs as prescribed in the 2017 PWC report?;
2. Are the timelines associated with the Project Now plan feasible?;
3. What implications, if any, does the Project Now plan present that address the City's ongoing plans to address downtown parking needs or the City's other Large Projects?;
4. Is the cost structure of the Project Now plan reasonable for developing a clear understanding about the level of financing required for the plan's full cost?

AND THAT this evaluation include liaising with the Project Now team, and review of previous staff reports on renovating the Sudbury Community Arena;

AND THAT this report be presented to council at the January 12th, 2021 City Council meeting.

M-4. Fire Protection Service Level Adjustment

As presented by Councillor Kirwan:

WHEREAS the decision to set, alter or adjust fire protection service levels in any municipality lies with the council of that municipality;

AND WHEREAS in order to comply with a recent interest arbitration award under the Fire Protection and Prevention Act, 1997, the former City of Valley East will no longer be able to continue its current composite level of service;

AND WHEREAS City Council must now decide on any alterations or adjustments which must be made to fire protection service levels and subsequent taxation area rating changes in order to accommodate changing the service level of the former City of Valley East from composite to career or volunteer;

THEREFORE IT BE RESOLVED that City Council direct staff to prepare a report for Council, to be provided before the end of January 2021, with all of the necessary background information which will assist Council in determining the fire protection service level and subsequent taxation area rating adjustments that must be made for the former City of Valley East and any other areas in the City of Greater Sudbury affected by these changes.

ADDENDUM

CIVIC PETITIONS

QUESTION PERIOD

ADJOURNMENT

CONSEIL MUNICIPAL ORDRE DU JOUR

Réunion du Conseil municipal
24 novembre 2020

Place Tom Davies - Salle du Conseil / participation électronique

MAIRE BRIAN BIGGER, PRÉSIDENT(E)

16 h SÉANCE A HUIS CLOS, SALLE DE RÉUNION C-12 / PARTICIPATION ÉLECTRONIQUE

18 h SÉANCE PUBLIQUE, SALLE DU CONSEIL / PARTICIPATION ÉLECTRONIQUE

Les réunions du Conseil de la Ville du Grand Sudbury et de ses comités sont accessibles et sont diffusés publiquement en ligne et à la télévision en temps réel et elles sont enregistrées pour que le public puisse les regarder sur le site Web de la Ville à l'adresse <https://agendasonline.greatersudbury.ca>.

Sachez que si vous faites une présentation, si vous prenez la parole ou si vous vous présentez sur les lieux d'une réunion pendant qu'elle a lieu, vous, vos commentaires ou votre présentation pourriez être enregistrés et diffusés.

En présentant des renseignements, y compris des renseignements imprimés ou électroniques, au Conseil municipal ou à un de ses comités, vous indiquez que vous avez obtenu le consentement des personnes dont les renseignements personnels sont inclus aux renseignements à communiquer au public

Vos renseignements sont recueillis aux fins de prise de décisions éclairées et de transparence du Conseil municipal en vertu de diverses lois municipales et divers règlements municipaux, et conformément à la *Loi de 2001 sur les municipalités*, à la *Loi sur l'aménagement du territoire*, à la *Loi sur l'accès à l'information municipale et la protection de la vie privée* et au *Règlement de procédure* de la Ville du Grand Sudbury.

Pour obtenir plus de renseignements au sujet de l'accessibilité, de la consignation de vos renseignements personnels ou de la diffusion en continu en direct, veuillez communiquer avec le Bureau de la greffière municipale en composant le 3-1-1 ou en envoyant un courriel à l'adresse clerks@grandsudbury.ca.

APPEL NOMINAL

Résolution de séance à huis clos pour délibérer sur une (1) question de relations de travail ou de négociations avec les employés concernant un arbitrage de différends, une (1) question personnelle (personne(s) identifiable(s)), de relations de travail, de négociations avec les employés ou de secret professionnel de l'avocat concernant une question d'approvisionnement, une (1) question d'acquisition ou de cession de terrain au sujet d'une propriété située sur la route municipale 24, à Lively, et une (1) question de renseignements transmis de façon confidentielle concernant la Société de développement communautaire

du Grand Sudbury conformément à la *Loi de 2001 sur les municipalités*, art. 239(2) b), c), d) et i).
(RÉSOLUTION PRÉPARÉE)

SUSPENSION DE LA SÉANCE

MOMENT DE SILENCE

APPEL NOMINAL

DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES ET LEUR NATURE GÉNÉRALES

DÉLÉGATION COMMUNAUTAIRES

Tomorrow's Hope

(PRÉSENTATION ÉLECTRONIQUE) (A TITRE D'INFORMATION)

- Bob Johnston, Fondateur
- Carrie Wasylykm, Partenaire
- Chloe Arseneault, Porte-parole des ados

(L'organisme Tomorrow's Hope a été invité par le conseiller municipal Montpellier. Cette présentation donnera des renseignements concernant le sans-abrisme et les dépendances dans la Ville du Grand Sudbury.)

QUESTIONS DÉCOULANT DE LA SÉANCE À HUIS CLOS

Le 10 novembre, 2020

Maire adjoint Sizer rapportera toutes questions traitées pendant la séance à huis clos. Le Conseil examinera ensuite les résolutions.

Le 24 novembre, 2020

Maire adjointe Sizer rapportera toutes questions traitées pendant la séance à huis clos. Le Conseil examinera ensuite les résolutions.

QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DES SERVICES COMMUNAUTAIRES

Le 14 octobre, 2020

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions CS2020-21 qui se trouve à <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1503&lang=en..>
Toute question concernant ces résolutions devrait être adressée au Conseiller Lapierre, président du Comité des services communautaires.

QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DES SERVICES D'URGENCE

Le 15 octobre 2020

Aucune résolution ne découle de cette réunion. Toute questions au sujet de la reunion devrait être adressée au Conseiller Montpellier, président du Comité des services d'urgence.

QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DES FINANCES ET DE L'ADMINISTRATION

Le 20 octobre 2020

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions FA2020-53 à FA2020-58, qui se trouve à <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1563&lang=en.>
Toute question concernant ces résolutions devrait être adressée au Conseiller Jakubo, président du Comité des finances et de l'administration.

Le 3 novembre, 2020

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions FA2020-36 et FA2020-60 à FA2020-67 qui se trouve à <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1560&lang=en.>
Toute question concernant ces résolutions devrait être adressée au Conseiller Jakubo, président du Comité des finances et de l'administration.

QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ D'AUDITION

Le 15 octobre, 2020

Le Conseil municipal étudiera, par voie d'une résolution, résolution HC2020-07, qui se trouve à <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1529&lang=en>.
Toute question concernant ce résolution devrait être adressée au Conseiller Signoretti, président du Comité d'Audition.

QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DES OPÉRATIONS

Le 14 octobre, 2020

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions OP2020-24 à OP2020-25, qui se trouve à <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1491&lang=en>.
Toute question concernant ces résolutions devrait être adressée à la conseillère McIntosh, présidente du Comité des opérations.

QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DE LA PLANIFICATION

Le 9 novembre, 2020

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions PL2020-136 à PL2020-138 et PL2020-140 à PL2020-148, qui se trouve à <https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1458&lang=en>.
Toute question concernant ces résolutions devrait être adressée au Conseiller Cormier, président du Comité de la planification.

Order du jour des résolutions

(Par souci de commodité et pour accélérer le déroulement des réunions, les questions d'affaires répétitives ou routinières sont incluses à l'ordre du jour des résolutions, et on vote collectivement pour toutes les questions de ce genre.)

À la demande d'un conseiller, on pourra traiter isolément d'une question d'affaires de l'ordre du jour des résolutions par voie de débat ou par vote séparé. Dans le cas d'un vote séparé, la question d'affaires isolée est retirée de l'ordre du jour des résolutions et on ne vote collectivement qu'au sujet des questions à l'ordre du jour des résolutions.

Toutes les questions d'affaires à l'ordre du jour des résolutions sont inscrites séparément au procès-verbal de la réunion.)

ADOPTION, APPROBATION OU RÉCEPTION D'ARTICLES DANS L'ORDRE DU JOUR DES CONSENTEMENTS

(RÉSOLUTION PRÉPARÉE POUR LES ARTICLES DE L'ORDRE DU JOUR DES RÉSOLUTIONS C-1 À C-14)

PROCÈS-VERBAUX

C-1.	Procès Verbal du 15 septembre 2020, Comité des finances et de l'administration (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	20 - 26
C-2.	Procès Verbal du 9 septembre 2020, Conseil municipal (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	27 - 38
C-3.	Procès Verbal du 5 octobre 2020, Comité de planification (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	39 - 44
C-4.	Procès Verbal du 6 octobre 2020, Conseil municipal (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	45 - 63
C-5.	Procès Verbal du 13 octobre 2020, Comité des candidatures (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	64 - 65
C-6.	Procès Verbal du 13 octobre 2020, Comité des finances et de l'administration (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	66 - 70
C-7.	Procès Verbal du 14 octobre 2020, Comité des opérations (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	71 - 72
C-8.	Procès Verbal du 14 octobre 2020, Comité des services communautaires (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	73 - 74
C-9.	Procès Verbal du 15 octobre 2020, Comité des services d'urgence (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	75 - 77
C-10.	Procès Verbal du 15 octobre 2020, Comité d'audition (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	78 - 79
C-11.	Procès Verbal du 19 octobre 2020, Comité de planification (RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)	80 - 87

- C-12. Procès Verbal du 20 octobre 2020, Conseil municipal **88 - 102**
(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)

RAPPORTS DE GESTION COURANTS

- C-13. Rapport Administrateur en chef, daté du 12 novembre 2020 portant sur Demande de création d'un réseau d'action communautaire dans le quartier 10. **103 - 130**
(RÉSOLUTION PRÉPARÉE)
(Ce rapport fait une recommandation de créer un réseau d'action communautaire dans le quartier 10.)
- C-14. Rapport Administrateur en chef, daté du 12 novembre 2020 portant sur Demande des réseaux d'action communautaire du Grand Sudbury visant à obtenir des exemptions à cause de la COVID-19. **131 - 157**
(RÉSOLUTION PRÉPARÉE)
(Ce rapport fait une recommandation concernant des exemptions aux Mandats des réseaux d'action communautaire et aux Procédures normalisées de fonctionnement des réseaux d'action communautaire. Ces exceptions sont proposées à cause d'effets qu'a eus la pandémie de COVID-19 sur le fonctionnement des RAC.)

Ordre du jour régulier

RAPPORTS DES GESTIONNAIRES

- R-1. Rapport Directeur général des Services corporatifs, daté du 12 novembre 2020 portant sur Examen des tarifs de taxi. **158 - 170**
(RÉSOLUTION PRÉPARÉE)
(Ce rapport fait des recommandations concernant les tarifs des véhicules à louer et d'autres tarifs associés et la modification le règlement municipal 2016-145.)
- R-2. Compte rendu de la COVID-19 - 24 novembre, 2020
(A TITRE D'INFORMATION) (LE RAPPORT SUIVRA)
(Ce rapport donne un compte rendu concernant l'évolution de la situation par rapport à la COVID-19.)
- R-3. Rapport Administrateur en chef, daté du 27 octobre 2020 portant sur Compte rendu du Programme de recrutement pour les soins de santé primaires. **171 - 180**
(A TITRE D'INFORMATION)
(Ce rapport donne des renseignements concernant le Programme de recrutement de médecins comme on l'a demandé pendant les discussions sur le Budget 2020.)

RÈGLEMENTS

Les règlements suivants seront lus et adoptés :

- 2020-163 Règlement de la Ville du Grand Sudbury autorisant l'annulation, la réduction ou le remboursement d'impôt foncier
- Résolution no HC2020-07 du Comité d'audition
- (Ce règlement municipal prévoit des ajustements d'impôt foncier en vertu des articles 357 et 358 de la Loi de 2001 sur les municipalités pour les propriétés admissibles à l'annulation, à la réduction ou au remboursement d'impôt foncier.)
- 2020-167 Règlement de la Ville du Grand Sudbury pour confirmer les délibérations du Conseil municipal lors de sa réunion tenue le 24 novembre 2020
- 2020-168 Règlement de la Ville du Grand Sudbury autorisant la vente du 22, rue Main, à Chelmsford, désigné comme la parcelle numéro PIN 73349-1361(LT) à la société C Enfield Inc.
- Résolution du Comité de planification no PL2020-138
- (Ce règlement municipal autorise la vente d'une terre vacante au propriétaire du terrain attenant et délègue l'autorité de signer tous les documents nécessaires à la vente.)

MOTIONS DES MEMBRES

M-1. Services de halte-chaleur

Motion présentée par les conseillers Leduc et Kirwan:

ATTENDU QU'IL continue d'y avoir un écart entre les besoins cernés et les options en matière d'abri hivernal;

PAR CONSÉQUENT, IL EST RÉSOLU QUE la Ville du Grand Sudbury demande au personnel, en travaillant en collaboration pour aborder les préoccupations relatives au centre-ville, de rédiger et de signer une entente de services avec Vie autonome Sudbury Manitoulin en source unique pour un montant qui ne doit pas dépasser 175 000 \$ et qui prévoit des services de halte-chaleur pendant 9 heures par jour, et ce, jusqu'au 30 avril 2021, et dont les conditions sont les suivantes :

- des installations temporaires qui conviennent à ce service;
- des repas pour un maximum de 66 personnes par jour, deux fois par jour;
- des services sociaux sur place;
- la sécurité sur place;
- des installations sanitaires appropriées, assorties d'un régime de nettoyage qui reflète les conseils de Santé publique Sudbury et du district;
- une formation suffisante et appropriée à l'intention du personnel;
- d'autres conditions à la satisfaction du directeur des Services juridiques;

ET QU'UN dont de 50 000 \$ soit reçu de Centraide pour financer ce service, sous réserve de la remise d'une lettre de la Ville du Grand Sudbury reconnaissant le don de Centraide;

ET QUE le solde des fonds requis pour cette entente provienne du fonds de réserve pour la stabilisation des taux d'imposition.

M-2. Demande de modification du règlement municipal 2010-1 pour permettre le stationnement sur rue le long de la rue Prete

Motion présentée par le conseiller Cormier:

ATTENDU QU'IL est actuellement interdit de stationner des deux côtés de la rue Prete, entre la rue Benny et l'avenue Connaught;

ATTENDU QU'IL y a des immeubles à plusieurs appartements le long de la rue Prete;

ATTENDU QUE les restrictions de stationnement créent des difficultés pour les visiteurs de ces immeubles à plusieurs appartements, souvent des fournisseurs de services à domicile et de soins de santé, qui n'ont nulle part où stationner;

PAR CONSÉQUENT, IL EST RÉSOLU QUE la Ville du Grand Sudbury demande au personnel de présenter un règlement municipal lors de la réunion du Conseil municipal prévue pour le 12 janvier 2021 pour modifier le règlement municipal 2010-1 sur la circulation et le stationnement, comme il a été modifié, pour permettre le stationnement sur rue du côté est de la rue Prete, de 15 m au sud de la rue Benny à 46 m au sud la rue Benny.

M-3. Étude d'une rénovation complète de l'Aréna communautaire de Sudbury

Motion présentée par les conseillers McCausland et Signoretti:

ATTENDU QU'UNE société d'architecture locale, appelée 3rd Line Studio, a élaboré un plan visant à rénover l'Aréna communautaire de Sudbury pour en faire un centre d'activités polyvalent et à le faire à un coût aussi bas que 60 % du coût de la construction d'un nouveau centre d'activités polyvalent;

ATTENDU QUE le plan du 3rd Line Studio, intitulé Project Now [projet maintenant], comprend aussi une installation intérieure de stationnement qui pourrait aborder un besoin de stationnement cerné au centre-ville de Sudbury;

ATTENDU QUE la réalisation d'économies pouvant atteindre 40 % en rénovant l'Aréna communautaire de Sudbury existant pour en faire un centre d'activités polyvalent pourrait faire économiser jusqu'à 40 millions de dollars que la Ville pourrait alors investir dans d'autres projets de loisirs et d'infrastructure communautaires;

ATTENDU QU'ON a proposé que les travaux de conception et d'ingénierie du Project Now puissent commencer immédiatement et que ceux de construction pourraient débuter rapidement sans nuire aux opérations des Sudbury Wolves et du Sudbury Five pendant une période de construction de trois ans;

PAR CONSÉQUENT, IL EST RÉSOLU QUE le Conseil de la Ville du Grand Sudbury demande à l'équipe de gestion des Grands projets de la Ville d'évaluer le plan du Project Now et d'en présenter un rapport au Conseil municipal qui se concentrera sur la réponse aux quatre questions suivantes :

1. Le plan du Project Now produira-t-il un centre d'activités polyvalent qui réponde aux besoins de la ville comme le prescrit le rapport de 2017 de la société PWC?
2. Les délais associés au plan du Project Now sont-ils faisables?
3. Quelles implications, s'il y en a, le plan du Project Now présente-t-il qui abordent les

plans en cours de mise en œuvre de la Ville pour aborder les besoins en matière de stationnement au centre-ville ou d'autres Grands projets de la Ville?

4. La structure des coûts du plan du Project Now est-elle raisonnable pour bien comprendre le niveau de financement nécessaire pour le coût total du plan?

ET QUE cette évaluation comprenne la liaison avec l'équipe du Project Now ainsi que l'examen des rapports précédents du personnel sur la rénovation de l'Aréna communautaire de Sudbury;

ET QUE ce rapport soit présenté au Conseil municipal lors de sa réunion prévue pour le 12 janvier 2021.

M-4. Ajustement du niveau de services de protection contre l'incendie

Motion présentée par le conseiller Kirwan:

ATTENDU QUE la décision de fixer, de modifier ou d'ajuster les niveaux de services de protection contre l'incendie dans une municipalité donnée revient au conseil de cette municipalité;

ATTENDU QU'AFIN de se conformer à une récente sentence quant à un arbitrage de différends aux termes de la Loi de 1997 sur la prévention et la protection contre l'incendie, l'ancienne Ville de Valley East ne sera plus en mesure de maintenir son niveau de services mixte actuel;

ATTENDU QUE le Conseil municipal doit maintenant prendre une décision quant à toute modification ou à tout rajustement à faire en matière des niveaux de services de protection contre l'incendie et quant à toute modification subséquente de la classification de la zone d'imposition afin de permettre le changement du niveau de services de l'ancienne Ville de Valley East d'un niveau de services mixte à un niveau de services fournis par des pompiers professionnels ou à un niveau de services fournis par des pompiers volontaires;

PAR CONSÉQUENT, IL EST RÉSOLU QUE le Conseil municipal demande au personnel de rédiger un rapport au Conseil, à présenter avant la fin janvier 2021, donnant tous les renseignements généraux nécessaires qui aideront le Conseil à déterminer les rajustements à apporter au niveau de services de protection contre l'incendie et à la classification de la zone d'imposition pour l'ancienne Ville de Valley East et pour toute autre zone dans la Ville du Grand Sudbury touchée par ces changements.

ADDENDA

PÉTITIONS CIVIQUES

PÉRIODE DE QUESTIONS

LEVÉE DE LA SÉANCE

Minutes

Finance and Administration Committee Minutes of 9/15/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 3:04 PM

Adjournment: 9:31 PM

Councillor Jakubo, In the Chair

Present Councillors McCausland, Kirwan, Jakubo [A 3:08 p.m.], Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger

City Officials Eric Labelle, City Solicitor and Clerk; Melissa Zanette, Chief of Staff

Closed Session The following resolution was presented:

FA2020-41 Kirwan/McCausland: THAT the City of Greater Sudbury move to Closed Session to deal with one (1) Personal Matters (Identifiable Individual(s)) regarding a performance review in accordance with the *Municipal Act*, 2001, s 239(2)(b).

CARRIED

At 3:05 p.m., the Finance and Administration Committee moved into closed session.

Recess At 3:43 p.m. the Finance and Administration Committee recessed.

Reconvene At 6:02 p.m., the Finance and Administration Committee commenced the Open Session in Council Chamber / Electronic Presentation

Councillor Jakubo, In the Chair

Present Councillors Signoretti, Montpellier, McCausland, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger

City Officials

Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Tony Cecutti, General Manager of Growth and Development; Steve Jacques, General Manager of Community Development; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Joseph Nicholls, General Manager of Community Safety; Marie Litalien, Acting Director of Communications & Community Engagements; Meredith Armstrong, Acting Director of Economic Development; Kelly Gravelle, Deputy City Solicitor; Ron Foster, Auditor General; Jeff Pafford, Director of Leisure Services; Steve Facey, Manager of Financial Planning and Budgeting; Guido Mazza, Director of Building Services / Chief Building Official; Stephen Holmes, Roads Engineer; Shawn Turner, Director of Assets and Fleet Services; Jason Ferrigan, Director of Planning Services; Sajeev Shivshankaran, Energy & Facilities Engineer; Eric Labelle, City Solicitor and Clerk; Lisa Locken, Clerk's Services Assistant; Anessa Gravelle, Clerk's Services Assistant

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Matters Arising from the Closed Meeting

Councillor McIntosh reported that the Committee met in Closed Session to deal with one (1) Personal Matters (Identifiable Individual(s)) regarding a performance review in accordance with the *Municipal Act*, 2001, s. 239(2)(b). Direction was given to staff regarding the matter.

Adopting, Approving or Receiving Items in the Consent Agenda

The following resolution was presented:

FA2020-42 Kirwan/McIntosh: THAT the City of Greater Sudbury approves Consent Agenda Item C-1.

CARRIED

The following is the Consent Item:

Routine Management Reports

C-1 Healthy Community Initiative Fund Applications

Report dated August 27, 2020 from the General Manager of Community Development regarding Healthy Community Initiative Fund Applications.

FA2020-43 Kirwan/McIntosh: THAT the City of Greater Sudbury approves the Healthy Community Initiative Fund requests, as outlined in the report entitled "Healthy Community Initiative Fund Applications", from the General Manager of Community Development, presented at the Finance and Administration Committee meeting on September 15, 2020;

AND THAT the City of Greater Sudbury directs staff to prepare a by-law to implement the

recommended changes.

CARRIED

Presentations

1 Strengthening Development Approval Services Update

Report dated June 23, 2020 from the General Manager of Growth and Infrastructure regarding Strengthening Development Approval Services Update.

Meredith Armstrong, Acting Director of Economic Development, provided an electronic presentation regarding Strengthening Development Approval Services Update for information only.

Managers' Reports

R-1 2021 Budget Update

Report dated September 1, 2020 from the General Manager of Corporate Services regarding 2021 Budget Update .

The following resolution was presented:

FA2020-44 Leduc/McIntosh: THAT the City of Greater Sudbury directs staff to schedule two additional meetings over the next six weeks to facilitate the desire for reviewing the factors influencing the 2021 Budget, with meeting agendas that generally reflect the outline described in the report entitled "2021 Budget Update", from the General Manager of Corporate Services presented at the Finance and Administration Committee meeting on September 15, 2020.

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors Montpellier, McCausland, Kirwan, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger, Chair Jakubo

NAYS: Councillors Signoretti, Lapierre

CARRIED

R-2 Financial Implications Associated with the Corporation's COVID-19 Response

Report dated September 1, 2020 from the General Manager of Corporate Services regarding Financial Implications Associated with the Corporation's COVID-19 Response.

For Information Only.

R-3 Electric Vehicle (EV) Infrastructure

Report dated August 27, 2020 from the General Manager of Corporate Services regarding Electric Vehicle (EV) Infrastructure.

The following resolution was presented:

FA2020-45 McCausland/Bigger: That the City of Greater Sudbury directs staff to prepare a business case for consideration during 2021 budget deliberations regarding the Zero –Emission Vehicle Infrastructure Program, as outlined in the report entitled "Electric Vehicle

(EV) Infrastructure", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on September 15, 2020.

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors Signoretti, McCausland, Kirawn, Lapierre, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Jakubo, Mayor Bigger

NAYS: Councillor Montpellier

CARRIED

R-4 The Federation of Canadian Municipalities: Municipal Asset Management Program

Report dated August 28, 2020 from the General Manager of Corporate Services regarding The Federation of Canadian Municipalities: Municipal Asset Management Program.

The following resolution was presented:

FA2020-46 Lapierre/McIntosh: THAT the City of Greater Sudbury authorizes the Executive Director of Finance, Assets and Fleet to apply for and enter into agreement relating to the Federation of Canadian Municipalities' Municipal Asset Management Program Grant for the City's Sidewalk Condition Assessment and further that the City of Greater Sudbury approves \$15,000 from the Capital General Holding Account Reserve to complete the project, all of which is further described in the report entitled "The Federation of Canadian Municipalities Funding: Municipal Asset Management Program", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on September 15, 2020.

CARRIED

R-5 World Trade Center Greater Sudbury Proposal Review

Report dated August 21, 2020 from the Chief Administrative Officer regarding World Trade Center Greater Sudbury Proposal Review.

For Information Only.

R-6 Budget Preparation Methodology

Report dated August 31, 2020 from the Chief Administrative Officer regarding Budget Preparation Methodology.

For Information Only.

Members' Motion

M-1 Motion to Define 2021 Budget Preparation Methodology

The following resolution was presented:

FA2020-47 Montpellier/Lapierre: WHEREAS cost of living over the last six (6) years from 2014 to 2020 has risen by 9%; and

WHEREAS the population of Greater Sudbury has seen a 2% decline over six (6) years; and

WHEREAS the demographics are rapidly shifting from high income earners to fixed income or

income tied to cost of living; and

WHEREAS the 2016 Statistics Canada Census determined that 54% of Greater Sudbury earners are earning less than the Canadian poverty line; and

WHEREAS Property Taxes over six (6) years have increased by 26%; and

WHEREAS Greater Sudbury over six (6) years has increased by 23%; and

WHEREAS Greater Sudbury cost impact on City residents has increased by more than 27% over the last six (6) years; and

WHEREAS Property Taxes constitute 50% of Greater Sudbury spending; and

WHEREAS User Fees constitute 22% of Greater Sudbury spending; and

WHEREAS cost reductions promised by amalgamation have not materialized; and

WHEREAS fewer employees promised by amalgamation have actually increased by 4% and the associated cost has increased by 21%; and

WHEREAS household debt to income ratios have reached 176%; and

WHEREAS traditional budget preparation techniques have not provided opportunities to allow Greater Sudbury to keep spending more closely aligned with public ability to fund that spending; and

WHEREAS Greater Sudbury has been becoming increasingly reliant on debt financing; and

WHEREAS debt financing imposes another layer of cost on the Greater Sudbury population; and

WHEREAS there are other budget preparation techniques that readily allow preparation of Zero-Based Budget (ZBB) preparation; and

WHEREAS the application of ZBB has resulted in many corporations and an increasing number of municipalities to become more efficient and more cost effective;

THEREFORE BE IT RESOLVED that City staff is hereby directed to prepare a two page report for next Council Meeting on the resources and time requirements to replace the traditional budget preparation process with a ZBB process for the 2021 Budget Year.

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillor Montpellier

NAYS: Councillors Signoretti, McCausland, Kirwan, Lapierre, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Jakubo, Mayor Bigger

DEFEATED

Correspondence for Information Only

I-1 Healthy Community Initiative Fund 2020 Semi-Annual Report

Report dated August 20, 2020 from the General Manager of Community Development regarding Healthy Community Initiative Fund 2020 Semi-Annual Report.

For Information Only.

I-2 Contract Awards Exceeding \$100,000 April 1 - June 30, 2020

Report dated August 28, 2020 from the General Manager of Corporate Services regarding Contract Awards Exceeding \$100,000 April 1 - June 30, 2020.

For Information Only.

I-3 Street Lighting Project Update

Report dated August 18, 2020 from the General Manager of Corporate Services regarding Street Lighting Project Update.

For Information Only.

Resolution to Proceed Past 9:00 p.m.

FA2020-48 Lapierre/Sizer: THAT this meeting proceeds past the hour of 9:00 p.m.

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors McCausland, Kirwan, Lapierre, Sizer, Cormier, Landry-Altmann, Jakubo, Mayor Bigger

NAYS: Councillors Montpellier, McIntosh, Leduc

CARRIED

Staff Direction

Councillor Landry-Altmann requested that staff prepare a report regarding the Street Lighting Project Update progress and refer it to the October 6, 2020 City Council meeting.

Councillor Signoretti departed at 9:07 p.m.

I-4 Employment Land Strategy Update

Report dated July 14, 2020 from the General Manager of Growth and Infrastructure regarding Employment Land Strategy Update.

For Information Only.

I-5 2020 Capital Budget Variance Report - June

Report dated August 31, 2020 from the General Manager of Corporate Services regarding 2020 Capital Budget Variance Report - June.

For Information Only.

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Question Period

No Questions were asked.

Adjournment

FA2020-49 Leduc/Cormier: THAT this meeting does now adjourn. Time: 9:31 p.m.

CARRIED

Eric Labelle, City Solicitor and
Clerk

Minutes

City Council Minutes of 9/22/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 3:02 PM

Adjournment: 9:33 PM

His Worship, Mayor Brian Bigger, In the Chair

- Present** Councillors Signoretti [A 3:35 p.m.], Montpellier [A 3:45 p.m.], McCausland, Kirwan, Lapierre [A 3:50 p.m.], Jakubo [A 3:21 p.m.], Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger
- City Officials** Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure [A 3:52 p.m.]; Steve Jacques, General Manager of Community Development [A 3:52 p.m.]; Joseph Nicholls, General Manager of Community Safety [A 3:52 p.m.]; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet [A 4:02 p.m.]; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services [A 3:52 p.m.]; Eric Labelle, City Solicitor and Clerk; Scott MacHattie, Assistant City Solicitor [A 3:52 p.m.]; Joanne Kelly, Director of Human Resources and Organizational Development [A 3:52 p.m.]; Jeff Pafford, Director of Leisure Services [A 3:52 p.m.]; Shawn Turner, Director of Assets and Fleet Services [A 3:52 p.m.]; Jesse Oshell, Deputy Fire Chief [A 3:52 p.m.]; Keith Forrester, Manager of Real Estate [A 3:52 p.m.]; Gabrielle Servais, Human Resources Business Partner [A 3:52 p.m.]; Ron Foster, Auditor General [A 3:52 p.m.]; Melissa Zanette, Chief of Staff
- Other** John Saunders, Hicks Morley, Legal Counsel [A 4:40 p.m.]
- Closed Session** The following resolution was presented:
- CC2020-228 Leduc/McCausland: THAT the City of Greater Sudbury move to Closed Session to deal with one (1) Labour Relations / Employee Negotiations item regarding an Interest Arbitration, one (1) Personal Matters (Identifiable Individual(s)) item regarding an employment contract, one (1) Acquisition or Disposition of Land item regarding property on Municipal Road 24, Lively, and one (1) Litigation or Potential

Litigation / Solicitor-Client Privilege item regarding collection of user fees in accordance with the Municipal Act, 2001, s. 239(2)(b), (c), (d), (e) and (f).

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors McCausland, Kirwan, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger

CARRIED

At 3:08 p.m., Council moved into closed session.

Recess At 5:58 p.m., Council recessed.

Reconvene At 6:30 p.m., Council commenced the Open Session in the Council Chambers

His Worship Mayor Brian Bigger, In the Chair

Present Councillors Signoretti [A 6:40 p.m.], Montpellier, McCausland, Kirwan, Lapierre [A 6:35 p.m.], Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann [A 6:35 p.m.], Mayor Bigger

City Officials Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Ceccuti, General Manager of Growth and Infrastructure; Steve Jacques, General Manager of Community Development; Joseph Nicholls, General Manager of Community Safety; Ron Foster, Auditor General; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Joanne Kelly, Director of Human Resources and Organizational Development; Michelle Ferrigan, Director of Transit Services; Jeff Pafford, Director of Leisure Services; Marie Litalien, Acting Director of Communications and Community Engagements; Kris Longston, Manager of Community and Strategic Planning; Meredith Armstrong, Manager of Tourism and Culture; Kelly Gravelle, Deputy City Solicitor; Jennifer Babin-Fenske, Coordinator EarthCare Sudbury Initiatives; Eric Labelle, City Solicitor and Clerk; Anessa Gravelle, Clerk's Services Assistant; Patrick Beaudry, Clerk's Services Assistant

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Councillor Lapierre arrived at 6:35 p.m.

Councillor Landry-Altman arrived at 6:35 p.m.

Councillor Signoretti arrived at 6:40 p.m.

Community Delegations

1 Vale Canada Limited

Claire Parkinson, Head of Operational Services, Lisa Lanteigne, Manager of Environment, and Brittney Price, Manager of Corporate Affaires & Sustainability, provided an electronic presentation regarding its proposal to purchase the Meatbird Lake Recreation Area for information only.

2 Black Lives Matter Sudbury

Ra'anaa Brown, Co-President, TiCarra Paquet, Co-President, and Darius Garneau, Director of Policy and Development, provided an electronic presentation regarding three demands surrounding Education, the Public Sector and Arts, Media and Culture for information only.

Matters Arising from the Closed Session

Deputy Mayor Sizer, Chair of the Closed Session, reported that Council met in Closed Session to deal with one (1) Labour Relations / Employee Negotiations item regarding an Interest Arbitration, one (1) Personal Matters (Identifiable Individual(s)) item regarding an employment contract, one (1) Acquisition or Disposition of Land item regarding property on Municipal Road 24, Lively, and one (1) Litigation or Potential Litigation / Solicitor-Client Privilege item regarding collection of user fees in accordance with the Municipal Act, 2001, s. 239(2)(b), (c), (d), (e) and (f). Direction was given in regards to the first and second matter.

Matters Arising from Planning Committee

September 9, 2020

Councillor Cormier, as Chair of the Planning Committee, reported on the matters arising from the Planning Committee meeting of September 9, 2020.

The following resolution was presented:

CC2020-229 Cormier/Kirwan: THAT the City of Greater Sudbury approves Planning Committee resolutions PL2020-93 to PL2020-94 and PL2020-96 to PL2020-105 inclusive from the meeting of September 9, 2020.

CARRIED

The following are the Planning Committee resolutions:

William Day Construction Limited - Application for rezoning in order to expand an aggregate pit onto a former landfill site, Simmons Road, Dowling

PL2020-93 Kirwan/McCausland: THAT the City of Greater Sudbury approves the application by William Day Construction Limited to amend Zoning By-law 2010-100Z by changing the zoning classification from "RU", Rural and "H2RU", Holding Rural to "M5(S)", Extractive

Industrial Special and H2M5(S)", Holding Extractive Industrial Special on lands described as PIN 73353-0403, Parts 7 & 8, Plan 53R-16474, Part 1, Plan 53R-4788 in Lot 7, Concession 3, Township of Dowling, as outlined in the report entitled "William Day Construction Limited", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020, subject to the following conditions:

1. That prior to the adoption of the amending by-law, the owner shall address the following conditions:

(i) Provide the Development Approvals Section with a final plan of survey delineating the lands to be rezoned "M5(S)", Extractive Industrial Special and H2M5(S)", Holding Extractive Industrial Special in order to enact the amending by-law;

(ii) Satisfy the outstanding requirements of Section 4 (Disposition of Waste) of the Agreement registered on July 8, 2013 to the satisfaction of the Director of Environmental Services;

2. That the amending by-law indicates that no setbacks are required from all lot lines;

3. Conditional approval shall lapse on September 22, 2022 unless Condition 1 above has been met or an extension has been granted by Council.

CARRIED

Christopher Rantanen - Application for Zoning By-Law Amendment, 890 Martindale, Sudbury

PL2020-94 Sizer/Landry-Altman: THAT the City of Greater Sudbury approves the application by Christopher Rantanen to amend Zoning By-law 2010-100Z by changing the zoning classification on the subject lands from "R2-2", Low Density Residential Two to "R2-2(S)", Low Density Residential Two Special on those lands described as PIN 73589-0691, Parcel 10165, Lot 413, Plan M-99, Lot 7, Concession 2, Township of McKim, as outlined in the report entitled "Christopher Rantanen" from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020, subject to the following conditions:

1. That the amending zoning by-law for the R1-5 Special zoning includes the following site-specific provisions:

i. In addition to the uses permitted in the R2-2 zone, a multiple dwelling containing a maximum of three dwelling units shall be permitted; and

ii. The location of the existing buildings shall be permitted.

2. That prior to the enactment of the amending by-law, that the owner apply for all required building permits to the satisfaction of the Chief Building Official; and

3. Conditional approval shall lapse on September 22, 2022 unless Condition 2 above has been met or an extension has been granted by Council.

CARRIED

Dalron Construction Ltd. - Application to extend a draft approved plan of subdivision approval, Part of former Parcel 709 SES, being Part of PIN 73504-0953, Part Lot 6, Concession 1, Township of Hanmer (Dominion Drive and Saddle Creek Drive, Val Therese)

PL2020-96 Cormier/Sizer: THAT the City of Greater Sudbury's delegated official be directed to

amend the conditions of draft approval for a plan of subdivision on those lands described as Part of former Parcel 709 SES, being Part of PIN 73504-0953, Part Lot 6, Concession 1, Township of Hanmer, File # 780-7/04006, as outlined in the report entitled "Dalron Construction Ltd.", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020, as follows:

1. In Conditions 2, 3, 4, 5, 7, 12, 15, 28 by replacing the word 'Municipality' or 'City of Greater Sudbury' with 'City';

2. By deleting Condition #11 and replacing it with the following:

"11. Prior to the submission of servicing plans, the owner shall, to the satisfaction of the General Manager of Growth & Infrastructure, provide an updated geotechnical report prepared, signed, sealed and dated by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommend construction procedures for storm and sanitary sewers, stormwater management facilities, watermains, roads to a 20 year design life, the mass filling of land, surface drainage works, erosion control, slope stability, slope treatment and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official and Director of Planning Services. The geotechnical engineer will be required to address On-site and Excess Soil Management in accordance with O. Reg. 406/19 under the Environmental Protection Act. A soils caution agreement, if required, shall be registered on title, to the satisfaction of the Chief Building Official and City Solicitor."

3. By deleting Condition #34 and replacing it with the following:

"34. That this draft approval shall lapse on November 28, 2023."

4. By deleting Condition #36 and replacing it with the following:

"36. That the applicant/owner shall provide to the City, as part of the submission of servicing plans a Sediment and Erosion Control Plan detailing the location and types of sediment and erosion control measures to be implemented during the construction of each phase of the project. Said plan shall be to the satisfaction of the General Manager of Growth & Infrastructure and the Nickel District Conservation Authority. The siltation control shall remain in place until all disturbed areas have been stabilized. All sediment and erosion control measures shall be inspected daily to ensure that they are functioning properly and are maintained and/or updated as required. If the sediment and erosion control measures are not functioning properly, no further work shall occur until the sediment and/or erosion problem is addressed."

5. By deleting Condition #37 and replacing it with the following:

"37. That in the subdivision agreement the owner acknowledges the completion of the Paquette Whitson Municipal Drain engineer's report dated February 8, 2012 by K. Smart Associates Ltd. Said report provides for the construction of outlet drainage channel improvements and stormwater pond quantity and quality control facilities to service the subject subdivision lands within the Saddle Creek Subdivision.

That in the subdivision agreement the owner agrees to pay the assessments set out in the engineer's report for the subject subdivision for stormwater conveyance channel improvements, stormwater quantity control and stormwater quality control, at the time of registration of each subdivision phase, in the amount of \$2,500 per lot until December 31,

2014 and thereafter with interest accruing at the rate of 4.5 percent per annum.

The major storm over flow system shall be designed and directed down City roads and City drainage blocks to outlet to the Paquette Whitson Municipal Drain.”

6. In Condition #38, by replacing the word ‘developer’ with ‘owner’.

7. In Condition #40, by adding the word ‘Services’ after the words ‘Director of Planning’.

CARRIED

Bayside Sudbury Corporation - Applications for a common elements draft plan of condominium and exemption from part lot control in order to facilitate the development of 24 freehold residential lots, Parkview Drive, Azilda

Resolution regarding Draft Plan of Condominium:

PL2020-97 Cormier/Sizer: THAT the City of Greater Sudbury’s delegated official be directed to issue draft plan approval for a plan of condominium on those lands described as PIN 73347-1821 & Part of PIN 73347-1804, Parts 1, 2 & 56, Plan 53R-21017, Part of Part 2, Plan 53R-13972, Part of Block 3, Plan 53M-1429, Lot 6, Concession 1, Township of Rayside, as outlined in the report entitled “Bayside Sudbury Corporation”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020, subject to the following conditions:

1. That this approval applies to a draft plan of common elements condominium on lands described as PIN 73347-1821 & Part of PIN 73347-1804, Parts 1, 2 & 56, Plan 53R-21017, Part of Part 2, Plan 53R-13972, Part of Block 3, Plan 53M-1429, Lot 6, Concession 1, Township of Rayside, as shown on the two plans as prepared by Bortolussi Surveying Ltd. and signed by the owner and surveyor on August 7, 2020;
2. The final condominium plan shall be integrated with the City of Greater Sudbury Control Network to the satisfaction of the Coordinator of the Surveying and Mapping Services. The survey shall be referenced to NAD83(CSRS) with grid coordinates expressed in UTM Zone 17 projection and connected to two nearby City of Greater Sudbury Control Network monuments. The survey plan must be submitted in an AutoCAD compatible digital format. The submission shall be the final plan in content, form and format and properly geo-referenced;
3. That such easements as may be required for access, utility, servicing or drainage purposes shall be granted to the appropriate authority, or party;
4. That the infrastructure and facilities included in the common elements condominium shall have been constructed to the satisfaction of the General Manager of Growth and Infrastructure;
5. That the owner agrees in writing to satisfy all requirements of Canada Post with respect to the location of any new Community Mail Boxes on the lands that are to be developed to the satisfaction of both Canada Post and the Director of Planning Services; and,
6. That this draft approval shall lapse three years from the date of draft plan approval issuance.

CARRIED

Resolution regarding Exemption from Part Lot Control:

PL2020-98 Cormier/Sizer: THAT the City of Greater Sudbury approves the application by

Bayside Sudbury Corporation to pass a by-law under Section 50(7) of the Planning Act thereby exempting those lands described as PIN 73347-1821 & Part of PIN 73347-1804, Parts 1, 2 & 56, Plan 53R-21017, Part of Part 2, Plan 53R-13972, Part of Block 3, Plan 53M-1429, Lot 6, Concession 1, Township of Rayside, from part lot control for a maximum period of two years, as outlined in the report entitled "Bayside Sudbury Corporation" from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting of September 9, 2020, subject to a condition that the owner shall register a plan of subdivision across the lands affected by the development proposal to the satisfaction of the Director of Planning Services prior to the passing of a by-law exempting the lands from part lot control.

CARRIED

Spectrum Group - Application for public consultation on a proposed ground-based radio-communication and broadcasting antenna system, 3100 Joe Lake Road, Hanmer

PL2020-99 Cormier/Sizer: THAT the City of Greater Sudbury direct the City's Designated Municipal Officer to indicate a position of concurrence to Innovation, Science and Economic Development Canada with respect to the proposed radio-communication and broadcasting antenna system as described in this report that is to be located on those lands known and described as PIN 73522-0032, Parcel 30903, Part 1, Plan SR-531, Part of Lot 7 & 7A, Plan M-207, Lots 5 & 6, Concession 1, Township of Wisner, as outlined in the report entitled "Spectrum Group", presented at the Planning Committee meeting on September 9, 2020.

CARRIED

ReachCast - Applications for public consultation on four proposed ground-based radio-communication and broadcasting antenna systems, 6490 Tilton Lake Road & 1485 Hanna Lake Road, Sudbury & 635 Kantola Road & 2417 Melin's Road, Lively

Resolution #1 (6490 Tilton Lake Road):

PL2020-100 Cormier/Sizer: THAT the City of Greater Sudbury directs the City's Designated Municipal Officer to indicate a position of concurrence to Innovation, Science and Economic Development Canada with respect to the proposed radio-communication and broadcasting antenna system as described in this report that is to be located on those lands known and described as PIN 73472-0207, Parcel 9840, Lot 9, Concession 1, Township of Broder, as outlined in the report entitled "ReachCast", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020.

CARRIED

Resolution #2 (1485 Hanna Lake Road):

PL2020-101 Cormier/Sizer: THAT the City of Greater Sudbury directs the City's Designated Municipal Officer to indicate a position of concurrence to Innovation, Science and Economic Development Canada with respect to the proposed radio-communication and broadcasting antenna system as described in this report that is to be located on those lands known and described as PIN 73474-0030, Parcel 43846, Part 1, Plan 53R-7253, Lot 10, Concession 5, Township of Broder, as outlined in the report entitled "ReachCast", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020.

CARRIED

Resolution #3 (635 Kantola Road):

PL2020-102 Cormier/Sizer: THAT the City of Greater Sudbury directs the City's Designated

Municipal Officer to indicate a position of concurrence to Innovation, Science and Economic Development Canada with respect to the proposed radio-communication and broadcasting antenna system as described in this report that is to be located on those lands known and described as PIN 73374-0078, Parcel 27543, Part 9, Plan 53R-8942, Lot 4, Concession 2, Township of Waters, as outlined in the report entitled "ReachCast", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020.

CARRIED

Resolution #4 (2417 Melin's Road):

PL2020-103 Cormier/Sizer: THAT the City of Greater Sudbury directs the City's Designated Municipal Officer to indicate a position of concurrence to Innovation, Science and Economic Development Canada with respect to the proposed radio-communication and broadcasting antenna system as described in this report that is to be located on those lands known and described as PIN 73373-0147, Parcel 23598, Lot 12, Concession 3, Township of Waters, as outlined in the report entitled "ReachCast", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020.

CARRIED

Ronald Belanger - Request for extension of conditional approval of rezoning application File 751-5/16-1, 120 Radisson Avenue, Chelmsford

PL2020-104 Cormier/Sizer: THAT the City of Greater Sudbury approves the application by Ronald Belanger to extend the conditional approval of rezoning application File # 751-5/16-1 on lands described as PINs 73347-0509, 73347-0774, 73347-0776, 73347-0911, 73347-1631, Lots 6 to 9, Plan M-956, Parts 1, 2, 5, & 6, Plan 53R-19705, Lot 11, Concession 3, Township of Rayside, for a period of two (2) years to June 14, 2022, as outlined in the report entitled "Ronald Belanger", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020.

CARRIED

Carole Voutier - Request for extension of conditional approval of rezoning application File # 751-3/18-2, 66-68 Eva Street, Garson

PL2020-105 Cormier/Sizer: THAT the City of Greater Sudbury approves the extension of rezoning application File # 751-3/18-2 by Carole Voutier on lands described as PIN 73494-0471, Parcel 28950 S.E.S., Part of Lots 21 & 22, Plan M-195 in Lot 6, Concession 1, Township of Garson, as outlined in the report entitled "Carole Voutier", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 9, 2020, for a period of three (3) months to November 12, 2020.

CARRIED

Adopting, Approving or Receiving Items in the Consent Agenda

The following resolution was presented:

CC2020-230 McIntosh/Jakubo: THAT the City of Greater Sudbury approves Consent Agenda Items C-1 to C-2.

CARRIED

The following are the Consent Agenda Items:

Minutes

C-1 Special City Council Minutes of August 11, 2020

CC2020-231 McIntosh/Jakubo: THAT the City of Greater Sudbury adopts the Special City Council meeting minutes of August 11, 2020.

CARRIED

C-2 Finance and Administration Committee Minutes of August 11, 2020

CC2020-232 McIntosh/Jakubo: THAT the City of Greater Sudbury adopts the Finance and Administration Committee meeting minutes of August 11, 2020.

CARRIED

Presentations

1 Final Community Energy & Emissions Plan (CEEP)

Report dated August 28, 2020 from the General Manager of Growth and Infrastructure regarding Final Community Energy & Emissions Plan (CEEP).

Jennifer Babin-Fenske, Coordinator of EarthCare Sudbury Initiatives, provided an electronic presentation regarding Final Community Energy & Emissions Plan (CEEP).

The following resolution was presented:

CC2020-233 McIntosh/Cormier: THAT the City of Greater Sudbury approves the Greater Sudbury Community Energy and Emissions Plan (CEEP) and authorizes staff to proceed with the next steps in the implementation of the CEEP, as outlined in the report entitled "Final Community Energy & Emissions Plan (CEEP)", from the General Manager of Growth and Infrastructure presented at the City Council meeting on September 22, 2020."

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors Signoretti, Montpelier, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger

CARRIED

Managers' Reports

R-1 COVID-19 Update

Report dated September 8, 2020 from the Chief Administrative Officer regarding COVID-19 Update.

For Information Only.

R-2 Playground Revitalization Update 2020

Report dated August 21, 2020 from the General Manager of Community Development regarding Playground Revitalization Update 2020.

For Information Only.

Referred & Deferred Matters

R-3 Commercial Parking Standards - Draft Zoning By-Law

Report dated August 31, 2020 from the General Manager of Growth and Infrastructure regarding Commercial Parking Standards - Draft Zoning By-Law.

The following resolution was presented:

CC2020-234 Cormier/McCausland: THAT the City of Greater Sudbury directs staff to undertake a public hearing under the Planning Act for the by-law as outlined in the report entitled "Commercial Parking Standards - Draft Zoning By-law", from the General Manager of Growth and Infrastructure presented at the City Council meeting on September 22, 2020."

CARRIED

By-Laws

The following resolution was presented:

CC2020-235 Jakubo/Leduc: THAT the City of Greater Sudbury read and pass By-law 2020-148 to and including By-law 2020-149Z.

CARRIED

The following are the by-laws:

2020-148 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Meeting of September 22nd, 2020

2020-149Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z Being the Comprehensive Zoning By-law for the City of Greater Sudbury Planning Committee Resolution #PL2020-85
(This by-law rezones a southerly and triangular portion of the subject lands in order to prevent a split-zoning, which would result from a conditionally approved consent application (File # B0024/2020) that is intended to facilitate a lot addition to an existing rural waterfront lot having water frontage on Whitson Lake in Val Caron. The rezoning of the southerly and triangular portion of the subject lands would fulfil the rezoning condition related to the provisional consent decision that was issued by the City's Consent Official on June 8, 2020 – Francois Jean Gariepy – 1243 Main Street, Val Caron.)

Members' Motions

M-1 **Studying a complete renovation of the Sudbury Community Arena**

Motion for Deferral

Councillor McCausland made a request for a deferral of his motion and that the Clerk be directed to schedule a community delegation on October 6, 2020 for the Project Now group.

Rules of Procedure

Councillor Kirwan presented the following amendment:

CC2020-236 Kirwan/Landry-Altman: THAT the motion to defer motion M-1 and to direct the Clerk to schedule a community delegation for the October 6th meeting of Council be amended to modify the October 6th date to a meeting in January or February of 2021.

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors Kirwan, Leduc

NAYS: Councillors Signoretti, Montpellier, McCausland, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Landry-Altman, Mayor Bigger

DEFEATED

Councillor McCausland withdrew motion M-1.

Councillor McCausland presented the following amendment:

CC2020-237 McCausland/Signoretti: THAT the Clerk be directed to schedule the Project Now group as a community delegation on October 6, 2020.

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors Signoretti, Montpellier, McCausland, Lapierre, McIntosh, Cormier, Landry-Altman, Mayor Bigger

NAYS: Councillors Kirwan, Jakubo, Sizer, Leduc

CARRIED

Resolution to Proceed Past 9:30 p.m.

The following resolution was presented:

CC2020-238 Cormier/Landry-Altman: THAT this meeting proceeds past the hour of 9:30 p.m.

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors Signoretti, McCausland, Jakubo, Cormier, Landry-Altman, Mayor Bigger

NAYS: Councillors Montpellier, Kirwan, Lapierre, Sizer, McIntosh, Leduc

DEFEATED BY TWO-THIRDS MAJORITY

Adjournment

Automatic Adjournment at 9:33 p.m.

The following items were not addressed at the meeting:

Members' Motions

M-2 **Request For Review Of Business Licensing By-Law 2004-350 As Amended**

Addendum

Civic Petitions

Question Period

Mayor Brian Bigger, Chair

Eric Labelle, City Solicitor and
Clerk

Minutes

Planning Committee Minutes of 10/5/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 1:01 PM

Adjournment: 1:52 PM

Councillor Cormier, In the Chair

Present Councillors McCausland, Kirwan, Cormier, Landry-Altmann

City Officials Alex Singbush, Acting Director of Planning Services; Robert Webb, Supervisor of Development Engineering; Kris Longston, Manager of Community and Strategic Planning; Mauro Manzon, Senior Planner; Wendy Kaufman, Senior Planner; Brigitte Sobush, Manager of Clerk's Services/Deputy City Clerk; Anessa Basso, Clerk's Services Assistant; Franca Bortolussi, Administrative Assistant to City Solicitor and Clerk

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Public Hearings

- 1 Design de Plume Inc. - Application for rezoning to enable the use of the site as a business office, 131 Pine Street, Sudbury

The Planning Committee was adjourned and the Public Hearing was opened to deal with the following application:

Report dated September 11, 2020 from the General Manager of Growth and Infrastructure regarding Design de Plume Inc. - Application for rezoning to enable the use of the site as a business office, 131 Pine Street, Sudbury.

Melissa Deschenes, Jennifer Taback and Meggan Van Harten, the applicants, were present.

Wendy Kaufman, Senior Planner, outlined the report.

The Planning Department responded to questions from the Committee members.

The applicants provided comments to Committee members.

The Chair asked whether there was anyone who wished to speak in favour or against this application and hearing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following resolution was presented:

PL2020-118 McCausland/Kirwan: THAT the City of Greater Sudbury approves the application by Design de Plume Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification on the subject lands from "C4(5)", Office Commercial Special, to an amended "C4(5), Office Commercial Special on those lands described as PIN 02135-0227, Part of Lots 41 & 42, Plan 3-S, Lot 6, Concession 4, Township of McKim, as outlined in the report entitled "Design de Plume Inc.", from the General Manager of Growth and Infrastructure presented at the Planning Committee meeting on October 5, 2020, subject to the following conditions:

1. That the amending zoning by-law for the C4(5), Office Commercial Special include the following site-specific provisions:

i. Three parking spaces and no loading space shall be provided for a business office; and

ii. Updating the provision which states that the existing building, as located, is permitted, by adding reference to the date September 9, 2020.

2. That prior to the enactment of the amending by-law, that the owner shall paint the parking spaces lines to clearly reflect the number of parking spaces to the satisfaction of the Director of Planning Services; and

3. Conditional approval shall lapse on October 20, 2022 unless Condition 2 above has been met or an extension has been granted by Council.

YEAS: Councillors McCausland, Kirwan, Landry-Altman, Cormier

CARRIED

As no public comment, written or oral, was received, there was no effect on the Planning Committee's decision.

2 Michel Holdings Limited - Application for rezoning in order to convert a mixed-use building into a duplex dwelling, 431 Linda Street, Sudbury

The Planning Committee was adjourned and the Public Hearing was opened to deal with the following application:

Report dated September 11, 2020 from the General Manager of Growth and Infrastructure regarding Michel Holdings Limited - Application for rezoning in order to convert a mixed-use building into a duplex dwelling, 431 Linda Street, Sudbury.

Mario Michel, the applicant, was present.

Mauro Manzon, Senior Planner, outlined the report.

The Chair asked whether there was anyone who wished to speak in favour or against this

application and hearing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following resolution was presented:

PL2020-119 Landry-Altman/McCausland: THAT the City of Greater Sudbury approves the application by Michel Holdings Limited to amend Zoning By-law 2010-100Z by changing the zoning classification from “R2-2(2)”, Low Density Residential Two Special to a revised “R2-2 Special”, Low Density Residential Two Special on lands described as PIN 73596-0518, Parcel 31390 S.E.S., Part 1, Plan SR-775 in Lot 7, Concession 1, Township of McKim, as outlined in the report entitled “Michel Holdings Limited”, from the General Manager of Growth and Infrastructure presented at the Planning Committee meeting on October 5, 2020, subject to the following conditions:

- a. Lot frontage of 15 metres shall be permitted;
- b. The location of the existing building shall be permitted;
- c. The minimum setback for steps and landings from the westerly interior side lot line shall be 0.23 metre.

YEAS: Councillors McCausland, Kirwan, Landry-Altman, Cormier
CARRIED

As no public comment, written or oral, was received, there was no effect on the Planning Committee's decision.

3 J. Corsi Developments Inc. – Application for Zoning By-Law Amendment, Corsi Hill, Sudbury

The Planning Committee was adjourned and the Public Hearing was opened to deal with the following application:

Report dated September 11, 2020 from the General Manager of Growth and Infrastructure regarding J. Corsi Developments Inc. – Application for Zoning By-Law Amendment, Corsi Hill, Sudbury.

Kevin Jarus, agent for the applicant, was present.

Wendy Kaufman, Senior Planner, outlined the report.

The Chair asked whether there was anyone who wished to speak in favour or against this application and hearing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following resolution was presented:

PL2020-120 Kirwan/McCausland: THAT the City of Greater Sudbury approves the application by J. Corsi Developments Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification on the subject lands from “OSP”, Open Space Private, to “R1-5”, Low Density Residential One in order to permit the development of a nine lot residential subdivision on those lands described as PIN 73588-0987, Part 1, Plan 53R-14036 Except Pt. 1, Plan 53R-17900 & Plan 53M-1356, Lot 8, Concession 2, Township of McKim, as outlined in the

report entitled "J. Corsi Developments Inc.", from the General Manager of Growth and Infrastructure presented at the Planning Committee meeting on October 5, 2020, subject to the following conditions:

1. That the owner provide the Development Approvals Section with a registered survey plan outlining the lands to be rezoned to enable the preparation of an amending by-law.
2. That the lands on the draft plan of subdivision be rezoned as follows:
 - i) That Lots 1 to 9 be zoned "R1-5(S)", Low Density Residential One Special; and
 - ii) That Block 11 be zoned "OSC", Open Space Conservation.
3. That the amending by-law for the lands to be zoned R1-5 Special include the following site-specific provision:
 - i) That all lots are designated as an area of "Site Plan Control" pursuant to Section 41 of the Planning Act, RSO 1990, Chapter P.13.
4. Conditional approval shall lapse on October 20, 2022 unless Condition #1 above has been met or an extension has been granted by Council.

YEAS: Councillors McCausland, Kirwan, Landry-Altmann, Cormier
CARRIED

As no public comment, written or oral, was received, there was no effect on the Planning Committee's decision.

Adopting, Approving or Receiving Items in the Consent Agenda

The following resolution was presented:

PL2020-121 Landry-Altmann/Kirwan: THAT the City of Greater Sudbury approves Consent Agenda Items C-1 to C-3.

CARRIED

The following are the Consent Agenda Items:

Routine Management Reports

C-1 Part of Romanet Lane south of Van Horne and north of Elgin Street, Sudbury - Lane Closure and Declaration of Surplus Land

Report dated September 14, 2020 from the General Manager of Corporate Services regarding Part of Romanet Lane south of Van Horne and north of Elgin Street, Sudbury - Lane Closure and Declaration of Surplus Land.

PL2020-122 Landry-Altmann/Kirwan: THAT the City of Greater Sudbury close by by-law and declare surplus to the City's needs part of Romanet Lane, south of Van Horne and north of Elgin Street, Sudbury, legally described as PIN 73584-0917(LT), and offer the land for sale to the abutting owner(s) pursuant to the procedures governing the sale of limited marketability surplus land as outlined in Property By-law 2008-174, as outlined in the report entitled "Part of Romanet Lane south of Van Horne and north of Elgin Street, Sudbury - Lane Closure and Declaration of Surplus Land", from the General Manager of Corporate Services presented at

the Planning Committee meeting on October 5, 2020.

CARRIED

C-2 Part of Nottingham Avenue, Sudbury - Road Closure and Declaration of Surplus Land

Report dated September 14, 2020 from the General Manager of Corporate Services regarding Part of Nottingham Avenue, Sudbury - Road Closure and Declaration of Surplus Land.

PL2020-123 Landry-Altman/Kirwan: THAT the City of Greater Sudbury close by by-law and declare surplus to the City's needs part of Nottingham Avenue, Sudbury, and part of a one foot reserve legally described as part of PIN's 73576-0121 and 73576-0174(LT), being Parts 5, 7, 9 and 11 on Plan 53R-21176, and reconvey the land to the developer, as outlined in the report entitled "Part of Nottingham Avenue, Sudbury - Road Closure and Declaration of Surplus Land", from the General Manager of Corporate Services presented at the Planning Committee meeting on October 5, 2020.

CARRIED

C-3 Deeming By-law for Lot 8 & 9, Plan M-38, 0 & 477 Kirkwood Drive

Report dated September 11, 2020 from the General Manager of Growth and Infrastructure regarding Deeming By-law for Lot 8 & 9, Plan M-38, 0 & 477 Kirkwood Drive.

PL2020-124 Landry-Altman/Kirwan: THAT the City of Greater Sudbury approves designating Lot 8 & Lot 9, Plan M-38 as being deemed not to be part of a registered plan for the purposes of Section 50(3) of the Planning Act, as outlined in the report entitled "Deeming By-law", from the General Manager of Growth and Infrastructure presented at the Planning Committee meeting on October 5, 2020; AND THAT staff be directed to prepare a by-law for Council to enact deeming Lot 8 & Lot 9, Plan M-38 not to be part of a plan of subdivision for the purposes of Subsection 50(3) of the Planning Act.

CARRIED

Members' Motions

No Motions were presented.

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Question Period

No Questions were asked.

Adjournment

PL2020-125 Landry-Altman/McCausland: THAT this meeting does now adjourn. Time 1:52 p.m.

CARRIED

Brigitte Sobush, Manager of Clerk's
Services/Deputy City Clerk

Minutes

City Council Minutes of 10/6/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 4:05 PM

Adjournment: 9:45 PM

His Worship, Mayor Brian Bigger, In the Chair

Present Councillors Signoretti [A 4:16 p.m.], Vagnini, Montpellier [D 5:25 p.m.], McCausland, Kirwan, Lapierre [A 4:15 p.m.], Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger

City Officials Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure [D 6:03 p.m.]; Steve Jacques, General Manager of Community Development [D 6:03 p.m.]; Joseph Nicholls, General Manager of Community Safety [D 6:03 p.m.]; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet [D 6:03 p.m.]; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services [D 6:03 p.m.]; Kelly Gravelle, Deputy City Solicitor [D 6:03 p.m.]; Brigitte Sobush, Manager of Clerk's Services / Deputy City Clerk; Meredith Armstrong, Acting Director of Economic Development [D 6:03 p.m.]; Jeff Pafford, Director of Leisure Services [D 6:03 p.m.]; Scott MacHattie, Assistant City Solicitor [D 4:37 p.m.]; Keith Forrester, Manager of Real Estate [D 6:03 p.m.]; Liam McGill, Manager of Investment & Business Development [D 6:03 p.m.]; Shawn Turner, Director of Assets and Fleet Services [D 6:03 p.m.]; Ron Foster, Auditor General [D 6:03 p.m.]; Melissa Zanette, Chief of Staff

Closed Session The following resolution was presented:

CC2020-239 Leduc/Kirwan: THAT the City of Greater move to Closed Session to deal with one (1) Litigation or Potential Litigation / Solicitor-Client Privilege item regarding collection of user fees and one (1) Information Supplied in Confidence item regarding the City of Greater Sudbury Community Development Corporation in accordance with the Municipal Act, 2001, s. 239(2)(e), (f) and (i).

Rules of Procedure

Councillor Leduc presensented the following amendment:

CC2020-239-A1 Leduc/Kirwan: THAT the resolution be amended to add the following:

"AND one (1) addendum to deal with one (1) Proposed or Pending Acquisition or Disposition of Land Matter regarding property on Barrydowne Road, Sudbury, and one (1) Personal Matter (Identifiable Individual(s)) regarding a procurement in accordance with the Municipal Act, 2001, s. 239 (2)(b) and (c).

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors Vagnini, Montpellier, McCausland, Kirwan, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger

CARRIED

The resolution as amended was presented:

CC2020-239 Leduc/Kirwan: THAT the City of Greater move to Closed Session to deal with one (1) Litigation or Potential Litigation / Solicitor-Client Privilege item regarding collection of user fees and one (1) Information Supplied in Confidence item regarding the City of Greater Sudbury Community Development Corporation in accordance with the Municipal Act, 2001, s. 239(2)(e), (f) and (i);

AND one (1) addendum to deal with one (1) Proposed or Pending Acquisition or Disposition of Land Matter regarding property on Barrydowne Road, Sudbury, and one (1) Personal Matter (Identifiable Individual(s)) regarding a procurement in accordance with the Municipal Act, 2001, s. 239 (2)(b) and (c).

CARRIED

At 4:13 p.m., Council moved into Closed Session.

Recess At 6:14 p.m., Council recessed.

Reconvene At 6:45 p.m., Council commenced the Open Session in the Council Chambers.

His Worship Mayor Brian Bigger, In the Chair

Present Councillors Signoretti, Vagnini, Montpellier [D 8:15 p.m., A 8:22 p.m., D 9:16 p.m.], McCausland, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger

City Officials Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Ceccuti, General Manager of Growth and Infrastructure; Steve Jacques, General Manager of Community Development; Joseph Nicholls, General Manager of Community Safety; Ron Foster, Auditor General; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Ed Staniewicz, Executive Director of Finance, Assets and Fleet; Joanne Kelly, Director of Human Resources and Organizational Development; Marie Litalien, Acting Director of Communications and Community Engagements; Kelly Gravelle, Deputy City Solicitor; Meredith Armstrong, Acting Director of Economic Development; Brigitte Sobush,

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Community Delegations

Project Now

Tim James and Angele Dmytruk, 3rd Line Studio, provided an electronic presentation regarding Project Now for information only.

Matters Arising from the Closed Session

Deputy Mayor Landry-Altman, Chair of the Closed Session, reported that Council met in Closed Session to deal with one (1) Litigation or Potential Litigation / Solicitor-Client Privilege item regarding collection of user fees and one (1) Information Supplied in Confidence item regarding the City of Greater Sudbury Community Development Corporation;

AND one (1) addendum to deal with one (1) Proposed or Pending Acquisitions or Disposition of Land Matter regarding property on Barrydowne Road, and one (1) Personal Matter (Identifiable Individual(s)) regarding a procurement in accordance in with the Municipal Act 2001, s. 239 (2)(b) and (c). Direction was given to staff in regards to two (2) matters.

Councillor Montpellier departed at 8:15 p.m.

Matters Arising from Audit Committee

September 15, 2020

Councillor McIntosh, as Chair of the Audit Committee, reported on the matters arising from the Audit Committee meeting of September 15, 2020.

The following resolution was presented:

CC2020-240 McIntosh/Jakubo: THAT the City of Greater Sudbury approves Audit Committee resolutions AC2020-08 to AC2020-09 inclusive from the meeting of September 15, 2020.

CARRIED

The following are the Audit Committee resolutions:

2020 External Audit Planning Report

AC2020-08 Kirwan/Jakubo: THAT the City of Greater Sudbury approves the 2020 External Audit Plan as outlined in the report entitled "2020 External Audit Planning Report", from the General Manager of Corporate Services, presented at the Audit Committee meeting on September 15, 2020.

CARRIED

Performance Audit of Fleet Services

AC2020-09 Jakubo/Kirwan: THAT the City of Greater Sudbury approves the recommendations as outlined in the report entitled "Performance Audit of Fleet Services" from the Auditor General's Office, presented at the Audit Committee meeting on September 15, 2020.

CARRIED

Matters Arising from Community Services Committee

September 14, 2020

Councillor Lapierre, as Chair of the Community Services Committee reported on the matters arising from the Community Services Committee meeting of September 14, 2020.

The following resolution was presented:

CC2020-241 Lapierre/McIntosh: THAT the City of Greater Sudbury approves resolution CS2020-19 from the meeting of September 14, 2020

CARRIED

The following is the Community Services Committee resolution:

Staff Direction - Report Regarding Bus Passes for CAS

CS2020-19 Kirwan/McIntosh: THAT the City of Greater Sudbury directs staff to prepare a report to be presented at the November Community Services Committee meeting regarding a proposed business case to provide CAS with a subsidy for bus passes for potential inclusion in the 2021 budget.

CARRIED

Matters Arising from Finance and Administration Committee

September 15, 2020

Councillor Jakubo, as Chair of the Finance and Administration Committee reported on the matters arising from the Finance and Administration Committee meeting of September 15, 2020.

The following resolution was presented:

CC2020-242 Jakubo/McIntosh: THAT the City of Greater Sudbury approves the Finance and Administration Committee resolutions FA2020-43 to FA2020-47 inclusive from the meeting of September 15, 2020.

CARRIED

The following are the Finance and Administration Committee resolutions:

Healthy Community Initiative Fund Applications

FA2020-43 Kirwan/McIntosh: THAT the City of Greater Sudbury approves the Healthy Community Initiative Fund requests, as outlined in the report entitled "Healthy Community Initiative Fund Applications", from the General Manager of Community Development,

presented at the Finance and Administration Committee meeting on September 15, 2020;

AND THAT the City of Greater Sudbury directs staff to prepare a by-law to implement the recommended changes.

CARRIED

2021 Budget Update

FA2020-44 Leduc/McIntosh: THAT the City of Greater Sudbury directs staff to schedule two additional meetings over the next six weeks to facilitate the desire for reviewing the factors influencing the 2021 Budget, with meeting agendas that generally reflect the outline described in the report entitled "2021 Budget Update", from the General Manager of Corporate Services presented at the Finance and Administration Committee meeting on September 15, 2020.

CARRIED

Electric Vehicle (EV) Infrastructure

FA2020-45 McCausland/Bigger: That the City of Greater Sudbury directs staff to prepare a business case for consideration during 2021 budget deliberations regarding the Zero –Emission Vehicle Infrastructure Program, as outlined in the report entitled "Electric Vehicle (EV) Infrastructure", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on September 15, 2020.

CARRIED

The Federation of Canadian Municipalities: Municipal Asset Management Program

FA2020-46 Lapierre/McIntosh: THAT the City of Greater Sudbury authorizes the Executive Director of Finance, Assets and Fleet to apply for and enter into agreement relating to the Federation of Canadian Municipalities' Municipal Asset Management Program Grant for the City's Sidewalk Condition Assessment and further that the City of Greater Sudbury approves \$15,000 from the Capital General Holding Account Reserve to complete the project, all of which is further described in the report entitled "The Federation of Canadian Municipalities Funding: Municipal Asset Management Program", from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on September 15, 2020.

CARRIED

Motion to Define 2021 Budget Preparation Methodology

FA2020-47 Montpellier/Lapierre: WHEREAS cost of living over the last six (6) years from 2014 to 2020 has risen by 9%; and

WHEREAS the population of Greater Sudbury has seen a 2% decline over six (6) years; and

WHEREAS the demographics are rapidly shifting from high income earners to fixed income or income tied to cost of living; and

WHEREAS the 2016 Statistics Canada Census determined that 54% of Greater Sudbury earners are earning less than the Canadian poverty line; and

WHEREAS Property Taxes over six (6) years have increased by 26%; and

WHEREAS Greater Sudbury over six (6) years has increased by 23%; and

WHEREAS Greater Sudbury cost impact on City residents has increased by more than 27% over the last six (6) years; and

WHEREAS Property Taxes constitute 50% of Greater Sudbury spending; and

WHEREAS User Fees constitute 22% of Greater Sudbury spending; and

WHEREAS cost reductions promised by amalgamation have not materialized; and

WHEREAS fewer employees promised by amalgamation have actually increased by 4% and the associated cost has increased by 21%; and

WHEREAS household debt to income ratios have reached 176%; and

WHEREAS traditional budget preparation techniques have not provided opportunities to allow Greater Sudbury to keep spending more closely aligned with public ability to fund that spending; and

WHEREAS Greater Sudbury has been becoming increasingly reliant on debt financing; and

WHEREAS debt financing imposes another layer of cost on the Greater Sudbury population; and

WHEREAS there are other budget preparation techniques that readily allow preparation of Zero-Based Budget (ZBB) preparation; and

WHEREAS the application of ZBB has resulted in many corporations and an increasing number of municipalities to become more efficient and more cost effective;

THEREFORE BE IT RESOLVED that City staff is hereby directed to prepare a two page report for next Council Meeting on the resources and time requirements to replace the traditional budget preparation process with a ZBB process for the 2021 Budget Year.

CARRIED

Matters Arising from Operations Committee

September 14, 2020

Councillor McIntosh, as Chair of the Operations Committee reported on the matters arising from the Operations Committee meeting of September 14, 2020.

The following resolution was presented:

CC2020-243 McIntosh/Kirwan: THAT the City of Greater Sudbury approves Operations Committee resolutions OP2020-21 to OP2020-22 inclusive from the meeting of September 14, 2020.

CARRIED

The following are the Operations Committee resolutions:

Construction Phasing Plan - Paris Notre Dame Bikeway

OP2020-21 McCausland/Landry-Altmann: THAT the City of Greater Sudbury approves the Construction Phasing Plan for the Paris Notre Dame Bikeway;

AND THAT the City of Greater Sudbury directs staff to begin acquiring the property required to construct the Bikeway utilizing the existing funds available in the Cycling Infrastructure account as outlined in the report entitled "Construction Phasing Plan - Paris Notre Dame

Bikeway”, from the General Manager of Growth and Infrastructure, presented at the Operations Committee meeting on September 14, 2020.

CARRIED

Mechanical Ice Breaker for Sidewalk Winter Maintenance - Pilot Project

OP2020-22 Leduc/Signoretti: THAT the City of Greater Sudbury directs staff to purchase the equipment with funding from the Capital General Holding Account Reserve up to \$27,500, and hire the staff necessary to deliver a pilot project for mechanical ice breaking on winter sidewalks as outlined in the report entitled “Mechanical Ice Breaker for Sidewalk Winter Maintenance – Pilot Project”, from the General Manager of Growth and Infrastructure, presented at the Operations Committee meeting on September 14, 2020.

CARRIED

Councillor Montpellier returned at 8:22 p.m.

Matters Arising from Planning Committee

September 21, 2020

Councillor Cormier, as Chair of the Planning Committee reported on the matters arising from the Planning Committee meeting of September 21, 2020.

The following resolution was presented:

CC2020-244 Cormier/McIntosh: THAT the City of Greater Sudbury approves Planning Committee resolutions PL2020-108 to PL2020-110 and PL2020-112 to PL2020-116 inclusive from the meeting of September 21, 2020.

CARRIED

The following are the Planning Committee resolutions:

Normand & Ronald Thibert - Applications for Zoning By-law Amendment and Draft Plan of Subdivision, 6040 Municipal Road #80, Hanmer

Resolution regarding the Zoning By-law Amendment:

PL2020-108 McCausland/Sizer: THAT the City of Greater Sudbury approves the application by Normand and Ronald Thibert to amend Zoning By-law 2010-100Z by changing the zoning classification on a portion of the subject lands from “FD”, Future Development to “FD(S)”, Future Development Special, “R1-5”, Low Density Residential One, “R3”, Medium Density Residential and “RU” Rural on those lands described as PIN 73503-0484, Parcel 7201, Lot 1, Concession 3, Township of Hanmer, as outlined in the report entitled “Normand and Ronald Thibert”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 21, 2020, subject to the following conditions:

1. That prior to the passing of an amending zoning by-law the owner shall submit a registered survey plan describing the lands to be rezoned to the satisfaction of the Director of Planning Services;
2. That the amending zoning by-law include the following site-specific provisions:
 - a. That a northerly portion of the lands having a dimension of 201 m (659.45 ft) by 105 m

(344.39 ft) and a lot area of approximately 2.83 ha (6.99 acres) be zoned "RU" in order to facilitate a lot addition with those lands to the north described as being PIN 73503-1636, known municipally as 177 Gravel Drive;

b. That the only permitted use on the lands to be rezoned "FD(S)" be that of one single-detached dwelling and that site plan control be applicable to the lands in order to ensure that the development of a single-detached dwelling on the lands not compromise future urban residential development;

c. That the lands intended to be situated within the proposed draft plan of subdivision be zoned "R1-5" and that no site-specific relief be provided; and,

d. That the lands to the south of the proposed draft plan of subdivision and having frontage on Municipal Road #80 be zoned "R3" and that no site-specific relief be provided.

CARRIED

Resolution regarding the Draft Plan of Subdivision:

PL2020-109 Kirwan/Landry-Altman: THAT the City of Greater Sudbury's delegated official be directed to issue draft plan approval for a plan of subdivision on those lands described as Part of PIN 73503-0484, Parcel 7201, Lot 1, Concession 3, Township of Hanmer, as outlined in the report entitled "Normand and Ronald Thibert", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 21, 2020, not sooner than 14 days following the date of the public meeting in accordance with the requirements of Section 51(20) of the Planning Act, subject to the following conditions:

1. That this approval applies to a draft plan of subdivision on lands described as Part of PIN 73503-0484, Parcel 7201, Lot 1, Concession 3, Township of Hanmer, as shown on the draft plan of subdivision plan prepared by D.S. Dorland Limited and dated October 9, 2019 and signed by the owners on December 12, 2016;
2. That the street(s) shall be named to the satisfaction of the Municipality;
3. That any dead ends or open sides of road allowances created by this plan of subdivision shall be terminated in 0.3 metre reserves, to be conveyed to the Municipality and held in trust by the Municipality until required for future road allowances or the development of adjacent land and to the satisfaction of the City Solicitor;
4. That prior to the signing of the final plan, the Planning Services Division shall be advised by the Ontario Land Surveyor responsible for preparation of the final plan, that the lot areas, frontages and depths appearing on the final plan do not violate the requirements of the Restricted Area By laws of the Municipality in effect at the time such plan is presented for approval to the satisfaction of the Director of Planning Services;
5. That the subdivision agreement be registered by the Municipality against the land to which it applies, prior to any encumbrances to the satisfaction of the City Solicitor;
6. That 5% of the land, or alternatively 5% of the cash value of the land, included in the plan of subdivision be deeded or provided to the City for parks purposes in accordance with Section 51.1 of the Planning Act;
7. That the owner shall provide a detailed lot grading plan prepared, signed, sealed, and dated by a professional civil engineer with a valid certificate of authorization for the proposed lots as part of the submission of servicing plans to the satisfaction of the General Manager of Growth and Infrastructure. This plan must show finished grades around new houses, retaining

walls, side yards, swales, slopes and lot corners. The plan must show sufficient grades on boundary properties to mesh the lot grading of the new site to existing properties and show the storm-water overland flow path. A lot grading agreement shall be registered on title, if required, to the satisfaction of the Director of Planning Services and the City Solicitor. The owner shall be responsible for the legal costs of preparing and registering the agreement;

8. The owner shall provide to the City, as part of the submission of servicing plans an Erosion and Sediment Control Plan detailing the location and types of sediment and erosion control measures to be implemented during the construction of each phase of the project. Said plan shall be to the satisfaction of the General Manager of Growth and Infrastructure and the Nickel District Conservation Authority. Erosion and sediment control shall remain in place until all disturbed areas have been stabilized. All erosion and sediment control measures shall be inspected daily to ensure that they are functioning properly and are maintained and/or updated as required. If the sediment and erosion control measures are not functioning properly, no further work shall occur until the sediment and/or erosion problem is addressed;

9. The owner shall be responsible to have a storm water management report prepared to assess how the quality and quantity of storm-water will be managed for the subdivision development, in addition to the flows generated from upstream lands all to the satisfaction of the General Manager of Growth and Infrastructure. The report shall establish how the quantity of storm water generated within the subdivision will be controlled to pre-development levels for both the 1:5, 1:100 and regional storm events. The owner shall also be required to submit a comprehensive drainage plan of the subject property, and any upstream areas draining through the subdivision to the satisfaction of the General Manager of Growth and Infrastructure;

10. The owner shall be required to have all storm-water management facilities constructed and approved by the City prior to initial acceptance of roads and sewers, or at such time as the Director of Planning Services may direct, all to the satisfaction of the Director of Planning Services. The owner shall provide lands for said facilities as required by the City to the satisfaction of the City Solicitor and the Director of Planning Services;

11. That prior to the submission of servicing plans, the owner shall, to the satisfaction of the Director of Planning Services, provide an updated geotechnical report prepared, signed, sealed, and dated by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommend construction procedures for any proposed storm and sanitary sewers, storm-water management facilities, water-mains, roads to a 20-year design life, the mass filling of land, surface drainage works, erosion control, slope stability, slope treatment and building foundations. Included in this report must be details regarding the removal of substandard soils (if any) and placement of engineered fill (if required) for the construction of homes. Also, the report must include an analysis illustrating how the groundwater table will be lowered to a level that will not cause problems to adjacent boundary housing and will, in conjunction with the subdivision grading plan, show that basements of new homes will not require extensive foundation drainage pumping. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official and Director of Planning Services. A soils caution agreement shall be registered on title, if required, to the satisfaction of the Chief Building Official and City Solicitor. The owner shall be responsible for the legal costs of preparing and registering the agreement;

12. As part of the submission of servicing plans, the owner shall have ensure that any rear

yard slope treatments are designed by a geotechnical engineer licensed in the Province of Ontario and incorporated into the lot grading plans if noted and as required at locations required by the Director of Planning Services. Suitable provisions shall be incorporated into the subdivision agreement to ensure that the treatment is undertaken to the satisfaction of the Director of Planning Services;

13. The owner shall provide a utilities servicing plan showing the location of all utilities including, but not necessarily limited to, all municipal services, Bell Canada, Canada Post, Eastlink, Greater Sudbury Hydro or Hydro One and Union Gas. The utilities servicing plan must be prepared to the satisfaction of the Director of Planning Services and must be provided and approved prior to the construction of any individual phase of the subdivision;

14. That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority to the satisfaction of the City Solicitor and the Director of Planning Services;

15. That the owner acknowledges that all streetlights for this subdivision will be designed and constructed by Greater Sudbury Hydro Plus Inc. at the cost of the owner all to the satisfaction of the General Manager of Growth and Infrastructure;

16. The proposed internal subdivision roadways are to be designed and built to urban standards, including mountable curb and gutters, storm sewers and related appurtenances to the City's Engineering Standards at the time of submission all to the satisfaction of the General Manager of Growth and Infrastructure. The owner will also be required to ensure that the corner radius for all intersecting streets is to be 9.0 m;

17. That the owner agrees in writing to satisfy all the requirements, financial and otherwise, of the City of Greater Sudbury, concerning the provision of roads, walkways, street lighting, sanitary sewers, water-mains, storm sewers and surface drainage facilities to the satisfaction of the Director of Planning Services and the City Solicitor;

18. That the subdivision agreement contain provisions whereby the owner agrees that all the requirements of the subdivision agreement including installation of required services be completed within 3 years after registration to the satisfaction of the City Solicitor;

19. Draft approval does not guarantee an allocation of sewer or water capacity. Prior to the signing of the final plan, the Director of Planning Services is to be advised by the General Manager of Growth and Infrastructure and satisfied that sufficient sewage treatment capacity and water capacity exists to service the development;

20. The owner shall provide proof of sufficient fire flow in conjunction with the submission of construction drawings for each phase of construction to the satisfaction of the General Manager of Growth and Infrastructure. All costs associated with upgrading the existing distribution system to service this subdivision will be borne totally by the owner;

21. The owner shall provide proof of sufficient sanitary sewer capacity in conjunction with the submission of construction drawings for each phase of construction to the satisfaction of the General Manager of Growth and Infrastructure. All costs associated with upgrading the existing distribution system to service this subdivision will be borne totally by the owner;

22. The final plan shall be integrated with the City of Greater Sudbury Control Network to the satisfaction of the Coordinator of the Surveying and Mapping Services. The survey shall be referenced to NAD83(CSRS) with grid coordinates expressed in UTM Zone 17 projection and connected to two (2) nearby City of Greater Sudbury Control Network monuments. The

survey plan must be submitted in an AutoCAD compatible digital format. The submission shall be the final plan in content, form and format and properly geo-referenced;

23. That in accordance with Section 59(4) of the Development Charges Act, a notice of agreement shall be registered on title to the satisfaction of the City Solicitor and the Director of Planning Services to ensure that persons who first purchase the subdivided land after registration of the plan of subdivision are informed, at the time the land is transferred, of all development charges related to development;

24. Final approval for registration may be issued in phases to the satisfaction of the Director of Planning Services, provided that:

i) Phasing is proposed in an orderly progression, in consideration of such matters as the timing of road improvements, infrastructure and other essential services; and,

ii) All agencies agree to registration by phases and provide clearances, as required, for each phase proposed for registration; furthermore, the required clearances may relate to lands not located within the phase sought to be registered.

25. The owner shall agree and provide the required soils report, storm-water, water, sanitary sewer and lot grading master planning reports and plans to the Director of Planning Services prior to or concurrently with the submission of servicing plans for the first phase of the subdivision;

26. That the owner shall have completed all major outstanding infrastructure deficiencies that are critical to the overall function of the subdivision in previous phases of the plan that have been registered, or have made arrangements for their completion, prior to registering a new phase of the plan, to the satisfaction of the General Manager of Growth and Infrastructure; and,

27. That this draft approval shall lapse three years from the date of draft approval having been issued.

CARRIED

Purchase of Property - Kingsway, Sudbury

PL2020-110 Kirwan/Sizer: THAT the City of Greater Sudbury authorize the purchase and demolition of 550 Kingsway, Sudbury, legally described as PIN 02132-0179(LT), part of Lot 39, Plan M-42, City of Greater Sudbury;

AND THAT the acquisition, demolition, designated substance survey and all other costs associated with the demolition be funded from the Capital Financing Reserve Fund – General;

AND THAT a by-law be prepared to authorize the purchase and the execution of the documents required to complete the real estate transaction.

CARRIED

Zulich Enterprises Ltd. - Application to extend a draft approved plan of subdivision approval (Lionsgate Subdivision, Sudbury).

PL2020-112 McCausland/Kirwan: THAT the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for a plan of subdivision on those lands described as Parcels 47877 & 49386, Part of Parcels 10126 & 33014, Lots 9 & 10, Concessions 3 & 4, Township of Neelon, File # 780-6/91001, in the report entitled "Zulich

Enterprises Ltd.”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 21, 2020, upon payment of Council’s processing fee in the amount of \$2,813.75 as follows:

1. By adding the following words at the end of Condition #17:

“A lot grading agreement, if required, shall be registered on title to the satisfaction of the Director of Planning Services and the City Solicitor. The owner shall be responsible for the legal costs of preparing and registering any required lot grading agreement.”

2. By deleting Condition #23 and replacing it with the following:

“23. That this draft approval shall lapse on September 14, 2023.”

3. By adding the following words at the end of Condition #24:

“A soils caution agreement, if required, shall be registered on title, to the satisfaction of the Chief Building Official and the City Solicitor.”

4. By deleting Condition #25 and replacing it with the following:

“25. A storm-water management report and associated plans must be submitted by the Owner’s Consulting Engineer for approval by the City. The report must address the following requirements:

a) The underground storm sewer system within the plan of subdivision must be designed to accommodate and/or convey the minor storm flow, that is, the rainfall runoff resulting from the subject site and any external tributary areas using the City’s 2 year design storm. The permissible minor storm discharge from the subject development must be limited to the existing pre-development site runoff resulting from a 2 year design storm. Any resulting post development runoff in excess of this permissible discharge rate must be controlled and detained within the plan of subdivision;

b) The underground storm sewer system within future right-of-way classified as collector, within the plan of subdivision must be designed to accommodate and/or convey the minor storm flow, that is, the rainfall runoff resulting from the subject site and any external tributary areas using the City’s 5 year design storm;

c) The overland flow system within the plan of subdivision must be designed to accommodate and/or convey the major storm flow, that is, the rainfall runoff resulting from the subject site and any external tributary areas using the City’s 100 year design storm or Regional storm event, whichever is greater, without causing damage to proposed and adjacent public and private properties. The permissible major storm discharge from the subject development must be limited to the existing predevelopment runoff resulting from a 100 year design storm or Regional storm event, whichever is greater;

d) “Enhanced” level must be used for the design of storm-water quality controls and 20% over-control of peak flows as defined by the Ministry of the Environment, Conservation and Parks;

e) Storm-water management must follow the recommendations of the Ramsey Lake Sub-watershed Study;

f) The drainage catchment boundary including external tributary catchments and their respective area must be clearly indicated with any storm-water management plan;

g) The final grading of the lands shall be such that the surface water originating on or tributary to the said lands, including roof water from buildings and surface water from paved areas, will be discharged in a manner satisfactory to the General Manager of Growth and Infrastructure;

h) Minor storm drainage from the plan of subdivision shall not be drained overland onto adjacent properties; and,

i) Existing drainage patterns on adjacent properties shall not be altered unless explicit permission is granted.”

5. By deleting Condition #26 and replacing it with the following:

“26. The owner shall provide to the City, as part of the submission of servicing plans a Sediment and Erosion Control Plan detailing the location and types of sediment and erosion control measures to be implemented during the construction of each phase of the project. Said plan shall be to the satisfaction of the General Manager of Growth and Infrastructure and the Nickel District Conservation Authority. Siltation controls shall remain in place until all disturbed areas have been stabilized. All sediment and erosion control measures shall be inspected daily to ensure that they are functioning properly and are maintained and/or updated as required. If the sediment and erosion control measures are not functioning properly, no further work shall occur until the sediment and/or erosion problem is addressed.”

6. By adding the words “Canada Post,” after “Bell,” in Condition #29;

7. By adding the word “Services” after “Director of Planning” in Conditions #34 and #39;

8. By adding a new Condition #41 as follows:

“41. That in accordance with Section 59(4) of the Development Charges Act, a notice of agreement shall be registered on title to ensure that persons who first purchase the subdivided land after registration of the plan of subdivision are informed, at the time the land is transferred, of all development charges related to development.”

9. By adding a new Condition #42 as follows:

“42. The owner shall be responsible for the design and construction of any required storm-water management works to the satisfaction of the General Manager of Growth and Infrastructure as part of the servicing plans for the subdivision and the owner shall dedicate the lands for storm-water management works as a condition of this development.”

CARRIED

Vytis Lands (Kagawong) Ltd. - Application to extend a draft approved plan of subdivision approval (Vytis Timestone Subdivision, Sudbury).

PL2020-113 McCausland/Kirwan: THAT the City of Greater Sudbury’s delegated official be directed to amend the conditions of draft approval for a plan of subdivision on those lands described as PINs 73572-0248 & 73561-0008, Lots 10 & 11, Concession 4, Township of Neelon, File # 780-6/11001, in the report entitled “Vytis Lands (Kagawong) Ltd.”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 21, 2020, as follows:

1. By deleting Condition #11 and replacing it with the following:

“11. That this draft approval shall lapse on September 12, 2022.”

2. That the words “Director of Leisure, Community and Volunteer Services” be replaced with “Director of Leisure Services” in Condition #14

3. By adding the following sentence at the end of Condition #23:

“A soils caution agreement, if required, shall be registered on title, to the satisfaction of the Chief Building Official and the City Solicitor.”

4. By adding the following sentence at the end of Condition #24:

“A lot grading agreement, if required, shall be registered on title to the satisfaction of the Director of Planning Services and the City Solicitor. The owner shall be responsible for the legal costs of preparing and registering any required lot grading agreement.”

5. By adding the words “Canada Post,” after “Bell,” in Condition #32;

6. By deleting Condition #35 and replacing it with the following:

“35. The owner shall provide to the City, as part of the submission of servicing plans a Sediment and Erosion Control Plan detailing the location and types of sediment and erosion control measures to be implemented during the construction of each phase of the project. Said plan shall be to the satisfaction of the General Manager of Growth and Infrastructure and the Nickel District Conservation Authority. Siltation controls shall remain in place until all disturbed areas have been stabilized. All sediment and erosion control measures shall be inspected daily to ensure that they are functioning properly and are maintained and/or updated as required. If the sediment and erosion control measures are not functioning properly, no further work shall occur until the sediment and/or erosion problem is addressed.”

7. By deleting Condition #25 and replacing it with the following:

“25. A storm-water management report and associated plans must be submitted by the Owner’s Consulting Engineer for approval by the City. The report must address the following requirements:

a) The underground storm sewer system within the plan of subdivision must be designed to accommodate and/or convey the minor storm flow, that is, the rainfall runoff resulting from the subject site and any external tributary areas using the City’s 5 year design storm. The permissible minor storm discharge from the subject development must be limited to the existing pre-development site runoff resulting from a 5 year design storm. Any resulting post development runoff in excess of this permissible discharge rate must be controlled and detained within the plan of subdivision;

b) The underground storm sewer system within future right-of-way classified as collector, within the plan of subdivision must be designed to accommodate and/or convey the minor storm flow, that is, the rainfall runoff resulting from the subject site and any external tributary areas using the City’s 10 year design storm;

c) The overland flow system within the plan of subdivision must be designed to accommodate and/or convey the major storm flow, that is, the rainfall runoff resulting from the subject site and any external tributary areas using the City’s 100 year design storm or Regional storm event, whichever is greater, without causing damage to proposed and adjacent public and private properties. The permissible major storm discharge from the subject development must be limited to the existing pre-development runoff resulting from a 100 year design storm or Regional storm event, whichever is greater;

- d) "Enhanced" level must be used for the design of storm-water quality controls and 20% over-control of peak flows as defined by the Ministry of the Environment, Conservation and Parks;
- e) Storm-water management must follow the recommendations of the Ramsey Lake Sub-watershed Study;
- f) The drainage catchment boundary including external tributary catchments and their respective area must be clearly indicated with any storm-water management plan;
- g) The final grading of the lands shall be such that the surface water originating on or tributary to the said lands, including roof water from buildings and surface water from paved areas, will be discharged in a manner satisfactory to the General Manager of Growth and Infrastructure;
- h) Minor storm drainage from the plan of subdivision shall not be drained overland onto adjacent properties; and,
- i) Existing drainage patterns on adjacent properties shall not be altered unless explicit permission is granted.";

8. By deleting Conditions #41 and #49 entirely;

9. By adding a new Condition #50 as follows:

"50. That in accordance with Section 59(4) of the Development Charges Act, a notice of agreement shall be registered on title to ensure that persons who first purchase the subdivided land after registration of the plan of subdivision are informed, at the time the land is transferred, of all development charges related to development."

10. By adding a new Condition #51 as follows:

"51. The owner shall be responsible for the design and construction of any required storm-water management works to the satisfaction of the General Manager of Growth and Infrastructure as part of the servicing plans for the subdivision and the owner shall dedicate the lands for storm-water management works as a condition of this development."

CARRIED

22 Main Street, Chelmsford - Declaration of Surplus Vacant Land

PL2020-114 McCausland/Kirwan: THAT the City of Greater Sudbury declare surplus to the City's needs, vacant land municipally known as 22 Main Street, Chelmsford, legally described as PIN 73349-1361(LT), and offer the land for sale to the abutting owner to the west pursuant to the procedures governing the sale of limited marketability surplus land as outlined in Property By-law 2008-174, as outlined in the report entitled "22 Main Street, Chelmsford - Declaration of Surplus Vacant Land", from the General Manager of Corporate Services, presented at the Planning Committee meeting on September 21, 2020.

CARRIED

LaSalle Boulevard Corridor Plan and Strategy - Proposed Zoning By-law Amendment

PL2020-115 Kirwan/McCausland: THAT the City of Greater Sudbury directs staff to commence public consultation on the draft amendment to the City's Zoning By-law to implement Official Plan Amendment No. 102 and to return to the Planning Committee with a public hearing pursuant to the Planning Act, as outlined in the report entitled "LaSalle Boulevard Corridor Plan and Strategy - Proposed Zoning By-law Amendment", from the

General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 21, 2020.

CARRIED

Shopping Centre Commercial Zone: Proposed Amendments

PL2020-116 Landry-Altman/Kirwan: THAT the City of Greater Sudbury directs staff to initiate an amendment to the Zoning By-law to incorporate additional medium and high density residential related uses in the Shopping Centre Commercial Zone, as outlined in the report entitled "Shopping Centre Commercial Zone: Proposed Amendments", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on September 21, 2020.

CARRIED

Adopting, Approving or Receiving Items in the Consent Agenda

The following resolution was presented:

CC2020-245 Jakubo/Signoretti: THAT the City of Greater Sudbury approves Consent Agenda Items C-1 to C-3.

CARRIED

The following are the Consent Agenda Items:

Minutes

C-1 City Council Minutes of August 12, 2020

CC2020-246 Jakubo/Signoretti: THAT the City of Greater Sudbury adopts the City Council meeting minutes of August 12, 2020.

CARRIED

C-2 City Council Minutes of September 8, 2020

CC2020-247 Jakubo/Signoretti: THAT the City of Greater Sudbury adopts the City Council meeting minutes of September 8, 2020.

CARRIED

C-3 Planning Committee Minutes of September 9, 2020

CC2020-248 Jakubo/Signoretti: THAT the City of Greater Sudbury adopts the Planning Committee meeting minutes of September 9, 2020

CARRIED

Presentations

1 Large Projects Update

Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services provided an electronic presentation regarding Large Projects Update for information only.

Councillor Montpellier departed at 9:16 p.m.

2 Strategic Update on Communications, Customer Service and Community Engagement

Marie Litalien, Acting Director of Communications and Engagement and Ian wood, Executive Director of Strategic Initiatives, Communications and Citizen Services provided an electronic presentation regarding strategic goals for communications, implementation of the Customer Service Strategy and the development of a community engagement strategy for information only.

Resolution to Proceed past 9:45 p.m.

The following resolution was presented:

CC2020-249 McCausland/Leduc: THAT this meeting proceeds past the hour of 9:45 p.m.

A Recorded Vote was held:

YEAS: Councillors McCausland, Lapierre, Jakubo, Sizer, Cormier, Landry-Altmann, Mayor Bigger

NAYS: Councillors Signoretti, Kirwan, McIntosh, Leduc

DEFEATED BY TWO-THIRDS MAJORITY

By-Laws

The following resolution was presented:

CC2020-250 Cormier/McIntosh: THAT the City of Greater Sudbury read and pass By-law 2020-150 to and including By-law 2020-155Z.

CARRIED

The following are the by-laws:

2020-150 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Meeting of August 12th, 2020

2020-151 A By-law of the City of Greater Sudbury to Authorize the Payment of Grants from the Healthy Community Initiative Fund, Various Wards
Finance & Administration Committee Resolution #FA2020-43
(This by-law authorizes grants funded through the Healthy Community Initiative Fund for various Wards.)

2020-152 A By-law of the City of Greater Sudbury to Temporarily Close Certain Sidewalks, Bicycle Lanes, Cycle Tracks and Multi-use Paths in the City of Greater Sudbury during the Period from November 1st to April 30th Inclusive
Operations Committee Resolution OP2020-19
(This by-law replaces By-law 2019-167 to update schedules for sidewalks receiving winter maintenance and closes certain sidewalks, bicycle lanes, cycle tracks and multi-use paths in accordance with the Active Transportation Winter Maintenance Policy annually from November 1st to April 30th of the following year.)

2020-153 A By-law of the City of Greater Sudbury to Authorize the Purchase of 550 Kingsway, Sudbury Described as PIN 02132-0179(LT), Part Lot 39, Plan M-42 from Aneesa Mohammed and Wayne Mohammed
Planning Committee Resolution #PL2020-110
(This by-law authorizes the acquisition and demolition of 550 Kingsway, Sudbury for the Kingsway road widening and realignment project.)

2020-154Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z Being the Comprehensive Zoning By-law for the City of Greater Sudbury
Planning Committee Resolution #PL2020-77
(This by-law rezones a north-westerly portion of the subject lands in order to facilitate the creation of one new urban residential corner lot at the intersection of Niemi Road and Santala Road in Lively – 1777232 Ontario Inc. – 207 Niemi Road, Sudbury.)

2020-155Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z Being the Comprehensive Zoning By-law for the City of Greater Sudbury
Planning Committee Resolution #PL2019-28
(This by-law rezones the subject lands in order to facilitate the creation of four rural waterfront lots having water frontage on the Vermilion River. The lots being created have no public road frontage onto Municipal Road #55 - Mark Knaub - 0 Municipal Road #55, Whitefish.)

Adjournment

Automatic Adjournment at 9:45 p.m.

The following items were not addressed at the meeting.

Presentations

P-2 Strategic Update on Communications, Customer Service and Community Engagement

The question period of the presentation was interrupted by the automatic adjournment.

Managers' Reports

R-1 COVID-19 Update
For Information Only

Members' Motions

1 Request For Review Of Business Licensing By-Law 2004-350 As Amended

Correspondence for Information Only

I-1 Street Lighting Project Update
For Information Only

Addendum

Civic Petitions

Question Period

Mayor Brian Bigger, Chair

Brigitte Sobush, Deputy City
Solicitor

Minutes

Nominating Committee Minutes of 10/13/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 3:01 PM

Adjournment: 3:27 PM

Councillor Landry-Altman, In the Chair

Present Councillors Signoretti, Kirwan, Jakubo, Sizer, McIntosh, Leduc, Landry-Altman

City Officials Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Brigitte Sobush, Manager of Clerk's Services / Deputy City Clerk; Lisa Locken, Clerk's Services Assistant; Franca Bortolussi, Administrative Assistant to the City Solicitor and Clerk

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Managers' Reports

1 Appointments to Greater Sudbury Public Library Board

Report dated November 21, 2016 from the Executive Director, Administrative Services/City Clerk regarding Appointment to Greater Sudbury New Downtown Market Working Group.

Following a recorded vote, the following resolution was presented:

NC2020-01 Signoretti/Leduc: THAT the City of Greater Sudbury approves the request by the Greater Sudbury Public Library Board to change its membership to nine (9) Directors as outlined in the report entitled "Appointments to Greater Sudbury Public Library Board", from the General Manager of Corporate Services, presented at the Nominating Committee meeting on October 13, 2020;

AND THAT the City of Greater Sudbury appoints Katherine Bowman, Bettina Brouckerhoff-Macdonald, Srinivasan Manivannan, Laurie McGauley to the Greater Sudbury Public Library Board for the term ending November 14, 2022.

A Recorded Vote Was Held:

YEAS: Councillors Signoretti, Kirwan, Jakubo, Sizer, McIntosh, Leduc, Landry-Altman
CARRIED

Members' Motions

No Motions were presented.

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Question Period

No Questions were asked.

Adjournment

THAT this meeting does now adjourn. Time: 3:27 p.m.
CARRIED

Brigitte Sobush, Manager of Clerk's
Services/Deputy City Clerk

Minutes

Finance and Administration Committee Minutes of 10/13/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 4:00 PM

Adjournment: 8:31 PM

Councillor Jakubo, In the Chair

- Present Councillors Signoretti [D 4:13 p.m.], Vagnini [D 4:13 p.m.], McCausland, Kirwan, Jakubo, Sizer, McIntosh, Leduc, Landry-Altman, Mayor Bigger
- City Officials Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Eric Labelle, City Solicitor and Clerk; Melissa Zanette, Chief of Staff
- Closed Session The following resolution was presented:

FA2020-49 Kirwan/Signoretti: THAT the City of Greater Sudbury move to Closed Session to deal with two (2) Personal Matters (Identifiable Individual(s)) items regarding an employment contract and regarding a performance review in accordance with the Municipal Act, 2001, s. 239(2)(b).
CARRIED

At 4:03 p.m., the Finance and Administration Committee moved into closed session.
- Recess At 5:03 p.m., the Finance and Administration Committee recessed.
- Reconvene At 6:02 p.m., the Finance and Administration Committee commenced the Open Session in Council Chamber / Electronic Participation.

Councillor Jakubo, In the Chair

- Present Councillors Vagnini [A 6:06 p.m., D 7:41 p.m.], Montpellier [D 8:04 p.m.], McCausland, Kirwan, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger

City Officials Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure; Steve Jacques, General Manager of Community Development; Joseph Nicholls, General Manager of Community Safety; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Melissa Zanette, Chief of Staff; Meredith Armstrong, Acting Director of Economic Development; Ron Foster, Auditor General; Jeff Pafford, Director of Leisure Services; Eric Labelle, City Solicitor and Clerk; Anessa Basso, Clerk's Services Assistant; Lisa Locken, Clerk's Services Assistant

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Councillor Vagnini arrived at 6:06 p.m.

Rules of Procedure

Councillor Jakubo moved to allow Marc Serre, Member of Parliament, to speak to Council in regards to the presentation by the World Council on City Data.

A Recorded Vote was held:

YEAS: Councillors Vagnini, Montpellier, McCausland, Kirwan, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger, Jakubo

CARRIED BY TWO-THIRDS MAJORITY

Matters Arising from the Closed Meeting

Councillor McIntosh reported that the Committee met in Closed Session to deal with with two (2) Personal Matters (Identifiable Individual(s)) items regarding an employment contract and regarding a performance review in accordance with the Municipal Act, 2001, s. 239(2)(b). Direction was given to staff in regards to both matters.

Presentations

1 World Council on City Data

Report dated September 29, 2020 from the General Manager of Corporate Services regarding World Council on City Data.

Marc Serre, Member of Parliament, spoke to Council in regards to the City's participation in the Data for Canadian Cities Pilot Project with the World Council on City Data.

Dr. Patricia L. McCarney, President & CEO and James Patava, VP of Public Affairs & International Relations, World Council on City Data, provided an electronic presentation regarding the World Council on City Data and the City of Greater Sudbury's achievement of platinum certification.

Managers' Reports

R-1 2020 Operating Budget Variance Report - August

Report dated September 30, 2020 from the Chief Administrative Officer regarding 2020 Operating Budget Variance Report - August.

Motion for Deferral

Councillor Jakubo moved to defer this item to the Finance and Administration Committee meeting of October 20, 2020 in order to allow staff to complete the report.

DEFERRED

R-2 Budget Discussions

Report dated September 30, 2020 from the Chief Administrative Officer regarding Budget Discussions.

For Information Only.

At 7:41 p.m., Councillor Vagnini departed.

At 8:04 p.m., Councillor Montpellier departed.

Members' Motion

1 Kivi Park 2021 Budget

The following resolution was presented:

FA2020-50 McIntosh/Jakubo: WHEREAS Kivi Park is a premier destination for sport, nature and adventure, set on over 480 acres of Precambrian Shield overlooking Long Lake, which offers several park amenities including approximately 18 kilometers of groomed cross-country ski and 22 kilometers of snowshoeing trails used in the off season for hiking, mountain biking, etc., which exists in large part thanks to the generosity of the Clifford and Lily Fielding Charitable Foundation;

AND WHEREAS Kivi Park has become home to numerous charitable and other community events, and has been identified as Ontario's first training centre for Para-Nordic athletes;

AND WHEREAS Kivi Park has hosted multiple provincial and national competitions, such as the 2019 Ontario Para-Nordic Trials, 2019 OFSAA Cross-Country Running Championship, the 2019 XTERRA Conquer the Crater 2020, the 2019 Canadian Individual Swim-Run Championships, 2019 Fielding Memorial Cross Country Challenge, drawing participants from around the Province, the Country and the world;

AND WHEREAS Kivi Park has successfully operated and maintained the facility thanks to the support of volunteers and corporate sponsors;

AND WHEREAS the Clifford and Lily Fielding Foundation representatives identified that a more sustainable operating model was required, which has led to the introduction of user fees;

AND WHEREAS along with the introduction of user fees, Kivi Park created the Affordability Fund to ensure that those who do not have the means to pay for their Kivi Pass can apply to

the Fund, and which also offers free passes through established partnerships with the YMCA, Children's Aid Society, Big Brothers Big Sisters, Autism Ontario, Better Beginnings Better Futures, Cadets, Para-Athletes, and school boards for school run day trips or athletic training, at a total estimated value of approximately \$90,000 per year, which, with other partnerships being developed, could continue to grow;

AND WHEREAS the annual 2021 Operating costs for Kivi Park are estimated to be \$250,000 with membership fees of approximately \$100,000 and the balance of costs to be covered by events, sponsorships and fundraising.

AND WHEREAS the 2020 budget provided annual support for Kivi Park to reflect funding from the Economic Development Event Support budget in the amount of \$13,862 for 2020, and requested that Kivi Park be considered for funding from the City of Greater Sudbury Development Corporation Municipal Accommodation Tax (MAT) funding for future years;

AND WHEREAS the criteria for the MAT tax funding does not qualify Kivi for this type of financial support;

AND WHEREAS the total taxes billed for 2020 for the properties on which Kivi Park is situated total \$14,302.65;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs staff to present a business case to Council for its consideration during the 2021 budget deliberations for an annual recurring grant with regard to the lands attached to the following roll numbers from property taxes beginning in 2021:

090 002 11500
090 001 01400
090 001 00500
090 001 01000
090 001 02800
090 002 11600
090 001 02900

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors McCausland, Kirwan, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger, Jakubo

CARRIED

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Question Period

Please visit:

<https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1515&lang=en> to view the questions asked.

Adjournment

FA2020-51 Kirwan/McIntosh: THAT this meeting does now adjourn. Time: 8:31 p.m.

CARRIED

Eric Labelle, City Solicitor and
Clerk

Minutes

Operations Committee Minutes of 10/14/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 2:01 PM

Adjournment: 3:07 PM

Councillor McIntosh, In the Chair

Present Councillors Signoretti, McCausland, Kirwan, McIntosh, Leduc, Landry-Altman

City Officials Tony Cecutti, General Manager of Growth and Infrastructure; Brad Thom, Director, Linear and Infrastructure Services; Joe Rocca, Traffic and Asset Management Supervisor; Danielle Wicklander, Deputy City Clerk; Lisa Locken, Clerk's Services Assistant; Franca Bortolussi, Administrative Assistant to the City Solicitor and Clerk

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Managers' Reports

R-1 All Way Stop Control - Moss Street at Beaumont Avenue, Sudbury

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding All Way Stop Control - Moss Street at Beaumont Avenue, Sudbury.

The following resolution was presented:

OP2020-24 Landry-Altman/Leduc: THAT the City of Greater Sudbury controls the intersection of Moss Street at Beaumont Avenue with an All-Way Stop;

AND THAT the City of Greater Sudbury directs staff to amend Traffic and Parking By-Law 2010-1 to implement the recommended change, as outlined in the report entitled "All-Way Stop Control – Moss Street at Beaumont Avenue ", from the General Manager of Growth and Infrastructure, presented at the Operations Committee meeting on October 14, 2020.

CARRIED

R-2 All Way Stop Control - Attlee Avenue at Roland Street, Sudbury

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding All Way Stop Control - Attlee Avenue at Roland Street, Sudbury.

For Information Only.

R-3 Mechanical Ice Breaker - Pilot Project - Supplemental Report

Report dated September 29, 2020 from the General Manager of Growth and Infrastructure regarding Mechanical Ice Breaker - Pilot Project - Supplemental Report.

The following resolution was presented:

OP2020-25 Landry-Altman/Signoretti: THAT the City of Greater Sudbury directs staff to utilize additional part-time staff to enhance the pilot project for mechanical ice breaking on winter sidewalks as outlined in the report, entitled "Mechanical Ice Breaker-Pilot Project – Supplement Report", from the General Manager of Growth and Infrastructure, presented at the Operations Committee meeting on October 14, 2020.

CARRIED

Members' Motions

No Motions were presented.

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Question Period

No Questions were asked.

Adjournment

OP2020-26 Signoretti/Leduc: THAT this meeting does now adjourn. Time 3:07 p.m.

CARRIED

Danielle Wicklander, Deputy City Clerk

Minutes

Community Services Committee Minutes of 10/14/20

Location:	Tom Davies Square - Council Chamber / Electronic Participation
Commencement:	4:31 PM
Adjournment:	5:15 PM

Councillor Lapierre, In the Chair

Present	Councillors McCausland, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Leduc
City Officials	Steve Jacques, General Manager of Community Development; Michelle Ferrigan, Director of Transit Services; Joe Rocca, Traffic and Asset Management Supervisor; Cindi Briscoe, Manager of Housing Services; Danielle Wicklander, Deputy City Clerk; Lisa Locken, Clerk's Services Assistant; Franca Bortolussi, Administrative Assistant to the City Solicitor and Clerk

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Members' Motions

No Motions were presented.

Correspondence for Information Only

- I-1 Housing Services Registry Software Upgrade
Report dated September 16, 2020 from the General Manager of Community Development regarding Housing Services Registry Software Upgrade.
For Information Only.
- I-2 Portable Housing Benefit Pilot Project Update
Report dated September 16, 2020 from the General Manager of Community Development regarding Portable Housing Benefit Pilot Project Update.
For Information Only.

I-3 School Crossing Guard/Traffic Safety Review - Second Avenue at Concession Street, Coniston

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding School Crossing Guard/Traffic Safety Review - Second Avenue at Concession Street, Coniston.

For Information Only.

Staff Direction

The following resolution was presented:

CS2020-21 McIntosh/Leduc: THAT the City of Greater Sudbury directs staff to further delay the withdrawal of the crossing guards at the intersection of Second Avenue and Concession Street in Coniston until they have completed another study to determine if a Pedestrian Crossover is warranted at this location, which is proposed to be conducted in the Spring of 2021.

AND THAT the funds required to keep the crossing guards in place be drawn from the existing Transit Services budget.

CARRIED

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Question Period

No questions were asked.

Adjournment

CC2020-22 McIntosh/Leduc: THAT this meeting does now adjourn. Time 5:15 p.m.

CARRIED

Danielle Wicklander, Deputy City Clerk

Minutes

Emergency Services Committee Minutes of 10/15/20

Location:	Tom Davies Square - Council Chamber / Electronic Participation
Commencement:	4:04 PM
Adjournment:	5:08 PM

Councillor Montpellier, In the Chair

Present Councillors Signoretti, Vagnini [A 4:06 p.m.], Montpellier, Lapierre

City Officials Joseph Nicholls, General Manager of Community Safety; Melissa Roney, Deputy Chief of Emergency Services; Jesse Oshell, Deputy Fire Chief; Christine Hodgins, Deputy City Clerk; Anessa Basso, Clerk's Services Assistant; Lisa Locken, Clerk's Services Assistant

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Councillor Vagnini arrived at 4:06 p.m.

Presentations

1 Fire Services Technical Response and Hazardous Materials (HAZMAT) Response

Jesse Oshell, Deputy Fire Chief, provided an electronic presentation regarding Fire Services Technical Response and Hazardous Materials (HAZMAT) Response for information only.

2 Community Paramedic Services' Role in the Response to COVID-19

Melissa Roney, Deputy Chief of Emergency Services, provided an electronic presentation regarding Community Paramedic Services' Role in the Response to COVID-19 for information only.

Members' Motions

No Motions were presented.

Correspondence for Information Only

- I-1 Fire Services Update
Report dated September 21, 2020 from the General Manager of Community Safety regarding Fire Services Update.
For Information Only.
- I-2 Fire Services Public Education
Report dated September 21, 2020 from the General Manager of Community Safety regarding Fire Services Public Education.
For Information Only.
- I-3 2019 Operating Expenses by Fire Station
Report dated September 24, 2020 from the General Manager of Community Safety regarding 2019 Operating Expenses by Fire Station.
For Information Only.
- I-4 Emergency Management Update
Report dated September 21, 2020 from the General Manager of Community Safety regarding Emergency Management Update.
For Information Only.
- I-5 Paramedic Services Update
Report dated September 20, 2020 from the General Manager of Community Safety regarding Paramedic Services Update.
For Information Only.
- I-6 Paramedic Services - 2019 Response Time Standards Report
Report dated September 17, 2020 from the General Manager of Community Safety regarding Paramedic Services - 2019 Response Time Standards Report.
For Information Only.

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were provided.

Question Period

No Questions were asked.

Adjournment

ES2020-05 Lapierre/Signoretti: THAT this meeting does now adjourn. Time: 5:08 p.m.

Minutes

Hearing Committee Minutes of 10/15/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 6:12 PM

Adjournment: 6:20 PM

Councillor Signoretti, In the Chair

Present Councillors Signoretti, Lapierre, Cormier

City Officials Kyla Bell, Manager of Taxation; Kelly Gravelle, Deputy City Solicitor; Christine Hodgins, Deputy City Clerk; Anessa Basso, Clerk's Services Assistant; Lisa Locken, Clerk's Services Assistant

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Public Hearings

- 1 Cancellation, Reduction or Refund of Taxes under Sections 357 and 358 of the Municipal Act, 2001

The Hearing Committee meeting was adjourned and the Public Hearing was opened to deal with the following:

Report dated September 25, 2020 from the General Manager of Corporate Services regarding Cancellation, Reduction or Refund of Taxes under Sections 357 and 358 of the Municipal Act, 2001.

Kyla Bell, Manager of Taxation, outlined the report.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and hearing none:

The Public Hearing concerning this matter was closed and the Hearing Committee resumed in order to discuss and vote on the application.

The following resolution was presented:

HC2020-07 Cormier/Lapierre: THAT taxes totaling approximately \$31,889.47 be adjusted under Sections 357 and 358 of the Municipal Act, 2001, of which the City's (municipal) portion is estimated to be \$26,503.40, as outlined in the report entitled "Cancellation, Reduction or Refund of Taxes under Sections 357 and 358 of the Municipal Act, 2001," from the General Manager of Corporate Services presented at the Hearing Committee on October 15, 2020;

AND THAT the associated interest be cancelled in proportion to the tax adjustments;

AND THAT the Manager of Taxation be directed to adjust the Collector's Roll accordingly;

AND THAT staff be authorized and directed to take appropriate action.

YEAS: Signoretti, Lapierre, Cormier

CARRIED

Members' Motions

No Motions were presented.

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were presented.

Question Period

No Questions were asked.

Adjournment

HC2020-08 Lapierre/Cormier: THAT this meeting does now adjourn. Time: 6:20 p.m.

Minutes

Planning Committee Minutes of 10/19/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 1:00 PM

Adjournment: 2:35 PM

Councillor Cormier, In the Chair

Present Councillors McCausland, Kirwan, Sizer, Cormier, Landry-Altman
Councillor McIntosh

City Officials Alex Singbush, Acting Director of Planning Services; Robert Webb, Supervisor of Development Engineering; Mauro Manzon, Senior Planner; Glen Ferguson, Senior Planner; Wendy Kaufman, Senior Planner; Brigitte Sobush, Manager of Clerk's Services/Deputy City Clerk; Lisa Locken, Clerk's Services Assistant; Franca Bortolussi, Administrative Assistant to the City Solicitor and Clerk

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Public Hearings

- 1 Lamoureux Realty Management Inc. – Application for Zoning By-Law Amendment, 66 Jean Street, Sudbury

The Planning Committee was adjourned and the Public Hearing was opened to deal with the following application:

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding Lamoureux Realty Management Inc. – Application for Zoning By-Law Amendment, 66 Jean Street, Sudbury.

Paul Lamoureux, the applicant, was present.

Wendy Kaufman, Senior Planner, outlined the report.

The applicant responded to questions from the Committee members.

The Chair asked whether there was anyone who wished to speak in favour or against this application and hearing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following resolution was presented:

PL2020-126 McCausland/Kirwan: THAT the City of Greater Sudbury approves the application by Lamoureux Realty Management Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification on the subject lands from “R2-2”, Low Density Residential Two to “R2-2(S)”, Low Density Residential Two Special on those lands described as PIN 02129-0257, Pcl 2173, Lot 658 & 659, Plan M-100, Lot 6, Concession 4, Township of McKim, as outlined in the report entitled “Lamoureux Realty Management Inc.”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, subject to the following conditions:

1. That the amending zoning by-law for the R2-2 Special zoning includes the following site-specific provisions:

i. In addition to the uses permitted in the R2-2 zone, a multiple dwelling containing a maximum of three dwelling units shall be permitted; and,

ii. The location of the existing building shall be permitted; and,

iii. A vehicle guard shall be provided along the easterly edge of the parking area in the rear yard.

2. That prior to the enactment of the amending by-law the following conditions shall be addressed:

i. That a vehicle guard be installed at the top of the slope at the edge of the parking area to the satisfaction of the Director of Planning Services; and,

ii. That the owner apply for all required building permits to the satisfaction of the Chief Building Official.

3. Conditional approval shall lapse on October 20, 2022 unless Condition 2 above has been met or an extension has been granted by Council.

YEAS: Councillors McCausland, Kirwan, Sizer, Cormier, Landry-Altman
CARRIED

Public comment was received and considered and had no effect on Planning Committee's decision as the application represents good planning.

2 5010965 Ontario Limited - Application for rezoning in order to permit a multiple dwelling with four (4) units, 1866 Bancroft Drive, Sudbury

The Planning Committee was adjourned and the Public Hearing was opened to deal with the following application:

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding 5010965 Ontario Limited - Application for rezoning in order to permit a multiple

dwelling with four (4) units, 1866 Bancroft Drive, Sudbury.

Kevin Jarus, Tulloch Engineering, agent for the applicant was present.

Mauro Manzon, Senior Planner, outlined the report.

The agent for the applicant provided comments to Committee members.

The Chair asked whether there was anyone who wished to speak in favour or against this application and hearing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following resolution was presented:

PL2020-127 McCausland/Landry-Altman: THAT the City of Greater Sudbury approves the application by 5010965 Ontario Limited to amend Zoning By-law 2010-100Z by changing the zoning classification from "R2-2", Low Density Residential Two to "R3 Special", Medium Density Residential Special on lands described as PIN 73578-0114, Parcel 6008 S.E.S., in Lot 12, Concession 3, Township of Neelon, as outlined in the report entitled "5010965 Ontario Limited", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, subject to the following conditions:

a) That prior to the adoption of the amending by-law, the following condition shall be addressed:

i) That the owner submit a design lot grading plan to the satisfaction of the Director of Planning Services;

b) That the amending by-law include the following site-specific provisions:

i) A maximum of four (4) dwelling units shall be permitted;

ii) The minimum lot frontage shall be 15 metres;

iii) The minimum front yard setback shall be 6 metres;

iv) The minimum width of the driveway aisle shall be 3 metres;

v) A minimum 1.2 metre-wide planting strip in conjunction with a minimum 1.5 metre-high opaque fence shall be required along the easterly interior side yard;

vi) A minimum 1.5 metre-high opaque fence shall be required along the westerly interior side yard in lieu of a planting strip; and,

vii) Parking shall be located in the rear yard.

c) Conditional approval shall lapse on November 10, 2022 unless Condition a) above has been met or an extension has been granted by Council.

YEAS: Councillors McCausland, Kirwan, Sizer, Cormier, Landry-Altman
CARRIED

As no public comment, written or oral, was received, there was not effect on the Planning Committee's decision.

3 Daniel Forget – Application for Zoning By-law Amendment in order to recognize an existing legal non-conforming multiple dwelling and to add one further residential dwelling unit, 126 Main Street West, Chelmsford

The Planning Committee was adjourned and the Public Hearing was opened to deal with the following application:

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding Daniel Forget – Application for Zoning By-law Amendment in order to recognize an existing legal non-conforming multiple dwelling and to add one further residential dwelling unit, 126 Main Street West, Chelmsford.

Daniel Forget, the applicant, was present.

Glen Ferguson, Senior Planner, outlined the report.

The Chair asked whether there was anyone who wished to speak in favour or against this application and hearing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following resolution was presented:

PL2020-128 Kirwan/McCausland: THAT the City of Greater Sudbury approves the application by Daniel Forget to amend Zoning By-law 2010-100Z by changing the zoning classification of the subject lands from “R1-5”, Low Density Residential to “R3”, Medium Density Residential on those lands described as PIN 73349-0786, Parcel 21282, Part 1, Plan 53R-9552 & Part 1, Plan SR-3264, Lot 3, Concession 3, Township of Balfour, as outlined in the report entitled “Daniel Forget”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, subject to the following conditions:

1. That prior to the passing of an amending zoning by-law:
 - a) That the owner apply for all required building permits to the satisfaction of the Chief Building Official prior to the passing of an amending zoning by-law; and,
 - b) That the owner submit a parking layout plan depicting all parking areas, parking spaces, parking aisles and landscaped areas associated with parking areas to the satisfaction of the Director of Planning Services prior to the passing of an amending zoning by-law.
2. That the amending zoning by-law contain the following site-specific provisions:
 - a) That the lands be zoned “R3(S)”, Medium Density Residential Special with the only permitted use of the lands being that of one multiple dwelling containing eleven residential dwelling units along with permitted accessory buildings, structures and uses;
 - b) That a minimum easterly interior side yard setback and planting strip width of 1 m (3.28 ft) be required;
 - c) That a fence having a minimum height of 1.5 m (4.92 ft) be required along the easterly interior side lot line to a depth that is equal to the length of the abutting low density residential lot situated to the immediate east of the subject lands;
 - d) That the existing two refuse containers be relocated and permitted in the rear yard of the subject lands; and,

e) That any necessary site-specific relief identified in the required parking layout plan related to sight triangles, the existing circular driveway, parking and parking-related landscaping provisions of the City's Zoning By-law be provided for accordingly.

f) Conditional approval shall lapse on October 20, 2022 unless Condition 1 above has been met or an extension has been granted by Council.

YEAS: Councillors McCausland, Kirwan, Sizer, Cormier, Landry-Altman

CARRIED

As no public comment, written or oral, was received, there was no effect on the Planning Committee's decision.

4 F.J. Blackwood Ltd. – Application for a Temporary Use By-law in order to permit a private bus terminal, 0 Bryce Street, Coniston

The Planning Committee was adjourned and the Public Hearing was opened to deal with the following application:

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding F.J. Blackwood Ltd. – Application for a Temporary Use By-law in order to permit a private bus terminal, 0 Bryce Street, Coniston.

Adam Lachapelle, agent for the applicant and Felix Lopes, the applicant, were present.

Glen Ferguson, Senior Planner, outlined the report.

Rules of Procedure

The Committee, by two-thirds majority, allowed Councillor McIntosh speak to the matter.

The Planning Department responded to questions from the Committee members.

The agent for the applicant and the applicant responded to questions from the Committee members.

The Chair asked whether there was anyone who wished to speak in favour or against this application and hearing none:

The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.

The following resolution was presented:

PL2020-129 Kirwan/Sizer: THAT the City of Greater Sudbury approves the application by F.J. Blackwood Ltd. to amend Zoning By-law 2010-100Z, in order to permit a private bus terminal in accordance with Section 39 of the Planning Act for a temporary period of three (3) years on those lands described as PIN 73560-0152, Parcel 46240, Parts 2, 9 to 12, 20 to 31 & 34-46, Plan 53R-8358, Lots 2 & 3, Concession 3, Township of Neelon, as outlined in the report entitled "F.J. Blackwood Ltd.", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, subject to the following:

1. That the temporary use by-law contain the following site-specific provisions:

a) That the only permitted use of the lands on a temporary basis shall be that of a private bus terminal and related accessory uses;

- b) That a minimum of 176 parking spaces and 4 accessible parking spaces be provided;
- c) That the temporary bus terminal use on the subject lands be exempt from the provisions of By-law 2010-220, being the Site-Plan Control Area By-law; and,
- d) That the temporary use by-law shall expire three years from the date of enactment by Council.

YEAS: Councillors McCausland, Kirwan, Sizer, Cormier, Landry-Altman

CARRIED

As no public comment, written or oral, was received, there was no effect on the Planning Committee's decision.

Adopting, Approving or Receiving Items in the Consent Agenda

The following resolution was presented:

PL2020-130 Sizer/Cormier: THAT the City of Greater Sudbury approves Consent Agenda Items C-1 to C-3.

CARRIED

The following are the Consent Agenda Items:

Routine Management Reports

C-1 Sitiri Investments Ltd. - Application to extend draft plan of subdivision approval, Part of PIN 73478-0809, Part of Parcel 11257 S.E.S., Parts 1-3, Plan 53R-19865 in Lot 3, Concession 5, Township of Broder, Algonquin Road, Sudbury

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding Sitiri Investments Ltd. - Application to extend draft plan of subdivision approval, Part of PIN 73478-0809, Part of Parcel 11257 S.E.S., Parts 1-3, Plan 53R-19865 in Lot 3, Concession 5, Township of Broder, Algonquin Road, Sudbury .

PL2020-131 Sizer/Cormier: THAT the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for the draft plan of subdivision on lands described as Part of PIN 73478-0809, Part of Parcel 11257 S.E.S., Parts 1-3, Plan 53R-19865 in Lot 3, Concession 5, Township of Broder City of Greater Sudbury, File 780-6/12004, in the report entitled "Sitiri Investments Ltd.", from the General Manager of Growth and Infrastructure, presented at the meeting on October 19, 2020, upon payment of Council's processing fee in the amount of \$1,276.17, as follows:

- a) By amending the draft plan lapsing date in Condition #10 to December 23, 2021;
- b) By adding the following clause to Condition #21:

"The geotechnical engineer will be required to address On-site and Excess Soil Management when the regulation comes into force."

- c) By deleting the word "siltation" in Condition #25 and replacing it with "sediment and erosion."

CARRIED

C-2 Rogers Communications Inc. - Application for public consultation on a proposed temporary ground-based "Cell-On-Wheels" radio-communication and broadcasting antenna system, 41 Veterans Road, Copper Cliff

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding Rogers Communications Inc. - Application for public consultation on a proposed temporary ground-based "Cell-On-Wheels" radio-communication and broadcasting antenna system, 41 Veterans Road, Copper Cliff.

PL2020-132 Sizer/Cormier: THAT the City of Greater Sudbury direct the City's Designated Municipal Officer to indicate a position of concurrence to Innovation, Science and Economic Development Canada with respect to the proposed radio-communication and broadcasting antenna system for a temporary period of six months from the date on which the City's Designated Municipal Officer provides notice of a position of concurrence to Innovation, Science and Economic Development Canada, as described in this report that is to be located on those lands known and described as Parcel 40991, Lot 124, Plan M-1025, Lot 12, Concession 2, Township of McKim, as outlined in the report entitled "Rogers Communications Inc.", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020.

CARRIED

C-3 LIUNA Local 493 Property Corporation - Request to amend Planning Committee Resolution PL2019-50 pertaining to Rezoning File 751-6/19-4, 584 Clinton Avenue, Sudbury

Report dated September 25, 2020 from the General Manager of Growth and Infrastructure regarding LIUNA Local 493 Property Corporation - Request to amend Planning Committee Resolution PL2019-50 pertaining to Rezoning File 751-6/19-4, 584 Clinton Avenue, Sudbury.

PL2020-133 Sizer/Cormier: THAT Planning Committee Resolution PL2019-50, from the May 6, 2019 Planning Committee meeting, pertaining to Rezoning File 751-6/19-4 as outlined in the report entitled "LIUNA Local 493 Property Corporation", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, be amended as follows:

- a) That Paragraph 1 be amended by deleting medical office, custom print or copy shop, veterinary clinic and scientific or medical laboratory from the list of permitted uses;
- b) That Paragraph 2 concerning the requirement for a test manhole be deleted; and,
- c) That in accordance with Subsection 34(17) of the Planning Act, no further notice is to be given with respect to the change to the proposed by-law.

CARRIED

Members' Motions

No Motions were presented.

Addendum

No Addendum was presented.

Civic Petitions

No Civic Petitions were submitted.

Question Period

No Questions were asked.

Adjournment

PL2020-134 Kirwan/Landry-Altmann: THAT this meeting does now adjourn. Time: 2:35 p.m.

CARRIED

Brigitte Sobush, Manager of Clerk's
Services/Deputy City Clerk

Minutes

City Council Minutes of 10/20/20

Location: Tom Davies Square -
Council Chamber /
Electronic
Participation

Commencement: 3:01 PM

Adjournment: 5:31 PM

His Worship, Mayor Brian Bigger, In the Chair

Present Councillors Signoretti, Montpellier, McCausland, Kirwan, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger

City Officials Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure Services; Joseph Nicholls, General Manager of Community Safety; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Eric Labelle, City Solicitor and Clerk; Kelly Gravelle, Deputy City Solicitor; David Shelsted, Director of Engineering Services; Ron Foster, Auditor General; Melissa Zanette, Chief of Staff

Closed Session The following resolution was presented:

CC2020-251 Leduc/Sizer: THAT the City of Greater Sudbury move to Closed Session to deal with one (1) Litigation or Potential Litigation / Solicitor-Client Privilege item regarding Kingsway Entertainment District in accordance with the *Municipal Act, 2001*, s. 239(2) (d) and (f).

CARRIED

At 3:04 p.m., Council moved into Closed Session.

Recess At 4:11 p.m., Council recessed.

Reconvene At 4:22 p.m., Council commenced the Open Session in the Council Chambers.

His Worship Mayor Brian Bigger, In the Chair

Present	Councillors Signoretti [A 4:24 p.m.], Montpellier [D 5:01 p.m.], McCausland, Lapierre [A 4:50 p.m.], Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altman, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure Services; Steve Jacques, General Manager of Community Development; Joseph Nicholls, General Manager of Community Safety; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Marie Litalien, Acting Director of Communications and Community Engagements; Kelly Gravelle, Deputy City Solicitor; Meredith Armstrong, Acting Director of Economic Development; Ron Foster, Auditor General; Melissa Zanette, Chief of Staff; Eric Labelle, City Solicitor and Clerk; Anessa Basso, Clerk's Services Assistant; Lisa Locken, Clerk's Services Assistant

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

Councillor Signoretti arrived at 4:24 p.m.

Matters Arising from Finance and Administration Committee

October 13, 2020

Councillor Jakubo, as Chair of the Finance and Administration Committee, reported on the matters arising from the Finance and Administration Committee meeting of October 13, 2020.

The following resolution was presented:

CC2020-252 Jakubo/McIntosh: THAT the City of Greater Sudbury approves the Finance and Administration Committee resolution FA2020-50 inclusive from the meeting of October 13, 2020.

CARRIED

The following is the Finance and Administration Committee resolution:

Kivi Park 2021 Budget

FA2020-50 McIntosh/Jakubo: WHEREAS Kivi Park is a premier destination for sport, nature and adventure, set on over 480 acres of Precambrian Shield overlooking Long Lake, which offers several park amenities including approximately 18 kilometers of groomed cross-country ski and 22 kilometers of snowshoeing trails used in the off season for hiking, mountain biking, etc., which exists in large part thanks to the generosity of the Clifford and Lily Fielding Charitable Foundation;

AND WHEREAS Kivi Park has become home to numerous charitable and other community events, and has been identified as Ontario's first training centre for Para-Nordic athletes;

AND WHEREAS Kivi Park has hosted multiple provincial and national competitions, such as the 2019 Ontario Para-Nordic Trials, 2019 OFSAA Cross-Country Running Championship, the 2019 XTERRA Conquer the Crater 2020, the 2019 Canadian Individual Swim-Run Championships, 2019 Fielding Memorial Cross Country Challenge, drawing participants from around the Province, the Country and the world;

AND WHEREAS Kivi Park has successfully operated and maintained the facility thanks to the support of volunteers and corporate sponsors;

AND WHEREAS the Clifford and Lily Fielding Foundation representatives identified that a more sustainable operating model was required, which has led to the introduction of user fees;

AND WHEREAS along with the introduction of user fees, Kivi Park created the Affordability Fund to ensure that those who do not have the means to pay for their Kivi Pass can apply to the Fund, and which also offers free passes through established partnerships with the YMCA, Children's Aid Society, Big Brothers Big Sisters, Autism Ontario, Better Beginnings Better Futures, Cadets, Para-Athletes, and school boards for school run day trips or athletic training, at a total estimated value of approximately \$90,000 per year, which, with other partnerships being developed, could continue to grow;

AND WHEREAS the annual 2021 Operating costs for Kivi Park are estimated to be \$250,000 with membership fees of approximately \$100,000 and the balance of costs to be covered by events, sponsorships and fundraising.

AND WHEREAS the 2020 budget provided annual support for Kivi Park to reflect funding from the Economic Development Event Support budget in the amount of \$13,862 for 2020, and requested that Kivi Park be considered for funding from the City of Greater Sudbury Development Corporation Municipal Accommodation Tax (MAT) funding for future years;

AND WHEREAS the criteria for the MAT tax funding does not qualify Kivi for this type of financial support;

AND WHEREAS the total taxes billed for 2020 for the properties on which Kivi Park is situated total \$14,302.65;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs staff to present a business case to Council for its consideration during the 2021 budget deliberations for an annual recurring grant with regard to the lands attached to the following roll numbers from property taxes beginning in 2021:

090 002 11500
090 001 01400
090 001 00500
090 001 01000
090 001 02800
090 002 11600
090 001 02900

CARRIED

Matters Arising from the Closed Session

Deputy Mayor Landry-Altman, Chair of the Closed Session, reported that Council met in Closed Session to deal with one (1) Litigation or Potential Litigation / Solicitor-Client Privilege item regarding Kingsway Entertainment District in accordance with the Municipal Act, 2001, s. 239(2) (d) and (f). Direction was given regarding the matter.

Matters Arising from Nominating Committee

October 13, 2020

Councillor Landry-Altman, as Chair of the Nominating Committee, reported on the matters arising from the Nominating Committee meeting of October 13, 2020.

The following resolution was presented:

Appointments to Greater Sudbury Public Library Board

CC2020-253 Landry-Altman/Signoretti: THAT the City of Greater Sudbury approves Nominating Committee resolution NC2020-01 inclusive from the meeting of October 13, 2020.

The following is the Nominating Committee resolution:

NC2020-01 Signoretti/Leduc: THAT the City of Greater Sudbury approves the request by the Greater Sudbury Public Library Board to change its membership to nine (9) Directors as outlined in the report entitled "Appointments to Greater Sudbury Public Library Board", from the General Manager of Corporate Services, presented at the Nominating Committee meeting on October 13, 2020;

AND THAT the City of Greater Sudbury appoints Katherine Bowman, Bettina Brouckerhoff-Macdonald, Srinivasan Manivannan, Laurie McGauley to the Greater Sudbury Public Library Board for the term ending November 14, 2022.

CARRIED

Matters Arising from Planning Committee

October 5, 2020

Councillor Cormier, as Chair of the Planning Committee, reported on the matters arising from the Planning Committee meeting of October 5, 2020.

The following resolution was presented:

CC2020-254 Cormier/Sizer: THAT the City of Greater Sudbury approves Planning Committee resolutions PL2020-118 to PL2020-120 and PL2020-122 to PL2020-124 inclusive from the meeting of October 5, 2020.

CARRIED

The following are the Planning Committee resolutions:

Design de Plume Inc. - Application for rezoning to enable the use of the site as a

business office, 131 Pine Street, Sudbury

PL2020-118 McCausland/Kirwan: THAT the City of Greater Sudbury approves the application by Design de Plume Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification on the subject lands from “C4(5)”, Office Commercial Special, to an amended “C4(5), Office Commercial Special on those lands described as PIN 02135-0227, Part of Lots 41 & 42, Plan 3-S, Lot 6, Concession 4, Township of McKim, as outlined in the report entitled “Design de Plume Inc.”, from the General Manager of Growth and Infrastructure presented at the Planning Committee meeting on October 5, 2020, subject to the following conditions:

1. That the amending zoning by-law for the C4(5), Office Commercial Special include the following site-specific provisions:
 - i. Three parking spaces and no loading space shall be provided for a business office; and
 - ii. Updating the provision which states that the existing building, as located, is permitted, by adding reference to the date September 9, 2020.
2. That prior to the enactment of the amending by-law, that the owner shall paint the parking spaces lines to clearly reflect the number of parking spaces to the satisfaction of the Director of Planning Services; and
3. Conditional approval shall lapse on October 20, 2022 unless Condition 2 above has been met or an extension has been granted by Council.

CARRIED

Michel Holdings Limited - Application for rezoning in order to convert a mixed-use building into a duplex dwelling, 431 Linda Street, Sudbury

PL2020-119 Landry-Altmann/McCausland: THAT the City of Greater Sudbury approves the application by Michel Holdings Limited to amend Zoning By-law 2010-100Z by changing the zoning classification from “R2-2(2)”, Low Density Residential Two Special to a revised “R2-2 Special”, Low Density Residential Two Special on lands described as PIN 73596-0518, Parcel 31390 S.E.S., Part 1, Plan SR-775 in Lot 7, Concession 1, Township of McKim, as outlined in the report entitled “Michel Holdings Limited”, from the General Manager of Growth and Infrastructure presented at the Planning Committee meeting on October 5, 2020, subject to the following conditions:

- a. Lot frontage of 15 metres shall be permitted;
- b. The location of the existing building shall be permitted;
- c. The minimum setback for steps and landings from the westerly interior side lot line shall be 0.23 metre.

CARRIED

J. Corsi Developments Inc. – Application for Zoning By-Law Amendment, Corsi Hill, Sudbury

PL2020-120 Kirwan/McCausland: THAT the City of Greater Sudbury approves the application by J. Corsi Developments Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification on the subject lands from “OSP”, Open Space Private, to “R1-5”, Low Density Residential One in order to permit the development of a nine lot residential subdivision on those lands described as PIN 73588-0987, Part 1, Plan 53R-14036 Except Pt. 1, Plan 53R-17900 & Plan 53M-1356, Lot 8, Concession 2, Township of McKim, as outlined in the

report entitled "J. Corsi Developments Inc.", from the General Manager of Growth and Infrastructure presented at the Planning Committee meeting on October 5, 2020, subject to the following conditions:

1. That the owner provide the Development Approvals Section with a registered survey plan outlining the lands to be rezoned to enable the preparation of an amending by-law.
2. That the lands on the draft plan of subdivision be rezoned as follows:
 - i) That Lots 1 to 9 be zoned "R1-5(S)", Low Density Residential One Special; and
 - ii) That Block 11 be zoned "OSC", Open Space Conservation.
3. That the amending by-law for the lands to be zoned R1-5 Special include the following site-specific provision:
 - i) That all lots are designated as an area of "Site Plan Control" pursuant to Section 41 of the Planning Act, RSO 1990, Chapter P.13.
4. Conditional approval shall lapse on October 20, 2022 unless Condition #1 above has been met or an extension has been granted by Council.

CARRIED

Part of Romanet Lane south of Van Horne and north of Elgin Street, Sudbury - Lane Closure and Declaration of Surplus Land

PL2020-122 Landry-Altmann/Kirwan: THAT the City of Greater Sudbury close by by-law and declare surplus to the City's needs part of Romanet Lane, south of Van Horne and north of Elgin Street, Sudbury, legally described as PIN 73584-0917(LT), and offer the land for sale to the abutting owner(s) pursuant to the procedures governing the sale of limited marketability surplus land as outlined in Property By-law 2008-174, as outlined in the report entitled "Part of Romanet Lane south of Van Horne and north of Elgin Street, Sudbury - Lane Closure and Declaration of Surplus Land", from the General Manager of Corporate Services presented at the Planning Committee meeting on October 5, 2020.

CARRIED

Part of Nottingham Avenue, Sudbury - Road Closure and Declaration of Surplus Land

PL2020-123 Landry-Altmann/Kirwan: THAT the City of Greater Sudbury close by by-law and declare surplus to the City's needs part of Nottingham Avenue, Sudbury, and part of a one foot reserve legally described as part of PIN's 73576-0121 and 73576-0174(LT), being Parts 5, 7, 9 and 11 on Plan 53R-21176, and reconvey the land to the developer, as outlined in the report entitled "Part of Nottingham Avenue, Sudbury - Road Closure and Declaration of Surplus Land", from the General Manager of Corporate Services presented at the Planning Committee meeting on October 5, 2020.

CARRIED

Deeming By-law for Lot 8 & 9, Plan M-38, 0 & 477 Kirkwood Drive

PL2020-124 Landry-Altmann/Kirwan: THAT the City of Greater Sudbury approves designating Lot 8 & Lot 9, Plan M-38 as being deemed not to be part of a registered plan for the purposes of Section 50(3) of the Planning Act, as outlined in the report entitled "Deeming By-law", from the General Manager of Growth and Infrastructure presented at the Planning Committee meeting on October 5, 2020; AND THAT staff be directed to prepare a by-law for Council to enact deeming Lot 8 & Lot 9, Plan M-38 not to be part of a plan of subdivision for the purposes

of Subsection 50(3) of the Planning Act.

CARRIED

Adopting, Approving or Receiving Items in the Consent Agenda

The following resolution was presented:

CC2020-255 Kirwan/McCausland: THAT the City of Greater Sudbury approves Consent Agenda Items C-1 to C-5.

CARRIED

The following are the Consent Agenda Items:

Minutes

C-1 Operations Committee Minutes of September 14, 2020

CC2020-256 Kirwan/McCausland: THAT the City of Greater Sudbury adopts the Operations Committee meeting minutes of September 14, 2020.

CARRIED

C-2 Community Services Committee Minutes of September 14, 2020

CC2020-257 Kirwan/McCausland: THAT the City of Greater Sudbury adopts the Community Services Committee meeting minutes of September 14, 2020.

CARRIED

C-3 Audit Committee Minutes of September 15, 2020

CC2020-258 Kirwan/McCausland: THAT the City of Greater Sudbury adopts the Audit Committee meeting minutes of September 15, 2020.

CARRIED

C-4 Planning Committee Minutes of September 21, 2020

CC2020-259 Kirwan/McCausland: THAT the City of Greater Sudbury adopts the Planning Committee meeting minutes of September 21, 2020.

CARRIED

Routine Management Reports

C-5 2021 Schedule of Meeting Dates - Council and Committees

Report dated October 1, 2020 from the General Manager of Corporate Services regarding 2021 Schedule of Meeting Dates - Council and Committees.

CC2020-260 Kirwan/McCausland: THAT the City of Greater Sudbury approves the 2021 schedule of meeting dates for City Council and its Committees, as outlined in the report entitled "2021 Schedule of Meeting Dates - Council and Committees", from the General Manager of Corporate Services, presented at the City Council meeting on October 20, 2020.

CARRIED

Matters Arising from Planning Committee

October 19, 2020

Councillor Cormier, as Chair of the Planning Committee, reported on the matters arising from the Planning Committee meeting of October 19, 2020.

The following resolution was presented:

CC2020-261 Cormier/Kirwan: THAT the City of Greater Sudbury approves Planning Committee resolutions PL2020-126 to PL2020-129 and PL2020-131 to PL2020-133 inclusive from the meeting of October 19, 2020.

The following are the Planning Committee resolutions:

Lamoureux Realty Management Inc. – Application for Zoning By-Law Amendment, 66 Jean Street, Sudbury

PL2020-126 McCausland/Kirwan: THAT the City of Greater Sudbury approves the application by Lamoureux Realty Management Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification on the subject lands from “R2-2”, Low Density Residential Two to “R2-2(S)”, Low Density Residential Two Special on those lands described as PIN 02129-0257, Pcl 2173, Lot 658 & 659, Plan M-100, Lot 6, Concession 4, Township of McKim, as outlined in the report entitled “Lamoureux Realty Management Inc.”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, subject to the following conditions:

1. That the amending zoning by-law for the R2-2 Special zoning includes the following site-specific provisions:

- i. In addition to the uses permitted in the R2-2 zone, a multiple dwelling containing a maximum of three dwelling units shall be permitted; and,
- ii. The location of the existing building shall be permitted; and,
- iii. A vehicle guard shall be provided along the easterly edge of the parking area in the rear yard.

2. That prior to the enactment of the amending by-law the following conditions shall be addressed:

- i. That a vehicle guard be installed at the top of the slope at the edge of the parking area to the satisfaction of the Director of Planning Services; and,
- ii. That the owner apply for all required building permits to the satisfaction of the Chief Building Official.

3. Conditional approval shall lapse on October 20, 2022 unless Condition 2 above has been met or an extension has been granted by Council.

CARRIED

5010965 Ontario Limited - Application for rezoning in order to permit a multiple dwelling with four (4) units, 1866 Bancroft Drive, Sudbury

PL2020-127 McCausland/Landry-Altman: THAT the City of Greater Sudbury approves the application by 5010965 Ontario Limited to amend Zoning By-law 2010-100Z by changing the zoning classification from “R2-2”, Low Density Residential Two to “R3 Special”, Medium Density Residential Special on lands described as PIN 73578-0114, Parcel 6008 S.E.S., in

Lot 12, Concession 3, Township of Neelon, as outlined in the report entitled “5010965 Ontario Limited”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, subject to the following conditions:

a) That prior to the adoption of the amending by-law, the following condition shall be addressed:

i) That the owner submit a design lot grading plan to the satisfaction of the Director of Planning Services;

b) That the amending by-law include the following site-specific provisions:

i) A maximum of four (4) dwelling units shall be permitted;

ii) The minimum lot frontage shall be 15 metres;

iii) The minimum front yard setback shall be 6 metres;

iv) The minimum width of the driveway aisle shall be 3 metres;

v) A minimum 1.2 metre-wide planting strip in conjunction with a minimum 1.5 metre-high opaque fence shall be required along the easterly interior side yard;

vi) A minimum 1.5 metre-high opaque fence shall be required along the westerly interior side yard in lieu of a planting strip; and,

vii) Parking shall be located in the rear yard.

c) Conditional approval shall lapse on November 10, 2022 unless Condition a) above has been met or an extension has been granted by Council.

CARRIED

Daniel Forget – Application for Zoning By-law Amendment in order to recognize an existing legal non-conforming multiple dwelling and to add one further residential dwelling unit, 126 Main Street West, Chelmsford

PL2020-128 Kirwan/McCausland: THAT the City of Greater Sudbury approves the application by Daniel Forget to amend Zoning By-law 2010-100Z by changing the zoning classification of the subject lands from “R1-5”, Low Density Residential to “R3”, Medium Density Residential on those lands described as PIN 73349-0786, Parcel 21282, Part 1, Plan 53R-9552 & Part 1, Plan SR-3264, Lot 3, Concession 3, Township of Balfour, as outlined in the report entitled “Daniel Forget”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, subject to the following conditions:

1. That prior to the passing of an amending zoning by-law:

a) That the owner apply for all required building permits to the satisfaction of the Chief Building Official prior to the passing of an amending zoning by-law; and,

b) That the owner submit a parking layout plan depicting all parking areas, parking spaces, parking aisles and landscaped areas associated with parking areas to the satisfaction of the Director of Planning Services prior to the passing of an amending zoning by-law.

2. That the amending zoning by-law contain the following site-specific provisions:

a) That the lands be zoned “R3(S)”, Medium Density Residential Special with the only permitted use of the lands being that of one multiple dwelling containing eleven residential

dwelling units along with permitted accessory buildings, structures and uses;

b) That a minimum easterly interior side yard setback and planting strip width of 1 m (3.28 ft) be required;

c) That a fence having a minimum height of 1.5 m (4.92 ft) be required along the easterly interior side lot line to a depth that is equal to the length of the abutting low density residential lot situated to the immediate east of the subject lands;

d) That the existing two refuse containers be relocated and permitted in the rear yard of the subject lands; and,

e) That any necessary site-specific relief identified in the required parking layout plan related to sight triangles, the existing circular driveway, parking and parking-related landscaping provisions of the City's Zoning By-law be provided for accordingly.

f) Conditional approval shall lapse on October 20, 2022 unless Condition 1 above has been met or an extension has been granted by Council.

CARRIED

F.J. Blackwood Ltd. – Application for a Temporary Use By-law in order to permit a private bus terminal, 0 Bryce Street, Coniston

PL2020-129 Kirwan/Sizer: THAT the City of Greater Sudbury approves the application by F.J. Blackwood Ltd. to amend Zoning By-law 2010-100Z, in order to permit a private bus terminal in accordance with Section 39 of the Planning Act for a temporary period of three (3) years on those lands described as PIN 73560-0152, Parcel 46240, Parts 2, 9 to 12, 20 to 31 & 34-46, Plan 53R-8358, Lots 2 & 3, Concession 3, Township of Neelon, as outlined in the report entitled "F.J. Blackwood Ltd.", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, subject to the following:

1. That the temporary use by-law contain the following site-specific provisions:

a) That the only permitted use of the lands on a temporary basis shall be that of a private bus terminal and related accessory uses;

b) That a minimum of 176 parking spaces and 4 accessible parking spaces be provided;

c) That the temporary bus terminal use on the subject lands be exempt from the provisions of By-law 2010-220, being the Site-Plan Control Area By-law; and,

d) That the temporary use by-law shall expire three years from the date of enactment by Council.

CARRIED

Sitiri Investments Ltd. - Application to extend draft plan of subdivision approval, Part of PIN 73478-0809, Part of Parcel 11257 S.E.S., Parts 1-3, Plan 53R-19865 in Lot 3, Concession 5, Township of Broder, Algonquin Road, Sudbury

PL2020-131 Sizer/Cormier: THAT the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for the draft plan of subdivision on lands described as Part of PIN 73478-0809, Part of Parcel 11257 S.E.S., Parts 1-3, Plan 53R-19865 in Lot 3, Concession 5, Township of Broder City of Greater Sudbury, File 780-6/12004, in the report entitled "Sitiri Investments Ltd.", from the General Manager of Growth and Infrastructure, presented at the meeting on October 19, 2020, upon payment of Council's processing fee in

the amount of \$1,276.17, as follows:

- a) By amending the draft plan lapsing date in Condition #10 to December 23, 2021;
- b) By adding the following clause to Condition #21:

“The geotechnical engineer will be required to address On-site and Excess Soil Management when the regulation comes into force.”

- c) By deleting the word “siltation” in Condition #25 and replacing it with “sediment and erosion.”

CARRIED

Rogers Communications Inc. - Application for public consultation on a proposed temporary ground-based “Cell-On-Wheels” radio-communication and broadcasting antenna system, 41 Veterans Road, Copper Cliff

PL2020-132 Sizer/Cormier: THAT the City of Greater Sudbury direct the City’s Designated Municipal Officer to indicate a position of concurrence to Innovation, Science and Economic Development Canada with respect to the proposed radio-communication and broadcasting antenna system for a temporary period of six months from the date on which the City’s Designated Municipal Officer provides notice of a position of concurrence to Innovation, Science and Economic Development Canada, as described in this report that is to be located on those lands known and described as Parcel 40991, Lot 124, Plan M-1025, Lot 12, Concession 2, Township of McKim, as outlined in the report entitled "Rogers Communications Inc.", from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020.

CARRIED

LIUNA Local 493 Property Corporation - Request to amend Planning Committee Resolution PL2019-50 pertaining to Rezoning File 751-6/19-4, 584 Clinton Avenue, Sudbury

PL2020-133 Sizer/Cormier: THAT Planning Committee Resolution PL2019-50, from the May 6, 2019 Planning Committee meeting, pertaining to Rezoning File 751-6/19-4 as outlined in the report entitled “LIUNA Local 493 Property Corporation”, from the General Manager of Growth and Infrastructure, presented at the Planning Committee meeting on October 19, 2020, be amended as follows:

- a) That Paragraph 1 be amended by deleting medical office, custom print or copy shop, veterinary clinic and scientific or medical laboratory from the list of permitted uses;
- b) That Paragraph 2 concerning the requirement for a test manhole be deleted; and,
- c) That in accordance with Subsection 34(17) of the Planning Act, no further notice is to be given with respect to the change to the proposed by-law.

CARRIED

Presentations

1 Strategic Update on Communications, Customer Service and Community Engagement

Report dated October 7, 2020 from the Executive Director of Strategic Initiatives, Communication and Citizen Services regarding Strategic Update on Communications, Customer Service and Community Engagement.

This item was presented at the October 6, 2020 City Council meeting and was interrupted by automatic adjournment. The item was added to the agenda to provide the opportunity for questions.

Managers' Reports

R-1 COVID-19 Update - October 6, 2020

Report dated October 7, 2020 from the Chief Administrative Officer regarding COVID-19 Update - October 6, 2020.

For Information Only.

R-2 COVID-19 Update - October 20, 2020

Report dated October 7, 2020 from the Executive Director of Strategic Initiatives, Communication and Citizen Services regarding COVID-19 Update - October 20, 2020.

For Information Only.

By-Laws

The following resolution was presented:

CC2020-262: THAT the City of Greater Sudbury read and pass By-law 2020-156 to and including By-law 2020-161Z.

CARRIED

The following are the by-laws:

2020-156 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Meeting of October 20th, 2020

2020-157 A By-law of the City of Greater Sudbury to Amend By-law 2020-26 being a By-law to Establish Miscellaneous User Fees for Certain Services Provided by the City of Greater Sudbury
(This amending by-law clarifies the wording around the imposition of the cost recovery fees for the Greater Sudbury Fire Services attendance at a property for which the owner has fire department insurance coverage.)

2020-158 A By-law of the City of Greater Sudbury to Deem Lots 8 and 9 on Plan M-38 not to be a Plan of Subdivision for the Purposes of Section 50 of the Planning Act
Planning Committee Resolution #PL2020-124
(This by-law provides that Lots 8 and 9 on registered Plan of Subdivision M-38 are deemed not to be lots within a registered Plan of Subdivision.)

- 2020-159Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z Being the Comprehensive Zoning By-law for the City of Greater Sudbury
Planning Committee Resolution #PL2011-134
(This by-law rezones the subject lands in order to facilitate the development of 19 business industrial lots, 35 single-detached dwelling lots and a block of land intended to be used for park purposes. There is a remnant block of land that is zoned with a holding provision in order to allow for future low density urban residential land uses. The holding provision may be removed once sufficient land is added to the block and compliance with all applicable development standards of the “R1-5” Zone is demonstrated - 0 Kingsway, Sudbury - Vytis Lands (Kagawong) Ltd.)
- 2020-160Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z Being the Comprehensive Zoning By-law for the City of Greater Sudbury
Planning Committee Resolution #PL2020-119
(This by-law rezones the subject property to a revised “R2-2(2)”, Low Density Residential Two Special in order to permit a duplex dwelling with site-specific relief – 431 Linda Street, Sudbury – Michel Holdings Limited.)
- 2020-161Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z Being the Comprehensive Zoning By-law for the City of Greater Sudbury
Planning Committee Resolution at Meeting of October 19, 2020
(This by-law does not rezone the subject lands. Pursuant to Section 39 of the Planning Act, Council has approved a temporary use by-law in order to permit a private bus terminal and related accessory uses on the subject lands for a period of three years - 0 Bryce Street, Coniston – F.J. Blackwood Ltd.)

Councillor Lapierre arrived at 4:50 p.m.

Members' Motions

M-1 Request For Review Of Business Licensing By-Law 2004-350 As Amended

The following resolution was presented:

WHEREAS Payday Loan Establishments currently operate within the City of Greater Sudbury and the number of those establishments seems to be increasing, particularly in the core of the City;

AND WHEREAS there are concerns that payday loan establishments are “predatory” and take advantage of low-income residents who do not have access to credit and become trapped in debt cycles as a result of exorbitant fees charged by these establishments;

AND WHEREAS payday loan establishments are often located near sensitive land uses where the greatest number of vulnerable citizens live or visit regularly;

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, as amended, at Section 154.1 states that “despite section 153 and without limiting sections 9, 10 and 11, a local municipality, in a by-law under section 151 with respect to payday loan establishments, may define the area of the municipality in which a payday loan establishment may or may not operate and limit the number of payday loan establishments in any defined area in which they are

permitted”;

AND WHEREAS By-law 2004-350, as amended, provides for the licensing and regulation of various businesses and has not been substantially reviewed since its passing;

AND WHEREAS business licensing is in place, in part, to protect the public from fraudulent and/or predatory business practices;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs staff to conduct a review of By-law 2004-350 as amended, and bring a report to Council by the end of the third quarter of 2021, which would also consider potential restrictions for payday loan establishments which could regulate the location of those establishments, including minimum separation distances between payday loan establishments and minimum separation distances from various sensitive land uses, including but not limited to social service locations, methadone clinics, group homes, schools, affordable housing units, etc., as well as a maximum number of those establishments per ward.

Rules of Procedure

A Recorded Vote was held:

YEAS: Councillors Signoretti, McCausland, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Mayor Bigger

NAYS: Councillor Montpellier

CARRIED

Correspondence for Information Only

I-1 Street Lighting Project Update

Report dated October 7, 2020 from the General Manager of Corporate Services regarding Street Lighting Project Update.

For Information Only.

Councillor Montpellier departed at 5:01 p.m.

Addendum

No Addendum was presented.

Civic Petitions

Councillor Signoretti submitted a petition to the City Clerk which will be forwarded to the General Manager of Growth and Infrastructure. The petition is requesting 4-way stop signs at the intersection of Telstar Avenue, Jupiter Court and Galaxy Court, Sudbury.

Question Period

Please visit:

<https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1478&lang=en> to view the questions asked.

Adjournment

CC2020-264 Leduc/Signoretti: THAT this meeting does now adjourn. Time: 5:31 p.m.

CARRIED

Mayor Brian Bigger, Chair

Eric Labelle, City Solicitor and
Clerk

Request for Decision

Request to Establish a Community Action Network in Ward 10

Presented To:	City Council
Presented:	Tuesday, Nov 24, 2020
Report Date	Thursday, Nov 12, 2020
Type:	Routine Management Reports

Resolution

THAT the City of Greater Sudbury approves the creation of the Ward 10 Kingsmount/Bell Park Community Action Network, as outlined in the report entitled “Request to Establish a Community Action Network in Ward 10” from the Chief Administrative Officer, presented at the City Council meeting on November 10, 2020.

Relationship to the Strategic Plan / Health Impact Assessment

CANs support the City’s Strategic Plan priorities of creating a healthy community and strengthening community vibrancy. They create opportunities for broader engagement in the community and work collaboratively with citizens and other community groups to advocate for positive change, for the benefit of the community. They also support the City’s Population Health and Well-Being priorities by creating a culture of understanding and support and a welcoming community for all ages, and encouraging resiliency of individuals in neighbourhoods, play for all ages and healthy streets.

Report Summary

This report seeks City Council approval to establish the Kingsmount/Bell Park Community Action Network (CAN) in Ward 10.

Financial Implications

CANs receive an Annual Community Grant of \$2,500.

If approved, this amount will be included in the 2021 Budget. For 2020, a partial financial consideration will be provided. As this is an unbudgeted expenditure, this will form part of the year-end position.

This would assist the group with projects they intend to undertake this fall until they are eligible for the 2021

Signed By

Report Prepared By
 Barb McDougall-Murdoch
 Community Development Co-ordinator
Digitally Signed Nov 12, 20

Division Review
 Marie Litalien
 Manager of Communications and French Services
Digitally Signed Nov 12, 20

Financial Implications
 Steve Facey
 Manager of Financial Planning & Budgeting
Digitally Signed Nov 12, 20

Recommended by the Department
 Ian Wood
 Executive Director of Strategic Initiatives, Communication and Citizen Services
Digitally Signed Nov 12, 20

Recommended by the C.A.O.
 Ed Archer
 Chief Administrative Officer
Digitally Signed Nov 12, 20

grant, which is issued by June of every year.

EXECUTIVE SUMMARY

This report seeks City Council approval to establish the Kingsmount/Bell Park Community Action Network (CAN) in Ward 10.

CANs bring people together to build a strong and vibrant community. They represent the collaborative efforts of citizens who care about where they live and want to make their neighbourhoods the best they can possibly be. CANs enable citizens to participate in their community, identify community needs and priorities, and take action by implementing projects and initiatives with a positive impact.

BACKGROUND

In early 2019, City staff were contacted by a resident interested in starting a CAN in the Kingsmount/Bell Park area of Ward 10. Community outreach was done through networking, email and social media. After some delays due to COVID-19, a virtual meeting was held in July 2020 with interested residents. The group has held a number of community meetings since that time, and have worked with Ward Councillor Fern Cormier and City staff throughout the process. Several community members have volunteered to hold executive positions required to formally establish a CAN.

The group has identified a number of community projects to prioritize, including community engagement through neighbourhood events, urban tree planting, historical hikes and trail improvements. Volunteers are passionate and eager to get involved, having already begun working on improvements to the Roxborough Trail by spreading wood chips donated by the City.

There are currently 15 active CANs in Greater Sudbury:

Azilda
Capreol
Chelmsford
Coniston
Copper Cliff
Donovan Elm-West
Flour Mill
Garson-Falconbridge
Minnow Lake
Onaping Falls
South End
Uptown
Valley East
Ward One
Ward Eight

NEXT STEPS

Upon City Council approval, the new Kingsmount/Bell Park Ward 10 CAN will be officially established, and the following action will be taken:

- The CAN will appoint members to the executive roles of the CAN, which includes Chair/Co-Chairs, Secretary and Treasurer.
- CGS staff will educate and train the new CAN Chair and executive on the Terms of Engagement (Appendix A) and the Standard Operating Procedures (Appendix B).
- The CAN Chair will be partnered with a more experienced CAN chair who will act as a mentor.
- The City will designate a staff liaison to work with and assist the CAN in their day-to-day activities.
- The City will perform a review of the CANs as part of the development of the Community Engagement Strategy.

RESOURCES CITED

City Council Report, December 12, 2017: Request for Decision Revised Terms of Engagement for Community Action Networks

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1138&itemid=13766&lang=en>

City of Greater Sudbury, Community Action Networks

<https://www.greatersudbury.ca/city-hall/get-involved/community-action-networks/>

Community Action Network Terms of Engagement

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Community Action Network Terms of Engagement

BACKGROUND

The City of Greater Sudbury (CGS) established Community Action Networks (CANs) to provide a line of communication between the community and the City, and to help with the planning and implementation of community initiatives. CANs bring citizens together to build strong, engaged communities, foster civic engagement and encourage public participation in local and municipal projects.

VISION

Engagement, public participation, and constructive dialogue between the City of Greater Sudbury and its citizens are cornerstones of good governance. CANs are open to the public and inclusive. They work collaboratively with the City to inform, consult and involve residents in local and municipal projects, processes and services.

MISSION

- CANs take action and implement projects and initiatives which have a positive impact on the quality of life in Greater Sudbury.
- CANs create opportunities for broader engagement in their communities.
- CANs work collaboratively to advocate for positive change and the betterment of the community.
- CANs help identify community needs and establish cooperative working relationships with other groups within the City.

VALUES

- CANs are open and inclusive to all.
- CAN participants respect one another, municipal and CAN processes, and each other's roles and responsibilities.
- CANs take the social, economic, and environmental needs of their respective communities into consideration when establishing priorities.

- CANs reflect the unique perspective, values, and needs of their respective communities.

Strategic Framework

The City of Greater Sudbury has adopted the International Association for Public Participation's Public Participation Framework, which is an international standard to promote public participation in relation to individuals, government, institutions, and other entities that affect the public interest. This framework outlines five pillars of engagement: Inform, Consult, Involve, Collaborate, and Empower (see Appendix D – How the City of Greater Sudbury Engages CANs - A Visual Representation). The City strives to engage citizens keeping their needs, the organization's needs, and the Public Participation Policy in mind. The City is committed to engaging meaningfully with citizens, and has also adopted a model of Open Government that is based on the principles of open information, open data, open dialogue and open doors. It aims to strengthen governance by promoting greater transparency, accountability and public engagement. This means that the City will engage in two-way conversations and open dialogues that engage citizens in public debate and decision-making on the development and delivery of municipal programs, services and policies.

Community Action Network Benefits

Community Action Networks bring people together to build a healthy community. Healthy communities are strong and vibrant. They emerge from the collaborative efforts of citizens who care about where they live and want to make their neighbourhoods the best they can possibly be. Community Action Networks provide the resources to make this happen. The City of Greater Sudbury recognizes the following benefits in establishing and supporting Community Action Networks:

- CANs enhance the overall quality of life in Greater Sudbury in social, environmental and economic sectors.
- CANs enable citizens to participate, appreciate, and fully understand the services offered by community organizations, groups and the City of Greater Sudbury.
- CANs help identify community needs and establish cooperative working relationships with the CGS, and other groups within the community.
- CANs promote democracy and inclusiveness by giving participants (community, Council, City staff) a unique vehicle to work in harmony toward common goals.

- CANs provide a mechanism for planning at the community level by identifying different projects with which individual Community Action Networks will be involved.
- CANs foster civic engagement and public participation in municipal projects and services.

CAN Eligibility Requirements

- Are community driven and led.
- Are non-profit in nature and not-incorporated.
- Are open and transparent to the public.
- Strive to represent the broad interests of the community.
- Adhere to the Standard Operating Procedures of the Terms of Engagement.
- Have an elected Executive.

Objectives of CANs

- To actively respond to the community's needs and priorities by facilitating and promoting activities that empower residents to participate in community, economic and social development projects in their area.
- To operate in partnership with other community agencies and identify existing community resources to ensure their effectiveness in responding to community needs.
- To undertake and promote new initiatives in response to community priorities, and where possible, to consider the alignment between the initiatives and goals/objectives of the CAN, and the strategic priorities of the CGS.
- To work in cooperation with other community groups in nurturing civic pride and engagement within each community.

ROLES AND RESPONSIBILITIES

CANs are responsible for:

- Engaging the community and encouraging participation in the CAN.
- Providing a safe and welcoming atmosphere for citizens to come together.
- Networking within the community (other community groups, businesses, seniors, youth, and other) to represent and engage the community.
- Communicating their programs and activities to the CGS and local residents on a regular basis.
- Coordinating a visioning session to identify CAN priorities at least once every four years.
- Reviewing CAN priorities on an annual basis.
- Promoting the vision and priorities of the CAN and the City of Greater Sudbury sponsored programs and initiatives at the community level, where feasible.
- Encouraging feedback on CGS matters requesting community input.
- Operating in accordance with the CAN Standard Operating Procedures.

The City of Greater Sudbury is responsible for:

- Engaging CANs and the community through public participation and community engagement.
- Providing a staff liaison to be the primary point of contact for the CANs.
- Providing information about City programs, policies, procedures and opportunities for public input.
- Assisting CANs in obtaining access to community facilities, space and equipment/resources (as needed).
- Providing CANs with community grant funding subject to approval by City Council.
- Providing comprehensive liability coverage for registered and approved CAN events, organizers and volunteers.
- Providing information on City-wide campaigns and programs as projects of value that CANs may support and implement within their areas.

- Providing a Guidebook for the CAN Chairs/CAN Executive.
- Providing a forum for CANs to network and exchange information (CAN Summit and other).
- Providing training, educational and learning opportunities, when available.
- Assisting with CAN promotional efforts where appropriate, including marketing the CAN to the community.

The CGS Staff Liaison is responsible for:

- Building awareness and capacity within CGS about the relationship between CGS and CANs.
- Working collaboratively with the CANs to understand the concerns of the community.
- Advising the CAN on City matters (policy, business and other).
- Liaising with other CGS departments on CAN matters.
- Ensuring the CAN is informed about City Policies and Procedures.
- Assisting with CAN Visioning Sessions.
- Reviewing CAN communication materials.
- Attending every second CAN meeting, and providing support for special meetings such as annual meetings or visioning sessions, wherever possible.

The City Councillor is responsible for:

- Assisting with CAN inquiries regarding City services, facilities and programs where appropriate.
- Attending CAN meetings when available.
- Liaising with the CAN Chair.

APPENDIX A

BUDGET, ACCOUNTING AND FINANCIAL RECORD KEEPING

CANs may receive an annual community grant, subject to Council approval, through the City's Community Grants Program. The purpose of the community grant is to assist CANs with administrative costs associated with the business of the CAN. The CANs shall adhere to the following financial practices:

- CANs shall maintain accurate records of all expenditures of funds allocated through CGS.
- CANs shall prepare and submit an annual report for the previous year's activities, no later than thirty 30 days after year end (December 31).
- A maximum of 25% of the community grant may be carried over to the next grant year with CGS approval. Any grant money beyond that amount, not spent during the granting year, will be deducted from the next year's grant.

APPENDIX B

ELIGIBLE CAN OPERATING COSTS (FOR THE COMMUNITY GRANT)

CANs will receive an annual grant, pending Council approval, to cover eligible operating and administrative costs. The funds are intended to cover the costs associated with promotion of activities, photocopying, mailings, web site maintenance, and other day-to-day expenses, these include (but are not limited to):

- Office supplies (paper, printer ink, pens, CDs, and other)
- Printing and photocopying (black and white or colour)
- Postage (stamps, envelopes, ad mail, courier costs)
- Advertising
- Mileage payable to members on CAN business (paid at the CGS rate)
- Refreshments for meetings/events
- Developing a website, website administration and web page hosting
- Promotional materials and activities.

Special Consideration:

- Up to 25% of the annual grant may be spent on CAN projects. This may include capital expenditures such as contributions toward the purchase of a bench, playground equipment, signage, trees, mulch for a trail, etc.
- CANs may not donate community grant funding to other groups or initiatives.

Resources available to CANs (at no direct cost) through CGS:

- Meeting and office space at City-owned locations, subject to availability.
- Liability insurance coverage for approved CAN activities and events.
- Photocopying or printing at Libraries and Citizen Service Centres of up to 50 pages monthly (agendas and minutes).

Examples of items that are not eligible expenditures:

- Personal internet access fees
- Monthly rent/utility bills
- Computers (not including supplies such as paper, ink)
- Staff costs
- Donations to other groups or initiatives
- Alcohol.

APPENDIX C

COMMUNITY ACTION NETWORK ANNUAL REPORT

(To be submitted to your Community Engagement Co-ordinator by January 30th)

Community Action
Network:

CAN Chair: _____

Telephone: _____

Email: _____

Treasurer: _____

Telephone: _____

Email: _____

Please list the expenditures from the CGS funds received and include all receipts for reconciliation (\$2,500).

Item	CGS Grant (including tax)
Office Supplies	\$
Printing/Photocopying	\$
Mail/AdMail	\$
Advertising	\$
Website Administration	\$
Meeting Expenses	\$
Other (please identify)_____	\$
Other (please identify)_____	\$
TOTAL	\$
Balance Forward (From Previous Year)	\$
Current Account Balance	\$

Describe any partnerships established or activities pursued during the past year, including any funding or support that you have leveraged.

What are your plans for next year?

Name _____

Signature _____

Date _____

APPENDIX D

HOW THE CITY OF GREATER SUDBURY ENGAGES CANs (A VISUAL REPRESENTATION)

	Inform	Consult	Involve	Collaborate	Empower
Overview	<ul style="list-style-type: none"> • To provide information to increase the community's understanding the problem, alternatives, opportunities and/or solutions 	<ul style="list-style-type: none"> • To obtain community feedback on analysis, alternatives and/or decisions 	<ul style="list-style-type: none"> • To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered 	<ul style="list-style-type: none"> • To partner with the public in each aspect of the decision-making process from development to solution 	<ul style="list-style-type: none"> • Place decision-making in the hands of the public • Promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers
CAN Development	<ul style="list-style-type: none"> • Few active members • Informal operating structure • Narrow Focus • Undeveloped ties with local associations 	<ul style="list-style-type: none"> • Loose structure (Co-Chairs) • One or two active projects • Some key community organizations involved 	<ul style="list-style-type: none"> • Some working committees • Well organized with regular meetings and broad community involvement 	<ul style="list-style-type: none"> • Youth, senior and business representation • Community associations well represented • Functioning sub-committees and executive 	<ul style="list-style-type: none"> • CAN well developed and connected to the community
Leadership	<ul style="list-style-type: none"> • Staff guiding process 	<ul style="list-style-type: none"> • Key community champions identified to work with staff 	<ul style="list-style-type: none"> • Transfer of leadership to CANs • Established executive in place 	<ul style="list-style-type: none"> • CAN Executive developing new leaders (succession planning) 	<ul style="list-style-type: none"> • CAN lead in collaboration with the community • Shared leadership of community-led projects with decision-making at the community level
CAN Role	<ul style="list-style-type: none"> • Disseminate information received to local community • Identify additional community 	<ul style="list-style-type: none"> • Provide feedback which represents the broad community • Identify 	<ul style="list-style-type: none"> • Lead, engage and mobilize community groups and members • Use 	<ul style="list-style-type: none"> • Involve and engage existing local community associations • Explore external funding opportunities to 	<ul style="list-style-type: none"> • Engage the public in decision making • Make decisions which reflect the interests and

APPENDIX D

HOW THE CITY OF GREATER SUDBURY ENGAGES CANs (A VISUAL REPRESENTATION)

	Inform	Consult	Involve	Collaborate	Empower
	<p>partners</p> <ul style="list-style-type: none"> • Work with CGS to increase participation in City programs (Community Clean Up Blitz, Trails, etc.) 	<p>community partners</p>	<p>visioning sessions & SWOT Analysis to identify community priorities</p>	<p>assist project funding</p>	<p>concerns of the community</p> <ul style="list-style-type: none"> • Seek out public participation and facilitate the involvement of those affected by or interested in a decision
CGS Staff Liaison Role	<ul style="list-style-type: none"> • Help navigate/guide CAN • Respond to inquiries • Educate CGS departments and Council regarding CANs 	<ul style="list-style-type: none"> • Animator • Keep other departments & Council informed 	<ul style="list-style-type: none"> • Enable • Engage • Facilitate • Keep other departments & Council informed 	<ul style="list-style-type: none"> • Project support • Access to resources • Keep other departments & Council informed 	<ul style="list-style-type: none"> • Provide tools for engagement • Provide participants with the information they need to participate in a meaningful way
CGS Role	<ul style="list-style-type: none"> • Listen • Respond to CAN inquiries • Provide information through brochures, media releases, public meetings, etc. 	<ul style="list-style-type: none"> • Solicit feedback • Provide information • Survey CANs regarding potential policy changes • Attend meetings, as requested with CANs to discuss plans and alternatives 	<ul style="list-style-type: none"> • Engage CANs at the onset when considering changes to policies, procedures, etc. • Be involved in the decision-making process • Provide feedback on how public input influences decisions 	<ul style="list-style-type: none"> • Work with CANs to help realize outcome based Municipal projects (i.e. trails, parks, etc.) • To use CANs as a community sounding board • Incorporate input from CANs into decision making 	<ul style="list-style-type: none"> • Assist CANs with community engagement and help facilitate their ability to encourage public participation

Community Action Network Standard Operating Procedures

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STANDARD OPERATING PROCEDURES

1. Membership

Membership is open to any Greater Sudbury resident who resides or owns a business or property in the established boundaries of the CAN. CANs are comprised of a minimum of two Executive members (Chair and Treasurer) and an unlimited number of members at large. Members do not receive any compensation or remuneration for participation.

2. CAN Structure – CAN Executive

The CAN Executive shall consist of members elected by the CAN membership. The business of the CAN, including management of the CAN's finances, shall be administered by the Executive, which holds the following positions for a two-year term:

- Chair (or Co-Chairs)
- Vice Chair (optional)*
- Secretary *
- Treasurer *

* CANs may chose to combine these executive positions.

2.1. Descriptions of Executive Committee Members

2.1.1. Chairperson

- Coordinate and chair all meetings of the CAN.
- Provide leadership for the CAN Executive and subcommittee activities. Ensure members are aware of their obligations and responsibilities.
- Represent the CAN at functions or meetings.
- Be a contact person between the community, the City of Greater Sudbury (CGS), and the Ward Councillor(s) in their area.
- Ensure timely responses to all inquiries from community members. Facilitate the resolution of issues that arise.

- Attend CAN functions held within the community (when possible).
- Ensure that the CAN's financial obligations are met.
- Act as the spokesperson for the CAN with media, as required.
- Act as a signing officer on CAN cheques.
- Co-ordinate the completion of the CAN Annual Report.

2.1.2. Vice-Chair/Co-Chair

- Act on behalf of the Chair, as required.
- Act as a signing officer on CAN cheques.
- Take on special projects, as requested by the Chairperson and/or Executive.

2.1.3. Secretary

- Record minutes of CAN meetings, and include a list of action items from these meetings to be published within the minutes. A complete draft of the minutes should be distributed to executive members following the meeting for review and feedback. Keep and maintain a record of the meeting minutes.
- Maintain a current mailing/contact list of all CAN members and volunteers.

2.1.4. Treasurer

- Prepare cheques as required, and act as a signing officer.
- Maintain a record of all receipts and disbursements, and a record of all assets and liabilities. Ensure records are kept for seven years.
- Deposit funds in the bank account on a timely basis and reconcile the bank account on a monthly basis.
- Coordinate the preparation of the annual budget report for approval.
- Ensure financial policies and procedures are followed.
- Make the financial books and files available for audit each year.

- Report on the CAN's financial status at CAN meetings, and alert the Executive of any concerns.
- Make the Chair aware of any issues requiring her/his attention.

3. Sub-Committees

Sub-committees may be established to meet specific needs of the CAN and can be created and/or dissolved as deemed necessary by the Executive providing that:

- The objectives are consistent with the purpose of the CAN.
- The sub-committee agrees to participate in the CAN in order to coordinate its plans and programs.
- The sub-committee agrees to operate in accordance with the CAN Terms of Engagement, Standard Operating Procedures, and CGS policies and procedures.

Sub-committees may include members of the CAN, as well as volunteers who are not CAN members. This may include individuals or organizations with a particular area of expertise. A member of the sub-committee is responsible for acting as lead, and for communicating with the Executive. A list of sub-committee members, along with their contact information, shall be provided to the CAN Secretary.

4. Meetings

With input from the members, the CAN executive determines a schedule of dates, times and location of meetings. The CAN will hold meetings or community engagement opportunities no less than four times each year. The CAN executive communicates the meeting schedule to the community, City Councillor and CGS Staff Liaison, and may use various communication methods to ensure inclusivity, including email, social media, website, Canada Post, flyers, and personal contact with members.

The CAN Executive may hold meetings to plan or discuss items that will be communicated to the broader membership. All Executive meetings are open to CAN members and the public.

5. Agendas and Minutes

Agendas and minutes for CAN meetings must be communicated to CAN members, the Ward Councillor(s) and CGS Staff Liaison in advance of the meeting. Any CAN member may submit a request to the CAN Chair for consideration to be added to the meeting agenda.

6. Delegations and Presentations

Any delegation, group or individual wishing to address the CAN, or make a presentation at a CAN meeting should submit their request to the CAN Chair at least two weeks prior to the meeting. The CAN Executive will determine whether the presentation is appropriate for the meeting and the amount of time that will be allocated to the item.

7. Public Participation

Following the City's Public Participation Policy, the CAN Terms of Engagement helps to define the interaction between Council, City staff and CANs. The CGS has adopted the International Association for Public Participation Framework. This framework outlines five pillars of engagement: Inform, Consult, Involve, Collaborate and Empower. The CGS strives to engage citizens keeping their needs, the organization's needs, keeping the policy in mind, and is committed to engaging meaningfully with citizens. This means that the CGS will engage in a two-way conversation on projects, services, policies and programs in ways and in locations that encourage participation.

8. Special Events

Special events are a great way to celebrate in the community. A well planned special event takes a significant amount of volunteer/staff time, positive energy and adequate funding and insurance to deliver. CANs should work closely with their CGS Staff Liaison by providing them with the details of the planned activity/event at least two months in advance, whether it is on City property or private property. The CGS Staff Liaison will work with CANs, and other City departments, to ensure that all the necessary permits, insurance and permissions are in place.

9. Voting

CANs make decisions by consensus. If a consensus cannot be reached, a question will be put to a vote in the form of a motion and each member will be allowed one vote. If unable to attend the CAN meeting, registered CAN members may submit their vote in advance, with an absentee ballot to the CAN Chair, either by mail or email. Motions require a simple majority to pass. The Chair will be the deciding vote if there is a tie. The CGS Staff Liaison and the Ward Councillor(s) will serve in a non-voting capacity. In order to be eligible to vote at a CAN meeting, the individual must live or work in the area of the Ward that the CAN encompasses, or own property or a business in the area of the Ward as defined by the CAN boundaries.

10. Election and Tenure of the Executive

The election of the Executive shall take place by vote every two years at a CAN meeting that is promoted to the community in advance. Executive members should not hold the same position for more than two terms unless they are elected by acclamation. If possible, the Chair and Vice-Chair/Co-Chair should be elected in alternate years for succession continuity.

11. Starting a CAN

When there is interest from a particular area of the community to start a CAN, the CGS Staff Liaison will work with interested parties to determine what area they represent and whether they can work with an existing CAN. The CGS Staff Liaison will assist the group with the process to establish the CAN, and if necessary a report will be presented to Council for consideration.

12. Dissolving a CAN

Should a CAN cease to operate, or dissolve, the assets of the CAN will be held in trust by CGS until such time that the CAN is rejuvenated or an approved allocation of residual assets is determined by the community and CGS. The CAN will submit a final report to CGS, including all financial records, historical records held by the CAN, and access to all online CAN resources.

13. Comply with Laws

The CAN shall at all times conduct itself in accordance with all federal, provincial and municipal laws, including but not limited to, the Human Rights Code and any applicable freedom of information and protection of privacy legislation. The CAN is responsible for obtaining any permits or licenses required for their activities and ensuring that their events and activities are in a location compliant with the City's Zoning By-law. The City Staff Liaison is available to provide assistance as required.

14. Relationship to CGS

The CAN will provide consolidated feedback received from the community to the CGS through the CGS Staff Liaison. The Chair will be the official CAN spokesperson to the public and the media. Messaging involving the City must be approved by the CGS in advance.

CANs are not authorized to make a promise, agreement or contract on behalf of the CGS. When dealing with the public, media and other organizations, the CAN does not represent the CGS or speak on its behalf.

15. Liability and Indemnification

The CGS will provide comprehensive liability coverage for general CAN activities and day-to-day business such as CAN meetings. CAN special events must be approved by the CGS. To obtain approval and liability coverage for an event, the CAN is required to provide details of the event in advance, which will be reviewed by City Staff and the Insurer. If the event is sanctioned by the CGS and approved by the insurance company liability coverage will be provided for CAN members and permitted volunteers at the event.

CAN member(s) will indemnify the CGS and its employees and agents against all costs, losses, expenses, or liabilities suffered by or made, brought or recovered against the CGS, resulting from any act or omission, willful misconduct or errors of the CAN member(s), when insurance coverage does not respond to the incident, unless the injury, loss, or damage was solely caused by the negligence or willful act of any employee or agent of CGS acting in the course of their employment or agency.

16. Freedom of Information and Protection of Privacy Legislation

Any collection and disclosure of information by the City under the CAN SOP is governed by the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O., 1990, c. M. 56*.

17. Fundraising

There are a number of different ways to raise funds to support the work of CANs in the community, these include: fundraising events, corporate support, foundations or government funding, and service clubs. CANs are not registered charities and are therefore not eligible to apply for registered charity opportunities such as lottery licenses. However, CANS may apply for other funding opportunities designated for non-profit organizations where available.

If CANs wish to solicit donations for capital projects on City property (splash pad, playground equipment, skate board park or community garden), the donations will be made to the CGS. Donations to the project will be held in trust until all the funding is in place and the project is ready to proceed. Official tax receipts will be issued for any donations over \$10, if requested by the donor.

18. Conflict of Interest

Conflict of Interest includes a real, apparent, potential or perceived conflict of interest.

1. No CAN member shall:
 - a. propose or undertake any actions concerning the CAN that could place Council member or CGS staff member in a conflict of interest; or
 - b. through his or her actions or otherwise, place the CAN in situation of direct or indirect competition with the interests of municipal, provincial, or federal government or government bodies; or
 - c. represent that his or her personal views reflect the views of the City, and/or the CAN, or otherwise purport to speak for the City and/or the CAN without authorization by the designated City or CAN (where applicable).

19. Professional Conduct

- a. A CAN member shall not seek preferential treatment by, or privileged access to any government or government body by virtue of his or her position.

- b. A CAN member shall not use or attempt to use his or her participation with the CAN to directly or indirectly benefit himself or herself, or his or her spouse, parent, sibling or children.
- c. A CAN member shall not use confidential information, received as a result of his or her involvement in the CAN, in any other business or undertaking.
- d. When performing his or her duties for the CAN, a CAN member shall not give preferential treatment to any person or entity, including a person or entity in which a public office holder or a member of his or her family or a friend has an interest.
- e. A CAN member who contracts a person on behalf of the CAN shall ensure that the person does not report to, or supervise the work of, the person's spouse, child, parent or sibling.

23. Grants and Reporting Responsibilities

23.1. CAN Annual Community Grant

CANs may receive an annual community subject to Council approval, through the City's Community Grants Program.

- The funds are intended to cover administrative costs associated with promotion of activities, photocopying, mailings, web site maintenance, and other day-to-day expenses.
- CANs may not donate community grant funding to other groups or initiatives.
- Up to 25% of the community grant may be spent on CAN projects.
- A maximum of 25% of the community grant may be carried over to the next grant year. Any unspent grant money in excess of the 25% will be deducted from the next year's grant allocation.
- CAN Executive members with signing authority for the CAN's bank account are responsible for the management and use of the community grant.
- CANs looking for financial support for projects may consider funding opportunities, including submitting an application to the CGS Healthy Community Initiative Fund.
- Funds must be spent in accordance with the City's Purchasing By-law.

Please see Appendix B (Eligible CAN Operating Costs) for details on permissible CAN community grant expenditures.

23.2. CAN Fiscal Year

The CAN's fiscal year shall run from January 1 to December 31.

23.3. Financial Procedures

All CAN funds will be kept on deposit with a Canadian chartered bank, trust company or credit union. The Treasurer, Chair, Co-Chair or Vice-Chair, are the signing officers for the account. The account must be set up to require at least two of the authorized signing officer to sign each cheque.

The CAN financial statements must be prepared by the Treasurer, and reviewed and approved by the CAN membership at the end of each year for submission to the City.

23.4. Annual Report

An Annual Report will be prepared by the CAN Executive and submitted to the CGS Staff Liaison, no later than thirty (30) days after year end (December 31). A report template will be provided by the City. The report will outline the CAN activities and achievements reached during the year, include a breakdown of expenditures of the community grant, and indicate any plans for the next year. CANs are required to retain and submit all receipts for expenditures from the community grant received from the CGS. The City has the right to inspect financial records as required for accounting purposes. The annual report is a requirement in order to receive the annual community grant. Failure to follow these guidelines may result in a CAN being excluded from future grants.

23.5. Accounting and Audit

The CAN will ensure that proper accounting records are kept in respect of the community grant and provide to the City the financial records as outlined in Appendix A (Budget, Accounting and Financial Record Keeping). CANs are required to retain and maintain all financial records for a period of seven years. The CGS may conduct an audit of the CAN's financial records at its discretion.

Request for Decision

Greater Sudbury Community Action Networks Request for Exemptions due to COVID-19

Presented To:	City Council
Presented:	Tuesday, Nov 24, 2020
Report Date	Thursday, Nov 12, 2020
Type:	Routine Management Reports

Resolution

THAT the City of Greater Sudbury approves the two exceptions as outlined in the report entitled "Greater Sudbury Community Action Networks Request for Exemptions due to COVID-19", from the Chief Administrative Officer, presented at the City Council meeting on November 10, 2020.

Relationship to the Strategic Plan / Health Impact Assessment

CANs support the City's Strategic Plan priorities of creating a healthy community and strengthening community vibrancy. They create opportunities for broader engagement in the community and work collaboratively with citizens and other community groups to advocate for positive change, for the benefit of the community. They also support the City's Population Health and Well-Being priorities by creating a culture of understanding and support and a welcoming community for all ages, and encouraging resiliency of individuals in neighbourhoods, play for all ages and healthy streets.

Report Summary

This report provides recommendations for exemptions to the Community Action Network Terms of Engagement and Standard Operating Procedures. These exceptions are being brought forward due to effects the COVID-19 pandemic has had on CANs operations.

Financial Implications

If approved, unspent funds from the 2020 grant year will be able to spent within the 2021 grant year. Staff will accrue any unspent funds as part of the year-end process.

Signed By

Report Prepared By
 Barb McDougall-Murdoch
 Community Development Co-ordinator
Digitally Signed Nov 12, 20

Division Review
 Marie Litalien
 Manager of Communications and French Services
Digitally Signed Nov 12, 20

Financial Implications
 Steve Facey
 Manager of Financial Planning & Budgeting
Digitally Signed Nov 12, 20

Recommended by the Department
 Ian Wood
 Executive Director of Strategic Initiatives, Communication and Citizen Services
Digitally Signed Nov 12, 20

Recommended by the C.A.O.
 Ed Archer
 Chief Administrative Officer
Digitally Signed Nov 12, 20

EXECUTIVE SUMMARY

This report provides recommendations for exemptions to the Community Action Network Terms of Engagement and Standard Operating Procedures. These exceptions are being brought forward due to effects the COVID-19 pandemic has had on CANs operations.

BACKGROUND

The Terms of Engagement (Appendix A) and Standard Operating Procedures (Appendix B) set out the guidelines and requirements for CANs. Given the current COVID-19 pandemic, staff is recommending exceptions to two of the CAN requirements, on number of meetings and budget carryover, for 2020. Staff will monitor the situation and, depending on how the local COVID-19 situation evolves, may make similar recommendations for 2021.

The COVID-19 pandemic impacts the CANs ability to hold community meetings and move forward on projects and initiatives in their respective communities. The amendments would be temporary, as Council has directed staff to conduct a review of the CAN Terms of Engagement through the development of a Community Engagement Strategy and report back to City Council in 2021.

The two recommended exemptions are:

- 1) **Meetings:** The CAN Standard Operating Procedures state that CANs will hold meetings no less than four times each year. There is no requirement to hold these meetings in-person.

Temporary Amendment: Given the COVID-19 pandemic, the request is to temporarily waive the meeting requirement. CANs have access to a paid Zoom account, as well as training and support by City staff to allow them to host virtual meetings. Not all CANs are comfortable hosting virtual meetings, nor is there community interest for virtual meetings in certain areas. As result, there is concern from CAN executive members that they will be unable to fulfill the four meeting per year requirement.

- 2) **Budget Carryover:** The CAN Terms of Engagement state that a maximum of 25% of the annual community grant of \$2,500 given to each CAN by the City of Greater Sudbury can be carried over into the next grant year, with CGS staff approval.

Temporary Amendment: Due to the COVID-19 pandemic, many CAN projects and initiatives have been put on hold. CANs who have not been able to use their community grant from 2020, are seeking permission to carryover the remainder of their grant into 2021, without restriction. This would enable them to deal with new costs related to COVID-19, and allow them to continue to move forward with delayed projects and initiatives. If approved, CANs will be permitted to carryover a maximum of \$2,500 into 2021, including any carryovers from previous years.

NEXT STEPS

- Staff will continue to work with CAN members to assist with the use of digital tools to host meetings. A Zoom Pro account was purchased for use by CANs in the spring of 2020, and has

been successfully used by many CANs. Staff are also working with the IT division to explore new technologies and options for virtual meetings.

- Staff will work with individual CANs to guide them through requests for budget carryover of their 2020 community grant funds.

RESOURCES CITED

City of Greater Sudbury, Community Action Networks

<https://www.greatersudbury.ca/city-hall/get-involved/community-action-networks/>

Community Action Network Terms of Engagement

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Community Action Network Terms of Engagement

BACKGROUND

The City of Greater Sudbury (CGS) established Community Action Networks (CANs) to provide a line of communication between the community and the City, and to help with the planning and implementation of community initiatives. CANs bring citizens together to build strong, engaged communities, foster civic engagement and encourage public participation in local and municipal projects.

VISION

Engagement, public participation, and constructive dialogue between the City of Greater Sudbury and its citizens are cornerstones of good governance. CANs are open to the public and inclusive. They work collaboratively with the City to inform, consult and involve residents in local and municipal projects, processes and services.

MISSION

- CANs take action and implement projects and initiatives which have a positive impact on the quality of life in Greater Sudbury.
- CANs create opportunities for broader engagement in their communities.
- CANs work collaboratively to advocate for positive change and the betterment of the community.
- CANs help identify community needs and establish cooperative working relationships with other groups within the City.

VALUES

- CANs are open and inclusive to all.
- CAN participants respect one another, municipal and CAN processes, and each other's roles and responsibilities.
- CANs take the social, economic, and environmental needs of their respective communities into consideration when establishing priorities.

- CANs reflect the unique perspective, values, and needs of their respective communities.

Strategic Framework

The City of Greater Sudbury has adopted the International Association for Public Participation's Public Participation Framework, which is an international standard to promote public participation in relation to individuals, government, institutions, and other entities that affect the public interest. This framework outlines five pillars of engagement: Inform, Consult, Involve, Collaborate, and Empower (see Appendix D – How the City of Greater Sudbury Engages CANs - A Visual Representation). The City strives to engage citizens keeping their needs, the organization's needs, and the Public Participation Policy in mind. The City is committed to engaging meaningfully with citizens, and has also adopted a model of Open Government that is based on the principles of open information, open data, open dialogue and open doors. It aims to strengthen governance by promoting greater transparency, accountability and public engagement. This means that the City will engage in two-way conversations and open dialogues that engage citizens in public debate and decision-making on the development and delivery of municipal programs, services and policies.

Community Action Network Benefits

Community Action Networks bring people together to build a healthy community. Healthy communities are strong and vibrant. They emerge from the collaborative efforts of citizens who care about where they live and want to make their neighbourhoods the best they can possibly be. Community Action Networks provide the resources to make this happen. The City of Greater Sudbury recognizes the following benefits in establishing and supporting Community Action Networks:

- CANs enhance the overall quality of life in Greater Sudbury in social, environmental and economic sectors.
- CANs enable citizens to participate, appreciate, and fully understand the services offered by community organizations, groups and the City of Greater Sudbury.
- CANs help identify community needs and establish cooperative working relationships with the CGS, and other groups within the community.
- CANs promote democracy and inclusiveness by giving participants (community, Council, City staff) a unique vehicle to work in harmony toward common goals.

- CANs provide a mechanism for planning at the community level by identifying different projects with which individual Community Action Networks will be involved.
- CANs foster civic engagement and public participation in municipal projects and services.

CAN Eligibility Requirements

- Are community driven and led.
- Are non-profit in nature and not-incorporated.
- Are open and transparent to the public.
- Strive to represent the broad interests of the community.
- Adhere to the Standard Operating Procedures of the Terms of Engagement.
- Have an elected Executive.

Objectives of CANs

- To actively respond to the community's needs and priorities by facilitating and promoting activities that empower residents to participate in community, economic and social development projects in their area.
- To operate in partnership with other community agencies and identify existing community resources to ensure their effectiveness in responding to community needs.
- To undertake and promote new initiatives in response to community priorities, and where possible, to consider the alignment between the initiatives and goals/objectives of the CAN, and the strategic priorities of the CGS.
- To work in cooperation with other community groups in nurturing civic pride and engagement within each community.

ROLES AND RESPONSIBILITIES

CANs are responsible for:

- Engaging the community and encouraging participation in the CAN.
- Providing a safe and welcoming atmosphere for citizens to come together.
- Networking within the community (other community groups, businesses, seniors, youth, and other) to represent and engage the community.
- Communicating their programs and activities to the CGS and local residents on a regular basis.
- Coordinating a visioning session to identify CAN priorities at least once every four years.
- Reviewing CAN priorities on an annual basis.
- Promoting the vision and priorities of the CAN and the City of Greater Sudbury sponsored programs and initiatives at the community level, where feasible.
- Encouraging feedback on CGS matters requesting community input.
- Operating in accordance with the CAN Standard Operating Procedures.

The City of Greater Sudbury is responsible for:

- Engaging CANs and the community through public participation and community engagement.
- Providing a staff liaison to be the primary point of contact for the CANs.
- Providing information about City programs, policies, procedures and opportunities for public input.
- Assisting CANs in obtaining access to community facilities, space and equipment/resources (as needed).
- Providing CANs with community grant funding subject to approval by City Council.
- Providing comprehensive liability coverage for registered and approved CAN events, organizers and volunteers.
- Providing information on City-wide campaigns and programs as projects of value that CANs may support and implement within their areas.

- Providing a Guidebook for the CAN Chairs/CAN Executive.
- Providing a forum for CANs to network and exchange information (CAN Summit and other).
- Providing training, educational and learning opportunities, when available.
- Assisting with CAN promotional efforts where appropriate, including marketing the CAN to the community.

The CGS Staff Liaison is responsible for:

- Building awareness and capacity within CGS about the relationship between CGS and CANs.
- Working collaboratively with the CANs to understand the concerns of the community.
- Advising the CAN on City matters (policy, business and other).
- Liaising with other CGS departments on CAN matters.
- Ensuring the CAN is informed about City Policies and Procedures.
- Assisting with CAN Visioning Sessions.
- Reviewing CAN communication materials.
- Attending every second CAN meeting, and providing support for special meetings such as annual meetings or visioning sessions, wherever possible.

The City Councillor is responsible for:

- Assisting with CAN inquiries regarding City services, facilities and programs where appropriate.
- Attending CAN meetings when available.
- Liaising with the CAN Chair.

APPENDIX A

BUDGET, ACCOUNTING AND FINANCIAL RECORD KEEPING

CANs may receive an annual community grant, subject to Council approval, through the City's Community Grants Program. The purpose of the community grant is to assist CANs with administrative costs associated with the business of the CAN. The CANs shall adhere to the following financial practices:

- CANs shall maintain accurate records of all expenditures of funds allocated through CGS.
- CANs shall prepare and submit an annual report for the previous year's activities, no later than thirty 30 days after year end (December 31).
- A maximum of 25% of the community grant may be carried over to the next grant year with CGS approval. Any grant money beyond that amount, not spent during the granting year, will be deducted from the next year's grant.

APPENDIX B

ELIGIBLE CAN OPERATING COSTS (FOR THE COMMUNITY GRANT)

CANs will receive an annual grant, pending Council approval, to cover eligible operating and administrative costs. The funds are intended to cover the costs associated with promotion of activities, photocopying, mailings, web site maintenance, and other day-to-day expenses, these include (but are not limited to):

- Office supplies (paper, printer ink, pens, CDs, and other)
- Printing and photocopying (black and white or colour)
- Postage (stamps, envelopes, ad mail, courier costs)
- Advertising
- Mileage payable to members on CAN business (paid at the CGS rate)
- Refreshments for meetings/events
- Developing a website, website administration and web page hosting
- Promotional materials and activities.

Special Consideration:

- Up to 25% of the annual grant may be spent on CAN projects. This may include capital expenditures such as contributions toward the purchase of a bench, playground equipment, signage, trees, mulch for a trail, etc.
- CANs may not donate community grant funding to other groups or initiatives.

Resources available to CANs (at no direct cost) through CGS:

- Meeting and office space at City-owned locations, subject to availability.
- Liability insurance coverage for approved CAN activities and events.
- Photocopying or printing at Libraries and Citizen Service Centres of up to 50 pages monthly (agendas and minutes).

Examples of items that are not eligible expenditures:

- Personal internet access fees
- Monthly rent/utility bills
- Computers (not including supplies such as paper, ink)
- Staff costs
- Donations to other groups or initiatives
- Alcohol.

APPENDIX C

COMMUNITY ACTION NETWORK ANNUAL REPORT

(To be submitted to your Community Engagement Co-ordinator by January 30th)

Community Action
Network:

CAN Chair: _____

Telephone: _____

Email: _____

Treasurer: _____

Telephone: _____

Email: _____

Please list the expenditures from the CGS funds received and include all receipts for reconciliation (\$2,500).

Item	CGS Grant (including tax)
Office Supplies	\$
Printing/Photocopying	\$
Mail/AdMail	\$
Advertising	\$
Website Administration	\$
Meeting Expenses	\$
Other (please identify)_____	\$
Other (please identify)_____	\$
TOTAL	\$
Balance Forward (From Previous Year)	\$
Current Account Balance	\$

Describe any partnerships established or activities pursued during the past year, including any funding or support that you have leveraged.

What are your plans for next year?

Name

Signature

Date

APPENDIX D

HOW THE CITY OF GREATER SUDBURY ENGAGES CANs (A VISUAL REPRESENTATION)

	Inform	Consult	Involve	Collaborate	Empower
Overview	<ul style="list-style-type: none"> To provide information to increase the community's understanding the problem, alternatives, opportunities and/or solutions 	<ul style="list-style-type: none"> To obtain community feedback on analysis, alternatives and/or decisions 	<ul style="list-style-type: none"> To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered 	<ul style="list-style-type: none"> To partner with the public in each aspect of the decision-making process from development to solution 	<ul style="list-style-type: none"> Place decision-making in the hands of the public Promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers
CAN Development	<ul style="list-style-type: none"> Few active members Informal operating structure Narrow Focus Undeveloped ties with local associations 	<ul style="list-style-type: none"> Loose structure (Co-Chairs) One or two active projects Some key community organizations involved 	<ul style="list-style-type: none"> Some working committees Well organized with regular meetings and broad community involvement 	<ul style="list-style-type: none"> Youth, senior and business representation Community associations well represented Functioning sub-committees and executive 	<ul style="list-style-type: none"> CAN well developed and connected to the community
Leadership	<ul style="list-style-type: none"> Staff guiding process 	<ul style="list-style-type: none"> Key community champions identified to work with staff 	<ul style="list-style-type: none"> Transfer of leadership to CANs Established executive in place 	<ul style="list-style-type: none"> CAN Executive developing new leaders (succession planning) 	<ul style="list-style-type: none"> CAN lead in collaboration with the community Shared leadership of community-led projects with decision-making at the community level
CAN Role	<ul style="list-style-type: none"> Disseminate information received to local community Identify additional community 	<ul style="list-style-type: none"> Provide feedback which represents the broad community Identify 	<ul style="list-style-type: none"> Lead, engage and mobilize community groups and members Use 	<ul style="list-style-type: none"> Involve and engage existing local community associations Explore external funding opportunities to 	<ul style="list-style-type: none"> Engage the public in decision making Make decisions which reflect the interests and

APPENDIX D

HOW THE CITY OF GREATER SUDBURY ENGAGES CANs (A VISUAL REPRESENTATION)

	Inform	Consult	Involve	Collaborate	Empower
	<p>partners</p> <ul style="list-style-type: none"> • Work with CGS to increase participation in City programs (Community Clean Up Blitz, Trails, etc.) 	<p>community partners</p>	<p>visioning sessions & SWOT Analysis to identify community priorities</p>	<p>assist project funding</p>	<p>concerns of the community</p> <ul style="list-style-type: none"> • Seek out public participation and facilitate the involvement of those affected by or interested in a decision
CGS Staff Liaison Role	<ul style="list-style-type: none"> • Help navigate/guide CAN • Respond to inquiries • Educate CGS departments and Council regarding CANs 	<ul style="list-style-type: none"> • Animator • Keep other departments & Council informed 	<ul style="list-style-type: none"> • Enable • Engage • Facilitate • Keep other departments & Council informed 	<ul style="list-style-type: none"> • Project support • Access to resources • Keep other departments & Council informed 	<ul style="list-style-type: none"> • Provide tools for engagement • Provide participants with the information they need to participate in a meaningful way
CGS Role	<ul style="list-style-type: none"> • Listen • Respond to CAN inquiries • Provide information through brochures, media releases, public meetings, etc. 	<ul style="list-style-type: none"> • Solicit feedback • Provide information • Survey CANs regarding potential policy changes • Attend meetings, as requested with CANs to discuss plans and alternatives 	<ul style="list-style-type: none"> • Engage CANs at the onset when considering changes to policies, procedures, etc. • Be involved in the decision-making process • Provide feedback on how public input influences decisions 	<ul style="list-style-type: none"> • Work with CANs to help realize outcome based Municipal projects (i.e. trails, parks, etc.) • To use CANs as a community sounding board • Incorporate input from CANs into decision making 	<ul style="list-style-type: none"> • Assist CANs with community engagement and help facilitate their ability to encourage public participation

Community Action Network Standard Operating Procedures

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STANDARD OPERATING PROCEDURES

1. Membership

Membership is open to any Greater Sudbury resident who resides or owns a business or property in the established boundaries of the CAN. CANs are comprised of a minimum of two Executive members (Chair and Treasurer) and an unlimited number of members at large. Members do not receive any compensation or remuneration for participation.

2. CAN Structure – CAN Executive

The CAN Executive shall consist of members elected by the CAN membership. The business of the CAN, including management of the CAN's finances, shall be administered by the Executive, which holds the following positions for a two-year term:

- Chair (or Co-Chairs)
- Vice Chair (optional)*
- Secretary *
- Treasurer *

* CANs may chose to combine these executive positions.

2.1. Descriptions of Executive Committee Members

2.1.1. Chairperson

- Coordinate and chair all meetings of the CAN.
- Provide leadership for the CAN Executive and subcommittee activities. Ensure members are aware of their obligations and responsibilities.
- Represent the CAN at functions or meetings.
- Be a contact person between the community, the City of Greater Sudbury (CGS), and the Ward Councillor(s) in their area.
- Ensure timely responses to all inquiries from community members. Facilitate the resolution of issues that arise.

- Attend CAN functions held within the community (when possible).
- Ensure that the CAN's financial obligations are met.
- Act as the spokesperson for the CAN with media, as required.
- Act as a signing officer on CAN cheques.
- Co-ordinate the completion of the CAN Annual Report.

2.1.2. Vice-Chair/Co-Chair

- Act on behalf of the Chair, as required.
- Act as a signing officer on CAN cheques.
- Take on special projects, as requested by the Chairperson and/or Executive.

2.1.3. Secretary

- Record minutes of CAN meetings, and include a list of action items from these meetings to be published within the minutes. A complete draft of the minutes should be distributed to executive members following the meeting for review and feedback. Keep and maintain a record of the meeting minutes.
- Maintain a current mailing/contact list of all CAN members and volunteers.

2.1.4. Treasurer

- Prepare cheques as required, and act as a signing officer.
- Maintain a record of all receipts and disbursements, and a record of all assets and liabilities. Ensure records are kept for seven years.
- Deposit funds in the bank account on a timely basis and reconcile the bank account on a monthly basis.
- Coordinate the preparation of the annual budget report for approval.
- Ensure financial policies and procedures are followed.
- Make the financial books and files available for audit each year.

- Report on the CAN's financial status at CAN meetings, and alert the Executive of any concerns.
- Make the Chair aware of any issues requiring her/his attention.

3. Sub-Committees

Sub-committees may be established to meet specific needs of the CAN and can be created and/or dissolved as deemed necessary by the Executive providing that:

- The objectives are consistent with the purpose of the CAN.
- The sub-committee agrees to participate in the CAN in order to coordinate its plans and programs.
- The sub-committee agrees to operate in accordance with the CAN Terms of Engagement, Standard Operating Procedures, and CGS policies and procedures.

Sub-committees may include members of the CAN, as well as volunteers who are not CAN members. This may include individuals or organizations with a particular area of expertise. A member of the sub-committee is responsible for acting as lead, and for communicating with the Executive. A list of sub-committee members, along with their contact information, shall be provided to the CAN Secretary.

4. Meetings

With input from the members, the CAN executive determines a schedule of dates, times and location of meetings. The CAN will hold meetings or community engagement opportunities no less than four times each year. The CAN executive communicates the meeting schedule to the community, City Councillor and CGS Staff Liaison, and may use various communication methods to ensure inclusivity, including email, social media, website, Canada Post, flyers, and personal contact with members.

The CAN Executive may hold meetings to plan or discuss items that will be communicated to the broader membership. All Executive meetings are open to CAN members and the public.

5. Agendas and Minutes

Agendas and minutes for CAN meetings must be communicated to CAN members, the Ward Councillor(s) and CGS Staff Liaison in advance of the meeting. Any CAN member may submit a request to the CAN Chair for consideration to be added to the meeting agenda.

6. Delegations and Presentations

Any delegation, group or individual wishing to address the CAN, or make a presentation at a CAN meeting should submit their request to the CAN Chair at least two weeks prior to the meeting. The CAN Executive will determine whether the presentation is appropriate for the meeting and the amount of time that will be allocated to the item.

7. Public Participation

Following the City's Public Participation Policy, the CAN Terms of Engagement helps to define the interaction between Council, City staff and CANs. The CGS has adopted the International Association for Public Participation Framework. This framework outlines five pillars of engagement: Inform, Consult, Involve, Collaborate and Empower. The CGS strives to engage citizens keeping their needs, the organization's needs, keeping the policy in mind, and is committed to engaging meaningfully with citizens. This means that the CGS will engage in a two-way conversation on projects, services, policies and programs in ways and in locations that encourage participation.

8. Special Events

Special events are a great way to celebrate in the community. A well planned special event takes a significant amount of volunteer/staff time, positive energy and adequate funding and insurance to deliver. CANs should work closely with their CGS Staff Liaison by providing them with the details of the planned activity/event at least two months in advance, whether it is on City property or private property. The CGS Staff Liaison will work with CANs, and other City departments, to ensure that all the necessary permits, insurance and permissions are in place.

9. Voting

CANs make decisions by consensus. If a consensus cannot be reached, a question will be put to a vote in the form of a motion and each member will be allowed one vote. If unable to attend the CAN meeting, registered CAN members may submit their vote in advance, with an absentee ballot to the CAN Chair, either by mail or email. Motions require a simple majority to pass. The Chair will be the deciding vote if there is a tie. The CGS Staff Liaison and the Ward Councillor(s) will serve in a non-voting capacity. In order to be eligible to vote at a CAN meeting, the individual must live or work in the area of the Ward that the CAN encompasses, or own property or a business in the area of the Ward as defined by the CAN boundaries.

10. Election and Tenure of the Executive

The election of the Executive shall take place by vote every two years at a CAN meeting that is promoted to the community in advance. Executive members should not hold the same position for more than two terms unless they are elected by acclamation. If possible, the Chair and Vice-Chair/Co-Chair should be elected in alternate years for succession continuity.

11. Starting a CAN

When there is interest from a particular area of the community to start a CAN, the CGS Staff Liaison will work with interested parties to determine what area they represent and whether they can work with an existing CAN. The CGS Staff Liaison will assist the group with the process to establish the CAN, and if necessary a report will be presented to Council for consideration.

12. Dissolving a CAN

Should a CAN cease to operate, or dissolve, the assets of the CAN will be held in trust by CGS until such time that the CAN is rejuvenated or an approved allocation of residual assets is determined by the community and CGS. The CAN will submit a final report to CGS, including all financial records, historical records held by the CAN, and access to all online CAN resources.

13. Comply with Laws

The CAN shall at all times conduct itself in accordance with all federal, provincial and municipal laws, including but not limited to, the Human Rights Code and any applicable freedom of information and protection of privacy legislation. The CAN is responsible for obtaining any permits or licenses required for their activities and ensuring that their events and activities are in a location compliant with the City's Zoning By-law. The City Staff Liaison is available to provide assistance as required.

14. Relationship to CGS

The CAN will provide consolidated feedback received from the community to the CGS through the CGS Staff Liaison. The Chair will be the official CAN spokesperson to the public and the media. Messaging involving the City must be approved by the CGS in advance.

CANs are not authorized to make a promise, agreement or contract on behalf of the CGS. When dealing with the public, media and other organizations, the CAN does not represent the CGS or speak on its behalf.

15. Liability and Indemnification

The CGS will provide comprehensive liability coverage for general CAN activities and day-to-day business such as CAN meetings. CAN special events must be approved by the CGS. To obtain approval and liability coverage for an event, the CAN is required to provide details of the event in advance, which will be reviewed by City Staff and the Insurer. If the event is sanctioned by the CGS and approved by the insurance company liability coverage will be provided for CAN members and permitted volunteers at the event.

CAN member(s) will indemnify the CGS and its employees and agents against all costs, losses, expenses, or liabilities suffered by or made, brought or recovered against the CGS, resulting from any act or omission, willful misconduct or errors of the CAN member(s), when insurance coverage does not respond to the incident, unless the injury, loss, or damage was solely caused by the negligence or willful act of any employee or agent of CGS acting in the course of their employment or agency.

16. Freedom of Information and Protection of Privacy Legislation

Any collection and disclosure of information by the City under the CAN SOP is governed by the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O., 1990, c. M. 56*.

17. Fundraising

There are a number of different ways to raise funds to support the work of CANs in the community, these include: fundraising events, corporate support, foundations or government funding, and service clubs. CANs are not registered charities and are therefore not eligible to apply for registered charity opportunities such as lottery licenses. However, CANS may apply for other funding opportunities designated for non-profit organizations where available.

If CANs wish to solicit donations for capital projects on City property (splash pad, playground equipment, skate board park or community garden), the donations will be made to the CGS. Donations to the project will be held in trust until all the funding is in place and the project is ready to proceed. Official tax receipts will be issued for any donations over \$10, if requested by the donor.

18. Conflict of Interest

Conflict of Interest includes a real, apparent, potential or perceived conflict of interest.

1. No CAN member shall:
 - a. propose or undertake any actions concerning the CAN that could place Council member or CGS staff member in a conflict of interest; or
 - b. through his or her actions or otherwise, place the CAN in situation of direct or indirect competition with the interests of municipal, provincial, or federal government or government bodies; or
 - c. represent that his or her personal views reflect the views of the City, and/or the CAN, or otherwise purport to speak for the City and/or the CAN without authorization by the designated City or CAN (where applicable).

19. Professional Conduct

- a. A CAN member shall not seek preferential treatment by, or privileged access to any government or government body by virtue of his or her position.

- b. A CAN member shall not use or attempt to use his or her participation with the CAN to directly or indirectly benefit himself or herself, or his or her spouse, parent, sibling or children.
- c. A CAN member shall not use confidential information, received as a result of his or her involvement in the CAN, in any other business or undertaking.
- d. When performing his or her duties for the CAN, a CAN member shall not give preferential treatment to any person or entity, including a person or entity in which a public office holder or a member of his or her family or a friend has an interest.
- e. A CAN member who contracts a person on behalf of the CAN shall ensure that the person does not report to, or supervise the work of, the person's spouse, child, parent or sibling.

23. Grants and Reporting Responsibilities

23.1. CAN Annual Community Grant

CANs may receive an annual community subject to Council approval, through the City's Community Grants Program.

- The funds are intended to cover administrative costs associated with promotion of activities, photocopying, mailings, web site maintenance, and other day-to-day expenses.
- CANs may not donate community grant funding to other groups or initiatives.
- Up to 25% of the community grant may be spent on CAN projects.
- A maximum of 25% of the community grant may be carried over to the next grant year. Any unspent grant money in excess of the 25% will be deducted from the next year's grant allocation.
- CAN Executive members with signing authority for the CAN's bank account are responsible for the management and use of the community grant.
- CANs looking for financial support for projects may consider funding opportunities, including submitting an application to the CGS Healthy Community Initiative Fund.
- Funds must be spent in accordance with the City's Purchasing By-law.

Please see Appendix B (Eligible CAN Operating Costs) for details on permissible CAN community grant expenditures.

23.2. CAN Fiscal Year

The CAN's fiscal year shall run from January 1 to December 31.

23.3. Financial Procedures

All CAN funds will be kept on deposit with a Canadian chartered bank, trust company or credit union. The Treasurer, Chair, Co-Chair or Vice-Chair, are the signing officers for the account. The account must be set up to require at least two of the authorized signing officer to sign each cheque.

The CAN financial statements must be prepared by the Treasurer, and reviewed and approved by the CAN membership at the end of each year for submission to the City.

23.4. Annual Report

An Annual Report will be prepared by the CAN Executive and submitted to the CGS Staff Liaison, no later than thirty (30) days after year end (December 31). A report template will be provided by the City. The report will outline the CAN activities and achievements reached during the year, include a breakdown of expenditures of the community grant, and indicate any plans for the next year. CANs are required to retain and submit all receipts for expenditures from the community grant received from the CGS. The City has the right to inspect financial records as required for accounting purposes. The annual report is a requirement in order to receive the annual community grant. Failure to follow these guidelines may result in a CAN being excluded from future grants.

23.5. Accounting and Audit

The CAN will ensure that proper accounting records are kept in respect of the community grant and provide to the City the financial records as outlined in Appendix A (Budget, Accounting and Financial Record Keeping). CANs are required to retain and maintain all financial records for a period of seven years. The CGS may conduct an audit of the CAN's financial records at its discretion.

Presented To:	City Council
Presented:	Tuesday, Nov 24, 2020
Report Date	Thursday, Nov 12, 2020
Type:	Managers' Reports

Request for Decision

Taxi Fare Review

Resolution

Resolution 1:

THAT the City of Greater Sudbury directs staff to prepare a by-law to amend By-law 2016-145 to implement the recommended changes as outlined in the report entitled "Taxi Fare Review", from the General Manager of Corporate Services, presented at the City Council meeting on November 10, 2020.

Resolution 2:

THAT the City of Greater Sudbury directs staff to prepare a by-law to amend By-law 2016-145 to remove Schedule A.1 to allow Taxi Owners to create and file their tariff rates with the City of Greater Sudbury, only to be amended annually, unless deemed to be in the best interest of all City of Greater Sudbury Taxi Owners as outlined in the report entitled "Taxi Fair Review" from the General Manager of Corporate Services presented at the City Council meeting on November 10, 2020.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

Report Summary

This report is in response to the annual requirement for the City to review the taxi fares and drop rates and perform the required calculation using the Taxi Costs Index prescribed in the Vehicle for Hire By-Law 2016-145. This report also provides information related to other key areas of the taxi industry gathered from stakeholder engagement and comparisons of other municipalities for best practice related to calculating taxi fares. Utilizing the Taxi Cost Index calculation within the Vehicle for Hire By-law, and in response to stakeholder concern for significant increases in commercial fleet insurance premiums, this report recommends a 5% increase to the drop rate and rolling rate, effective November 24, 2020, and further

Signed By

Report Prepared By
 Brendan Adair
 Manager of Corporate Security and By-law
Digitally Signed Nov 12, 20

Manager Review
 Brendan Adair
 Manager of Corporate Security and By-law
Digitally Signed Nov 12, 20

Division Review
 Brendan Adair
 Manager of Corporate Security and By-law
Digitally Signed Nov 12, 20

Financial Implications
 Steve Facey
 Manager of Financial Planning & Budgeting
Digitally Signed Nov 12, 20

Recommended by the Department
 Kevin Fowke
 General Manager of Corporate Services
Digitally Signed Nov 12, 20

Recommended by the C.A.O.
 Ed Archer
 Chief Administrative Officer
Digitally Signed Nov 12, 20

provides option to provide increased autonomy for Taxi Owners related to fares.

Financial Implications

There are no financial implications associated with this report.

Purpose

The City of Greater Sudbury regulates vehicles for hire within By-law 2016-145, a By-law of the City of Greater Sudbury for the Licensing, Regulating and Governing of Vehicles for Hire. In addition to setting requirements for the licensing of drivers and condition of vehicles, in the interest of public safety and protection, the by-law provides specific tariff rates to be charged upon pick up and for each incremental distance travelled.

Section 156 of the *Municipal Act, 2001, SO 2001, c.25*, provides that “a local municipality, in a bylaw under section 151 with respect to the owners and drivers of taxicabs, may,

(a) establish the rates or fares to be charged for the conveyance of property or passengers either wholly within the municipality or from any point in the municipality to any point outside the municipality;

(b) provide for the collection of the rates or fares charged for the conveyance; and

(c) limit the number of taxicabs or any class of them. 2006, c. 32, Sched. A, s. 82.”

As noted by Hara in 2014 “in the absence of regulation, passengers would not be able to assess a fair price given the variable nature of the service in terms of both distance and quality of service and driver”. Unlike ridesharing software, where the user receives a cost estimate for the trip booking, taxi users do not receive this advance calculation prior to engaging the ride/fare. Taxi riders are dependent on the posted rates to avoid situations of haggling or exploitation.

Using provisions within By-law 2016-145, this report provides a review of taxi regulations in the City of Greater Sudbury. Applying current provisions of the By-law, it recommends an increase to tariff rates for taxis. Further, while examining municipal comparators for tariff rates and overall administration of vehicle for hire regulations, this report provides option to provide increased autonomy for Taxi Owners, while supporting overall intent of the By-law.

Background- A History of Municipal Taxi Regulations

Following the amalgamation of the City of Greater Sudbury in 2001, Council passed subsequent taxi by-laws all of which regulated taxi rates. The cost calculation index that was established applied data sets from the CPI for Fuel, Repairs and Maintenance, Employed Driver Returns, Professional Fees, Owner Driver Returns, Insurance, Depreciation, Return on Investment and Dispatch Fees to assist in determining any increase or decrease in the regulated taxi fares. This model of regulated taxi fares was in place to support consumer protection while also providing for a stable service model for Taxi Owners.

Following a review of taxi services in August 2008, the City of Greater Sudbury continued to regulate taxi fares and provide regulations that supported both the protection of the public and the business interests of the Taxi Owners. However, due to a spike in fuel prices, Council directed Staff to create a system that allowed for a review of the taxi fares every three months. Using an average of gas prices per liter from three (3) different gas stations, Council directed Staff to develop a formula to adjust taxi fares for fluctuations in gas prices and that this formula be added as a schedule to the by-law.

In January 2014, the City of Greater Sudbury participated in a formal “Taxi Regulation Analysis and Peer Comparison” led by Hara Associates. This review compared the City of Greater Sudbury’s model against municipal peers and best practices, and found that the City’s current method of quarterly reviews was not effective. At the conclusion, this review brought forward ten (10) recommendations for Staff.

Most notably, Hara Associates recommended, “future rates be reviewed on an annual basis, replacing the current formula based exclusively on gas prices with a broader index capturing other costs as well. Either the Consumer Price Index or the development of Taxi Cost Index is recommended. Sudbury’s smaller peers use the convenience of the CPI, while best practice in larger cities is to develop a cost index based on the local cost of taxi operations.”

On August 14, 2014, within By-law 2014-115, using a newly created Taxi Cost Index formula, Council directed Staff to increase taxi fares 11%. The Cost Index method is used because it applies data developed at arm’s length from the industry, and avoids potentially lengthy and costly enquiries into the operating costs of individual taxicab owners and brokers.

On March 20, 2018 Council agreed to increase the drop rate and rolling rate by 5% to respond to the Provincial minimum wage increase, while also committing to review for subsequent wage increases, that ultimately did not occur.

Table 1: Historical Taxi Drop Rates and Fares – City of Greater Sudbury

Date	Drop rate A	Fee per Distance B	Travel per km C	Travel 1 st km A+C	Travel 10 km A+(Cx10)
2003	\$3.00	\$.25 per 150 meters	\$1.66	\$4.67	\$19.60
2010	\$3.50	\$.25 per 112 meters	\$2.23	\$5.73	\$25.80
2014 to 2018	\$3.75	\$.25 per 100 meters	\$2.50	\$6.25	\$28.75
2018 to Current	\$4.00	\$.25 per 95 meters	\$2.63	\$6.63	\$30.31

Municipal Comparison - Taxi Fares in Ontario

The City of Greater Sudbury uses an objective taxi cost index to determine any requirement for an increase or decrease in tariff rates. The formula currently in use takes into account several factors used to calculate the taxi fares. Several of the municipalities considered, Ottawa, Kingston, Windsor and Hamilton, utilize similar fulsome taxi cost indexes and the rates determined appear to be comparable to the City of Greater Sudbury rates.

The smaller municipalities, that have less taxi companies and licenced vehicles, tend to use simpler approaches for calculating taxi rates such as CPI or peer reviews. In both Sault Ste.

Marie and Timmins, the Police Board regulate and licence vehicle for hires and the power of passing and amending by-laws remain with the City Councils. Finally, some municipal comparators are deciding to move away from municipal of fares.

The following is a comparison of drop rates and fees for distance travelled for fifteen (15) different municipalities split between Northern and Southern Ontario. The table also provides for how each municipality calculates the drop rate and any fees.

A review of taxi rates in Northern Ontario concludes that the Drop rate for the City of Greater Sudbury is one of the lowest. Alternatively, with an ability to charge \$0.25 for every 95m traveled, this translates to residents of the City of Greater Sudbury paying the highest per kilometer of travel, at \$2.63. Averaging the drop rate and the fee per distance for a 10km trip, City of Greater Sudbury residents currently pay more for the same trip if taken in Timmins, Thunder Bay, Sault Ste. Marie or North Bay.

Northern Ontario

City	Drop rate A	Fee per Distance B	Wait time per hour	Travel per km C	Travel 1st km A+C	Travel 10 km A+(Cx10)	Who regulates the Taxi Tariff?	How is the Drop rate Calculated?	Extra Fees (such as baggage, head count)
North Bay 2020	\$4.90	\$.10 for each 39.46 meters	\$40.15	\$2.53	\$7.20	\$27.70	Municipal By-Law and Police Services Board	Rate of Inflation - Consumer Price Index for Canada	No
Timmins 2020	\$4.10	\$.20 per 1/10 Meters	\$40.00	\$2.00	\$6.10	\$24.10	Municipal By-Law and Police Services Board	No defined process. Hara found no formula	No
Sault Ste. Marie 2020	\$3.90	\$.10 per 1/15-1/13 km	\$45.00 \$0.1875 per 15 seconds	\$2.50	\$6.40	\$28.90	Municipal By-Law and Police Services Board	Hara found no formula. Meter rates are adjusted based on requests to the SSMPSB and its own resultant investigations.	No
Thunder Bay 2020	\$4.78*	\$.12* per 1/16 km	\$33.00	\$1.92	\$6.70	\$23.98	Industry regulated – approved by Licensing Section	Hara found no formula.	Industry regulated

Sudbury 2020 (current)	\$4.00	\$.25 per 95 meters	\$40.75	\$2.63	\$6.63	\$30.31	Municipal By-Law	Taxi Cost Index (Schedule A-1)	Yes Booking trip via App/tech Cleaning Fee \$50
Northern Ontario AVERAGE	\$4.33		\$39.78	\$2.27	\$6.60	\$26.99			

*Self-regulated industry average in City of Thunder Bay as of September 2020.

Looking beyond Northern Ontario for municipal comparison, currently City of Greater Sudbury residents pay the highest amount for wait time per hour and pay the second highest for each individual kilometer traveled. Overall, out of fifteen different municipalities, a 10km cab ride for a City of Greater Sudbury resident is among the top five most costly in the comparison.

Southern Ontario

City	Drop rate A	Fee per Distance B	Wait time per hour	Travel per km C	Travel 1st km A+C	Travel 10 km A+(Cx10)	Who regulates the Taxi Tariff?	How is the Drop rate Calculated ?	Extra Fees (such as baggage, head count)
Ottawa 2020	\$3.45	\$.16 per 86 meters/24 seconds waiting time	\$24.00	\$1.86	\$5.31	\$22.05	Municipal By-Law	Taxi Cost Index	Yes \$15.00 Booking trip via App \$5.00 Cancellation of App Booking at the door \$.25 Baggage (max of \$300) Bulky Items \$10.00 max
Chatham-Kent 2020	\$5.75	\$.25 for each 100 meters	\$.50 per minute (\$30.00)	\$2.50 urban \$2.00 outskirts	\$7.25	\$29.75	Industry regulated	Industry regulated	Industry regulated – requirement to post extra fees if any.

Kingston 2020	\$4.25	\$.25 for each additional 135 meters	\$.25 for each 25 seconds (\$36.00)	\$1.85	\$6.10	\$22.75	Municipal By-Law	Taxi Cost Index	Yes \$.50 for each additional person if a van not requested \$.50 Use of Trunk Space \$2.00 Bulky items
Windsor 2020	\$3.80	\$.10 per 64 meters	\$27.00	\$1.45	\$5.25	\$18.30	Municipal By-Law	Taxi Cost Index	No
Peterborough 2020	\$4.75	\$.25 for additional 89 meters	\$39.13	\$2.80	\$7.55	\$32.75	Municipal By-Law – Police Services	Peer review, no formula, not utilizing CPI or Taxi Cost Index	Yes More than 4 passengers \$2.00 each Baggage \$.50
Guelph 2020	\$3.00	\$.10 per 1/24 km	\$32.00	\$2.20	\$5.20	\$25.00	Municipal By-Law	unknown	No
Waterloo 2020	\$3.50	\$2.10 per km	\$31.20	\$2.10	\$5.60	\$24.50	Municipal By-Law	unknown	No
Amherstburg 2020	\$3.50	\$0.17 per 1/10 km	\$.22 per minute \$13.20/hr.	\$1.70	\$5.20	\$20.50	Municipal By-Law	Peer Review and Industry Average	Yes Trunk space \$.25 to a max of \$.50
Hamilton 2020	\$3.90	\$.13 per 72.1 meters	\$.13 for each 14 seconds, \$37.00	\$1.80	\$5.70	\$21.90	Municipal By-Law	Taxi Cost Index	No
Brantford 2020	\$3.58	\$0.109 per 1/20 th	\$30.00	\$2.18	\$5.66	\$28.84	Municipal By-Law	CPI	Yes \$15.00 requested van calls \$1.00 Excess baggage
Southern Ontario AVERAGE	\$3.95		\$29.95	\$2.04	\$5.88	\$24.63			

Stakeholder Feedback

To support a fair and transparent regulatory system for vehicle for hire in the City of Greater Sudbury, Staff host stakeholder meetings as part of the review process. These open forum gatherings provide opportunity for Owners to discuss trends in the taxi industry and speak openly about regulations as they apply to their operations. In 2018, Owners expressed support

for municipally regulated fare structure. The consensus was that it protected their business interests and further to protected against “taxi shopping”.

On March 03, 2020, Staff hosted a stakeholder meeting for Taxi Owners and other stakeholders. Feedback of Owners was specific to increased insurance rates, fare structure and the Taxi Cost Index and the hiring process for drivers.

Insurance Rates

- Becoming unachievable with the current insurance companies available
- Little option to get better rates, with only three (3) insurance companies that offered coverage to taxi owners
- Lockerby Taxi reported a 26% year over year increase on policy premium
- Aaron Taxi reported a 10% year over year increase on policy premium.
- Insurance companies are requesting drivers provide a letter of experience to show at least three years of clean driving experience.

Fare Structure and Taxi Cost Index

- Having regulated rates is very beneficial for the industry. It allows for consistent service and pricing to residents of the City using taxi services.
- Agreement that tariff rates need to be reviewed and adjusted annually.
- Concern that the taxi cost index does not take into account current commercial insurance rates.
- Process for rate change requires an amendment to a By-law, which can create time line issues
- Request to add additional fees for technology (wireless debit) and for short trips

Recruitment of Taxi Drivers and the Hiring Process

- Concern for time lines associated with new drivers applications (required to submit a letter of hire, a criminal record check, a driver’s abstract, and pay a fee as per the User Fees), which negatively impacts recruitment of new drivers

Deregulation of Taxi Meter Rates

While staff are not recommending the complete deregulation of taxis in the City of Greater Sudbury, as an alternative to current fee regulations contained in the Bylaw, this review has concluded that some Ontario municipalities are moving away from municipal oversight of rates. In 2018, the municipality of Chatham-Kent decided not to regulate fares, and only focus on public safety issues, for the following reasons:

- a. With the increase in minimum wage and rising insurance costs, it is getting very difficult for taxicab companies to be profitable. By allowing the market to dictate the price, we are allowing the taxicab operators to regulate themselves in a way to take into account their costs and profit margin while remaining competitive.
- b. Private transportation companies, such as Uber or Lyft, fares are not regulated so in order to put taxicab companies and private vehicles for hire on a level competitive playing field the Committee chose not to dictate the fares. The municipality does not regulate the fees or prices

of any other business, allowing the market to dictate the price. Consumers will know the cost of the service before proceeding and will be able to make a decision if they are willing to pay the price.

- c. The main reason to regulate is from a public safety perspective for things such as insurance, police check, safety check, as consumers would not readily have access to this information when utilizing the service.”

To address stakeholder concerns with the process for amending the Vehicle for Hire By-law related to fares, and further to remove concerns with the taxi cost index formula used to calculate fare increase or decrease, this best municipal best practice, also referenced in the City of Vaughan, presents an opportunity for the City of Greater Sudbury. There’s opportunity to streamline municipal process, while also ensuring continued oversight for safety and integrity issues.

Next Steps

In conclusion, Staff have completed an analysis of the regulated model of taxi services while also doing a comparison of fare rates and structures for other Northern and Southern Ontario Municipalities. From the comprehensive review of the regulatory regime, further supported by the direct feedback of Taxi Owners at an open house, stakeholders meeting, input from insurance industry experts, Staff recommend the continuation of a municipally regulated taxi service as supported by Bylaw 2016-145, as amended. Regulations that oversee requirements for the licensing of drivers and vehicles are in place to support community safety and well-being of both passengers and drivers, while ensuring trust in the service.

Utilizing the current Taxi Cost Index as a basis for calculation, Staff recommend amendments to By-law 2016-145 to provide a 5% increase to fare rates and rolling rates in 2020. As rounded to the nearest \$0.25 for the drop rate, the increase is listed in the below table. Although the drop rate would not be the highest among Northern or Southern Ontario peers in this comparison, increases would make Sudbury taxi fares to be the most costly in Northern Ontario for wait time and average cost per distance travelled and within the top three in Southern Ontario peers.

Date	Drop rate	Fee per Distance	Travel per km	Travel 1st km	Travel 10 km
	A	B	C	A+C	A+(Cx10)
2020 Proposed	\$4.20	\$.25 per 95 meters	\$2.76	\$6.96	\$31.80

In response to the industry asking for quicker amendments to the meter rates and the ability for Council to review these rates, Staff are recommending amendments to By-law 2016-145 in the first quarter of 2021 in order to permit meter rates to be set by Taxi Owners and filed with the municipality. It is recommended that rates can only be amended annually by an Owner (no more than once in a 12 month period) unless otherwise deemed to be in the best interest of all City of Greater Sudbury taxi companies. Further, Owners will only be permitted to set rates that

are currently regulated in Schedule A, Section 16 of Bylaw 2016-145; specifically being rates for the first 100m (drop rate), fee for each incremental distance traveled, wait fee and clean up fee.

Staff will continue to collaborate with Economic Development to provide options to Council to review by-law provisions for PTC owner and drivers based on stakeholder requests and comparison to other municipalities.

Resources Cited

Council Agendas:

June 25, 2008-

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=140&itemid=987 &lang=en>

August 13, 2008-

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=151&itemid=1074&lang=en>

August 12, 2009-

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=213&itemid=2197&lang=en>

June 09, 2010-

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=255&itemid=2923&lang=en>

February 25, 2014-

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=716&itemid=8267&lang=en>

Sudbury Taxi Regulation Analysis and Peer Comparison- Hara Associates Inc.

<http://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&attachment=11585.pdf>

May 13, 2014

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=721&itemid=8682&lang=en>

August 14, 2014

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=783&itemid=9005&lang=en>

March 22, 2016-

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=942&itemid=10876&lang=en>

June 28, 2016-

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=948&itemid=11617&lang=en>

March 20 2018-

<https://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=5&id=1270>

Other Resources Cited:

<https://www.ontario.ca/document/industries-and-jobs-exemptions-or-special-rules/transportation>

<https://www.ontario.ca/page/how-provide-accessible-transportation-services>

<http://www.cbc.ca/news/canada/thunder-bay/thunder-bay-taxi-rate-increase-1.4500047>

<http://www.competitionbureau.gc.ca/eic/site/cb-bc.nsf/eng/04007.html>

[http://www12.statcan.gc.ca/census-recensement/2016/dp-
pd/prof/details/page.cfm?Lang=E&Geo1=CMACA&Code1=580&Geo2=PR&Code2=47&Data=Co
unt&Sea
rchText=Greater%20Sudbury&SearchType=Begins&SearchPR=01&B1=All&GeoLevel=PR&Geo
Code=580 &TABID=1](http://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=CMACA&Code1=580&Geo2=PR&Code2=47&Data=Content&Sea
rchText=Greater%20Sudbury&SearchType=Begins&SearchPR=01&B1=All&GeoLevel=PR&Geo
Code=580 &TABID=1)

<http://www.cbc.ca/news/canada/thunder-bay/thunder-bay-taxi-rate-increase-1.4500047>

<https://www.chatham-kent.ca/Council/Meetings/2018/Documents/June/Jun-18-16c.pdf>

<https://www.fsrao.ca/industry/auto-insurance-sector/auto-insurance-rates>

<http://www.fsco.gov.on.ca/en/auto/rates/Pages/q4-2019.aspx>

<https://www.hamilton.ca/sites/default/files/media/browser/2020-02-25/information-update-taxi-insurance-feb-25-2020.pdf>

<https://toronto.ctvnews.ca/taxi-drivers-struggle-to-continue-work-after-another-insurance-hike-1.4809274?cache=%3FclipId%3D68597%3FcontactForm%3Dtrue>

Schedule "A.1"
to By-law 2016-145 of the City of Greater Sudbury

Estimation of Change in Cost of Operating a Taxicab

The change in the cost of operating a taxicab shall be estimated using the Taxi Cost Index method. It may be calculated using Worksheet A of this Schedule. The following steps shall be followed;

1. **Get Recent Cost Data:** Obtain the most recent available number for each Proxy Time Series listed in Worksheet B and enter on the same line in Column E.

Where a designated proxy series has been discontinued by Statistics Canada, the Licence Issuer may designate a new proxy series, giving first preference to related monthly series available from Statistics Canada. In this case, the Licence Issuer must also replace the Base Value for June 2014 in Column C of the Worksheet with an appropriate value for the newly selected proxy.

2. **Calculate % Cost Increase of Each Item:** Calculate the value for each cell in Column G using number from the other columns and the formula $(G = (E/D - 1) \times 100)$.
3. **Calculate Current Index Components:** Calculate the value for each cell in Column G using numbers from the other columns and the formula $(H = E/D \times B)$.
4. **Calculate Current Cost Index:** Total the values in Column H and enter them on line J of Worksheet B.
5. **Calculate % change in Cost of Operating a Taxicab since June 2014:** Calculate cell K in Worksheet B using the formula.

The result of Step 5 should be reported and considered in review of adjustment to taximeter rates.

Explanatory Note: The Cost Index method is intended to be approximate, not exact. It estimates changes in cost by measuring changes in cost of commodities and services that taxis share with other sectors of the economy. These changes are measured using publically available statistics, such as components of the Consumer Price Index maintained by Statistics Canada. The Cost Index method is used because it uses data developed at arm's length from the industry, and avoids potentially lengthy and costly enquiries into the operating costs of individual taxicab owners and brokers. The index does not capture any unusual cost increases resulting from new requirements of operators by the City of Greater Sudbury. As of June 2014, these series are available through the Statistics Canada Internet web site. The information in column B identifies the series within the Statistics Canada CANSIM database.

Worksheet A: Calculation of Taxi Cost Index

A	B	C	D	E	G	
Cost item	% share of costs Jun-14	Time Series	Table	CPI Description	Base value Jun-14	Current % change in cost item since Jun-14 =(E/ D- 1) * 100
Fuel	16.1	v41691136	326-0020	Gasoline	204.5	-100.0
Repairs & maintenance	8.6	v41691137	326-0020	Automotive Parts	129.8	-100.0
Employed Driver returns	24.9	v1591431	281-0029	Hourly Wage, Transportation and	25.29	-100.0
Professional fees	0.3	vv1591431	281-0029	Warehousing Auto	25.29	-100.0
Owner Driver returns	27.5	vv1591431	281-0029	Insurance	25.29	-100.0
Insurance	14.1	v41691141	326-0020	Vehicles	176.7	-100.0
Depreciation	2.6	v41691132	326-0020	Vehicles	94.5	-100.0
Return on investment	0.9	v41691132	326-0020	Vehicles	94.5	-100.0
Dispatch fees	4.7	v41690973	326-0020	All Items	126.9	-100.0
Miscellaneous	0.3	v41690973	326-0020	All Items	126.9	-100.0
Total	100.0					

Worksheet B: Calculation of % Cost Increase Since June 2014

I - Base value Jun-14	100.0
J - Current value of index	0.0

K -% change in Taxi Costs since June 2014* - ((J/I-1)x100)) **-100.0**

* [(Current value of index / Base value June 2014 - 1) * 100]

Source: Statistics Canada, Consumer Price Index, Tables 236-0020 and 281-0029

Presented To:	City Council
Presented:	Tuesday, Nov 24, 2020
Report Date	Tuesday, Oct 27, 2020
Type:	Managers' Reports

For Information Only

Primary Health Care Recruitment Program Update

Resolution

For Information Only

Relationship to the Strategic Plan / Health Impact Assessment

The Primary Healthcare Provider Recruitment program supports the Strategic Objectives outlined in the City of Greater Sudbury Strategic Plan 2019-2027 including Business Attraction, Development and Retention, Economic Capacity and Investment Readiness and Creating a Healthier Community.

Report Summary

This report provides an update on the Primary Healthcare Provider Recruitment and Retention Program, including results to date, current family physician demographics, economic impact of recruitment efforts, and a general overview of the current initiatives undertaken and the role that the City of Greater Sudbury plays in the recruitment of primary healthcare providers to the community.

Financial Implications

There are no financial implications associated with this report.

Signed By

Report Prepared By

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Digitally Signed Oct 27, 20

Division Review

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Financial Implications

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Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Nov 12, 20

Primary Healthcare Provider Recruitment & Retention Program 2020 Update

Council meeting date: November 24, 2020

Report date: October 20, 2020

Summary

During the 2020 Budget deliberations, Council requested an update on the Primary Healthcare Provider Recruitment and Retention Program and the results this initiative has generated to date.

Coordinated through the Economic Development division, this program has achieved considerable results since its inception, and even with limited resources more recently, it continues to garner success to the benefit of the community despite the discontinuation of incentive grants through return-of-service agreements. In fact by the end of 2020, this program will have resulted in the recruitment of 83 family physicians who will provide primary care for approximately 114,500 citizens. Nevertheless, through attrition and retirement of existing family practices, there remains a need to continue recruitment of new primary healthcare providers to the community.

The following report will provide an outline of these results.

Background

A major focus of the previous *Strategic Physician Recruitment and Retention Program 2007-2011* and the current *Primary Healthcare Provider Recruitment and Retention Program* is to enhance the City of Greater Sudbury's efforts at recruiting family physicians and nurse practitioners, to ensure that citizens have regular access to a primary health care provider.

The City of Greater Sudbury has experienced much success since the start of the enhanced physician recruitment program. In fact the best practices and tactics from this program have since been utilized and incorporated into other programs and initiatives such as the Rural and Northern Immigration Pilot as well as ongoing community efforts to attract and welcome international students to our community.

Since 2008, 89 family physicians and three nurse practitioners were recruited using the various initiatives found within the program, as follows:

- Four of the 89 family physician recruits have left the community following completion of their return of service period due to decisions to pursue other opportunities
- An additional two family physicians who were recruited without the use of return of service agreements, have also relocated.

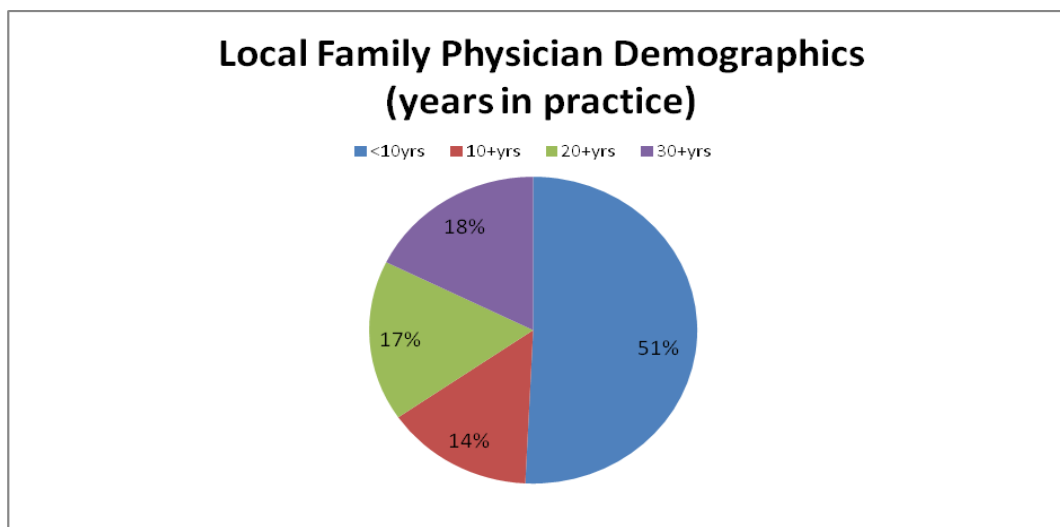
By the end of this year, out of the 83 remaining family physician recruits,

- 78 of the 83 future family physicians will have begun practice in Greater Sudbury;
- The remaining 5 future family physicians are scheduled to begin practice in 2021
- These 83 family physicians will provide primary care for approximately 114,500 citizens.

Note that some individuals who received return of service incentives from the City of Greater Sudbury decided to change the type and location of their practice plans resulting in ineligibility for incentives from the City of Greater Sudbury and had to return the funds. These individuals are not included in the recruitment numbers provided above. The funds returned were then re-invested by offering that incentive money to other recruits.

Even with the successes experienced in recruitment,

- Each year we are losing approximately three to four family physicians, mostly due to retirement.
- Family physicians who are retiring have much larger practices than what new family physicians typically take on. In some cases it takes several new family physicians to fill a vacancy left by a retiring physician. Staff are aware of two family physicians planning to retire in the next year who combined have a large patient roster. It is estimated that it could take 4-6 new family physicians to take over this number of patients.
- Currently 18% of our 130 family physicians have over 30 years in practice, and it can be assumed that attrition due to retirement will continue for several years to come.
- By contrast, once all new recruits begin to practice, just over half of the family physicians in Greater Sudbury will have been in practice less than 10 years. These are newly minted physicians who have their choice of practice locations, and the fact that they are choosing Greater Sudbury is a positive indication that recruitment efforts are achieving results.



ECONOMIC IMPACT OF A FAMILY PHYSICIAN

The Physician Recruitment program can demonstrate return on the City's investment and benefits to the community with some impressive numbers:

- Several studies indicate that the economic multiplier for family medicine practices ranges between 1.5 - 2.05.

- Taking this into account, based on the recruitment of 83 family physicians, using the lowest economic multiplier of 1.5, combined they will contribute approximately \$49.8 million annually into our local economy.
- Studies also indicate that family physician practices contribute significantly to local job creation through direct/indirect jobs. Examples of direct jobs would include the hiring of physician themselves and those who provide patient care under the supervision or referral of physicians – including all employees in the offices of physicians as well as in pharmacies, home health care services, outpatient care centres, medical and diagnostic laboratories, other ambulatory health care services, hospitals, and nursing care facilities.
- It is important to note that each family physician office is essentially a small business which is responsible for paying for property costs, utilities and expenses associated with staffing and supplies.

It is quite evident that the work undertaken in recruitment has not only increased access to primary health care services for citizens, but has also made a significant contribution towards the local economy and has supported local job creation.

Another important point to highlight is that when large companies are looking for communities to locate to and invest in, part of their search criteria is frequently the availability and access to health care services within the community for their future employees to ensure a healthy workforce. The City of Greater Sudbury is well positioned when compared to other areas, with several family physicians located across the community currently accepting new patients.

The Role of the City of Greater Sudbury and Staff

Despite not currently offering financial incentives, the City of Greater Sudbury continues to experience success with its recruitment efforts. The strategy has remained effective due to the complementary support and resources provided by staff, as well as the promotion of the general advantages associated with living in the City of Greater Sudbury. These support services and resources include the following:

- Finding locums for existing physicians to cover for leaves of absence/maternity leaves
- Linking new family physicians with practice opportunities available across the CGS
- Provide overview of current practice opportunities including site tours
- Answering community-related questions
- Providing support to the recruits family (e.g. assistance with finding schools for children, spousal employment opportunities and so on)
- Customized city tours
- Assistance with housing/accommodation searches
- Occasional special requests and settlement assistance

Staff are also involved in several committees including the Northeastern Healthcare and Recruitment Association led by the Regional Advisor of Ontario Health – Health Force Ontario, and the Health Sciences North Medical Human Resources Planning Committee. Involvement on these committees allows staff to be further connected at a regional level as well as to ensure a better understanding of the physician recruitment priorities within Health Sciences North.

Building a strong relationship with NOSM learners and staff

With the official opening of the Northern Ontario School of Medicine (NOSM) in September of 2005, the City of Greater Sudbury gained a crucial resource for the future of healthcare in our community. Research has shown that a significant number of new physicians end up practicing in the communities in which they were trained. Furthermore, NOSM is mandated to train medical professionals for future practice in rural, remote and northern communities. As such, the learners who graduate from NOSM are better acquainted with practice models and opportunities in Greater Sudbury.

NOSM is the ideal solution to the specific physician shortages faced by our community. Many NOSM learners are local to Greater Sudbury and the region, and are interested in practicing in our community following residency training. However, without the proper programs in place, and acknowledging that these individuals are in high demand and may be courted by other communities in the province, they may not stay here. As a municipal government, the City has continued to strengthen its relationship with current and future medical learners and works to foster the development of these learners by providing adequate opportunities for social and professional relationships to be established within our community, encouraging them to “put down roots” and retaining them for the long term.

Staff have also built strong relationships with the staff at NOSM. For instance, CGS staff have participated in numerous committees comprised mainly of NOSM staff and tasked with the planning of conferences and other NOSM-hosted events. CGS staff also provide services such as city tours when NOSM has visiting candidates or guests.

INCENTIVES

In previous years, a major component of the physician recruitment program included the use of financial incentives which allowed the City of Greater Sudbury to remain competitive considering many municipalities were offering quite lucrative incentive packages. Since 2019, an incentive budget has not been in place so the recruitment program now focuses entirely on the marketing initiatives and staff support provided to potential recruits.

From 2008 to 2018, with the exception of 2016, funding for incentives was provided through one-time funding commitments from City Council. Each year, a one-time funding request had been proposed based on the projections for the upcoming year. As indicated above beginning in 2019 no budget has been in place to provide for financial incentives.

Funding commitments had declined over time since the inception of the program as follows:

2008 - \$220,000
2009 - \$380,000
2010 - \$500,000
2011 - \$440,000
2012 - \$400,000
2013 - \$200,000
2014 - \$150,000
2015 - \$150,000
2016 – 0

2017 - \$150,000
2018 - \$150,000
2019 – 0
2020 – 0

In 2016, funding for the incentive component was provided entirely by funds collected from previously returned incentive payments.

Recently some additional incentive repayments have occurred. These dollars are returned to the City by the participants once their return-of-service agreements are terminated, and they are then available to be offered as incentives to potential recruits through a new two-year return-of-service agreement. In this way the City has maintained the ability to offer limited incentive grants and has maximized the resources available to support this program without requiring new budget for the grants.

MARKETING INITIATIVES

In the absence of financial incentives, marketing our community to medical learners and visiting physicians, and providing the individualized assistance to medical learners and potential physician recruits as noted above, are now the main components of the overall strategy, achieving demonstrated success.

This year due to COVID-19 staff temporarily pivoted away from the traditional tactics previously used in the recruitment program which involved mostly in-person events and interactions. As an alternative, staff have been exploring virtual options to continue building relationships with potential recruits to effectively market practice opportunities currently available in Greater Sudbury.

For instance, each September the City of Greater Sudbury hosts an annual welcome event on the William Ramsey Cruise Boat for the first year NOSM students as part of their orientation week.

This year, as an alternative, Mayor Bigger and City staff took part in a virtual session which allowed the opportunity to meet the first year class and to inform them of the support services provided to them.

Similarly, in early December staff will be attending a virtual Community Engagement session with the NOSM Family Medicine Residents, hosted by Ontario Health, which will provide an opportunity to market opportunities to those approaching the completion of their medical training and who may be interested in practicing in Greater Sudbury. Staff will continue to identify and take part in virtual events to ensure the momentum of the program continues while COVID restrictions are in place.

Marketing initiatives as part of the Primary Healthcare Provider Recruitment and Retention Program are funded through the annual physician recruitment and retention marketing budget which is \$32,500 in 2020. The marketing budget has been reduced by 60% from \$80,356 in 2010.

The following is a breakdown of the annual budget allocation for recruitment and retention marketing, included in the Operational budget of the Economic Development division:

2008 - \$78,000
2009 - \$79,560
2010 - \$80,356
2011 - \$80,356
2012 - \$75,356
2013 - \$75,356
2014 - \$75,356
2015 - \$36,356
2016 - \$35,000
2017 - \$35,000
2018 - \$32,500
2019 - \$32,500
2020 - \$32,500

The City of Greater Sudbury Primary Healthcare Provider Recruitment Program continues to be actively involved in attracting new family physicians and nurse practitioners to our community. Pre-COVID, showcasing our city to both medical learners and visiting physicians was done through the following initiatives:

i) Northern Ontario School of Medicine Medical Learner Orientation/Social events

Every year the City of Greater Sudbury sponsors and hosts numerous events for the new and continuing medical learners at the Northern Ontario School of Medicine (NOSM) which highlight the lifestyle opportunities which exist in Greater Sudbury while affording us the opportunity to strengthen relationships with these future physicians. By strengthening relationships with these learners, staff are able to identify those who plan to remain in the community to practice and remain in contact with those who have not yet made practice decisions.

Examples of previous events are as follows:

- Afternoon skate on Ramsey Lake Skate Path
- Sleigh ride & Dinner
- William Ramsey Cruise Welcome Event for new NOSM medical students
- Sudbury Yacht Club Welcome Event for new NOSM medical residents
- Science North/Dynamic Earth Tours (year-round/as requested)

ii) Guided City Tours

The City of Greater Sudbury regularly provides guided city tours to prospective medical learners and visiting physicians. Coordinated and hosted by CGS staff, these tours include visiting various points of interest throughout the city while answering any questions that candidates may have.

- Personalized to focus on an individual's interests.
- Coordinated for events such as the Canadian Residency Matching Service interview weekend, as fourth year medical students from across the country and around the World are in Sudbury, being interviewed for available spots in the NOSM residency program.

- Perfect opportunity to showcase our community first-hand to a very broad audience.

iii) “Welcome to Greater Sudbury” Packages

The City of Greater Sudbury provides the Northern Ontario School of Medicine with welcome packages for all students and residents who come to our community for their training. Learners are provided with an opportunity to experience our community through a selection of complimentary passes to attractions throughout the city, generously provided by some of our community partners. Partners include:

- Science North/Dynamic Earth
- Sudbury Theatre Centre
- Sudbury Yacht Club
- Sudbury Wolves

Other information in the packages may include visitor guides, leisure guides, maps, trail maps, real estate information and other brochures on attractions and amenities available to our guests.

iv) Events to Reduce Professional and Social Isolation

Coordinating physician-resident-student events helps foster professional relationships between medical learners at NOSM and established physicians in the City of Greater Sudbury. Trained to practice in rural locations, NOSM students are ideal candidates to practice in the smaller outlying communities of Greater Sudbury. By encouraging professional relationships between our medical learners and established medical professionals, the City of Greater Sudbury can promote ties between learners and practitioners that could lead to recruitment.

v) Other Events

Northern Ontario School of Medicine Family Medicine Residents Holiday Gathering

Annually, the CGS sponsors a holiday gathering for the family residents during their December Academic Rounds. Academic Rounds take place monthly where NOSM Residents who are located across Northeastern Ontario come to Sudbury for various group training sessions taking place over a two day period. This December dinner event is an opportunity to foster healthy relationships with future family medicine practitioners and to share information with the group.

Northern Ontario School of Medicine Graduation Celebration

The City of Greater Sudbury sponsors the annual NOSM Graduation Celebration which takes place each spring. This student-organized formal provides those graduating from the undergraduate program at NOSM an opportunity to celebrate their achievements with family and friends. It also provides staff with an opportunity to:

- Congratulate the graduating class
- Showcase our community to a group of bright, driven and determined future physicians, many of whom will be coming back to Sudbury to practice after completing residency training.
- Build a strong relationship with those moving onto residency programs across the country.

Staff work with contacts at NOSM to provide resources and advice as appropriate to assist with the planning of events such as the graduation celebration event.

RETENTION INITIATIVES

While recruiting primary healthcare professionals is of paramount importance to improving overall healthcare in our community, equally important is retaining them for the long term. The City of Greater Sudbury continues to host and/or support the following retention events to show appreciation for current providers, the services that they provide to our community and their continued dedication towards their profession:

- Physician and Family Appreciation Day Brunch
- Docs on Greens Golf Tournament
- Sudbury and District Medical Society (SDMS) Christmas Party

Unfortunately due to COVID-19, the 17th Annual Physician and Family Appreciation Day Brunch was cancelled due to the large group size expected to attend.

A golf tournament hosted by the Sudbury and District Medical Society did take place while ensuring that all COVID-19 legislation was followed. Despite being allowed up to 50 golfers, the Sudbury and District Medical Society restricted the group size to 20.

COMMUNITY PARTNERSHIPS AND OTHER SUPPORT

Physician Recruitment Community Partnership

The City of Greater Sudbury has created strong community partnerships with local businesses to support recruitment and retention. Through in-kind donations and private sector funding, the CGS secures additional resources to support various initiatives to help market our community.

Through these affiliations, staff have been able to provide medical students and residents with complimentary passes to local attractions.

In some cases, businesses located in some of our outlying communities have contributed goods and services to be put towards a “recruitment package” for physicians who are considering setting up in their areas. These incentive packages further assist in encouraging new family physicians to practice in outlying communities.

Affiliations with local businesses provide access to a multitude of support services and programs that are invaluable to new physicians and their families. As well, community partners may provide an important source of employment opportunities for spouses of physicians.

Conclusion

The current *City of Greater Sudbury Primary Healthcare Provider Recruitment and Retention Program* and the former *City of Greater Sudbury Strategic Physician Recruitment and Retention*

Program 2007 – 2011 have proven to be effective at recruiting family physicians and nurse practitioners to Greater Sudbury. The results of the program have had a significant impact within the community, allowing many citizens to gain regular access to a primary healthcare provider who otherwise would not have had one.