



COMMUNITY SERVICES COMMITTEE AGENDA

Community Services Committee Meeting
Monday, September 14, 2020
Tom Davies Square - Council Chamber / Electronic Participation

COUNCILLOR RENE LAPIERRE, CHAIR

Geoff McCausland, Vice-Chair

4:30 p.m. COMMUNITY SERVICES COMMITTEE MEETING
COUNCIL CHAMBER / ELECTRONIC PARTICIPATION

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ROLL CALL

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

COMMUNITY DELEGATIONS

1. Children's Aid Society of the Districts of Sudbury and Manitoulin (ELECTRONIC PRESENTATION) (FOR INFORMATION ONLY)

- Elaina Groves, CEO - The Children's Aid Society

(The Children's Aid Society of the Districts of Sudbury and Manitoulin was invited by Chair Lapierre. This presentation provides information regarding the linkages between children in foster care and homelessness.)

MEMBERS' MOTIONS

CORRESPONDENCE FOR INFORMATION ONLY

- I-1. Report dated August 21, 2020 from the General Manager of Community Development regarding Banque d'aliments Sudbury Food Bank. **4 - 8**
(FOR INFORMATION ONLY)

(This report provides an update and final report on the grant provided to the Sudbury Food Bank during the 2019 budget process to assist in costs associated with the collection and delivery of donated food.)

- I-2. Report dated August 21, 2020 from the General Manager of Community Development regarding Collection of Used Syringes - Update. **9 - 11**
(FOR INFORMATION ONLY)

(This report provides an update on the collection of used syringes.)

ADDENDUM

CIVIC PETITIONS

QUESTION PERIOD

ADJOURNMENT

For Information Only

Banque d'aliments Sudbury Food Bank

Presented To: Community Services Committee

Presented: Monday, Sep 14, 2020

Report Date: Friday, Aug 21, 2020

Type: Correspondence for Information Only

Resolution

For Information Only

Relationship to the Strategic Plan / Health Impact Assessment

This report supports the pillar of creating a healthier community by effecting change to improve the health and social outcomes of vulnerable persons in our community.

Report Summary

This information report summarizes the outcomes of the grant that was provided to the Banque d'aliments - Sudbury Food Bank through the 2019 Budget process as per Council direction.

Financial Implications

Funding in the amount of \$100,000 was allocated through the 2019 budget. The project cost was \$85,778 leaving a small surplus which will help offset the year-end deficit.

Signed By

Report Prepared By

Tyler Campbell
Director of Social Services
Digitally Signed Aug 21, 20

Health Impact Review

Tyler Campbell
Director of Social Services
Digitally Signed Aug 21, 20

Division Review

Tyler Campbell
Director of Social Services
Digitally Signed Aug 21, 20

Financial Implications

Steve Facey
Manager of Financial Planning & Budgeting
Digitally Signed Aug 22, 20

Recommended by the Department

Steve Jacques
General Manager of Community Development
Digitally Signed Aug 24, 20

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Aug 24, 20

Background

The Banque d'aliments – Sudbury Food Bank (BDSFD) was successful in securing a \$100,000 grant through a business case that was submitted by staff through the 2019 Budget process (attached appendix A). The goal of the project was to increase food distribution by 20% by improving the availability of food to citizens facing food insecurity. The funding supported the hiring of two full-time drivers, a pickup and distribution coordinator, as well as fuel and maintenance for the delivery vehicles.

The project ran for one year beginning in June 2019. This report provides an overview of the outcomes achieved.

Outcomes and Financials

Staff received a final report from BDSFD, which highlighted the following outcomes:

- From June 28, 2019 to June 19, 2020, the Food Delivery Program delivered 337,314 lbs. (168.66 tons) of perishable food items to front line food services agencies (in fresh product only). This equals \$877,160.40 of value in fresh food that was delivered to local partners in the Sudbury area.
- Average deliveries per week exceeded 3.37 tons with an estimated weekly value of \$17,524.
- Increase of delivered fresh food stocks of 40.66 tons.
- Increase of fresh food products delivered to the local food security agencies by \$211,432.00 in dollar value.
- Increase in food delivery times to member agencies.

Of the \$100,000 grant that was approved through the Budget, the project was funded based on actual expenses of \$85,778.91, which funded the following:

- payroll costs of \$80,000
- insurance expenses of \$590
- repairs and maintenance totaling \$5,189

The BDSF has also indicated that the program has been sustained through community support and resources for the next 3 years due to the initial funding provided by the City.

Next Steps

The Sudbury Food Bank continues to be a strong community partner and Social Services staff will continue to liaise with the Executive Director to evaluate any COVID-related impacts. Staff will continue to keep the Community Services Committee apprised of any issues that arise that fall within municipal jurisdiction.

Business Case for Service Level Change

Request/Project Name: Support for Sudbury Food Banks Delivery System

Department: Community Development

Division: Social Services

Council Resolution (if applicable): CS2018-15

I. Executive Summary

Overview of Proposal

This Proposal was written based on information provided by the Banque d'aliments Sudbury Food Bank (BDSFB), a central organization that supports organizations that offers food assistance to emergency food banks and meal providers across the City of Greater Sudbury and to others within the district of Sudbury.

In 2017 the BDSFB began acquiring and distributing fresh produce and frozen meat and protein from local retail partners. In total 128 tons of fresh produce (\$665,600 in food value) and 19 tons of meat and frozen proteins (\$98,800 in food value) were distributed. Currently the collected food is held at BDSFB and the Member Agencies pick it up from the warehouse. BDSFB are seeking funding to expand its ability to not only collect but also deliver the food. The funding requested, \$100,000 per year for the next three years, is to pay for 2 fulltime drivers, maintain and fuel the vehicles as well as hire a pickup and distribution coordinator

II. Background

Current Service Level

There is no funding provided by the City of Greater Sudbury for this service. The service operated by the BDSFB provides part time drivers and a truck that collects food from local retailers. The product is brought back to the BDSFB warehouse and distribution center at 1105 Webbwood Drive and Member Agencies are required to make their own arrangements to pick up the available food. Currently BDSFB has 2 part-time drivers (25 hours/week each) who utilize a selection of vehicles, including a refrigerator truck, to make the required pickups in order to ensure maintenance of a proper cold chain from the retail partners to the warehouse.

Drivers for Proposed Course of Action

At the Community Service Committee meeting on July 9 2019 the BDSFB brought forward for consideration this proposal to support transportation of the food as an option for the City to consider. Under the current system many of the member agencies indicated that they were unable to pick up the available fresh produce in a timely matter or even at all, due to their having to rely upon volunteers and volunteer vehicle availability. Most, if not all of, the member agencies do not have the resources available to maintain proper cold transportation and storage to move fresh product from the warehouse to their location. By increasing the distribution component to the work done, BDSFB can ensure that all of the member agencies receive fresh, healthy product they can distribute across the city.

III. Recommendation

Categorize your specific request (mark an 'X' for all that apply):

<input type="checkbox"/>	Change to base operating budget	<input type="checkbox"/>	Change to base FTE allocation
<input type="checkbox"/>	Change to fees (unit price)	<input type="checkbox"/>	Change to revenues (volume change)
<input checked="" type="checkbox"/>	Investment in project (Operating)	<input type="checkbox"/>	Investment in project (Capital)

Recommendation

The specific recommendation is an investment of \$100,000/year for 3 years. This would cover the operating cost for 2 full time drivers (40 hrs. per week) and a part-time delivery and pick-up coordinator (25 hrs. per week) at \$14.00 per hour + benefits (for a total of \$80,000). It would also cover: additional insurances (\$6,000) and additional fuel and maintenance costs (\$14,000). All additional administrative costs would be covered by the BDSFB.

Based on last year's distribution of product of 462 tons this would result in the following breakdown: a cost of \$216.45/ton delivered or 11 cents/pound delivered. Food Banks Canada in partnership with The Nielson Company has established a national value for donated food of \$2.60/pound. Which means every dollar invested in this program will lead to a return of \$22.63 in food value.

An important note about this recommendation: the actual benefit provided by this investment will be even greater, as this recommended change will result in even more product distributed: The current goal is an increase in food distributed by 20% in the first year. We find it difficult to believe a more cost effective way to impact hunger in our city in a significant way currently exists.

How does this align with Council's Strategic Plan?

	Growth and Economic Development		Responsive, Fiscally Prudent, Open Governance
X	Quality of Life and Place		Sustainable Infrastructure

The BDSFB feels that by increasing the available fresh fruits and vegetables and frozen meats and proteins to the over 11,000 citizens of our community who are facing food insecurity issues will greatly increase the quality of life of those who need it. The mission of the BDSFB to ensure that no one goes hungry in Greater Sudbury and the surrounding District of Sudbury. The BDSFB believes that its mission aligns clearly with the Council's Strategic Plan. Furthermore BDSFB states that there are direct economic benefits to be had from easing the food insecurity issues of the city's residents. Access to fresh, healthy food will allow strained budgets to stretch further, will lead to improved health and reduced stress, all of which means more residents are better able to contribute to its growth and economy.

IV. Impact Analysis

Qualitative Implications

This investment could result in an increase in available fresh food and frozen protein available to citizens facing food insecurity issues. It will allow an increase in food reclaimed from current retail partners and the potential ability to expand the program to include new partners. It is also further felt by BDSFB that this change will significantly reduce the amount of food waste added to city landfills. Member agencies will be able to utilize their volunteers in more efficient ways to better support their programs and clients by freeing their resources who are currently dedicated to picking up product from the warehouse.

Quantifiable Implications

The support requested is \$100,000.00 per year for three years

This would cover the operating cost for

2 full time drivers (40 hrs. per week) and a part time administrator delivery and pick up coordinator (25 hrs. Per week) at \$14.00 per hour + benefits = \$80,000.00

- Additional insurances = \$6,000.00
- Gas per year, regular maintenance, tires etc. (5 vehicles) = \$14,000.00
- Administrative costs would be covered by BDSFB

Operating Revenue - Incremental

Detail

Description	Duration	Revenue Source	2019 \$	2020 \$	2021 \$	2022 \$	2023 \$
	On-Going		\$ -	\$ -	\$ -	\$ -	\$ -
	One-Time		\$ -	\$ -	\$ -	\$ -	\$ -
Total			\$ -	\$ -	\$ -	\$ -	\$ -

Operating Expenditures - Incremental

Detail

Description	Duration	Funding Source	2019 \$	2020 \$	2021 \$	2022 \$	2023 \$
Sudbury Food Bank Grant	One-Time	Levy	\$ 100,000			\$ (100,000)	
	On-Going		\$ -	\$ -	\$ -	\$ -	\$ -
	One-Time		\$ 100,000	\$ -	\$ -	\$ (100,000)	\$ -
Total			\$ 100,000	\$ -	\$ -	\$ (100,000)	\$ -

FTE Table

Position	Bargaining Unit	Duration	Permanent / Part Time		2019	2020	2021	2022	2023
		Permanent			-	-	-	-	-
		PT Hours			-	-	-	-	-

Net Impact		2019 \$	2020 \$	2021 \$	2022 \$	2023 \$
On-Going		\$ -	\$ -	\$ -	\$ -	\$ -
One-Time		\$ 100,000	\$ -	\$ -	\$ (100,000)	\$ -
Total		\$ 100,000	\$ -	\$ -	\$ (100,000)	\$ -

Implementation

Currently BDSFB has the capital resources needed to implement the expansion of this program. Implementation would be achieved almost immediately upon receipt of approval. The part-time drivers would go to full-time capacity. The initial scheduling of pickups and deliveries will be handled by current staff and an immediate hiring effort of a part-time delivery and pickup scheduling co-ordinator would be initiated. Upon filling the position the new part-time coordinator would work with the Executive Director to expand both the current retail partnerships and finalize the new partnerships which would be available once the capacity to handle them increased.

Advantages/Disadvantages

Advantages	Disadvantages
<ul style="list-style-type: none"> • Increase in available perishable and non perishable food stocks. • High return of food value per dollar invested • The infrastructure and capital components of this program already exist. • An increase in the food safety by extending the centralized management of the cold chain. • Minimal lead time required to implement the program. 	<ul style="list-style-type: none"> • This program could expand at a rate which would outstrip the current infrastructure and require an expansion of capital (ex. Another freezer truck). • At the end of three years the BDSFB would need to secure funding to maintain what would be by that time a very integrated and relied upon program.

V. Alternatives**Alternatives Considered**

Solution Options	Advantages/Disadvantages	Financial Impact
As this is an outside agency request for a service not provided by the CGS, there are no alternatives developed.		

For Information Only

Collection of Used Syringes - Update

Presented To: Community Services Committee

Presented: Monday, Sep 14, 2020

Report Date: Friday, Aug 21, 2020

Type: Correspondence for Information Only

Resolution

For Information Only

Relationship to the Strategic Plan / Health Impact Assessment

This report supports the pillar of creating a healthier community by improving the health of citizens through harm reduction.

Report Summary

This report provides an update on Syringe Recovery Services that the City funds and highlights an increase in utilization of the program. A business case (under \$100,000) will be brought forward through the 2021 budget process to enhance services.

Financial Implications

There are no financial implications associated with this report, however a business case will be submitted through the 2021 budget process for enhanced services.

Signed By

Report Prepared By

Nicole MacMillan
Social Services Program Manager
Digitally Signed Aug 21, 20

Health Impact Review

Nicole MacMillan
Social Services Program Manager
Digitally Signed Aug 21, 20

Manager Review

Nicole MacMillan
Social Services Program Manager
Digitally Signed Aug 21, 20

Division Review

Tyler Campbell
Director of Social Services
Digitally Signed Aug 21, 20

Financial Implications

Steve Facey
Manager of Financial Planning & Budgeting
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Recommended by the Department

Steve Jacques
General Manager of Community Development
Digitally Signed Aug 24, 20

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
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Background

Over the past few years, substance use has changed within the City of Greater Sudbury (CGS) in line with national trends. The Sudbury Action Centre for Youth (SACY) and other community partners are observing changes in the spaces where people inject drugs, the number of people who inject drugs, and a widening geographical area in which syringes are being found. SACY is the contracted vendor responsible for needle collection services and continues to report a rise in the number of discarded syringes in stationary syringe recovery bins, along with loose syringes found on the ground. Complaints from citizens and community service providers regarding the number of syringes discarded on public property persists. Although the downtown core remains the largest hotspot for used syringe pick-ups, outlying communities are increasingly becoming areas of concern.

Syringe Recovery Bins

Currently, fourteen stationary syringe recovery bins are maintained and serviced by CGS through SACY as the contracted vendor. These bins are located strategically in the downtown core and priority areas to assist with the collection of discarded drug using equipment. These bins and their locations are reviewed regularly to ensure their effectiveness. Although the servicing of the syringe recovery bins are on a set schedule, 2020 has seen an increase in additional service requests due to the amount of discarded syringes which has been further amplified by the COVID pandemic.

Due to an identified need in the community, the Community Drug Strategy – through Public Health Sudbury and District (PHSD) purchased three additional bins in 2020, bringing the total number of bins to 14.

Used Needle Recovery Services

Since November 2017, the Sudbury Action Centre for Youth (SACY) has provided outreach, education and used syringe recovery services for the City of Greater Sudbury. SACY completes strategic daily sweeps of the city to locate and safely remove used syringes found on public property. A business case for the 2020 Budget was submitted and approved to amend the existing agreement between CGS and SACY to increase funding for staffing of syringe recovery services to respond to an identified service gap in the community. From January to July 2020, SACY has recovered 235,185 syringes surpassing the total for the same timeframe in 2019 of 123,191. Some of this increase can be attributed to an increase in community vigilance to report sightings of used syringes to SACY and 311, which has created further pressure on the existing service level. As a result of the increased volume and a wider geographical area where syringes are being found, SACY's response times have lengthened, however they continue to respond to these complaints at their earliest opportunity.

Next Steps

A business case (estimated value under \$100,000) will be submitted through the 2021 Budget process to enhance services related to used syringe recovery and disposal. SACY provide public education to syringe users, regarding options for safe disposal of used syringes and to members of the public on safe collection and disposal of discarded syringes. This service will be monitored and reported on an annual basis.

Staff will continue to work collaboratively with community partners and the Community Drug Strategy Committee to address challenges related to the increase of opioid use in the city.

References

Used Syringe Recovery Program – Update 2018

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1260&itemid=14333&lang=en>

Used Syringe Recovery Program – Update 2019

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1351&itemid=16421&lang=en>

Community Drug Strategy Report

https://www.phsd.ca/wp-content/uploads/2020/06/Need_for_and_feasibility_of_implementing_supervised_consumption_services_in_the_City_of_Greater_Sudbury_EN-3.pdf