

# iCARE Project Update

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# Occupational Health & Safety (OH&S) Management System

“A coordinated system of procedures, processes and other measures that is designed to be implemented by employers in order to promote continuous improvement in occupational health and safety”.



- *Occupational Health and Safety Act (OHSA)*



# Project Mandate

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- Enhance the current management system
- Improve technology utilization
- Develop routine procedures and key performance indicator's
- Manage organizational change

iCARE  
health and safety   
management system



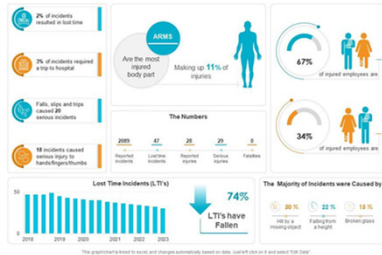
# Key Features

Health & Safety KPI Dashboard Showing Incidents ...



This graph/chart is linked to excel, and changes automatically based on data. Just left click on it and select "Edit Data".

Board of Organization Showing Incident Numbers



- Ensure regular and meaningful data
- Improve monitoring and compliance
- Enhance understanding of roles, responsibilities and accountability
- Improve worker participation
- Reduce risks of accidents and unhealthy activities



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# Project Team

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Develop  
Corporate  
Standard



Assess  
Technology  
Requirements



Manage  
Organizational  
Change



# Project Engagement

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Consultation across the organization through workshops, surveys and other tools



Working groups include Subject Matter Experts (SME) from all services areas across the organization



Advisory panels include Joint Health and Safety Committees and Business Leadership groups



Consultation with external stakeholders to evaluate examples of working occupational health and safety management systems

# Key Themes – What We Heard

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**MENTAL HEALTH**



**WPVHD**



**TRAINING**



**REPORTING RATES**



**INSTRUCTION**

## Plan

- Legal Requirements
- Document and Record Control
- Hazard Identification and Risk Assessment
- Emergency Preparedness
- Psychological Health and Safety



## Do

- Workplace Inspections
- Hazard Control
- Occupational Incident Reporting and Investigation
- Outsourcing
- Procurement of Goods
- Competency and Training



Leadership  
and  
Organizational  
Commitment

## Act

- Action Plans
- Continuous Improvement
- System Change



## Check

- Performance Measurement and Evaluation
- Audit Process
- Management Review





# Technology Review

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FORMULATE  
REQUIREMENTS



ANALYSE  
REQUIREMENTS



COMPOSE  
RECOMMENDATIONS

# Organizational Change

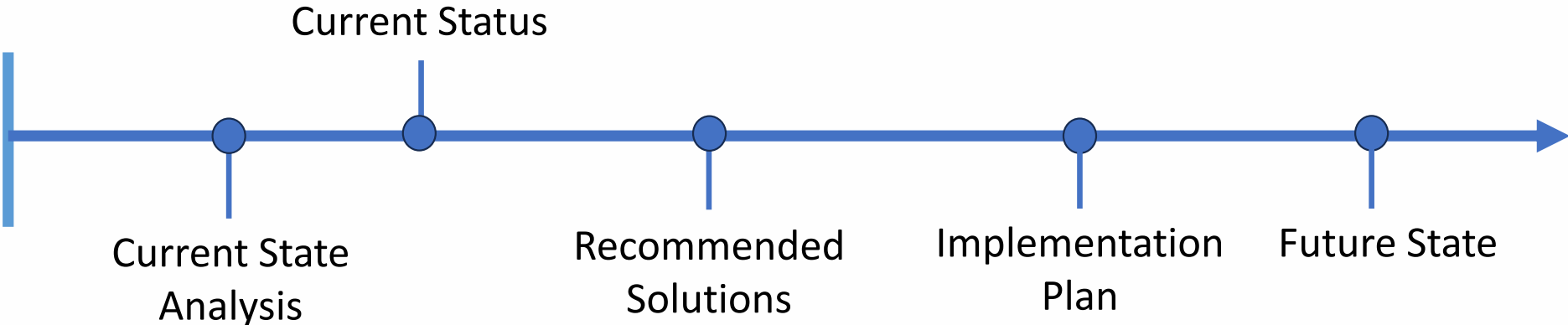
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- Assess organizational readiness to move from the current to future state



# Next Steps

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# Expected Project Outcomes

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- Recommended solutions identifying resource and technology gaps
- Business cases for Council consideration with implementation options

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