

## **Reports Requested Update – 2016-2021**

Presented To:	City Council
Meeting Date:	May 25, 2021
Type:	Correspondence for Information Only
Prepared by:	Brigitte Sobush Clerk's Services
Recommended by:	General Manager of Corporate Services

## **Report Summary**

This report provides an update on the status of reports requested at Council and Committee meetings and provides a reconciliation of the pending list.

## **Relationship to the Strategic Plan, Health Impact Assessment and Community Energy & Emissions Plan (CEEP)**

This report refers to operational matters and has no direct connection to the Community Energy & Emissions Plan.

## **Financial Implications**

There are no financial implications associated with this report.

## **Background**

The “Reports Requested” list attached as Appendix A of this report contains items requested by Council or a Committee dating back to 2016. The list identifies the responsible General Manager and expected delivery date. The Clerk’s Office coordinates the list and circulates it quarterly for updating. It is the responsibility of the corresponding department to update the list accordingly and monitor the status of requests.

The attached appendix has been reviewed by the Executive Leadership Team and updated to reflect the most current information up to March 31, 2021.

The list of reports requested will be reconciled and the items that have been completed will be removed. The next update to Council will be provided later in the year.