

Reports Requested - 2019-2022

DATE	MEETING	MEMBER OF COUNCIL	STAFF	REPORT REQUESTED	EXPECTED DATE	STATUS	COMPLETED (YES/NO)
9/19/2016	Operations Committee	Landry-Altmann	Cecutti	OP2016-24...directs staff to provide a report regarding snow removal; AND THAT the report be brought back to a future Finance & Administration Committee.	Brought forward during Budget Process and deferred for further review.	Finance & Administration Cee December 14, 2016	YES
11/14/2016	Operations Committee	Lapierre	Cecutti	OP2016-24...directs staff to undertake a traffic study and intersection analysis of MR80 at Phillippe Street as soon as possible and report back to the Operations Committee no later than April 2017...	April, 2017	Motion CC2019-307 was approved to review the MR 80/Notre Dame Ave corridor from Desmarias rd to Cote Blvd for appropriate traffic control at each intersection.	YES
10/9/2019	City Council	Lapierre	Cecutti	Motion CC2019-307 was approved to review the MR 80/Notre Dame Ave corridor from Desmarias Rd to Cote Blvd for appropriate traffic control at each intersection.	Q4 - 2022	Continuation of OP2016-24. The intersection analysis of MR80 and Philippe St will be included in the MR 80 corridor study. The report is delayed due to COVID-19 and the inability to collect updated traffic counts.	NO
12/13/2016	City Council	Landry-Altmann	Cecutti	CC2016-380...staff be directed to prepare a traffic impact study which will: drill down to inform the detailed design and to include new policies in the Official Plan...	Q3-2021	Background study has been completed. Analysis and recommendations will be brought forward as part of the Official Plan Phase 2 review in 2021.	NO
12/14/2016	Finance & Administration Committee	Bigger	Cecutti	FA2016-49-A1...staff review the water/wastewater structure to assess the potential for reducing the level of fixed charges with a report to Council, delivered no later than the third quarter of 2017.	Q3 - 2017	Finance & Administration Cee September 19, 2017	YES
1/16/2017	Operations Committee	Landry-Altman	Cecutti	OP2017-04...staff to set a working strategic session with City Council to discuss an infrastructure priority plan to address our future needs.	N/A	Captured in the Council Strategic Plan.	YES

1/17/2017	Finance & Administration Committee	Kirwan	Cecutti	Report on title insurance on building permits.	N/A	Discussed with Councillor Kirwin and based on previous conversations and current updates on this topic no Report was required.	YES
11/20/2017	Planning Committee	Sizer	Cecutti	...direct staff to ensure Auger Avenue remains the number one priority for traffic calming.	N/A	Staff conducted the traffic calming survey with the residence of Auger. Traffic calming was turned down.	YES
1/8/2018	Planning Committee	Landry-Altmann	Cecutti	With the concurrence of the Planning Committee, City staff was directed to provide a report regarding deadlines for submissions by the applicants of Planning Committee public hearings.	N/A	Planning Committee Report, January 6, 2020: "Provincial Planning Reform: Bill 108 Implementation"	YES
3/19/2018	Operations Committee	Cormier	Cecutti	OP2018-07...THEREFORE BE IT RESOLVED that the General Manager of Growth and Infrastructure be directed to report back to Finance and Administration Committee with an analysis and, potentially, a business case to adjust resources so that and appropriate balance of in-house and contracted resources are available...	September, 2018	Finance & Administration Cee July 9, 2019 "Update on Core Service Review:	YES
4/9/2018	Planning Committee	Landry-Altmann	Cecutti	PL2018-53 THAT the City of Greater Sudbury directs staff to prepare a business case outlining how existing informal trail from Dundas Street to Silver Hills Drive can be formalized and maintained (including capital and operating costs) as part of the 2019 Budget.	2019 Budget	Complete. Business case submitted as part of 2019 budget deliberations.	YES

4/10/2018	City Council	Lapierre	Archer/ Fowke	CC2018-99...professional development funds approved in the 2018 budget, the training be completed before December 31, 2018 and a report be submitted to Council in the first quarter of 2019.	Q1 - 2019	Finance staff performed several "business case Lunch & Learns" during the summer of 2018 in response to this resolution of Council. We specifically focused on the business case writing portion. The training sessions were available to all Budget Preparers and ELT, as well as any other individuals that General Managers or Directors felt necessary. Report writing training was delivered on April 17, 2019, as a part of our Corporate Training Plan. It was aimed at anyone who did, or may contribute to report writing. The people that attended were either tapped on the shoulder by their supervisor as a professional development opportunity, or if their supervisor felt that their skills could be sharpened by taking this training. There were 25 people that received this training, and it was offered by an external vendor.	YES
4/24/2018	City Council	Sizer	Cecutti	CC2018-111 THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs that as part of the background study to be conducted prior to the passage of the new Development Charges By-law, a thorough investigation/study be conducted of possible incentives, alternatives to development charges or new approaches to managing development charge rates with estimate of their financial impacts	May 2, 2019	Report "Economic Development Context for Development Charges Strategic Options" presented at May 2, 2019 Finance and Administration Committee	YES
5/14/2018	Operations Committee	Cormier	Cecutti	OP2018-14 THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs staff to conduct a review of the full sidewalk patio program and its associated fees, with a view to decreasing the overall fees for the program, and to bring a business case forward during the 2019 Budget process for consideration.	Q3 - 2021	To be included in a report on Development Fees.	NO

5/30/2018	Operations Committee	Mayor	Wood	CC2018-146...NOW THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs the Director of Economic Development to provide a report to Council on July 10, 2018 with information regarding its recent and previous work with Theatre Cambrian and a recommendation around the theatre's request.	July 10, 2018	The report was presented to Council on July 10, 2018. The Bylaw was approved August 14, 2018.	YES
7/9/2018	Community Services Committee	Lapierre	Jacques	CS2018-14...AND THAT the Community Development department be rested to engage with community stake holders for consultation and an action plan for improved access across CGS and sustainability of the emergency food system and that this be brought back to the Community Services Committee in Q2 of 2019.	Q2 2019	Completed July 8 2019	YES
7/9/2018	Community Services Committee	Kirwan	Jacques	CS2018-15 THAT the City of Greater Sudbury directs staff to bring a business case for consideration for inclusion in the 2019 municipal budget process regarding a full time delivery and pick up food system for the Banque d'aliments Sudbury Food Bank.	Budget 2019	Complete business case funded (March 19 2019) and report provided to Committee (Sept 14 2020)	YES
9/10/2018	Planning Committee	Lapierre	Cecutti	PL2018-163...directs staff to prepare a report for the Planning Committee that outlines the history of property concerns and provides possible remedies in regards to the merger of the properties known municipally as 1825 Joe Lake Road West, Hanmer, and 1791 Joe Lake Road West, Hanmer, to be presented at the Planning Committee meeting of November 5, 2018.	November 5, 2018	Planning Committee Report, November 5, 2018: "Planning Committee Resolution PL2018-163 - 1791 Joe Lake Road West and 1825 Joe Lake Road West"	YES

11/20/2018	City Council	Vagnini	Cecutti	CC2018-261...explore all possible avenues and solutions to continue to provide long-term parking and boat launch access to Ella Lake and Wabageshik Lake water access only property owners and their visitors, and to bring a report to Council outlining any and all options by the end of the first quarter of 2019	TBD	Residents to approach MNRF regarding leasing land to build a parking lot and come back to CGS with their proposal. No report prepared.	NO
1/15/2019	City Council	Cormier/McIntosh	Wood/ Armstrong	CC2019-04...that staff be directed to explore the potential to attract private sector participation into The Junction projects including, but not limited to, residential, hotel and commercial development that complements and supports the functional programs approved by the City of Greater Sudbury for the Library/Art Gallery and the Convention and Performance Centre, and FURTHER BE IT RESOLVED that staff report back by the second quarter of 2019 with an assessment of the potential for private sector investment, a proposed process to secure such investment, and any implications for the projects as currently envisioned.	Q2 - 2019	Staff provided information on the results of this work in a Council report on November 12, 2019 and several Large Project Updates since that date.	YES
2/21/2019	Finance & Administration Committee	Bigger	Cecutti	...directs staff to bring back a report regarding options for reducing development charges.	May 02/19	Report "Strategic Options for Development Charge Rate Reductions" presented to Finance and Administration Committee on May 2, 2019.	YES
2/21/2019	Finance & Administration Committee	McIntosh	Cecutti	...directs staff to bring a report back in Q2 regarding alternative funding sources for future year CIP dollars	June 10, 2020	GSDC Motion 2020-032 to allocate \$900,000 from the City's funding as a contribution to the City's CIP fund to be provided as \$100,000 per year starting in 2022 through and including 2026, and \$200,000 per year for 2027 and 2028.	YES

3/18/2019	Community Services Committee	Lapierre	Jacques	CS2019-07...direct staff to develop a ten (10) year plan for Kalmo Beach, which would incorporate stakeholder and citizen engagement, and report back to the Community Services Committee by the end of the third quarter of 2019.	Q3 - 2021	Delayed, report scheduled for Spring 2021	NO
4/16/2019	Finance & Administration Committee	Signoretti/Landry-Altmann	Cecutti	FA2019-27...and that in advance of the budget process a report with additional information on the project be provided to the Finance and Administration Committee.	N/A	Business Case not approved.	YES
5/28/2019	City Council	McIntosh	Cecutti	CC2019-151...bring a report to City Council for its consideration before the end of 2019 that describes an approach for creating a Climate Change Adaptation & Mitigation Plan....	November 12, 2019	Report "Greater Sudbury Community Energy and Emissions Plan (CEEP)" presented at Council Meeting on November 12, 2019	YES
5/28/2019	City Council	Sizer	Archer	CC2019-156...direct the Chief Administrative Officer to prepare a report with formal comments from the Auditor General to assess the potential changes to municipal services which develops an inventory of all services, service levels and standards and net annual costs; Defines which services are legislated, core and discretionary and identifies the role the City plays in each service;...	N/A	Report titled "Update on Core Service Review" was presented to the Finance & Admin meeting of July 9, 2019.	YES
6/4/2019	Finance & Administration Committee	Landry-Altmann	Jacques	FA2019-45...the club be required to come back in one (1) year with an update to the Community Services Committee for review...	Q3 - 2021	COVID-19 has prevented the Tennis Club from delivering a full range of accessible programs and reporting back to Community Services. A report will be prepared to provide an update on Affordable Access to Recreation Initiatives by 3rd Parties Leasing Facilities (Sudbury Indoor Tennis Club, NWSC, Kivi Park)	NO

7/9/2019	City Council	McCausland	Fowke	CC2019-232...directs staff bring forward a report to establish a Commercial Advertising Policy which adheres to the CCAS, Federal and Provincial Statutes as well as municipal by-laws and/or policies.	Q4 - 2019	This will be addressed as per CC2021-97 resolution from the March 23, 2021 Council meeting directing staff to prepare a report which would analyze options for centralizing of advertising on municipally owned assets, to be presented in Q4 of 2021.	YES
7/10/2019	Special City Council #1	Landry-Altmann	Fowke	CC2019-234...directs staff to undertake a review of the standards prescribed by By-laws 2009-101 and 2011-277 as amended, conduct comparisons with other municipalities, and present a report to Council	Q2 - 2021	Staff working on a report.	NO
8/13/2019	City Council	Leduc	Jacques	CC2019-254...directs staff to prepare a business case for emergency funding in the amount of \$50,000 to assist The Human League Association	2020 budget	Complete. Business case submitted as part of 2020 budget deliberations.	YES
8/13/2019	City Council	McCausland/McIntosh	Cecutti	CC2019-255...directs staff to prepare a report describing potential approaches for collaborating with reThink Green, with business cases incorporated in the 2020 Budget as appropriate, for Council's consideration.	November 12, 2019	Report "Greater Sudbury Community Energy and Emissions Plan (CEEP)" presented at Council Meeting on November 12, 2019	YES
8/13/2019	City Council	Leduc	Cecutti	CC2019-257...directs staff to prepare a business case outlining cost scenarios and options to accelerate the process and installation of traffic calming measures over a 7 year periods to the eligible roadways identified in the 2019 ranking list	2020 Budget	Motion was defeated	YES
8/13/2019	City Council	Kirwan	Archer/ Williamson	CC2019-258...directs staff to present a report with recommendations on boundary signage with a draft resolution for Council's consideration	Q4 - 2021	Delayed due to Covid-19.	NO
8/13/2019	City Council	Jakubo	Jacques	CC2019-259...directs staff to present a business case for increased annual funding for NORMHC	2020 Budget	Complete. Business case submitted as part of 2020 budget deliberations.	YES

8/13/2019	City Council	Cormier	Jacques	...directs staff to prepare a report regarding the items found on page 20 of the KPMG report entitled "Review of the 200 Larch street Capital Project" in relation to R-3 : CMHA Home For Good Phase 1 Funding Request	Q4 2021	Pending CMHA receipt of the co-investment funding from CMHC, for repayment of the loan - this has been the hold up as we do not believe they have received the funding to date. Report to be completed upon repayment.	NO
9/16/2019	Operations Committee	Landry-Altmann	Cecutti	OP2019-18 ... directs staff to prepare a report identifying the estimated cost and scope of a pilot study for the implementation of gateway speed limits	Q3 - 2021	Commitments to previously approved work plans will allow this study to commence in Q4 2021, with report to follow shortly thereafter.	NO
10/21/2019	Operations Committee	Sizer	Cecutti	OP2019-23...directs staff to prepare a report for information regarding the removal of the truck route from Lasalle Blvd...	Q4 - 2022	The report is delayed/differed to 2022 due to COVID-19 and the inability to collect updated traffic counts.	NO
10/21/2019	Operations Committee	McIntosh	Cecutti	OP2019-24...directs staff to prepare a report to explore the opportunity to close a section of Maley Drive ...	N/A	Report was presented at the November 16, 2020 Operations Committee. New motion OP2020-29 to explore other street to host an Open Streets event going to OP Q3	YES
11/26/2020	Operations Committee	Kirwan	Cecutti	OP2020-29...direct staff to explore opportunities to expand the Open Streets program...	Q3 2021	Continuation of OP2019-24 and the report presented at the November 16, 2020 Operations Committee. Staff to work on report.	NO
10/22/2019	Finance & Administration Committee	Signoretti	Fowke	FA2019-63...directs staff to undertake an analysis regarding the possible purchase of SDEC	As soon as completed	Has not been prioritized. Other work going on in relation to rates that other partners are paying to the SDEC.	NO
10/29/2019	City Council	Cormier	Cecutti	CC2019-319...be directed to incorporate provisions for portable electronic signs into the draft by-law...	April 27, 2021 Council Meeting	Report prepared and recommended by-law is being presented to April 27 Council meeting.	YES
12/5/2019	Finance & Administration Committee	Lapierre	Fowke	...directs staff to prepare a report regarding charging stations working with outside agencies and other options	Prior to end of Q2	This report was provided to F&A meeting of September 15, 2020.	YES
12/9/2019	Finance & Administration Committee	McIntosh	Cecutti	...directs staff to look for other funding sources to support Climate Change staffing	2020	Arrangements had been made to host volunteer from Atikameksheng Anishnawbek to assist with the development of the Climate Change Action Plan for several months in 2020 but COVID prevented this from occurring.	YES

12/10/2019	City Council	Landry-Altmann	Wood	...directs staff to provide a report an update on the Flour Mill project	February 11, 2020 Finance & Admin. Meeting	This report was provided at the City Council meeting of February 4, 2020.	YES
12/16/2019	Finance & Administration Committee	McCausland	Archer/ Williamson	...directs staff to provide a report regarding Physician Recruitment	N/A	Report completed and presented to Special City Council on January 20, 2021	YES
12/16/2019	Finance & Administration Committee	Landry-Altmann	Fowke	...directs staff to provide a report regarding the debriefing of the budget and bring it back to Finance and Administration meeting	Q2 - 2020	This report was provided to F&A meeting of May 12, 2020 and June 2, 2020.	YES
1/21/2020	City Council	Landry-altmann	Fowke	... directs staff to investigate effective options to reduce the number of abandoned shopping carts in the City	Q1 2022	This information was requested just before the outbreak of the COVID 19 pandemic. Staff attempted to include it in 2021 work plans but reductions in available workforce to carry out the investigation of options has lead to this report being delayed further to the 2022 work plan.	NO
2/11/2020	Finance & Administration Committee	Cormier	Archer/ Williamson	FA2020-06...directs staff to undertake additional due diligence regarding the World Trade Centre	Q3 - 2020	Report completed and presented to Finance & Admin on September 15, 2020.	YES
3/10/2020	City Council	McIntosh	Jacques	...directs staff to arrange for Council to participate in a Circles Sudbury workshop through Public Health Sudbury & Districts	N/A	Complete, staff working with PHSD and funding program for 2021	YES
3/10/2020	City Council	Kirwan	Jacques	...directs staff to seek funding sources for the Circles Program so it can carry the program to the end of the year.	Prior to June 9, 2020	Complete, staff working with PHSD and funding program for 2021	YES
6/2/2020	Finance & Administration Committee	McIntosh	Fowke	FA2020-25...Capital Levy Report to be deferred and Include resolutions from Jan 2020 report.	December, 2020	This report was provided at the F&A meeting of December 8, 2020.	YES
6/9/2020	City Council	Landry-Altmann	Wood	...directs staff to provide detailed report on Large Projects Update – The Junction	June 23, 2020 City Council meeting	This report was provided to City Council at its meeting of July 7, 2020	YES
8/10/2020	Operations Committee	McCausland	Cecutti	OP2020-17...directs staff to prepare a business case for enhanced catch basin cleaning...	2022 Budget	Deferred to 2022 Budget. Business case was completed and presented to F&A Cee. Resolution was approved to defer to 2022 Budget.	YES

9/14/2020	City Council	Lapierre	Ceccuti	CC2020-19...directs staff to prepare a report regarding a proposed business case to provide CAS with a subsidy for bus passes in 2021 budget	November, 2020 Community Services Committee meeting	Submitted as part of 2021 budget process	YES
9/15/2020	Finance & Administration Committee	Landry-Altmann	Fowke	...directs staff to prepare a report for a Council meeting with an update on the LED Streetlight Project	October 2020 City Council Meeting	This report was provided to the F&A meeting of September 15, 2020.	YES
10/14/2020	Community Services Committee	McIntosh	Cecutti	CS2020-21...directs staff to complete another study to determine if a pedestrian crossover is warranted at the intersection of Second Avenue and Concession Street, Coniston	Q3 2021	Study will commence in Q3 2021	NO
10/20/2020	Finance & Administration Committee	Lapierre	Fowke	FA2020-53...directs staff to present an analysis of options for capital planning that anticipates additional debt financing	Budget 2021	This report was provided at the F&A meeting of December 21, 2020.	YES
10/20/2020	Finance & Administration Committee	Jakubo/McIntosh	Fowke	FA2020-54...directs staff to develop a business case for adjustments to user fees	Budget 2021	Business case presented as part of the finalization of the 2021 budget on February 24, 2021.	YES
10/20/2020	Finance & Administration Committee	Jakubo/McIntosh	Fowke	FA2020-55... directs staff to develop a business case for rationalizing facilities to improve utilization levels	Budget 2021	Business case presented as part of the finalization of the 2021 budget on February 24, 2021.	YES
10/20/2020	Finance & Administration Committee	Jakubo/McIntosh	Fowke	FA2020-56...regarding the plans to use one-time funds in 2021 to cover COVID related shortfalls	Budget 2021	Addressed through 2021 capital budget report presented to F&A December 21, 2020 and 2021 Budget Finalization Report presented to F&A February 24, 2021.	YES
10/20/2020	Finance & Administration Committee	Jakubo/McIntosh	Fowke	FA2020-58...directs staff to include sufficient funds to fulfil multi-year projects approved in prior periods and support new projects	Budget 2021		YES
11/9/2020	Planning Committee	Sizer	Cecutti	PL2020-148...directs staff to forward the "Bill 108 and the Ontario Heritage Act...	December 14, 2020	Completed on December 4, 2020	YES

11/16/2020	Operations Committee	Leduc	Cecutti	OP2020-30...directs staff to conduct a traffic calming study for Attlee Avenue and Westmount Avenue	Q4 - 2022	The report is delayed/differed to 2022 due to COVID-19 and the inability to collect updated traffic counts.	NO
11/16/2020	Community Services Committee	Lapierre	Jacques	CS2020-23...directs staff to prepare a business case in regards to the Valley East Twin Pad Multipurpose Sports Complex	2021 Budget	Complete, business case submitted for 2021 Budget and deferred to 2022 by Councillor Lapierre	YES
12/20/2020	Finance & Administration Committee	Cormier	Jacques	FA2020-102...relocate the Homeless Network Day Centre on City properties...	ASAP	Complete, program moved to Provincial Boardrooms effective January 2021	YES
1/18/2021	Community Services Committee	Lapierre	Jacques	CS2021-02...issues an expression of interest for the potential outsourcing of Centennial, Ella and Whitewater trailer parks.	Q2 - 2021	In progress.	NO
2/8/2021	Planning Committee	Landry-Altmann	Cecutti	PL2021-36...directs staff to report on best practices related to stock piles of materials on construction sites	Q1 - 2022	Schedule as part of Planning Services Division 2022 Work Plan	NO
3/3/2021	Finance & Administration Committee	Vagnini	Archer	FA2021-24...report to Council by Q3 of 2021 outlining the future of Museum Services	Q3 - 2021	In progress.	NO
3/9/2021	City Council	McCausland	Nicholls	CC2021-77...a report be presented to City Council by the end of May 2021 with recommendations and estimated costs to modernizing our volunteer fire services that contemplates leveraging technology,...	Q2 - 2021	In progress. Councillor McCausland has agreed to postpone this report to Q3 of 2021	NO
3/10/2021	Finance & Administration Committee	McIntosh	Cecutti/ Jacques	FA2021-24-A13...that the following business cases be deferred until the 2022 budget and updated as required...	2022 Budget Process	To be included as part of 2022 budget process.	NO
3/10/2021	Finance & Administration Committee	Lapierre	Jacques	FA2021-24-A14...defer the business case to construct the Valley East Twin Pad Multipurpose Sports Complex to the 2022 budget.	2022 Budget Process	To be included as part of 2022 budget process.	NO

3/11/2021	Finance & Administration Committee	Landry-Altmann	Jacques	FA2021-24-A15...defer the Circles Sudbury Community Driven Poverty reduction to the 2022 budget	2022 Budget Process	To be included as part of 2022 budget process.	NO
3/11/2021	Finance & Administration Committee	Sizer	Fowke	FA2021-24-A16....defer Parks Lighting Conservation to LED to the 2022 budget.	2022 Budget Process	To be included as part of 2022 budget process.	NO
3/11/2021	Finance & Administration Committee	Landry-Altmann	Jacques	FA2021-24-A17...a report submitted by end of Q3 regarding funding sources to Implement Transitional Housing.	Q3 2021	Staff working on a report.	NO