

Advisory Panels: 2022-2026 Term of City Council

Presented To:	City Council
Meeting Date:	November 29, 2022
Type:	Managers' Reports
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Recommended by:	Chief Administrative Officer

Report Summary

The purpose of this report is to establish Advisory Panels for the new term of Council and to appoint Council Members to such panels, where applicable.

Resolutions

Resolution 1:

THAT the City of Greater Sudbury approves the continuation of the following Advisory Panels: Accessibility Advisory Panel; Bell Park Advisory Panel; Development Liaison Advisory Panel; Lively Recreation Advisory Panel; Solid Waste Advisory Panel; VETAC Regreening Advisory Panel;

AND THAT the Population, Health, Safety and Well-Being Advisory Panel be renamed to “Community Safety and Well-Being Panel” with the recommended changes to panel representatives as described in Appendix B and the inclusion of the Senior’s Advisory Panel, renamed the Older Adult Working Group, as a working group of the Panel;

AND THAT the Public Art Advisory Panel be suspended until the finalization of the Public Art Master Plan;

AND THAT the Lively Recreation Advisory Panel continue with its current membership of panel representatives, except for appointments to current vacancies that replace youth members with adult members, and that the terms of reference be amended to reflect the changes recommended in Appendix B;

AND THAT the Municipal Heritage Advisory Panel, Seniors’ Advisory Panel and Watershed Advisory Panel be discontinued; all in accordance with the report entitled “Advisory Panels: 2022-2026 Term of City Council”, presented by the Chief Administrative Officer at the City Council meeting on November 29, 2022;

AND THAT the necessary by-law be prepared.

Resolution 2:

THAT the City of Greater Sudbury appoints Councillor _____ to the Accessibility Advisory Panel for the term ending November 14, 2026. (Note: While not required, a member of Council may wish to sit on this Panel)

Resolution 3:

THAT the City of Greater Sudbury appoints Councillor _____ to the Bell Park Advisory Panel for the term ending November 14, 2026. (Required)

Resolution 4:

THAT the City of Greater Sudbury appoints Councillor _____ to the Community Safety & Well Being Advisory Panel for the term ending November 14, 2026. (Required)

Resolution 5:

THAT the City of Greater Sudbury appoints Councillor Michael Vagnini to the Lively Recreation Advisory Panel for the term ending November 14, 2026 or until the mandate is fulfilled. (Required)

Resolution 6:

THAT the City of Greater Sudbury appoints Councillors _____ and _____ to the Solid Waste Advisory Panel for the term ending November 14, 2026. (Required)

Relationship to the Strategic Plan, Health Impact Assessment and Community Energy & Emissions Plan (CEEP)

This report aligns with the City's Corporate Strategic Plan priority of Creating a Healthier Community through efforts to address the community health and well-being agenda and encouraging civic engagement through participation in Advisory Panels. Several of the Advisory Panels objectives have mandates and objectives that support and align with goals established the City's Community Energy & Emissions Plan.

Financial Implications

There are no financial implications associated with this report.

Background

Pursuant to the City's Procedure By-law, the term of Advisory Panels is not to exceed the term of Council. As such, Council must establish or re-establish Advisory Panels at the beginning of a Council term. The purpose of this report is to establish Advisory Panels for the new term of Council and to appoint Council Members to such panels, where applicable.

As per a direction of Council during the **2018-2022** term the following Citizen Advisory Panels were established:

- Accessibility Advisory Panel
- Bell Park Advisory Panel
- Development Liaison Advisory Panel
- Lively Recreation Advisory Panel
- Municipal Heritage Advisory Panel
- Population Health, Safety and Well-Being Advisory Panel
- Public Art Advisory Panel
- Seniors' Advisory Panel
- Solid Waste Advisory Panel
- VETAC Regreening Advisory Panel
- Watershed Advisory Panel

A table with detailed information on Advisory Panels can be found in Appendix A.

Under the City of Greater Sudbury Procedure By-law 2019-50, the role of Advisory Panels is to provide, advice, information and expertise to the municipality through a designated Executive Leadership Team staff member, who shall then report this advice to Council, as appropriate.

Advisory Panels are comprised of stakeholders and residents recruited in a public and transparent manner and recommended to Council by the Nominating Committee. Members of Council may be included, provided they do not represent a majority of the panel's members.

Meetings of these panels are informal, do not require agendas or minutes and are not required to follow the rules of procedure set out within the City of Greater Sudbury Procedure By-law 2019-50, except for the rules of conduct and decorum.

City Council can establish new panels or make changes to established panels at any time during its term.

A summary of changes to Advisory Panels can be found below. A detailed table can be found in Appendix B.

Legislatively mandated Advisory Panels:

The Accessibility Advisory Panel, Community Safety and Well-Being Advisory Panel and Solid Waste Advisory Panel are required by legislation. As such it is recommended that these three Advisory Panels be re-established.

Panels that have fulfilled their mandate or are no longer required:

By the end of the 2018-2022 term of Council a number of the Advisory Panels established fulfilled their mandate. These Panels include:

Municipal Heritage Advisory Panel:

No longer required. Council and staff can fulfill the commenting and review requirements under the Ontario Heritage Act, with the legislation ensuring public engagement when required.

Watershed Advisory Panel:

No longer required. The work completed by the former panel will continue through collaboration between City staff and the Greater Sudbury Watershed Alliance (GSWA).

Other changes to Advisory Panels:**Public Art Advisory Panel:**

The Public Art Advisory Panel will be suspended until the Public Art Master Plan is finalized. Staff will bring recommendations to City Council to determine the best approach for resident engagement with the report.

Lively Recreation Advisory Panel:

Although the membership for panels ends with the new term of Council, it is recommended that the Lively Recreation Advisory Panel membership continue as this is a project-based initiative. Consistent membership will ensure knowledge transfer and prevent a break in work completed to date.

Staff anticipate changing the terms of reference to replace the two youth panel members with adult candidates due to the lack of participation by youth members. These positions are vacant, and staff will be consulting with local youth leadership and volunteer groups to encourage other approaches that engage this demographic.

Community Safety and Well-Being Panel:

Building on the work of the Population Health, Safety and Well-Being (PHSWB) Advisory Panel, and in alignment with the priorities set out in the PHSWB plan (2021) and the City of Greater Sudbury Strategic Plan (2019-2027), staff are recommending additional sub-committees be established under the Panel to focus on the 10 priorities of the PHSWB plan. It is being recommended that an Older Adult Working Group (to replace the Seniors' Advisory Panel) be established as it aligns with the priorities of the PHSWB plan and will prevent duplication of work and ensure sufficient, appropriate integration occurs among the panel's various initiatives. Additional working groups may be established, as determined by the Panel.

To ensure efficient coordination of meetings and actions, changes to panel membership are also being recommended, as outlined in Appendix B.

For information, the 10 priority areas of the PHSWB plan are:

- Indigenous
- Resiliency
- Families
- Mental Health and Addictions
- Compassionate City
- Play Opportunities
- Housing
- Holistic Health
- Age-Friendly Strategy
- Healthy Streets

Selection:

The selection of these positions is to be conducted in accordance with the City of Greater Sudbury's Procedure By-law.

Once the candidates have been selected for the positions, a resolution will be introduced confirming the appointment of the successful candidate.

It is always in order for a Member of Council to nominate and vote for themselves.

Once the successful candidates have been selected, a recommendation will be introduced. The Development Liaison Advisory Panel as well as the VETAC – Regreening Advisory Panel members are not appointed by Council. Staff work closely with stakeholders to establish membership.

Support Staff:

Each advisory panel has support staff selected for their expertise to support the panel's work and provide administrative support for meetings.

Next Steps:

Staff will initiate a call for applications for 2022 to 2026 Advisory Panels members, as required. This includes any vacancies on panels recommended to continue with current membership.

A nominating committee will be scheduled early in 2023 to appoint new panel members.

Resources Cited:

City of Greater Sudbury Procedure By-law 2019-51: <https://www.greatersudbury.ca/city-hall/by-laws/>

City of Greater Sudbury Committees of Council and Advisory Panels By-law 2019-51: <https://www.greatersudbury.ca/city-hall/by-laws/>

Population Health, Safety and Well-Being Plan, June 2021: <https://pub-greatersudbury.escribemeetings.com/filestream.ashx?DocumentId=41909>

City of Greater Sudbury Corporate Strategic Plan 2019-2027: <https://www.greatersudbury.ca/city-hall/reports-studies-policies-and-plans/report-pdfs/2019-2027-strategic-plan/>

Appendix A: Advisory Panel Information

ADVISORY PANEL	LEGISLATIVE AUTHORITY	PANEL COMPOSITION	MANDATE
Accessibility Advisory Panel	<i>Accessibility for Ontarians with Disabilities Act, 2005</i>	Maximum of 11 members as appointed by Council <ul style="list-style-type: none"> • the majority of whom shall be persons with disabilities. • Members of the Panel who are persons with disabilities will be provided with the resources and accommodations necessary for them to participate fully in the meetings. • While not required, a Councillor may wish to sit on this Panel 	To provide advice on matters related to the accessibility of municipal services, municipal programs and municipal facilities as required under the Ontarians with Disabilities Act, 2001 and the Accessibility for Ontarians with Disabilities Act, 2005.
Bell Park Advisory Panel	N/A	Eight citizens as appointed by Council, including: <ul style="list-style-type: none"> • Three Neighbourhood representatives • One User Group representatives • Four community members • One Member of Council 	To serve as a link between the City of Greater Sudbury and the various stakeholders of Bell Park and the community at large, ensuring that the facility continues to be Greater Sudbury's premier outdoor public space, which is open and accessible to all.
Community Safety and Well-Being Advisory Panel	Legislated	Eight citizens as appointed by their groups, including: <ul style="list-style-type: none"> • One representative of Ontario Health • One representative of Health Sciences North • One representative of the Canadian Mental Health Association • One representative of Public Health Sudbury & Districts • One representative of Centre de Santé Communautaire du Grand Sudbury • Two representatives of the Greater Sudbury Police Services Board: one member of the Police Services Board and one high ranking officer of the police service • One representative of the Urban Indigenous Sacred Circle • One member from each of the Urban Indigenous Sacred Circle partner organizations, including Shkagamik-Kwe Health Centre, N'Swakamok Native Friendship Centre, Nogdawindamin Family & Community Services, Kina Gbezhgomi Child & Family Services. 	To advise and assist Council in the development and implementation of an inclusive and diverse Greater Sudbury Population Health, Safety and Well-being (PHSWB) Plan as required under the <i>Safer Ontario Act, 2018</i> , and in alignment with the City's strategic priorities.

ADVISORY PANEL	LEGISLATIVE AUTHORITY	PANEL COMPOSITION	MANDATE
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Well-Being
Advisory
Panel
(continued)

- Nine citizens as appointed by Council, including:
- Four representatives from local school boards (one from each board)
 - Three representatives from post-secondary institutions (Cambrian College, Collège Boréal and Laurentian University)
 - One member from the Local Immigration Partnership
 - One member from Greater Sudbury Development Corporation
 - One member from Sudbury & District Restorative Justice Steering Committee
 - One member from Violence Threat Risk Assessment Steering Committee
 - One representative of community or social services providers
 - One representative of community or social services providers to children or youth
 - One representative of custodial services providers to children or youth; and
 - Three community members or experts representing the seniors, children and youth, vulnerable and/or at-risk individuals, multi-cultural groups, the housing sector, and recreation; and
 - Member(s) of Council

ADVISORY PANEL	LEGISLATIVE AUTHORITY	PANEL COMPOSITION	MANDATE
Development Liaison Advisory Panel	N/A	<p>Membership is based on stakeholder interest and commitment and not appointed by Council.</p> <p>Membership includes representatives from:</p> <ul style="list-style-type: none"> • Sudbury and District Homebuilders Association • Sudbury Construction Association • Greater Sudbury Chamber of Commerce • Sudbury Real Estate Board • Ontario Architects Association - Sudbury Chapter • Professional Engineers of Ontario - Sudbury Chapter • Ontario Land Surveyors - Sudbury Chapter • Ontario New Home Warranty Program • Chair of Planning Committee and Planning Committee Members ex-officio. <p>Members are appointed on the basis of interest and willingness to participate in sub-committee workloads.</p>	<p>To bring together key development and construction industry interests (developers, construction associations, development consultants and approval authorities) for the purpose of maintaining and improving the development/construction environment within the City of Greater Sudbury.</p>
Lively Recreation Advisory Panel	N/A	<p>The committee will be comprised of 10 members.</p> <ul style="list-style-type: none"> • Seven citizens as appointed by Council, including: <ul style="list-style-type: none"> • Two Lively residents who are youth (12 to 18) • One Lively resident who is a parent/guardian (child/children under 18) • One Lively resident who is an older adult • Two community members • One member of an active Lively area neighbourhood association or community group • Ward Councillor • Director of Leisure Services • Staff member from the City of Greater Sudbury, Communications and Community Engagement section 	<p>To serve as a link between the City of Greater Sudbury, various stakeholders and the community at large, in the development of a plan ensuring future recreational amenities in Lively reflect local needs in alignment with Council's strategic priorities.</p>

ADVISORY PANEL	LEGISLATIVE AUTHORITY	PANEL COMPOSITION	MANDATE
Solid Waste Advisory Panel	Ministry of Environment Conservation and Parks (MECP)	Up to 10 members: <ul style="list-style-type: none"> • Six to eight citizens • Two Members of Council 	To function as Council's public liaison committee on current solid waste management issues.
VETAC – Regreening Advisory Panel	N/A	<ul style="list-style-type: none"> • Membership includes volunteer technical experts from government, academia, industry and the community. • Members are not appointed by Council but are selected by the Panel on the basis of their interest and qualifications. <p>The current membership will be reinstated annually, unless:</p> <ul style="list-style-type: none"> • The member wishes to resign by indication to the Chair; or • By virtue of continuous and consecutive absences at meetings with the number of acceptable absences to be determined by the Panel, at which time the Panel will seek interested members. 	VETAC, the City Council's Advisory Panel on Regreening, was established in 1973. Their mandate is to work towards the recovery of self-sustaining, indigenous terrestrial and aquatic ecosystems in Greater Sudbury through the City's Regreening Program. VETAC also provides the community with opportunities to participate in this initiative by improving the environment at home, in neighbourhoods, and on public lands.

Appendix B: Recommendations for 2022 to 2026 Advisory Panels

Advisory Panel	Recommendation
Accessibility Advisory Panel	Required under the Accessibility for Ontarians with Disabilities Act, 2005 Recommended. See Terms of Reference.
Bell Park Advisory Panel	Staff are recommending this panel continue for the next term of Council as recommended by the Grace Hartman Amphitheatre Business Plan Study and to continue to advise on Bell Park developments. Recommended. See Terms of Reference.
Development Liaison Advisory Committee/Panel	This panel is an important conduit between the City and the development community. Recommended. See Terms of Reference.
Lively Recreation Advisory Panel	Staff are recommending this panel continue for the next term of Council to continue to serve as a link between the City of Greater Sudbury, various stakeholders and the community at large, until investments are complete. Staff are also recommending that existing active panel members continue for the next term of Council as these members have developed in-depth knowledge of the needs and opportunities for recreation improvements in the area. Replace two youth panel members two adult candidates due to the lack of participation by youth members. These positions are vacant, and staff will be consulting with local youth leadership and volunteer groups to encourage valuable engagement from this demographic. Recommended. See Terms of Reference.
Municipal Heritage Advisory Panel	The Ontario Heritage Act empowers municipalities and the Minister of Citizenship and Multiculturalism to designate and list property of cultural heritage value or interest. Heritage professionals are required to undertake heritage evaluations and community consultation is a legislated requirement for the heritage evaluation and designation process. Heritage remains a municipal priority, whether a panel is constituted or not. The Municipal Heritage Advisory Panel currently functions as a municipal committee under the Ontario Heritage Act. Council and staff can fulfill the requirements without a panel, with community engagement where appropriate. Not recommended.
Population Health, Safety and Well-Being Advisory Panel	Renamed to Community Safety and Well-Being Advisory Panel As per the Safer Ontario Act, eight community leaders as appointed by their agencies, including: <ul style="list-style-type: none"> • One representative of Ontario Health • One representative of Health Sciences North • One representative of Public Health Sudbury & Districts • Two representatives of the Greater Sudbury Police Service • One representative from a French school board • One representative from an English School Board • One representation of a community and/or social service agency • Two representatives from the Indigenous community • Member of Council Recommended. See Terms of Reference

Advisory Panel	Recommendation
Public Art Advisory Panel	The panel will be struck once the Public Art Master plan has been finalized. Not recommended.
Seniors' Advisory Panel	Continue as a working group under the Community Safety and Well-Being Advisory Panel.
Solid Waste Advisory Panel	Legislated. Recommended. See Terms of Reference.
VETAC – Regreening Advisory Panel	There is benefit to continuing this panel for the next term of Council. Recommended. See Terms of Reference.
Watershed Advisory Panel	Although the panel's mandate is ongoing its work could be undertaken in collaboration with the Greater Sudbury Watershed Alliance (GSWA). GSWA is a local non-profit that represents many lake stewardship groups and has increasingly collaborated with the City's Lake Water Quality program over the last several years. The work done by the former panel will continue through increased collaboration between City staff and GSWA. Not recommended.