

# Minutes

## For the Finance and Administration Committee Meeting

May 22, 2024  
Tom Davies Square

Present (Mayor and Councillors)	Councillor Signoretti, Councillor Benoit, Councillor Brabant, Councillor Fortin, Councillor Parent, Councillor Lapierre, Councillor Labbee, Councillor Sizer, Councillor McIntosh, Councillor Cormier, Councillor Landry-Altmann, Mayor Lefebvre
Absent	Councillor Leduc
City Officials	Ed Archer, Chief Administrative Officer, Kevin Fowke, General Manager of Corporate Services, Tony Cecutti, General Manager of Growth and Infrastructure, Steve Jacques, General Manager of Community Development, Joseph Nicholls, General Manager of Community Safety, Marie Litalien, Director of Communications & Community Engagements, Meredith Armstrong, Director of Economic Development, Renee Higgins, Director of Data Analytics and change, Ron Foster, Auditor General, Liisa Lenz, Manager of Financial Planning and Budgeting, Dawn Noel de Tilly, Chief of Staff, Eric Labelle, City Solicitor and Clerk, Regina Sgueglia, Clerk's Services Assistant, Rory Whitehouse, Clerk's Services Assistant

### Councillor McIntosh, In the Chair

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**1. Call to Order**

The meeting commenced at 4:02 p.m.

**2. Roll Call**

A roll call was conducted prior to the commencement of moving into closed session.

**3. Closed Session**

The following resolution was presented:

**FA2024-13**

Moved By Councillor McIntosh

Seconded By Councillor Cormier

THAT the City of Greater Sudbury moves to Closed Session to deal with one Personal Matters (Identifiable Individual(s)) item regarding a performance review in accordance with the Municipal Act, 2001, par. 239(2)(b).

**CARRIED**

At 4:05 p.m., the Finance and Administration Committee moved into Closed Session.

**4. Recess**

At 5:33 p.m., the Finance and Administration Committee recessed.

**5. Open Session**

At 6:11 p.m., the Finance and Administration Committee commenced the Open Session.

**6. Roll Call**

A roll call was conducted.

**7. Declarations of Pecuniary Interest and the General Nature Thereof**

None declared.

**8. Matters Arising from the Closed Session**

Councillor Cormier, as Chair of the Closed Session, reported that the Committee met in Closed Session to deal with one Personal Matters (Identifiable Individual(s)) item regarding a performance review in accordance with the Municipal Act, 2001, par. 239(2)(b). One direction emanated from the meeting.

Rules of Procedure

Councillor McIntosh moved that the order of the agenda be altered to deal with Item 10.5 after Item 10.3

**CARRIED BY TWO-THIRDS**

**9. Presentations**

**9.1 2024 CAO Performance Objectives and First Quarter Performance**

Ed Archer, Chief Administrative Officer, provided an electronic presentation regarding 2024 CAO Performance Objectives and First Quarter Performance, for information only.

**10. Managers' Reports**

**10.1 Development Charges By-Law**

The following resolution was presented:

**FA2024-14**

Moved By Councillor McIntosh  
Seconded By Councillor Benoit

THAT the City of Greater Sudbury determines that no further public meeting is required pursuant to Section 12 of the Development Charges Act, 1997 as outlined in the report entitled “Development Charges By-Law”, from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on May 22, 2024.

**CARRIED**

**10.2 2025 Budget Overview and Schedule**

The following resolution was presented:

**FA2024-15**

Moved By Councillor McIntosh  
Seconded By Councillor Signoretti

THAT Staff be directed to schedule budget deliberations for the Finance and Administration Committee during the daytime commencing at 9:30 a.m. on December 2nd (and December 3rd and 4th, if required).

Rules of Procedure

Councillor McIntosh moved to amend the resolution.

The following amendment was presented:

**FA2024-15-A1**

Moved By Councillor McIntosh  
Seconded By Councillor Lapierre

THAT the resolution be amended to change the time from 9:30 a.m. to 1:00 p.m.

**CARRIED**

Rules of Procedure

Councillor McIntosh moved to waive reading of the resolution as amended.

**CARRIED**

The following main resolution as amended was presented:

**FA2024-15**

Moved By Councillor McIntosh  
Seconded By Councillor Signoretti

THAT Staff be directed to schedule budget deliberations for the Finance and Administration Committee during the daytime commencing at 1:00 p.m. on December 2nd (and December 3rd and 4th, if required).

**CARRIED**

The following resolution was presented:

**FA2024-16**

Moved By Councillor McIntosh

Seconded By Councillor Sizer

THAT Staff present any service enhancements, changes in services, or new service proposals as Business Cases for consideration by the Finance and Administration Committee, subject to the following conditions;

- a. All business cases must be approved by resolution of the Finance and Administration Committee to be incorporated into the 2025 Annual Budget Update Report; and
- b. Any business case with a value of \$100,000 or less be incorporated into the base budget where the Executive Leadership Team supports the change, with a summary of such changes disclosed to the Finance and Administration Committee in the 2025 Annual Budget Update Report.

**CARRIED**

The following resolution was presented:

**FA2024-17**

Moved By Mayor Lefebvre

Seconded By Councillor McIntosh

That staff be directed to include as part of the planned September update, staff present potential service and budget adjustments that reduce the anticipated 2025 tax levy change to no more than 4.9% over 2024 taxation levels, inclusive of the second year of the four-year 1.5% capital levy approved in 2024.

**CARRIED**

**10.3 Absenteeism Report 2019 to 2023**

For Information Only.

Councillor Lapierre departed at 7:29 p.m.

**10.5 Historical Overtime Review**

For Information Only.

**10.4 Core Services Review Update Q2 2024**

For Information Only.

Councillor Cormier departed at 7:47 p.m.

**11. Members' Motions**

No Motions were presented.

**12. Addendum**

No Addendum was presented.

**13. Civic Petitions**

Councillor Landry-Altman submitted a petition to the Deputy City Clerk which will be forwarded to the General Manager of Community Development. The petition is regarding a request to relocate the Sudbury Transitional Care Center.

Councillor Benoit submitted a petition to the Deputy City Clerk which will be forwarded to the General Manager of Corporate Services. The petition is regarding a request for implementation of By-Laws for short-term rentals.

**14. Question Period**

No Questions were asked.

**15. Adjournment**

Councillor McIntosh moved to adjourn the meeting. Time: 7:50 p.m.

**CARRIED**