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FOR THE **SPECIAL MEETING** OF CITY COUNCIL  
TO BE HELD ON **TUESDAY, 21, 2016 AT 7:00 P.M.**  
IN **COMMITTEE ROOM C-11, TOM DAVIES SQUARE**

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**ADDENDUM** (RESOLUTION PREPARED)

*(Two-thirds Majority Required to Deal with the Addendum)*

**DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**MANAGERS' REPORT**

ADD-1 Report dated June 17, 2016 from the Executive Director, Administrative Services/City Clerk regarding Appointment to the Association of Municipalities of Ontario.  
**(RESOLUTION PREPARED)**

(Appointment to the Board of Directors of the Association of Municipalities of Ontario.)

(Next Agenda Item: **CIVIC PETITIONS**)

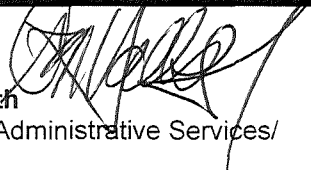

Request for Decision  
Special City Council



Type of Decision							
Meeting Date	June 21, 2016			Report Date	June 17, 2016		
Decision Requested	X	Yes	No	Priority	X	High	Low
	Direction Only			Type of Meeting	X	Open	Closed

Report Title

Budget Impact/Policy Implication	Resolution
<p>This report has been reviewed by the Finance Division and the funding source has been identified.</p> <p>It is estimated that the cost to attend the AMO Board of Directors' meetings and annual conferences in 2016-2018 will be approximately \$10,000.00. There may be extra costs associated with any task force or committee meetings should Mayor Bigger be appointed to a task force or committee. The costs will be funded through the Mayor's Travel Account.</p>	<p>THAT the City of Greater Sudbury endorse the nomination of Mayor Bigger to fill a vacancy of the Regional and Single Tier Caucus of the Association of Municipalities of Ontario's (AMO) Board of Directors for the term 2016-2018, or to the end of this term of Council;</p> <p>AND THAT the City of Greater Sudbury assume all costs associated with Mayor Bigger attending AMO's Board of Directors meetings, any task force or committee meetings, and annual conference during that term.</p>
<p>X Background Attached</p>	<p>Resolution Continued</p>

Recommended by the Department	Recommended by the C.A.O.
<p>  <b>Caroline Hallsworth</b>            Executive Director, Administrative Services/            City Clerk</p>	<p>  <b>Ed Archer</b>            Chief Administrative Officer</p>

## **BACKGROUND**

The Association of Municipalities of Ontario (AMO) has requested nominations to the 2016-2018 AMO Board of Directors (Attachments).

Mayor Bigger has expressed an interest in continuing to serve as a Director on the AMO Regional and Single Tier Caucus.

**To: Head and Members of Council**

**From: Trevor Wilcox, AMO Secretary Treasurer**

Please be advised that in accordance with the Association's governing by-law, the Secretary-Treasurer is requesting nominations to the 2016 - 2018 AMO Board of Directors.

Attached please find:

- A summary of the offices for which elections will be held at the 2016 Annual Meeting;
- An estimate of the annual time commitment required to serve on the AMO Board of Directors and for those who will then serve on the AMO Executive Committee; and
- Nomination Form

The names of all qualified individuals who are duly nominated will appear on the ballot for election to the Board. From the AMO Bylaw No. 2, Part 3, qualifications are:

### **3.3 Qualifications of Directors.**

a) Every Director shall:

- be an individual of eighteen (18) or more years of age;
- be an elected official of a Member Municipality or an employee of a Member Municipality of the Corporation;
- not be an undischarged bankrupt; and
- not be declared incapable.

b) The position of Secretary-Treasurer is to be filled by an employee of a Member Municipality and also meet the qualifications of 3.3 a).

Please forward a completed Nomination Form to the Association via fax at (416) 971-6191 or mail to the attention of Pat Vanini, Executive Director.

Qualified Nominees must obtain a Council resolution of support which must also specify the Caucus or position for which the individual is being nominated. In order to provide the broadest representation possible, AMO Bylaw No. 2 stipulates that a member municipality can only have one representative on the Board unless another representative is on the Board as an appointed official from a municipal group. See Section 3.4(e)\*

A completed Nomination Form and supporting material must be received no later than 4:00 p.m. Friday, June 24, 2016. Nominations will not be accepted beyond that date. AMO's Chief Returning Officer, Peter Fay, will certify the nomination.

All candidates will be contacted to confirm receipt of their nominations and at that time will receive further information on the election process.

If you have any questions regarding this information, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail [pvani@amo.on.ca](mailto:pvani@amo.on.ca) or Lorna Ruder, Executive Assistant, ext. 341, email [lruder@amo.on.ca](mailto:lruder@amo.on.ca)

The following is an estimate of time individuals can normally expect to devote for service on the AMO Board of Directors and Executive Committee (i.e. Chair of each Caucus).

Executive Meetings: 10 days

Memorandum of Understanding Meetings: 8 days  
(Executive Committee only)

Board Meetings: 6 days

AMO Conference: 3 days

Other Commitments: up to 6 days depending on interest  
(Task Forces, other meetings)

#### Board Meetings:

Board meetings are normally held on the fourth Friday in September, November, January, March and June and on the Saturday Sunday in advance of the AMO Annual Conference in August. The June meeting is normally held in the President's or Secretary-Treasurer's home municipality. In addition to the Board meetings, Board members may also serve on AMO Task Forces.

#### Executive Meetings:

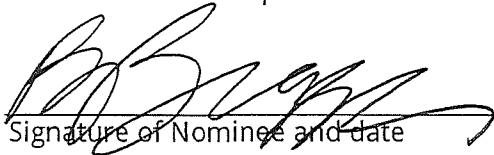
Executive meetings are held on the Thursday before a scheduled Board meeting and on the fourth Thursday of the month when there is no Board meeting. Memorandum of Understanding (MOU) meetings are specifically scheduled annually in concert with the Ministry of Municipal Affairs and Housing.

Nominated for the Office of (check one only):

- ☐ President
- ☐ Secretary-Treasurer
- ☐ Director County Caucus
- ☒ Director Large Urban Caucus
- ☐ Director Northern Caucus
- ☐ Director Regional & Single Tier Caucus
- ☐ Director Rural Caucus
- ☐ Director Small Urban Caucus
- ☐ *Council Resolution Confirming Caucus and Council support for the Nomination is ATTACHED*

**Consent of Nominee and Statement of Qualification:**

I, the Nominee mentioned in this Nomination Form do hereby consent to such Nomination and declare that I am qualified to be elected and to hold the office for which I am nominated.

  
Signature of Nominee and date

*June 17, 2016*

**Certificate of AMO's Chief Returning Officer:**

I, Peter Fay, the Chief Returning Officer, appointed by the Association of Municipalities of Ontario, to officiate over these elections, do hereby certify that I have examined the Nomination Form of the aforementioned Nominee filed with me and am satisfied that such Nominee is qualified to be nominated to the office indicated above.

\_\_\_\_\_  
Signature of Chief Returning Officer and date

\_\_\_\_\_  
Date Nomination Form received in AMO Office