

Greater Sudbury Transit Fare & Transportation Grant

Eligibility & Application Form

Application Date: _____

Name of Organization/Group: _____

Section A - Background

- **Purpose**

The purpose of the Greater Sudbury Transit Fare & Transportation Grant (the grant) is to provide financial support to numerous Not for Profit's (NPO), Charities and Community Groups within Greater Sudbury to carry out single events or programs with transportation needs.

- **Source of Funds**

Greater Sudbury Transit has been providing annual contributions of \$25,000 towards the grant, which comes from a portion of its annual dedicated Provincial Gas Tax funds. Council approval has been in place to support this initiative since 2007. Funds are disbursed based on approved, eligible application forms and are on a first come, first served basis.

- **Grant Amount**

Each eligible submission may be approved to receive a one-time grant of **up to \$500** worth of adult fares or charter services.

- **Grant Objectives**

This grant helps in delivering on some of the key Council endorsed planning documents for Greater Sudbury such as the Transit Ridership Growth Plan, Healthy Community Strategy and City of Greater Sudbury Strategic Plan. Key objectives to support this grant include:

- A council approved priority towards the growth of community ridership growth opportunities to citizens of the City of Greater Sudbury
- Affordable transportation solutions to the community in order for its many worthwhile events and programs to thrive.
- Civic engagement and Social Capital – particularly to work with partners in the community to strengthen citizens' access to basic needs.
- Effectively reduce congestion and associated environmental impacts.
- Provide affordable, convenient and reliable transit service that enhances mobility and access.

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Section B – Eligibility

In order to be considered for approval of this grant, each submitted organization must first complete and be able to respond yes (Y) to **ALL** of the criteria listed in the “**Checklist**” portion of Section B before continuing to the “**Explain Your Event**” portion:

PART 1 - Checklist

***Please circle Yes (Y) or No (N) ***

Criteria	Check (Y or N)
1. Is the submitting organization a Canadian Registered Non-Profit Organization, Charitable Organization or Community Group?	Y / N
2. Does the Organization or Group currently occupy a primary address in the Greater Sudbury Area?	Y / N
3. Is this the only active submission for the Greater Sudbury Transit Fare & Transportation Grant in the current year? ***Note – Does not include prior submissions that were not approved in the same year***	Y / N
4. The submitting organization has not received any other City funding for the same event or program in the current year?	Y / N
5. If approved, will the funds granted be used towards the event or program as stated in the application form and not for any other purpose?	Y / N

If you have answered Yes (Y) to all of the five criteria above please complete Part B below. Any No (N) answers would result in an ineligible application request

PART 2 - Explain Your Event

This provides you with the opportunity to tell us about your event and why it is so important to your organization and the citizens of the Greater Sudbury community:

1. Type of Event or Program: (Circle one)

Festival, Training, Environmental Awareness/Promotion, Community Fundraising, Other (specify)

2. Name of Your Event or Program: _____

3. Grant Request: ____ Fares ____ Charter Service (check one only) Quantity: _____

- [illegible]

- [illegible]

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PART 3 – THE FINE PRINT

Outlined below is some important information for organizations that are deemed to be eligible under Part B above. The following must be initialed by the requester who in turn agrees the organization understands and complies with the fine print.

1. Approval process: All application forms are reviewed by Greater Sudbury Transit staff. **All applications are expected to be reviewed within 2-3 weeks. Results will be communicated via e-mail to the requester address indicated in Section C.** Evaluations of PART 2 – Explain Your Event will be largely based on the NPO's ability to demonstrate the following:
 - a. Relevance to Greater Sudbury's Community Goals and Key Official Documents
 - b. Promotes social, healthy and environmentally friendly living
 - c. Promotes efficient and effective transportation
2. All application approvals and denials are final.
3. Grant disbursements are done on a first come first serve basis. Prior year approvals do not guarantee approval in subsequent years.
4. If approved, Transportation claims are subject to availability on day(s) requested. Maximum charter time granted is **4 hours** (equals pre-tax Charter Service Hourly rate for 2016)
5. Fare waivers cannot be sold or re-distributed. They can only be used for the purpose of the event or program indicated in the application form.
6. Successful applicants may be subject to compliance/reasonability checks.

Requester Signature (agreement of compliance to fine print, all information presented is accurate): _____

Section C – Organization Information

Main Contact Name: _____ Email: _____

Phone #: _____ CRA # (NPO or Charity) _____

Full Mailing Address: _____

Section D – Approval Status (Dept Use ONLY)

Approved ____ Denied ____ ? Reviewed by initials: _____ Charter Hrs ____ # Fares ____