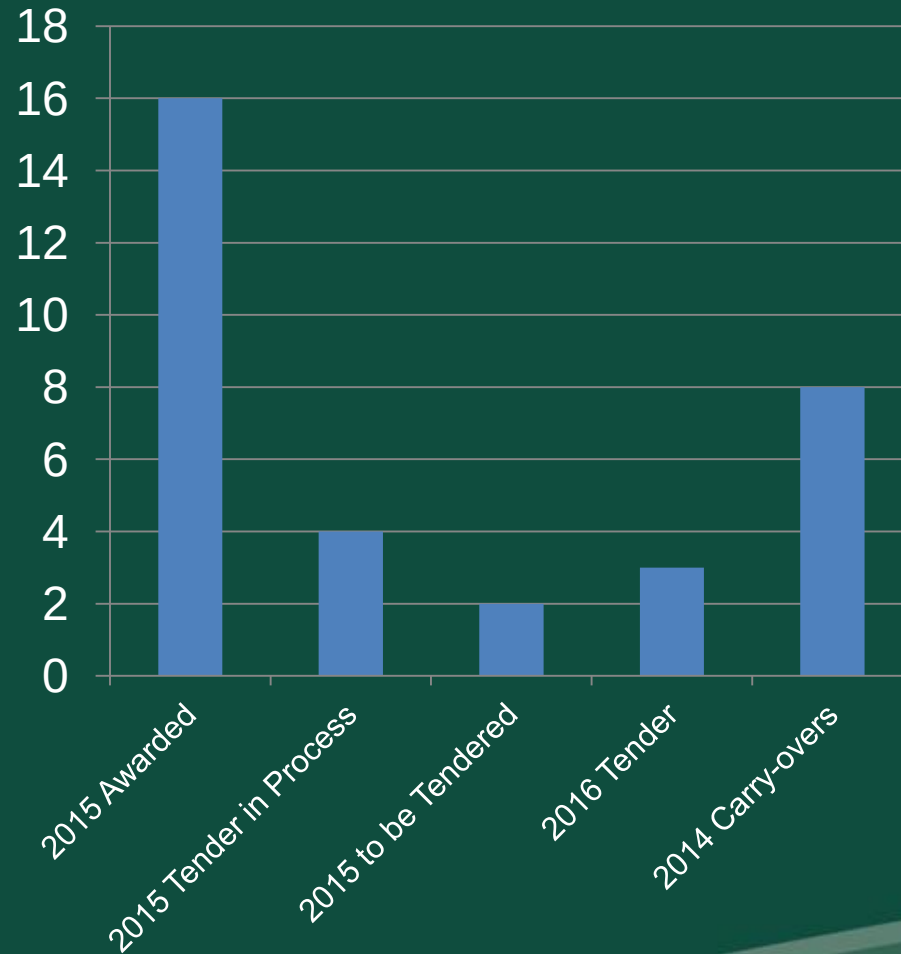


Status Report – 2015 Capital Projects

Operations Committee –
June 15, 2015



Contract Status



Tender Schedule



■ 82% of 2015 Capital Contract Values Scheduled in 2015

■ 18% of 2015 Capital Contract Values to be Scheduled in 2016

Typical Percentage Carry-over



- 76% of Capital Dollars Spent in 1st Year
- 24% of Capital Dollars Spent in 2nd Year

2014 Construction Statistics

• Surface & Base Asphalt	52,500 t.
• Granular Materials	114,600 t.
• Concrete Sidewalk	8,900 sq. m.
• Concrete Curb & Gutter	9,300 lin. m.
• Sanitary Sewer	1,000 lin. m.
• Watermain	2,200 lin. m.
• Sanitary Sewer & Watermain Lining	2,800 lin. m.
• Guide Rail	1,100 lin. m.
• Surface Treatment	77 lane km.
• Patching Contracts	11,500 sq. m.
• Large Culvert Work	6 locations

Project Management Advances

- Introduction of Project Managers in 2015
 - Pilot program in 2014
- Timely completion of deficiencies and outstanding issues
- Timely rectification of warranty issues
- Continual communications with residents and the general public
- Monitoring contract performance by combination of bi-weekly on site progress meetings and contractors performance



CONTRACTOR APPRAISAL FORM

Contract Data	
Report Type: ☐ <i>Interim</i> ☐ <i>Final</i>	Contract Number & Title: _____
Contractor's Name: _____	
Construction Start Date: _____	Scheduled Completion Date: _____
Project Manager: _____	Site Foreperson: _____
For the Period of: _____ To _____	
dd/mm	cc/mm Year

1. Administration	RATING	RATING KEY:
a) Permits, notifications, utility locates coordinated in reasonable time.		0 – Unacceptable: Contractor ignored the subject, was confrontational to Staff, or disrespectful to the public. 1 – Below Average: Contractor did not completely fulfill all the duties and requirements of the Contract in a timely and efficient manner. 2 – Average: Contractor has met all the expectations in performing the duties and requirements of the Contract. 3 – Above Average: Contractor has completed duties and responsibilities without instructions and/or direction. 4 – Exceptional: Contractor performed well beyond expectation, proceeded in a professional and courteous manner, and did extra to move the project forward. Note: Only whole numbers shall be used in the rating system (i.e. a rating of 2.5 is not an acceptable rating). Ratings of: 0 – Unacceptable or 4 – Exceptional Are to be explained in the Comments Section.
b) Survey layout complete and accurate.		
c) Contractor's Administrator abided by the City General Conditions and Contract Documents.		
d) Shop Drawings submitted in a timely manner.		
e) Construction Schedules provided and updated for each progress meeting.		
f) Competent representation provided at regular progress meetings.		
g) Owner's representative notified of any significant events in a timely manner.		
h) Contractor organized and coordinated Sub-Contractors and Suppliers.		
i) Requests for Quotes were submitted in reasonable time.		
TOTAL:		
2. Adherence to Specifications and Special Provisions	RATING	RATING KEY:
a) Adherence to contract specifications and drawings.		0 – Unacceptable: Contractor ignored the subject, was confrontational to Staff, or disrespectful to the public. 1 – Below Average: Contractor did not completely fulfill all the duties and requirements of the Contract in a timely and efficient manner. 2 – Average: Contractor has met all the expectations in performing the duties and requirements of the Contract. 3 – Above Average: Contractor has completed duties and responsibilities without instructions and/or direction. 4 – Exceptional: Contractor performed well beyond expectation, proceeded in a professional and courteous manner, and did extra to move the project forward. Note: Only whole numbers shall be used in the rating system (i.e. a rating of 2.5 is not an acceptable rating). Ratings of: 0 – Unacceptable or 4 – Exceptional Are to be explained in the Comments Section.
b) Environmental controls put in place and maintained.		
c) Overall Quality of Underground Pipe Work Workmanship.		
d) Overall Quality of Concrete Workmanship.		
e) Overall Quality of Asphalt Workmanship.		
f) Overall Quality of Other Workmanship (i.e. sod, lockstone, etc.)		
TOTAL:		

Contract Monitoring

- Bi-weekly on site progress meetings
- Review of contract schedule
 - Go back on schedule
 - Handling deficiencies
- Review of contractors' performance
 - Areas requiring improvement
- Review of deficiencies
 - Contractor aware of areas requiring attention and/or rectification

Contract Monitoring Cont.

- Forecast uncompleted work to ensure adherence to budget
 - Anticipate possible over-runs and why
- Address any concerns relating to disruption to general public
 - Night work, noise, dust, special circumstances (long weekend, Halloween, Sudbury Rocks Marathon, Motorcycle Run for Cancer)
 - Road Closures, etc.

Communications

- Annual Contractors Meeting
- Annual Technical Coordinating Committee for Utilities
- Annual Consultants Meeting
- Contract design and contractor start notification
- G.I.S. on project status from inception to completion
 - Presently a work in progress to be launched shortly once roles for information input are finalized

Continuous Improvement

- Examine the prior year's performance and update or improve on existing processes
- Welcome and encourage feedback
- Examine ways to improve or enhance delivery of services
- Monitor and improve on existing process flow procedures

- QUESTIONS?