

MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE OF THE CITY OF GREATER SUDBURY

Council Chamber
Tom Davies Square

Wednesday, March 4, 2015
Commencement: 4:05 p.m.

COUNCILLOR MIKE JAKUBO, IN THE CHAIR

Present

Councillors Signoretti, Vagnini, Montpellier, Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Reynolds, Landry-Altmann, Mayor Bigger

City Officials

Doug Nadorozny, Chief Administrative Officer; Tony Cecutti, General Manager of Infrastructure Services; Catherine Matheson, General Manager of Community Development; Paul Baskcomb, Acting General Manager of Growth & Development; Tim Beadman, Chief of Fire and Paramedic Services; Caroline Hallsworth, Executive Director, Administrative Services/City Clerk; Lorella Hayes, Chief Financial Officer/City Treasurer; Kevin Fowke, Director of Human Resources & Organizational Development; Jamie Canapini, City Solicitor; Ed Stankiewicz, Manager of Financial Planning & Budgeting; Real Carre, Director of Leisure Services; Apryl Lukezic, Coordinator of Budgets; Roger Sauve, Director of Transit Services; Chantal Mathieu, Director of Environmental Services; Ryan Humeniuk, Greater Sudbury Development Corporation; Eliza Bennett, Manager, Communications & French Languages Services; Liana Bacon, Legislative Compliance Coordinator; April Antoniazzi, Committee Assistant

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Mayor Bigger declared a Pecuniary Interest regarding vehicle allowance as he is in receipt of the same.

CORRESPONDENCE FOR INFORMATION ONLY

Item C-1 CGS Use of Legal <u>Counsel</u>	Report dated February 25, 2015 from the Executive Director, Administrative Services/City Clerk regarding CGS Use of Legal Counsel, for information only.
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Item C-2 Transit Ridership and the Provincial Gas Tax <u>Fund</u>	Report dated February 25, 2015 from the General Manager of Infrastructure Services regarding Transit Ridership and the Provincial Gas Tax Fund, for information only.
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CORRESPONDENCE FOR INFORMATION ONLY (cont'd)

Item C-3 Professional Development and <u>Training</u>	Report dated February 25, 2015 from the Director of Human Resources & Organizational Development regarding Professional Development and Training, for information only.
Item C-4 2014 Budget to Actual Comparisons of Staffing <u>Levels</u>	Report dated February 25, 2015 from the Chief Financial Officer/City Treasurer regarding 2014 Budget to Actual Comparisons of Staffing Levels, for information only.
Item C-5 Estimated 2014 <u>Committed Capital</u>	Report dated February 25, 2015 from the Chief Financial Officer/City Treasurer regarding Estimated 2014 Committed Capital, for information only.
Item C-6 2014 and 2015 Forecasted Reserves and Reserve Funds	Report dated February 25, 2015 from the Chief Financial Officer/City Treasurer regarding 2014 and 2015 Forecasted Reserves and Reserve Funds, for information only.

REGULAR AGENDA

MANAGERS' REPORTS

Item R-1 Benchmarking at the <u>City of Greater Sudbury</u>	Report dated February 27, 2015 from the Chief Financial Officer/City Treasurer regarding Benchmarking at the City of Greater Sudbury.
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The following recommendation was presented:

FA2015-08: Sizer/Lapierre THAT the City of Greater Sudbury accept the report dated February 27, 2015 from the Chief Financial Officer/City Treasurer regarding Benchmarking at the City of Greater Sudbury;

AND THAT staff be directed to prepare a Budget Option as outlined in Option 1 of this report;

BEING THAT Option 1: Eliminates the fees paid to OMBI and travel for our Municipal Lead of \$19,900 however would retain the staffing costs to develop a centralized benchmarking program.

CARRIED

MANAGERS' REPORTS (cont'd)

Item R-2
Review of Budget
Options

The Chief Financial Officer explained the budget option documents.

Recess

At 4:57 p.m. the Finance and Administration Committee recessed.

Reconvene

At 5:07 p.m. the Finance and Administration Committee Reconvened.

Item R-2
Review of Budget
Options

The Committee reviewed and discussed the budget options. (see attached City of Greater Sudbury 2015 Proposed Budget Options)

Recess

At 5:47 p.m. the Finance and Administration Committee recessed.

Reconvene

At 6:26 p.m. the Finance and Administration Committee reconvened.

Item R-2
Review of Budget
Options

The Committee continued to review and discuss the budget options. (see attached City of Greater Sudbury 2015 Proposed Budget Options)

Rules of Procedure

Councillor Vagnini asked that Debra Rousseau, of Crime Stoppers, be allowed to address the committee.

CARRIED BY TWO-THIRDS MAJORITY

Recess

At 8:52 p.m. the Finance and Administration Committee recessed.

Reconvene

At 9:06 p.m. the Finance and Administration Committee reconvened.

Item R-2
Review of Budget
Options

The following recommendation was presented:

FA2015-09: Kirwan/Vagnini That Council adopts the 2015 Proposed Budget Option package as amended during the meeting of March 4, 2014.

CARRIED

MOTIONS

Pilot Project for Seniors' Transportation

FA2015-10 Kirwan/Lapierre: THAT the City of Greater Sudbury direct staff to prepare a report in early June detailing the outcome of the analysis as well as options for a pilot project regarding free transportation for seniors during off peak hours;

MOTIONS (cont'd)

Pilot Project for Seniors' Transportation (cont'd)

AND THAT any costs associated with the approved pilot program be funded using Provincial Gas Tax funding and will not impact the 2015 tax levy;

AND THAT should an option be selected in June staff will target September 1ST as a launch date for the pilot.

CARRIED

Destination Marketing Opportunities

FA2015-11 Jakubo/Kirwan: THAT the City of Greater Sudbury direct Tourism & Culture staff to work with accommodation providers and tourism stakeholders in exploration of destination marketing opportunities as a voluntary program with revenues reinvested in tourism marketing and product development;

AND THAT staff be directed to develop a preliminary report on Destination Marketing Funds to be presented before June 2015.

CARRIED

PARKING LOT REVIEW

Parking Lot

The Committee reviewed and approved the February 24, 2015 Parking Lot and Option requests. (see attached)

Adjournment

Lapierre/Sizer: THAT this meeting does now adjourn. Time: 9:50 p.m.

CARRIED

Caroline Hallsworth, Executive Director,
Administrative Services/City Clerk

CITY OF GREATER SUDBURY
2015 PROPOSED BUDGET OPTIONS
PROGRAM OR SERVICE ALMOST UNCHANGED
(Budget Evaluation Tool Scoring 81-100)

Dept		Revenues	Expenses	Tax Levy Reduction	Option Page Number	Option Status	Comments
Corp	Recruit a volunteer for United Way or no backfilling of seconded staff thus reducing 457 part time hours		(25,646)	(25,646)	7	✓	
Exec	Reduction of office expense budget for Councillors based on historical actuals		(35,868)	(35,868)	8	Withdrawn	
GD	Increase monthly parking passes and contribute revenue to the Parking Improvement Reserve Fund	(66,300)	66,300	-	9	✓	
CD	Deem Greater Sudbury Housing Corporation (GSHC) as Municipal Capital Facilities and reinvest education tax savings to fund GSHC capital needs			-	10	✓	
IS	Conversion of 3 temporary mechanic positions in Fleet services to full time for Fire Vehicle repairs and maintenance thus reducing 6,240 part time hours			-	12	✓	
	Total Proposed Options	(66,300)	4,786	(61,514)			

CITY OF GREATER SUDBURY
2015 PROPOSED BUDGET OPTIONS
MINOR IMPACTS TO OPERATING PROGRAM OR SERVICE
(Budget Evaluation Tool Scoring 61-80)

Dept		Revenues	Expenses	Tax Levy Reduction	Option Page Number	Option Status	Comments
Corp	Change definition of Older Adult from 55 to 65 in the Miscellaneous User Fee By-law	(175,000)	25,000	(150,000)	14	Defer to 2016	Request staff report for discussion prior to 2016 budget including perhaps an option to go to 60 and also how much .
HR	Elimination of lunch at the annual safety and wellness fairs and re-position safety recognition awards while maintaining safety week activities and related educational components		(40,000)	(40,000)	19	✓	
Corp	Elimination of the City's participation in Ontario Municipal Benchmark Initiatives (OMBI)		(19,900)	(19,900)	20	✓	Option modified by resolution FA2015-08
GD	Freeze Arts & Culture operational and project grants at 2014 levels		(12,491)	(12,491)	21	✓	
GD	Freeze Economic Development grant to GSDC at 2014 levels		(19,204)	(19,204)	22	✓	
GD	Accelerate year 2 of the 5 year phase in to full cost recovery for multi-unit residential buildings (MURBs) from \$55 per unit to \$68 per unit	(181,542)		(181,542)	23	✓	
GD	Reduction of hours of operation at the Walden transfer station		(66,798)	(66,798)	25	✓	
GD	Reduction of the reuse store hours at the Sudbury Landfill site from Monday - Saturday to Saturdays only		(60,000)	(60,000)	27	✓	
GD	Elimination of the Fall residential tipping fee holiday week	(80,000)		(80,000)	29	✓	
CD	Reduction in Early Development/ School Readiness subsidy due to reduced 2014 program utilization		(250,000)	(250,000)	31	✓	
CD	Reduction of library hours on Sundays for Chelmsford and Lively library branches thus reducing 480 part time hours		(11,600)	(11,600)	32	Withdraw	Request that the Library Board review hours across the service and make recommendations back to Council
CD	Elimination of the office support budget for CAN's as the City provides them with operating grants of \$2,500 each		(12,636)	(12,636)	33	✓	
CD	Elimination of the operating account for Healthy Initiatives in Community Partnerships		(20,000)	(20,000)	34	✓	
CD	Elimination of the purchase of hanging baskets for Capreol downtown and the contract for the watering of hanging baskets for downtown Sudbury and Capreol		(31,500)	(31,500)	35	Withdraw	Request review and report on options for how to purchase and water planters and flowers
IS	Implement a user fee of \$3.75 on each TransCab fare, in addition to the transit fee currently charged	(161,000)		(161,000)	36	Defer to 2016	Request report on transit ridership programs
IS	Replace conventional bus service to Coniston with TransCab service on Saturdays and Sundays thus reducing 1,012 part time hours		(28,545)	(28,545)	38	Defer to 2016	Request report on transit ridership programs
	Total Proposed Options	(597,542)	(547,674)	(1,145,216)			

CITY OF GREATER SUDBURY
 2015 PROPOSED BUDGET OPTIONS
 MINOR IMPACTS TO CAPITAL PROGRAM OR SERVICE
 (Budget Evaluation Tool Scoring 61-80)

Dept		Revenues	Expenses	Tax Levy Reduction	Option Page Number	Option Status	Comments
Corp	Freeze the capital envelopes at 2014 levels		(734,024)	(734,024)	40	✓	
IS	Reduction of Roads Capital Envelope funded by tax levy equal to the increased funding from senior levels of government		(1,700,000)	(1,700,000)	42	✓	
	Total Proposed Options	-	(2,434,024)	(2,434,024)			

CITY OF GREATER SUDBURY
2015 PROPOSED BUDGET OPTIONS
ONE TIME REVENUES TO REDUCE THE TAX LEVY

Dept		Revenues	Expenses	Tax Levy Reduction	Option Page Number	Option Status	Comments
Corp	Cancellation of capital projects approved by previous Council	(2,500,000)		(2,500,000)	44	✓	
Corp	Contribution from Human Resources Management Reserve Fund	(753,926)		(753,926)	45	✓	
Corp	Contribution from the Tax Rate Stabilization Reserve to fund the 2015 increases of the outside boards	(1,434,314)		(1,434,314)	46	✓	
	Total Proposed Options	(4,688,240)	-	(4,688,240)			

CITY OF GREATER SUDBURY 2015
PROPOSED BUDGET OPTIONS COUNCIL
REFERRED REDUCTIONS

Dept		Revenues	Expenses	Net Levy Impact	Option Page Number	Option Status	Comments
PERMANENT							
GD	Discontinue the collection of leaf and yard trimmings in clear plastic bags effective March 1, 2016	-	-	-	69	Amend	Advance implementation to 2015 in staged manner.
Exec	Option to freeze Councillors 2015 salaries at current rates, therefore no increase on April 1, 2015		(5,131)	(5,131)	71	✓	
Total Permanent Options		-	(5,131)	(5,131)			
ONE-TIME							
Corp	One time funding from CFRF-Roads Committed, thus eliminating funds for Industrial Land Strategy	(800,000)		(800,000)	47	✓	
Corp	Set a target of generating \$250,000 in new advertising revenues	(250,000)	250,000	-	67	✓	Report on opportunities for new advertising revenues and methodologies
Corp	Set a target for the sale of municipal properties with a total profit of \$1 Million in 2015	(1,000,000)	1,000,000	-	68	✓	
Total One-time Options		(2,050,000)	1,250,000	(800,000)			
	Total Proposed Options	(2,050,000)	1,244,869	(805,131)			

CITY OF GREATER SUDBURY
2015 PROPOSED BUDGET OPTIONS
COUNCIL REFERRED ENHANCEMENTS

Dept		Revenues	Expenses	Net Levy Impact	Option Page Number	Option Status	Comments
PERMANENT							
HR	Implement an Employee Suggestion program		25,000	25,000	72	✓	
GD	Provide permanent grant to the Art Gallery of Sudbury in the amount of \$200,000 annually, effective 2016	-	-	-	77	✓	
GD	Provide additional funding for arts and culture grants in the amount of \$100,000		100,000	100,000	78	Withdraw	Withdrawn as per letter from Creative Consortium
Total Permanent Options		-	125,000	125,000			
ONE-TIME							
CD	Provide one time funding of \$250,000 for joint project with Rainbow Routes for trail upgrades	(87,700)	250,000	162,300	73	Amend	Provide one time funding of \$162,300 to Leisure Services for trail maintenance.
GD	Provide one time funding for Primary Healthcare Provider Recruitment & Retention Program \$150,000		150,000	150,000	76	✓	
IS	Options for commitment of funds to complete the Mountain Street storm water outlet in its entirety	-			81 revised	✓	
IS	One time contribution to the re-greening of Lorne Street		-	-	82 revised	✓	
IS	Increase capital funding for Transit Wayfinding		50,000	50,000	84	✓	
Total One-time Options		(87,700)	450,000	362,300			
	Total Proposed Options	(87,700)	575,000	487,300			

CITY OF GREATER SUDBURY
2015 PROPOSED BUDGET OPTIONS
PUBLIC INPUT

Dept		Revenues	Expenses	Net Levy Impact	Option Page Number	Options Status	Comments
PERMANENT							
GD	Provide grant of \$30,000 per year for 4 years (2015-2018) to NDCA for the Junction Creek Stewardship Committee		30,000	30,000	85	✓	
CD	Provide additional operating grant of \$20,000 for the Rayside Balfour Youth Centre		20,000	20,000	86	✓	
CD	Provide an additional operating grant of \$20,000 to the Sudbury Action Centre for Youth		20,000	20,000	87	✓	
IS	Increase permanent funding for watershed study costs		213,600	213,600	92	✓	Option Two - Annual increase of 213,600 to total of 250,000
Total Permanent Options		-	283,600	283,600			
ONE-TIME							
Corp	Provide one time grant of \$50,000 to Crime Stoppers		50,000	50,000	75	Amend	Change option from one time to permanent funding and investigate possibility of Police Board transfer of funds from their reserve back to the City who would grant the funds.
CD	Provide one-time operating grant of \$27,000 to the Sudbury Regional Soccer Association		27,000	27,000	88	✓	
CD	One time funding of \$60,000 to construct a splash pad at Central Park in Copper Cliff		-	-	89	Defer	Defer to Ward for HCI funding
CD	Provide one time funding of \$26,000 for purchase of Commemorative Swings		-	-	90	Amend	Provide the funding and request a report for the purposes of naming
CD	Provide one time funding of \$57,000 for a sun shelter at the Ridgcrest playground		-	-	91	Defer	Defer to Ward for HCI funding
IS	Reallocate 2015 capital roads budget to fund cycling infrastructure			-	93 revised	✓	Option Two identify specific funds for cycling infrastructure
Total One-time Options		-	77,000	77,000			
	Total Proposed Options	-	360,600	360,600			

CITY OF GREATER SUDBURY
2015 PROPOSED BUDGET OPTIONS

CITY OF GREATER
SUDBURY OTHER OPTIONS
AND INITIATIVES

Dept		Page Number of Memo	Options Status	Comments
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IS	Free transit to seniors during off-peak hours - see attached memo and resolution	83 revised	Defer pending report	Detailed report requested and recommendation to be read later on the agenda.
GD	Destination Marketing Fee - See attached memo and resolution	95	Defer pending report	Detailed report requested and recommendation to be read later on the agenda.
Corp	Options for attrition and user fee targets as per Councillor Kirwan Council direction is required - Scenario 1 - Scenario 2 - Scenario 3	96 to 106	Defer Option Three	Discuss amounts and goals following budget voting and also defer decision on how funds to be allocated to budget.
IS	Bus Transportation 3x per day to St. Gabriel's Villa at an approximate cost of \$20,000			

**2015 BUDGET PARKING LOT ✓
(March 4, 2015)**

REQUEST #	COUNCILLOR/ MAYOR	INFORMATION REQUEST	APPROVED	
			YES	NO
1	McIntosh	Request to Police Services for more details in regards to page 21 of the agenda package (salaries and benefits).	✓	
2	Lapierre	Request for additional information in regards to how professional development budgets are structured and categorized.	✓	
3	Signoretti	Details regarding how many employees are on leave related to other employment	✓	
4	Montpellier	Report on opportunities to partner with the Community Colleges for provision of services like Wellness Fair Lunch	✓	