

Request for Decision

Contract Awards Exceeding \$50,000 - January/February 2015

Presented To:	City Council
Presented:	Tuesday, Mar 31, 2015
Report Date	Monday, Mar 23, 2015
Type:	Routine Management Reports

Recommendation

THAT the City of Greater Sudbury accept the report from the Chief Financial Officer/City Treasurer dated March 18, 2015 regarding contracts awarded with a total acquisition cost or revenue of \$50,000 or more.

Finance Implications

Sufficient funding exists within the previous approved budgets.

Background

The new Purchasing By-Law (By-Law 2014-01) became effective as of December 1, 2014 and replaces the previous Purchasing By-Law 2006-270. In an effort to increase transparency on City Procurements, the new Purchasing By-Law requires regular information reports to the Council on Contracts Awarded with a Total Acquisition Cost or revenue of \$50,000 or more. The report summarizes the Contract Awards resulting from the Bid Solicitations, cooperative purchases, Emergency purchases and Revenue Generating Contracts.

Contracts Awarded in January/ February 2015

During the reporting period there was one Contract Award greater than \$50,000; it was based on Bid Solicitation.

Bid Solicitations are advertised electronically on the City's website in the form of either Request for Tender or Request for Proposal. Where a Request for Tender is used, the Award is to the Lowest Compliant Bid. Where a Request for Proposal is used, the Award is to the highest scored Bid based on Best Value defined as the optimal balance of performance and cost determined in accordance with pre-defined evaluation criteria; all in accordance with the Purchasing By-Law.

Please see attached summary.

Signed By

Report Prepared By

Valeria Kandiral
Chief Procurement Officer
Digitally Signed Mar 23, 15

Recommended by the Department

Lorella Hayes
Chief Financial Officer/City Treasurer
Digitally Signed Mar 25, 15

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Mar 25, 15

CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - JANUARY/FEBRUARY 2015								
Contract Awards resulting from Bid Solicitations								
Contract Number and Description	Number of Bids Received	Bid Opening Date	Bidders	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Successful Bidder	RFP or Tender
CDD14-23, Tender for the Supply and Delivery of Flowers for the Parks Services Section	1	1/15/2015	Rainbow Gardens Greenhouses	\$73,608.85	\$73,608.85	1/22/2015	Rainbow Gardens Greenhouses	Tender