

Presented To:	City Council
Presented:	Tuesday, Jan 27, 2015
Report Date	Tuesday, Jan 20, 2015
Type:	Presentations

## Request for Decision

### Council Expense and Healthy Community Initiatives Fund Policy and Supplementary Report on HCI Funds as of November 30, 2014

#### Recommendation

THAT the City of Greater Sudbury accept the report dated January 20, 2015 from the Chief Financial Officer/City Treasurer regarding Healthy Community Initiative Fund Supplementary Report for the period ending November 30, 2014; and

THAT Council direct staff to include Option \_\_\_\_ in the 2015 Budget.

#### Finance Implications

If option 1 is approved, a budget reduction option will be prepared for consideration for the 2015 operating budget.

#### Background

At the meeting of December 9, 2014, the following resolution #CC2014-379 was passed by Council of the City of Greater Sudbury:

WHEREAS funding for ward initiatives (formerly known as Community Improvement Projects (C.I.P.) and Neighbourhood Participation Projects (N.P.P.) has existed since 2001 and was renamed as the Healthy Community Initiative Fund in 2011;

AND WHEREAS the C.I.P. and N.P.P. funds were created in an effort to ensure equitable distribution of capital funds throughout the City of Greater Sudbury after amalgamation;

AND WHEREAS C.I.P. funds enabled Ward Councillors to identify and fund community based leisure projects within their ward and were directed to one specific project or facilitated a variety of smaller projects in support of leisure opportunities for residents;

AND WHEREAS N.P.P. funds were allocated in support of neighbourhood/community initiatives related to leisure opportunities whereby community partners provided matching funds or work-in-kind to meet eligibility criteria for N.P.P. funds;

AND WHEREAS in 2012, at the request of Council, the Council Expense and Healthy Community Initiative Fund Policy was passed and posted on the City of Greater Sudbury website, in order to enhance transparency and accountability;

AND WHEREAS one of Council's strategic priorities has been to promote Sudbury as a healthy community;

AND WHEREAS it would be beneficial for the general public as well as Members of Council to be more accurately informed about the policy, the role and benefits of the Healthy Community Initiative

#### Signed By

**Report Prepared By**

Lorraine Laplante  
Manager of Accounting  
*Digitally Signed Jan 20, 15*

**Recommended by the Department**

Lorella Hayes  
Chief Financial Officer/City Treasurer  
*Digitally Signed Jan 20, 15*

**Recommended by the C.A.O.**

Doug Nadorozny  
Chief Administrative Officer  
*Digitally Signed Jan 20, 15*

Funds;

AND WHEREAS it would also be beneficial to host a public consultation session for the general public and Members of Council to openly discuss the Healthy Community Initiative (HCI) Funds, in an effort to redefine the policy of these funds;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury direct City staff to coordinate a public consultation session to obtain public input about the HCI funds, either during the Budget Public Input Session, or at a separate session, and that the Chief Financial Officer make a presentation to Council about the Council Expense and Healthy Community Initiative Fund policy, in advance of the 2015 budget deliberations.

AND BE IT FURTHER RESOLVED THAT the City of Greater Sudbury direct City staff to bring forward a report to Council encompassing the input received during the public consultation session, for discussion and direction by Council, no later than May 26, 2015.

In response to this resolution the Chief Financial Officer/City Treasurer will be presenting an overview of the policy.

Also for the benefit of Council and members of the public, attached is By-Law #2012-258, adopted on December 11, 2012, the Council Expense and Healthy Community Initiative Fund Policy.

### **Supplementary Report on Healthy Community Initiative Funds**

In accordance with the By-law, quarterly reports are prepared to disclose the use of Healthy Community Initiative Funds. Staff have prepared a supplementary report to disclose the carry forward balances.

In accordance with the By-law, at the end of each fiscal year, the unspent balance can only be spent on eligible capital projects.

Attached are statements detailing expenses and commitments for each of the twelve wards for the period ending November 30th, 2014.

Each statement sets out any 2013 unspent balance carried forward, together with the 2014 contribution and donation revenues, which determined the amount of HCI funds available for each ward for 2014. The statement also discloses the total spending per ward to November 30, 2014, as well as future commitments / projects in progress. The uncommitted balance on December 1, 2014 is \$510,850.

Healthy Community Initiative Funds are governed by By-law 2012-258, a By-law of the City of Greater Sudbury to Adopt the Council Expense and Healthy Community Initiative Fund Policy.

### **2015 Budget**

In light of City Council's motion to achieve a zero percentage tax increase, and further that City Council is requesting the public's input on the Healthy Community Initiative Funds, staff is seeking Council's direction for the preparation of the 2015 Budget.

Based on previous City Council approval, \$50,000 per ward or \$600,000 was included as a base budget line account, within the Capital Fund.

Two options have been prepared for Council's direction:

#### **Option 1**

Prepare a One Time Budget Reduction Option in the amount of \$600,000 to eliminate the HCI Budget allocation for 2015 and fund 2015 HCI Allocation by distributing the remaining HCI fund balance of approximately \$510,000, evenly per ward. This would result in \$42,500 per ward. The 2016 Budget allocation would be determined by City Council, subsequent to the Public Input Session.

## **Option 2**

Continue to include the \$600,000 Healthy Community Initiatives Budget allocation in the 2015 Base Budget.

## **Conclusion**

As outlined in the Supplementary Report on HCI Funds, the uncommitted balance in the HCI Capital Fund is approximately \$510,000. Staff is seeking City Council direction regarding the allocation of the HCI Funds in the 2015 Budget. In addition, a public consultation session will be scheduled subsequent to the 2015 Budget deliberations to solicit feedback from the community about the HCI Funds.

**BY-LAW 2012-258**

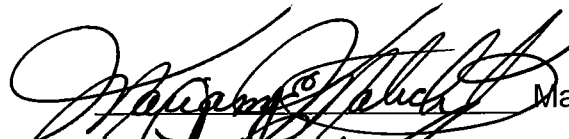
**A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
ADOPT THE COUNCIL EXPENSE AND HEALTHY  
COMMUNITY INITIATIVE FUND POLICY**


**WHEREAS** Council of the City of Greater Sudbury wishes to adopt a  
Council Expense and Healthy Community Initiative Fund Policy;

**NOW THEREFORE THE COUNCIL OF THE CITY OF GREATER SUDBURY  
HEREBY ENACTS AS FOLLOWS:**

1. Council for the City of Greater Sudbury adopts the Council Expense and Healthy Community Initiative Fund Policy attached hereto as Schedule A.
2. This By-law shall come into force and effect upon passage.

**READ AND PASSED IN OPEN COUNCIL** this 11th day of December, 2012

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

# **SCHEDULE A TO BY-LAW 2012-258**

## **Council Expense and Healthy Community Initiative Fund Policy**

### **1.0 Introduction and Purpose**

The City of Greater Sudbury provides resources and support to Mayor and Councillors through the following mechanisms:

- 1) Annual Office Expense Budget for each Councillor and Mayor's office
- 2) General Association Dues and related Travel Budget
- 3) Staffing Budget and use of other municipal resources
- 4) Healthy Community Initiative Budget for each Ward Councillor

This policy provides guidance and delegated authority to members of Council on allowable expenses to be funded from each of the above noted budgets. These budget allocations are provided in support of Mayor and Councillors performing their roles and in representing their constituents and wards. The budgets allow members of Council to:

- Communicate with their constituents about the services of the City, meetings and activities of the City, Council and its Committees
- Administer their offices and related expenses incurred in their role
- Represent the City at functions or events
- Enhance and promote harmonious community in their wards in support of advancing the Healthy Community priorities

### **1.1 Annual Budget Allocation**

The annual budget allocations are prepared in accordance with the City's Base Budget Preparation Policy. This annual allocation is subject to annual budget deliberations and approvals.

### **1.2 Guiding Legislation and By-Laws**

The Municipal Act, Section 23.1 outlines the delegation of powers and duties.

#### **Section 23.1**

Without limiting sections 9, 10 and 11, those sections authorize a municipality to delegate its powers and duties under this or any other Act to a person or body subject to the restrictions set out in this Part. 2006, c. 32 Schedule. A, s.15.

This policy delegates authority to the Mayor and individual Councillors to expend approved operating budgets and Healthy Community Initiatives Funds in accordance with this Policy.

The Municipal Act, Section 224 describes the role of council:

- (a) to represent the public and to consider the well-being and interests of the municipality;
- (b) to develop and evaluate the policies and programs of the municipality;
- (c) to determine which services the municipality provides;
- (d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- (e) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- (f) to maintain the financial integrity of the municipality; and
- (g) to carry out the duties of council under this or any other Act. 2001, c. 25, s. 224; 2006, c.32, Schedule. A,s 99.

The Municipal Act, 2001 also sets out the authority for a municipality to pay the expenses of members of its Council.

### **Section 283 (1)**

A municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board.

### **Section 283 (2) Limitation**

Despite any Act, a municipality may only pay the expenses of the members of its council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if,

- (a) the expenses are actually incurred; or
- (b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expense that would be incurred.

The Municipal Act, 2001 also sets out the authority for a municipality to pay grants and donations. This policy also delegates the authority to Mayor and individual Councillors to pay grants [Section 107(1)] and donations [Section 107(2)(e)] in accordance with Section 6.3.1 of this policy.

## **Section 107 (1)**

Despite any provision of this or any other Act relating to the giving of grants or aid by a municipality, subject to section 106, a municipality may make grants, on such terms as to security and otherwise as the council considers appropriate, to any person, group or body, including a fund, within or outside the boundaries of the municipality for any purpose that council considers to be in the interests of the municipality. 2001, c. 25, s. 107 (1).

## **Section 107 (2)**

The power to make a grant includes the power,

- (a) to guarantee a loan and to make a grant by way of loan and to charge interest on the loan;
- (b) to sell or lease land for nominal consideration or to make a grant of land;
- (c) to provide for the use by any person of land owned or occupied by the municipality upon such terms as may be fixed by council;
- (c.1) to provide for the use by any person of officers, employees or agents of the municipality upon such terms as may be fixed by council;
- (d) to sell, lease or otherwise dispose of at a nominal price, or make a grant of, any personal property of the municipality or to provide for the use of the personal property on such terms as may be fixed by council; and
- (e) to make donations of foodstuffs and merchandise purchased by the municipality for that purpose. 2001, c. 25, s. 107 (2); 2006, c. 32, Schedule. A, s. 49.

Further guidance is obtained from:

- Municipal Elections Act, 1996
- Municipal Conflict of Interest Act
- CGS By-Law # 2007-299 Accountability and Transparency Policy
- CGS Purchasing By-Law
- CGS Remuneration By-Law
- CGS by-law #2007-299 Delegation of Powers and Duties

## **1.3 Guiding Principles**

Since members of Council use public funds when they perform their duties, the public expects these funds to be used prudently. Members of Council are the stewards of City resources and are ultimately accountable to the public and their constituents for the type and level of expenses that they incur. In general terms, the City of Greater Sudbury will pay for Mayor and Councillor expenditures when they meet the following criteria:

- The expense is reasonable and incurred while carrying out the performance of their duties of the office of the Mayor or Council Member.

- The expense must clearly and directly relate to the business of the municipality and not be considered personal in nature.
- The expense is supported by an original receipt and the purpose of the expenditure is clearly indicated.
- The expense does not exceed the annual budget allocations.
- The use of municipal resources during an election year must be in accordance with Schedule E of the Remuneration By-law.
- The expense must be in compliance and not in conflict with Legislation and Municipal Policies and By-Laws.

Mayor and Councillors have discretion to expend the budgets, so long as the expenses are in accordance with this Policy.

## **2.0 Ineligible Expenses**

Generally, Council expenses and Healthy Community initiative expenses which do not meet the purpose and principles of this policy are ineligible. Examples of ineligible expenses include, but not limited to:

- Expenses for goods and services of a personal nature.
- Election-related expenses, including expenses to produce and distribute campaign literature or materials, advertising etc. and as outlined in Schedule E of the Remuneration by-law.
- Political contributions including tickets to political fund raising events where the ticket price includes a donation.
- Donations to an individual, a group of individuals, for profit organization or a community group outside the boundaries of the City of Greater Sudbury.
- Entertainment expenses including theater, movies (either in-room or at the theatre), sporting events (including gym, massage and/or golf or tennis related expenses) or other cultural events (except as noted in 3.1.13).
- Non-mileage related personal automobile expenses, including repairs, insurance and car washes.
- Fines or tickets resulting from traffic, parking or other violations.
- Personal losses incurred while on City business.
- Expenses that have been or will be paid or reimbursed by an outside source.

## **3.0 Annual Office Expense Budget**

- 3.1** The following Section outlines allowable expenses that can be charged to the annual Office Expense Budget. These expenses cannot be funded from the Healthy Communities Initiative Budget.



- 3.1.1** Out of town travel, registration fees, mileage, accommodation and meal expenses for conferences, seminars, education and business trips having a direct relationship to municipal concerns or interests and these expenses are in accordance with Schedule C of the Remuneration By-law and the City of Greater Sudbury Administrative Policy entitled "Travel Policy".
- 3.1.2** Mileage when traveling on City business, in accordance with Schedule C of the Remuneration By-Law.
- 3.1.3** Office supplies, computer equipment and furniture.
- 3.1.4** Postage and courier services.
- 3.1.5** Long distance telephone charges, monthly internet for home office, cellular phone charges, or monthly allowance for same.
- 3.1.6** Books, magazines, and periodicals that are related to the business of the City.
- 3.1.7** Memberships related to a Member of Council's work in the community where it advances City business.
- 3.1.8** The design, writing, copy-editing, printing, translation and distribution costs for a newsletter, flyer or other means of communications.
- 3.1.9** Publication of newspaper and other media notices to extend Season Greetings, advertise ward or neighbourhood meetings, extend congratulations to community organizations, and convey Council actions on matters of public interest.
- 3.1.10** Gifts and recognition awards for an individual (maximum of \$100 per individual).
- 3.1.11** Meeting expenses (excluding alcohol) such as snacks, venue set-up and external facilitators.
- 3.1.12** Business hospitality expenses for food and beverages (including alcohol) related to business meals, receptions with constituents, volunteers, business contacts, City staff, employees of a City agency or board, representatives of other levels of government, international delegations or visitors.
- 3.1.13** The expenses of a spouse or companion when claiming business expenses when such expense is considered to be necessary for the advancement of the City.
- 3.1.14** Event tickets or participation fees, to a maximum of two per event, (such as charitable events, fund-raising events, golf tournaments, walkathons).
- 3.1.15** A Community Action Network (CAN) is considered a Community Group, and thus reimbursement of CAN expenses is considered a donation, and subject to provisions in Section 6.3.1 of this policy.

### **3.2 Mayor's expenses**

The Mayor is provided with an annual budget within the Mayor's Cost Centre in recognition of the Mayor's responsibilities as the Head of Council as set out in the *Municipal Act, 2001*. The Mayor may incur expenses in the Mayor's Cost Centre, which in the judgment of the Mayor are of relevance to the role/duties of the Mayor and may include but are not limited to:

- Office expenses
- Promotion
- Telephone and mobile communications
- Contracted services
- Communications
- Public relations
- Conferences and seminars

Eligible expenses from the Mayor's Cost Centre include items noted in Sections 3.1 to 3.1.14 and Donations to Community Groups, Community Event Expenses, and Gifts and Promotions to Community Events and Groups as noted in Sections 6.3.1, 6.3.2, 6.3.3.

### **4.0 General Association Dues and Related Travel**

The budget for General Association Dues and Related Travel shall be used for City membership fees and association dues and related travel expenses, where the Member of Council has been nominated or endorsed by resolution of Council to sit on an association or organization's Board that is related to the Municipality and that meets away from our community.

Council resolution nominating a member of Council to a Board will provide the authorization for the Mayor or Councillor to travel to attend Board meetings, including Board meetings held in conjunction with a conference, with that travel related expenses paid from this "Council Travel" account.

Memberships include but are not limited to, the Association of Municipalities of Ontario, Federation of Canadian Municipalities, Federation of Northern Ontario Municipalities, Canadian Urban Transit Association Board.

### **5.0 Staffing Budget and Use of Other Municipal Resources**

The base budget of the office of the Mayor includes the costs to fund up to four contract positions allocated to provide support to the Office of the Mayor.

The base budget of Councillors includes the costs to fund two full-time positions allocated to provide support to the twelve Councillors.

These staff assist Members of Council with items such as travel arrangements, purchasing, preparation of correspondence, scheduling of meetings, expense claims, communication material, support on constituent matters, monitoring and coordination of HCI expenditures/projects, and other administrative duties.

Additional temporary resources, such as summer students, can be hired if budget dollars are available.

**5.1** Equipment will be provided to members of Council in accordance with the Remuneration By-law during their term of office, such as:

- Computer
- Printer/fax/copier (including supplies)
- Cellular device (Blackberry or standard cell phone)

**5.2** The computer will be loaded with the City's standard software applications, including standard office applications and email. All software loaded on computers will have legal software licenses.

**5.3** Members of Council will have access to the parking garage at Tom Davies Square and other City facilities for purposes of attending activities related to the duties of office, and a taxable benefit will be calculated.

**5.4** Members of Council can book meeting rooms at any City facility at no charge for purposes of conducting business related to the duties of office. The booking of these facilities is dependent upon their availability, and in accordance with the facility specific policies.

**5.5** In their capacity as members of Council, the City's insurance policy provides general liability, public officials' errors and omissions, 30 day travel and accidental death, injury insurance, and legal fees for conflict of interest allegations under the Municipal Conflict of Interest Act.

**6.0 Healthy Community Initiative Ward Allocations**

The annual budget includes an allocation per annum to advance projects that fund ward/community based Healthy Community Initiative (HCI) projects.

The Healthy Community Initiative funds have two primary goals

1. Completing or contributing to small scale City projects or acquisition of capital assets.
2. Providing a responsive method of providing donations or financial support to local neighbourhood or community organizations, and volunteer initiatives.

HCI funds are not eligible to be used to fund or supplement recurring operating costs that would otherwise be included in a City departmental operating budget.

Also, eligible expenses outlined in Section 6.3.1, Section 6.3.2, Section 6.3.3 and Section 6.3.4 cannot be funded from the individual Councillors' office expense budget.

## **6.1 Eligibility Test**

Eligible expenses from the Healthy Community Initiative Fund must meet a three step test:

### **Step One:**

The expense must positively advance the Healthy Communities Initiative Priorities and at least one Sustainable Development Challenge as per the Healthy Community Charter which is summarized in Section 6.2 below.

### **Step Two:**

The expense must meet one of the four categories of expenses that are allowable expenses from the Healthy Community Initiatives funds, as outlined below:

1. Grants and donations to community groups (Section 6.3.1)
2. Community event expenses (Section 6.3.2)
3. Gifts and promotions for community events and community groups (Section 6.3.3)
4. Capital expenditures to purchase, build or replace municipally owned assets (Section 6.3.4)

### **Step Three:**

The sum of eligible expenses in the categories of grants and donations (Section 6.3.1), community event expenses (Section 6.3.2), gifts and promotions for community events (Section 6.3.3) cannot exceed 25% of the HCI annual allocation per annum. The remaining 75% of the annual allocation is available only for eligible Capital projects as described under Section 6.3.4.

## **6.1.1 Approval of Healthy Community Initiative (HCI) expenses and budget**

As part of the annual budget planning process, Councillors will be asked for a list of eligible Healthy Community Initiative expenses that are anticipated. Any remaining balance will be reflected as uncommitted. The list of eligible Healthy Community Initiative expenses will be approved by the Finance and Administration Committee as part of the annual budget process.

The operating budget impact as a result of the new infrastructure or expansion to the City's capital assets must be disclosed to Council in the Capital Budget. The base operating budget will be increased (decreased) when the asset is brought into service.

The HCI Application Form (attached) must be completed and submitted to the Executive Assistant in advance of expending any funds (see Section 6.1.2).

For any Grant and Donation (6.3.1), Community Event Expense (6.3.2) or Gift and Promotions expense (6.3.3) which was not included in the approved budget list, Finance and Administration Committee or City Council approval must be received in advance of expending any funds if the expenditure or project is anticipated to be greater than \$1,000.

If the expenditure is related to municipally owned capital assets (and in accordance with Section 6.3.4), the Finance and Administration Committee or City Council's approval is required if:

- (i) There is an annual operating budget impact greater than \$1000 as a result of the capital project, or
- (ii) If the eligible capital project is greater than \$5,000.

#### **6.1.2 HCI Application Form**

The application form must be completed to document that the Healthy Community Initiative expense conforms with this policy.

The application form must be signed by the Councillor in advance of the expenditure.

The Councillor is responsible to ensure that the expenditure is in accordance with this policy.

The form will be verified by the Executive Assistant, who will notify the Councillor if there are any discrepancies or missing information.

The expenditures related to municipally owned capital assets (Section 6.3.4), and any operating budget impact as a result of the new infrastructure or expansion to the City's capital assets, must also be signed off by the assigned operating department.

The Director of the department will assign an employee to each capital project and will sign off on the HCI application form, verify the budget and identify any annual operating budget impacts. The employee will be responsible for the capital project including but not limited to procurement, budget control, project management and implementation. The employee is responsible to keep the Councillor and the Executive Assistant informed if a budget variance of greater than 10% is anticipated. The Councillor must commit additional HCI funds to cover any over expenditure.

Once the Application Form is completed, the budgeted amount will be reflected as "committed" and will be encumbered with the Ward HCI budget.

## **6.2 Healthy Community Initiative Priorities and Sustainable Development Challenges (attached)**

The Healthy Community Initiative is a community driven movement to improve the health, economic, social and environmental condition of Greater Sudbury. The sustainable development challenges were largely based on quantitative statistics that concretely substantiate the need for change in those areas. See attached for charter.

The following chart illustrates the Healthy Community Priorities and the eleven sustainable development challenges of the Healthy Community Initiative:

<b>HCI Priorities</b>	<b>Sustainable Development Challenges</b>
1) Human Health & Well-Being	1. Safety 2. Health Status
2) Environmental Sustainability	3. Ecosystems 4. Lake Water Quality
3) Economic Vitality	5. Youth Out-migration 6. Employment 7. Arts and Culture 8. Infrastructure
4) Civic Engagement/Social Capital	9. Homelessness 10. Poverty 11. Educational Attainment

An expenditure will pass Step One of the Eligibility Test if the expenditure is in support of at least one of the Healthy Community Initiative's strategic priorities, and the expenditure positively influences at least one of the sustainable development challenges identified as part of the Healthy Community Initiative, as outlined above.

## **6.3 Eligible Expenditure Categories**

An expenditure will pass Step Two of the Eligibility Test if it fits within one of the following four categories of expenses and it is an allowable expense as outlined in Section 6.3.1 to 6.3.4 below:

1. Grants and donations to community groups
2. Community event expenses
3. Gifts and promotions for community events and community groups
4. Capital expenditures to purchase, build or replace municipally owned assets

An expenditure will pass Step Three of the eligibility test if the sum of eligible HCI expenses in categories 6.3.1 grants and donations, 6.3.2 community event expenses, 6.3.3 gifts and promotions do not exceed 25% of HCI annual budget allocation.

The following Section outlines the Allowable Expenses within each category that can be charged to the Healthy Community Initiatives Fund.

### **6.3.1 Grants and Donations to Community Groups**

- Grants and donations to community groups are limited to \$1,000 per group per fiscal year.
- Grants and donations must be accompanied by a request from the organization with details about the group and the purpose of the donation.
- Grants and donations to an individual, group of individuals, a community group outside the boundaries of the City of Greater Sudbury or for profit entity are not eligible.
- Donation receipts should be addressed to the City of Greater Sudbury and forwarded to the Finance Department for safeguarding.

The community group must have a bank account with a recognized financial institution to be eligible for HCI funding.

Grants and donations to the same organization by one or more Members of Council that in total will exceed \$1,000 per group per fiscal year require advance approval from the Finance and Administration Committee or City Council.

Advances or loans to Community Groups are not eligible, unless approved in advance by Finance and Administration Committee or City Council.

The Ward Councillor, and the Executive Assistant, in consultation with Legal Services will determine whether a funding agreement is required to formalize any terms and conditions of the grant.

### **6.3.2 Community Event Expenses**

Community events eligible for funding are those events:

- (a) Organized by a Councillor, or
- (b) Co-organized by a minimum of two of: City Department, Community Action Network (CAN), Councillor or Community Group, or
- (c) Organized by City Department at the request of a Councillor.

Eligible community event expenses include, but not limited to:

- Space rental fees or permit fees
- Venue decorations and set up

- Catering
- Supplies
- Equipment rental
- Giveaways and prizes (limited to \$500 per group per year)

Community Event expenses to the same community group by one or more Members of Council that in total will exceed \$1,000 per group per fiscal year require advance approval from the Finance and Administration Committee or City Council.

### **6.3.3 Gifts and Promotions for Community Events and Community Groups**

- Eligible gifts and promotions expenses include: Promotional items such as pins, magnets, souvenirs, T-shirts, pens, CGS corporate wear, etc.
- Prizes for local community groups or events, not exceeding \$500 per group per year.

Gifts and Promotions to an individual are ineligible expenses from the Healthy Community Initiatives Fund.

Councillors must provide an original receipt or invoice detailing gift items, quantities and cost.

Gifts and Promotions to the same community group by one or more Members of Council that in total will exceed \$1,000 per group per fiscal year require advance approval from the Finance and Administration Committee or City Council.

### **6.3.4 Capital acquisitions to build, replace, repair or purchase municipally owned assets**

At least 75% of the HCI budget allocation must be spent on capital projects to build, replace, repair or purchase municipally owned assets.

A capital asset or expenditure may be defined as any expenditure to acquire or improve parks, playgrounds, machinery and equipment, buildings, linear assets and other infrastructure.

If the capital asset or expenditure is not owned by the City of Greater Sudbury, the expenditure will be considered a "Donation to a Community Group" as outlined in Section 6.3.1.

An operating department staff member will determine if there is an operating budget impact as a result of the new infrastructure or expansion to the City's capital assets and will provide this estimate at the HCI application stage and it must be included on the HCI application form.

Capital projects greater than \$5000 or capital projects that have an operating budget impact greater than \$1000 require advance approval of the Finance and Administration Committee.



An operating department staff member will be assigned responsibility for each approved capital project. The assigned employee will be responsible for the planning, procurement, project management and implementation of the capital project. The Councillor and the Executive Assistant will be kept informed about the status of the project.

#### **6.4 Donations Revenue**

Cash and "gifts-in-kind" donations may provide an additional source of revenue for the City and to supplement the Councillor's Healthy Community Initiative funds. Where applicable, the City may provide an income tax receipt in the amount of the fair market value of charitable donations, which may be claimed by the donor to offset taxable income.

Donations received are public information and will be part of quarterly disclosure of Healthy Community Funds.

All donations and expenses paid for by donations are subject to this Council Expense Policy and subject to the same administration, accounting and disclosure requirements.

The Councillor and the operating department staff are responsible to inform the Councillors' Executive Assistant of the value of all in-kind donations received on a project by project basis.

All donation cheques should be made out to the City of Greater Sudbury, accounted through the Finance Department, and follow the City's procedures for donation receipts. Members of Council or third parties acting on behalf of members should not hold or administer donations in separate personal accounts.

Cash and cheque donations if applicable will be deposited in the Healthy Community Initiatives Capital Fund, and identified as a revenue source used to leverage the City's investment. If the donation is received in advance of the event or project, the funds will be non interest bearing and will be carried forward.

#### **6.5 Carry Forward Capital Fund Balances**

The HCI funds form part of the City's Capital Fund and therefore the unspent balance at the end of each fiscal year, can be carried forward to be spent in future years on eligible capital projects in accordance with Section 6.3.4.

The individual ward HCI funds cannot be overspent at the end of each fiscal year.

#### **7.0 Purchasing, Accounting and Payment Procedures**

##### **7.1 Purchases shall be made in accordance with the Purchasing By-law.**

**7.2** All expenses eligible for payment must follow basic accounting and audit principles:

- Expenses must relate to the business of the City of Greater Sudbury.
- Expenses cannot be of a personal nature.
- A claim for expenses must be supported by the detailed original receipts. Credit card receipts or statements alone are not sufficient documentation and will not be accepted. In the case of any internet on-line purchases a copy of the confirmation must be attached to the claim.
- Invoices must include a description of the goods or services, the cost, applicable taxes and HST Registration Number.
- For meeting and meal expenses, the purpose of the meeting and the attendees should be noted on the back of the receipt.
- Expenses must be claimed in the year in which they occur.

**7.3** Expenses will be paid or reimbursed through Accounts Payable.

**8.0 Restrictions during an election year**

The use of municipal resources during the year of an election must be in accordance with Schedule E of the Remuneration By-law, which provides examples of unacceptable use of municipal resources.

In addition, the following expenses by an individual Member of Council are deemed ineligible if they were incurred after June 30<sup>th</sup> of an election year.

- (1) The design, writing, copy-editing, printing, translation and distributions costs for a newsletter, flyer, newspaper or other media notices, unless it is a requirement of their duties as an elected official.
- (2) **Section 6.3.1**  
Grants, donations to community groups.
- (3) **Section 6.3.2**  
Community event expenses.
- (4) **Section 6.3.3**  
Gifts and promotions for community events and community groups.

**9.0 Reporting and Disclosure**

The Municipal Act 2001, Section 284, requires that the Chief Financial Officer/ City Treasurer shall report to Council an itemized statement on the remuneration and expenses for Members of Council on or before March 31 of the following year. However, in congruence with the City's by-law on Transparency and Accountability, the City of Greater Sudbury will disclose an itemized statement on a quarterly basis.

The Finance Division will prepare and make public the following reports on a quarterly basis:

- 1) Statement of Council Expenses
- 2) Statement of Healthy Community Initiatives Expenses (including donations received)

#### **9.1 Annual Statement of Remuneration and Council Expenses**

In accordance with the Municipal Act, this annual statement shall include remuneration and expenses paid to:

- 1) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- 2) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- 3) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25; s. 284(1).

The annual Statement of Remuneration and Expenses shall include amounts paid from January 1 to December 31 related to the following items for each member of council:

- (a) Salary
- (b) Benefits
- (c) Stipends, per diems and other compensation received as a result of participation/membership on boards/committees at the request of City Council
- (d) Car Allowances / Mileage Reimbursements
- (e) All other expenses incurred in accordance with this Council Expense Policy

The Quarterly Statement of Council Expenses shall disclose:

- All expenses noted in Section 8.1 (d) to (e).
- Detailed transactions by Member of Council, including payee, date paid, amount, general description and name of benefitting organization if applicable.
- Year to date totals and remaining budget.

#### **9.2 Statement of Healthy Community Initiative Expenses (including donations received)**

The quarterly Statement of Healthy Community Initiative Expenses shall disclose:

- Detailed reporting for transactions by Ward and by eligible expenditure category, indicating the Sustainable Development Challenge it is intended to impact, the name of the benefiting community organization, payee, date paid, amount, and a general description.
- Year to date totals and carry forward balances by Ward and CGS totals.
- Donations (cash or in kind) received in support of eligible Healthy Community Initiatives.
- Any future commitments against carry forward HCI balance.
- A by-law will also be prepared to approve the grants and donations to community groups.

### **9.3 Responsibilities**

The Finance Department will prepare a quarterly Statement of Council Expenses, the Annual Statement of Remuneration and Expenses, and the quarterly Statement of Healthy Community Initiative Expenses and provide a draft of the information to be reported to each member of Council and the Executive Assistants prior to public release.

It is the responsibility of each member of Council to review the draft quarterly Statements and report any changes to the Finance Division.

# HCI Application Form



Date of Application

Member of Council/Ward:

Amount of Request:

Date of Activity / Event:

Purpose of Request:

Organization Name

Address:

Main Contact Person:

Main Contact Phone #:

Main Contact Email:





Name of Financial Institution:

Name on Bank Account:

## HCI Priorities / Sustainable Development Challenge

The request must positively advance at least one of the HCI priorities  
and at one Sustainable Development Challenge:

***Must check at minimum one in each column and complete sections 1 and 2***

1. Healthy community initiative priorities	Please Check ✓		Sustainable Development Challenge	Please Check ✓
<b>a. Active Living/Healthy Lifestyle</b>	<input type="checkbox"/>		Health Status	<input type="checkbox"/>
			Health and Safety	<input type="checkbox"/>
<b>b. Civic Engagement / Social Capital</b>	<input type="checkbox"/>		Homelessness	<input type="checkbox"/>
			Family poverty	<input type="checkbox"/>
			Educational attainment	<input type="checkbox"/>
<b>c. Environmental Sustainability</b>	<input type="checkbox"/>		Impaired ecosystem	<input type="checkbox"/>
			Lake water quality	<input type="checkbox"/>
<b>d. Economic Vitality</b>	<input type="checkbox"/>		Out-migration	<input type="checkbox"/>
			Unemployment	<input type="checkbox"/>
			Arts and culture (facilities / promotions)	<input type="checkbox"/>
			Infrastructure deficit	<input type="checkbox"/>

## Eligible Expenditure Categories

*Must select one of the major categories and a minor*

2. Eligible expenditure categories:	Please Check <input type="checkbox"/>	▶	Sustainable Development Challenge	Please Check <input type="checkbox"/>
<b>a. Grants and donations to community groups</b>  <i>Required</i> <i>Must be Yes</i> <i>As required</i>  <i>If answer above is YES, is required</i>  <i>As required</i>	<input type="checkbox"/>          	▶          	Limit of \$1,000 per group per fiscal year verified by: _____  Request attached:  Eligible organization: Y <input type="checkbox"/> N <input type="checkbox"/> Advance or loan: Y <input type="checkbox"/> N <input type="checkbox"/>  Council approval required for advance/loan: Y <input type="checkbox"/> N <input type="checkbox"/>  Council approval required in advance if contribution is more than \$1,000	<input type="checkbox"/>          
<b>b. Community event expenses</b> <i>Select ONE that applies</i>	<input type="checkbox"/>          	▶          	Organized by Councillor  Co-organized by 2 of CGS department, CAN, Councillor or Community Group  Organized by CGS department as per Councillor request  Council approval required in advance if contribution is more than \$1,000  If giveaway / prize not to exceed \$500 per group per year	<input type="checkbox"/>          
<b>c. Gifts and promotions for community events and groups</b> <i>Select ONE that applies</i>	<input type="checkbox"/>          	▶          	Promotional item  Prizes, not to exceed \$500 per group per year  Council approval required in advance if contribution is more than \$1,000	<input type="checkbox"/>          
<b>d. Capital expenditures to purchase, build or replace municipally owned assets</b>	<input type="checkbox"/>          	▶          	Council approval required in advance if contribution is more than \$5,000 <i>As required</i>	<input type="checkbox"/>          

### APPROVAL SECTION

SELECT one or the other

APPROVED

☐

DENIED

☐

Approved by Councillor: \_\_\_\_\_ Date: \_\_\_\_\_

Verified By: \_\_\_\_\_ Date: \_\_\_\_\_

*This section required to be completed for Capital expenditures to purchase, build or replace municipally owned assets.*

\_\_\_\_\_  
Sign off on Capital Budget by staff (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sign off on Operating Budget by staff (Sign)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff assigned to capital project

\_\_\_\_\_  
Date

\_\_\_\_\_  
Estimated annual operating budget impact

\_\_\_\_\_  
Date



**Healthy Community Initiative Fund (HCI)**  
**For the period ending November 30, 2014**

		Funding Sources						Future commitments / Projects in progress	Uncommitted	
		Prior year carryforward	Annual funding	Donation Revenue up to Nov 30						
By Ward		Total funding	Total spending as at 11-30-14	Fund Balance						
(1) (a)	Ward 1	Joe Cimino / Gerry McIntaggart / Mark Signoretti	14,070.06	50,000		64,070.06	-	64,070.06	52,000.00	12,070.06
(a)	Ward 2	Jacques Barbeau / Michael Vagnini	47,305.00	50,000		97,305.00	14,316.36	82,988.64	736.46	82,252.18
(a)	Ward 3	Claude Berthiaume / Gerry Montpellier	55,172.95	50,000		105,172.95	27,595.57	77,577.38	62,652.42	14,924.96
(a)	Ward 4	Evelyn Dutrisac	7,367.50	50,000	3,560.00	60,927.50	37,503.46	23,424.04	4,750.00	18,674.04
(a)	Ward 5	Ron Dupuis / Robert Kirwan	39,606.51	50,000		89,606.51	86,913.48	2,693.03	-	2,693.03
(a)	Ward 6	Andre Rivest / Rene Lapierre	181,734.91	50,000		231,734.91	72,326.73	159,408.18	50,100.00	109,308.18
(a)	Ward 7	Dave Kilgour / Mike Jakubo	56,780.85	50,000	7,319.71	114,100.56	70,277.65	43,822.91	23,314.88	20,508.03
(1) (a)	Ward 8	Fabio Belli / Al Sizer	33,306.89	50,000		83,306.89	55,390.97	27,915.92	18,722.36	9,193.56
(a)	Ward 9	Doug Craig / Deb McIntosh	64,109.80	50,000		114,109.80	3,760.00	110,349.80	-	110,349.80
(a)	Ward 10	Frances Caldarelli / Fern Cormier	42,421.50	50,000		92,421.50	52,049.69	40,371.81	32,618.59	7,753.22
(a)	Ward 11	Terry Kett / Lynne Reynolds	44,555.24	50,000		94,555.24	11,015.03	83,540.21	-	83,540.21
(a)	Ward 12	Joscelyne Landry-Altmann	12,373.45	50,000		62,373.45	12,473.94	49,899.51	10,317.54	39,581.97
Total			598,804.66	600,000	10,879.71	1,209,684.37	443,622.88	766,061.49	255,212.25	510,849.24

- (1) Gerry McIntaggart and Al Sizer were appointed to Council on July 8, 2014 replacing Joe Cimino and Fabio Belli respectively.
- a) The following Councillors became elected on Dec. 1/14, Mark Signoretti, Michael Vagnini, Gerry Montpellier, Robert Kirwan, Rene Lapierre, Mike Jakubo, Al Sizer, Deb McIntosh, Fern Cormier and Lynne Reynolds. Councillors Evelyn Dutrisac, Joscelyne Landry-Altmann were re-elected in their respective Wards.

											Healthy Community Initiative priorities												
											Human Health & Well-being	Environmental Sustainability	Economic Vitality				Civic Engagement/ Social Capital						
											Sustainable Development Challenges												
							(A)	(A)	(A)														
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment	
Total for 1st quarter (January to March)						-	-	-	-	-													
Total for 2nd quarter (April to June)						-	-	-	-	-													
Total for 3rd quarter (July to September)						-	-	-	-	-													
Total for 4th quarter (October to December)						-	-	-	-	-													
Total for the year						-	-	-	-	-													
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above										-													
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions										12,500.00													
Donation Revenue																							
Future commitments / Projects in progress																							
CGS - Corsi Hill Playground		Playground equipment		Resolution cc2014-294		50,000.00		Project not Started															
CGS - Delki Dozzi Playground		Trees, topsoil, grass seed		cc2013-282		2,000.00		Project not Started															
										52,000.00													

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.



HCI Fund - Ward 2  
For the period ending November 30, 2014  
Councillor: Jacques Barbeau / Michael Vagnini

										Healthy Community Initiative priorities										
										Human Health & Well-being	Environmental Sustainability	Economic Vitality			Civic Engagement/ Social Capital					
										Sustainable Development Challenges										
						(A)	(A)	(A)												
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) By-Law	Amount	Gifts and promotions for Community Events and Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures	Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
14-Jan-14	WALDEN WINTER CARNIVAL	Walden Winter Carnival activity costs, Feb 6-9	Walden Winter Carnival		1,000.00	1,000.00					X					X				
25-Feb-14	BEAVER LAKE SPORTS & CULTURAL CLUB	To fund portion of roof repairs at the Beaver lake Sports and Cultural Centre	Beaver Lake Sports & Cultural Club Inc.	2014-47	6,000.00	6,000.00											X			
10-Mar-14	OFSAA GIRLS HOCKEY 2014	To offset costs of hosting OFSAA Girls Hockey 2014 Event, Mar 20-24	Northeastern Elementary		250.00	250.00					X									
Total for 1st quarter (January to March)					7,250.00	7,250.00	-	-	-											
09-Apr-14	WALDEN SENIOR CITIZENS AND PENSIONERS INC.	Donation towards the purchase of a microwave and karaoke machine	Walden Senior Citizens and Pensioners Inc.		428.27	428.27					X									
05-May-14	MAISON VALE INCO HOSPICE	To assist with technical costs associated with RBC Hike for Hospice	Maison Vale Inco Hospice	2014-95	250.00	250.00					X									
20-May-14	COPPER CLIFF ITALIAN LADIES BOCCCE LEAGUE	Donation for bocce court maintenance and repairs	Copper Cliff Italian Ladies Bocce League		300.00	300.00											X			
31-May-14	CITY OF GREATER SUDBURY	Contribution towards the construction of the structure to cover the Seacan at Anderson Farm	CGS - Anderson Farm		2,000.00				2,000.00								X			
05-Jun-14	LIVELY DISTRICT SECONDARY SCHOOL	Graduation scholarship/bursary for students pursuing post secondary school	Lively District Secondary School		300.00	300.00														X
17-Jun-14	25TH CREIGHTON SHINES AGAIN COMMITTEE	To offset expenses for the Creighton community annual reunion, July 18-20	25th Creighton Shines Again Committee		1,000.00	1,000.00										X				
20-Jun-14	BUDGELL BETTY	Tent for Anderson Farm events	CGS - Anderson Farm		375.32				375.32								X			
24-Jun-14	ROYAL CANADIAN LEGION	To assist with the cost of relocation of the Cenotaph in Copper Cliff	Royal Canadian Legion - R.L. Beattie Branch 224		1,000.00	1,000.00											X			
30-Jun-14	LOWES	Folding tables for Anderson Farm events	CGS - Anderson Farm		649.23				649.23								X			
Total for 2nd quarter (April to June)					6,302.82	3,278.27	-	-	3,024.55											
29-Aug-14	KNIGHTS OF COLUMBUS	Purchase of flowers, shrubs and trees	CGS - St. Stanislaus Cemetery, Lively		763.54				763.54			X					X			
Total for 3rd quarter (July to September)					763.54	-	-	-	763.54											
Total for 4th quarter (October to December)					-	-	-	-	-											
Total for the year					14,316.36	10,528.27	-	-	3,788.09											
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above						10,528.27														
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions						12,500.00														

HCI Fund - Ward 2  
For the period ending November 30, 2014  
Councillor: Jacques Barbeau / Michael Vagnini

					Eligible expenditure categories				Healthy Community Initiative priorities											
					(A)	(A)	(A)		Human Health & Well-being	Environmental Sustainability	Economic Vitality		Civic Engagement/ Social Capital		Sustainable Development Challenges					
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) By-Law	Amount	Gifts and promotions for Community Events and Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures	Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
Donation Revenue																				
					-															
Future commitments / Projects in progress																				
CGS- St. Stanislaus Cemetery																				
Purchase of flowers, shrubs and trees					736.46															
					736.46															

Project not Started

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

HCI Fund - Ward 3  
For the period ending November 30, 2014  
Councillor: Claude Berthiaume / Gerry Montpellier

										Healthy Community Initiative priorities												
										Human Health & Well-being	Environmental Sustainability	Economic Vitality			Civic Engagement/ Social Capital							
										Sustainable Development Challenges												
							Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
18-Mar-14	ECOLE SECONDAIRE CATHOLIQUE CHAMPLAIN	Bursary for graduating students to pursue post secon	Ecole Secondaire Catholique Champlain		150.00		150.00															X
28-Mar-14	ONAPING FALLS COMMUNITY ACTION NETWORK	To purchase chairs for the community movie Rio Encore Theatre	Onaping Falls Community Action Network		610.20		610.20												X			
Total for 1st quarter (January to March)					760.20		760.20	-	-	-												
09-Apr-14	RAYSIDE-BALFOUR YOUTH ACTION NETWORK	Donation towards the purchase of supplies and equipment for the Rayside Balfour Youth Centre	CGS - Rayside Balfour Youth Centre		1,000.00		1,000.00						X								X	
16-Apr-14	SUDBURY WORKERS EDUCATION & ADVOCACY CENTRE	Donation towards providing education, advocacy, peer support and information for employment	Sudbury Workers' Education and Advocacy Centre	2014-81	1,000.00		1,000.00										X					X
05-May-14	MAISON VALE INCO HOSPICE	To assist with technical costs associated with RBC Hike for Hospice	Maison Vale Inco Hospice	2014-95	250.00		250.00						X									
28-May-14	CONSEIL SCOLAIRE CATHOLIQUE DU NOUVEL-ONTARIO	Donation for the festival Vision Arts activities, meals, transportation, etc.	Conseil scolaire catholique du Nouvel- Ontario		200.00		200.00											X				X
12-Jun-14	LA MAISON D'AMITIE/FRIENDSHIP HOUSE	To purchase food items for people in need	Friendship House Food Bank La Maison D'amitiee d'alimentation	2014-132	750.00		750.00						X								X	
17-Jun-14	CENTRE DE SANTE COMMUNAUTAIRE	To provide school supplies to under privileged children in Ward 3	Centre de sant� communautaire du Grand Sudbury		500.00		500.00														X	X
30-Jun-14	996534 ONTARIO INC. / CRCS RECREATION	Supply and install a Versa Climbing wall feature at Cote Park	CGS - Cote Park		9,510.16					9,510.16			X						X			
Total for 2nd quarter (April to June)					13,210.16		3,700.00	-	-	9,510.16												
27-Aug-14	BRUCE TAIT CONSTRUCTION LTD	Supply, deliver and install interlocking stone to	CGS - Main and Errington Passive Park		7,455.96					7,455.96										X		
29-Aug-14	NORTH WEST LUMBER CO LTD	Construction materials for the Dowling Leisure	CGS - Dowling Leisure Centre		84.34					84.34			X							X		
15-Sep-14	EVANS HOMECARE BUILDING CENTRE	Construction materials for the Dowling Leisure	CGS - Dowling Leisure Centre		19.97					19.97			X							X		
15-Sep-14	EVANS HOMECARE BUILDING CENTRE	Construction materials for the Dowling Leisure	CGS - Dowling Leisure Centre		614.22					614.22			X							X		
16-Sep-14	EVANS HOMECARE BUILDING CENTRE	Construction materials for the Dowling Leisure	CGS - Dowling Leisure Centre		106.82					106.82			X							X		
16-Sep-14	EVANS HOMECARE BUILDING CENTRE	Construction materials for the Dowling Leisure	CGS - Dowling Leisure Centre		648.30					648.30			X							X		
16-Sep-14	EVANS HOMECARE BUILDING CENTRE	Construction materials for the Dowling Leisure	CGS - Dowling Leisure Centre		641.08					641.08			X							X		
25-Sep-14	NORTH WEST LUMBER CO LTD	Construction materials for the Dowling Leisure	CGS - Dowling Leisure Centre		171.58					171.58			X							X		
30-Sep-14	EVANS HOMECARE BUILDING CENTRE	Construction materials for the Dowling Leisure	CGS - Dowling Leisure Centre		112.57					112.57			X							X		
Total for 3rd quarter (July to September)					9,854.84		-	-	-	9,854.84												
19-Nov-14	M&G FENCING INC	Take down the existing rink board fence at Cote Park and re-locate to the Dowling Leisure Centre	CGS - Dowling Leisure Centre		2,770.37					2,770.37			X							X		
30-Nov-14	CITY OF GREATER SUDBURY	Contribution to the cost of the Azilda Dog Park fencing and parking lot upgrade project	CGS - Azilda Dog Park		1,000.00					1,000.00										X		
Total for 4th quarter (October to December)					3,770.37		-	-	-	3,770.37												
Total for the year					27,595.57		4,460.20	-	-	23,135.37												
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above										4,460.20												
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions										12,500.00												

**HCI Fund - Ward 3**  
**For the period ending November 30, 2014**  
**Councillor: Claude Berthiaume / Gerry Montpellier**

[illegible]

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

HCI Fund - Ward 4  
For the period ending November 30, 2014  
Councillor: Evelyn Dutrisac

										Healthy Community Initiative priorities												
										Human Health & Well-being	Environmental Sustainability	Economic Vitality			Civic Engagement/ Social Capital							
										Sustainable Development Challenges												
							(A)	(A)	(A)													
Date	Payee	Description (including event or project)	Benefitting Group/Organization	By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
27-Feb-14	DONOVAN/ELM WEST COMMUNITY ACTION NETWORK	To fund the Donovan Family Day, food games and entertainment, Aug 16	Donovan/Elm West Community Action Network	2014-46	2,000.00		2,000.00						X									
31-Mar-14	CITY OF GREATER SUDBURY	Azilda Library electronic sign to announce community and library events	CGS - Azilda Library		7,500.00					7,500.00									X			
Total for 1st quarter (January to March)					9,500.00		2,000.00	-	-	7,500.00												
02-Jun-14	GRACE FAMILY CHURCH	To set up the building at 468 Antwerp St. to facilitate sports by funding the purchase of sports equipment and the set up of basketball and hockey nets, etc.	Grace Family Church	2014-118	1,500.00		1,500.00						X								X	
12-Jun-14	76 HILLTOP SENIORS WOODSHOP	To fund the new roof for the Seniors Workshop facility	76 Hilltop Seniors Woodshop	2014-132	250.00		250.00												X			
12-Jun-14	LA MAISON D'AMITIE/FRIENDSHIP HOUSE	To purchase food items for people in need	Friendship House Food Bank La Maison D'amitiee d'alimentation	2014-132	750.00		750.00						X								X	
Total for 2nd quarter (April to June)					2,500.00		2,500.00	-	-	-												
30-Sep-14	M&G FENCING INC	Supply and install 5' high separation fence and double field gate	CGS - Azilda Dog Park		4,063.76	(1)				4,063.76									X			
30-Sep-14	M&G FENCING INC	Supply and install dog paddocks, posts, and gates	CGS - Azilda Dog Park		6,152.44	(1)				6,152.44									X			
Total for 3rd quarter (July to September)					10,216.20		-	-	-	10,216.20												
20-Oct-14	996534 ONTARIO INC. / CRCS RECREATION	Purchase and installation of 2 park benches	CGS - Heritage Park ( Kathleen St. )		2,099.84					2,099.84									X			
12-Nov-14	MARC LAFRENIERE CONSTRUCTION INC	Parking lot upgrades	CGS - Azilda Dog Park		13,187.42	(1)				13,187.42									X			
Total for 4th quarter (October to December)					15,287.26		-	-	-	15,287.26												
Total for the year					37,503.46		4,500.00	-	-	33,003.46												
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above							4,500.00															
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions							12,500.00															

HCI Fund - Ward 4  
For the period ending November 30, 2014  
Councillor: Evelyn Dutrisac

											Healthy Community Initiative priorities													
											Eligible expenditure categories													
											(A)	(A)	(A)											
											(A)	(A)	(A)											
Date	Payee	Description (including event or project)	Benefitting Group/Organization	By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment		
Donation Revenue																								
		Contributions to the Azilda Dog Park			2,560.00																			
		Contribution from Councillor Claude Berthiaume			1,000.00																			
					3,560.00																			
						(1)																		
Future commitments / Projects in progress																								
CGS - Heritage Park ( Kathleen St. )		Landscape work (topsoil, sod etc)			4,750.00																			
					4,750.00																			
						Project in Progress pending final costs																		

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

(1) Fencing and parking lot upgrades for the Azilda Dog Park  
Approved funds \$20,000.00  
Actual expenses as at November 30, 2014 \$23,403.62  
Less : Contributions to the Azilda Dog Park \$3,560.00  
Net Expense \$19,843.62  
Net underexpenditure \$156.38

HCI Fund - Ward 5  
For the period ending November 30, 2014  
Councillor: Ron Dupuis / Robert Kirwan

										Healthy Community Initiative priorities								
										Human Health & Well-being		Environmental Sustainability		Economic Vitality			Civic Engagement/ Social Capital	
										Sustainable Development Challenges								

Donation Revenue
-
Future commitments / Projects in progress
Resolution
-

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

											Healthy Community Initiative priorities											
											Human Health & Well-being	Environmental Sustainability	Economic Vitality				Civic Engagement/ Social Capital					
											Sustainable Development Challenges											
							(A)	(A)	(A)													
Date	Payee	Description (including event or project)	Benefitting Group/Organization	By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
Total for 1st quarter (January to March)					-		-	-	-													
05-May-14	MAISON VALE INCO HOSPICE	To assist with technical costs associated with RBC Hike for Hospice	Maison Vale Inco Hospice	2014-95	250.00		250.00						X									
24-Jun-14	LAURENTIAN ATHLETICS INDUSTRIES (1970 )	Bleachers with canopies	CGS - Lions' Playground		7,587.84					7,587.84									X			
24-Jun-14	LAURENTIAN ATHLETICS INDUSTRIES (1970 )	Freight charges for the bleachers with canopies	CGS - Lions' Playground		1,552.06					1,552.06									X			
24-Jun-14	VALLEY EAST DAYS COMMITTEE	To assist with the costs of the Valley East Days 30th community festival, Sept. 5-7	Valley East Days Committee	2014-149	3,000.00		3,000.00						X									
Total for 2nd quarter (April to June)					12,389.90		3,250.00	-	-	9,139.90												
29-Jul-14	996534 ONTARIO INC. / CRCS RECREATION	Installation of cement pads for bleachers	CGS - Lions' Playground		6,431.40					6,431.40									X			
18-Aug-14	996534 ONTARIO INC. / CRCS RECREATION	Supply and installation of a Hexagon Sun Shelter	CGS - Howard Armstrong Recreation Centre		50,599.12	(1)				50,599.12			X						X			
23-Sep-14	HOLLA'S PRODUCE & GREENHOUSES	Purchase 9 trees	CGS - Lions' Playground		1,435.41					1,435.41				X					X			
23-Sep-14	HOLLA'S PRODUCE & GREENHOUSES	Purchase 11 trees and 3 way mix	CGS - Lions' Playground		1,470.90					1,470.90				X					X			
Total for 3rd quarter (July to September)					59,936.83		-	-	-	59,936.83												
Total for 4th quarter (October to December)					-		-	-	-	-												
Total for the year					72,326.73		3,250.00	-	-	69,076.73												
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above											3,250.00											
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions											12,500.00											



											Healthy Community Initiative priorities												
											Human Health & Well-being	Environmental Sustainability	Economic Vitality			Civic Engagement/ Social Capital							
											Sustainable Development Challenges												
											Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment		
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) By-Law	Amount		(A) Grants / donations to community Groups	(A) Community Event expenses	(A) Gifts and promotions for Community Events and Groups	Capital expenditures													
Donation Revenue																							
						-																	
Future commitments / Projects in progress						Resolution																	
CGS - Howard Armstrong Recreation Centre		Purchase and installation of LED message board		cc2014-16	40,000.00	Project not Started																	
CGS - Valley Acres Playground		Replacement of playground equipment		cc2014-338	10,100.00	2014 Purchase Order, Project to Start in 2015																	
					50,100.00																		

Project not Started  
2014 Purchase Order, Project to Start in 2015

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

(1) Supply and installation of a Hexagon Sun Shelter at the Howard Armstrong Centre  
Approved funds \$16,757.89  
Actual expenses as at Nov 30, 2014 \$50,599.12  
Less : Caisse Populaire Contribution received in 2013 (\$34,000.00)  
  
Net Expense \$16,599.12  
Net under expenditure \$ 158.77

HCI Fund - Ward 7  
For the period ending November 30, 2014  
Councillor: Dave Kilgour / Mike Jakubo

											Healthy Community Initiative priorities											
											Human Health & Well-being	Environmental Sustainability	Economic Vitality				Civic Engagement/ Social Capital					
											Sustainable Development Challenges											
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) Law By-	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
28-Feb-14	VALLEY COMMUNITY THEATRE	To offset costs of the May 3 theatre production in Capreol	Valley Community Theatre		800.00		800.00											X				
31-Mar-14	CITY OF GREATER SUDBURY	Contribution to the painting of Capreol Arena	CGS - Capreol Arena		15,000.00					15,000.00									X			
31-Mar-14	CITY OF GREATER SUDBURY	Contribution to the Capreol Community Improvement Plan Project	CGS - Capreol Community		10,000.00					10,000.00									X			
Total for 1st quarter (January to March)					25,800.00		800.00	-	-	25,000.00												
01-Apr-14	2915 ROYAL CANADIAN ARMY CADET CORP	To offset the cost of the use of the Capreol Millennium Centre and equipment for the Capreol Irish Army Cadet Corp	2915 Royal Canadian Army Cadet Corp		1,000.00		1,000.00						X									X
16-Apr-14	NICKEL CENTRE SENIORS CLUB	Donation to maintain equipment for activities and to expand services to members	Nickel Centre Seniors Club	2014-81	1,200.00		1,200.00						X									
02-Jun-14	CAPREOL BUSINESS ASSOCIATION	To fund the Capreol riverfront and downtown beautification project	CGS - Capreol Community		900.00		900.00							X					X			
02-Jun-14	LAKE WAHNAPIITAE HOME & CAMPERS ASSOCIATION	To fund the restocking of fish, mapping and shoal marking, lake water management etc.	CGS - Lake Wahnapiitae		800.00		800.00								X							
12-Jun-14	76 HILLTOP SENIORS WOODSHOP	To fund the new roof for the Seniors Workshop facility	76 Hilltop Seniors Woodshop	2014-132	250.00		250.00												X			
Total for 2nd quarter (April to June)					4,150.00		4,150.00	-	-	-												
29-Jul-14	407043 ONTARIO LIMITED / HOLLANDIA LAND & ENVIRONMENTAL SOLUTIONS	Installation of paving stones at the site of the Northern Ontario Railway Museum to enhance accessibility	CGS - Northern Ontario Railway Museum		22,319.71	(1)				22,319.71			X						X			
18-Aug-14	996534 ONTARIO INC. / CRCS RECREATION	Purchase and install a 35' flag pole	CGS - Capreol CSC / Frank R. Mazzuca Branch		2,683.13					2,683.13									X			
18-Aug-14	996534 ONTARIO INC. / CRCS RECREATION	Removal of the existing flag pole	CGS - Capreol CSC / Frank R. Mazzuca Branch		638.40					638.40									X			
17-Sep-14	BRUCE TAIT CONSTRUCTION LTD	Water hook up for the park on Front St.	CGS - Capreol Peace / Eco Park		3,000.00					3,000.00									X			
Total for 3rd quarter (July to September)					28,641.24		-	-	-	28,641.24												
30-Oct-14	PINEHILL LUMBER CO LTD	Construction materials for the rink board at the Skead outdoor rink	CGS - Poupore St. E. in Skead		2,463.88					2,463.88									X			
10-Nov-14	996534 ONTARIO INC. / CRCS RECREATION	Purchase and install a 35 ft. flag pole	CGS - Capreol Cenotaph Park		2,921.52					2,921.52									X			
10-Nov-14	996534 ONTARIO INC. / CRCS RECREATION	Purchase and install a 25 ft. flag pole	CGS - 5 Bell St. in Skead		2,612.12					2,612.12									X			
17-Nov-14	TAIT ELECTRIC	Add 1 extra light and redirect existing lights	CGS - Lorne Brady Park Field		3,688.89					3,688.89		X							X			
Total for 4th quarter (October to December)					11,686.41		-	-	-	11,686.41												
Total for the year					70,277.65		4,950.00	-	-	65,327.65												
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above											4,950.00											
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions											12,500.00											

HCI Fund - Ward 7  
For the period ending November 30, 2014  
Councillor: Dave Kilgour / Mike Jakubo

											Healthy Community Initiative priorities											
											Human Health & Well-being	Environmental Sustainability	Economic Vitality				Civic Engagement/ Social Capital					
											Sustainable Development Challenges											
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) Law	By-Amount		(A) Grants / donations to community Groups	(A) Community Event expenses	(A) Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
Donation Revenue																						
Contributions to the Northern Ontario Railway Museum accessibility					7,319.71	(1)																
					7,319.71																	
Future commitments / Projects in progress					Resolution																	
CGS - Capreol Riverfront Beach Program		5 Benches and 6 bike racks		cc2014-79	8,778.76																	
CGS - Poupore St. E. in Skead		New rink boards and protective fencing/netting for the Skead Outdoor Rink		cc2014-79	14,536.12																	
					23,314.88																	

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

(1) Installation of paving stones at the site of the Northern Ontario Railway Museum to enhance accessibility  
Approved funds \$15,000.00  
Actual expenses as at Nov 30, 2014 \$22,319.71  
Less : Contribution received (\$7,319.71)  
Net Expense \$15,000.00  
Net expenditure \$ 0.00

Project Completed, invoices to be processed  
Project in Progress

											Healthy Community Initiative priorities												
											Human Health & Well-being	Environmental Sustainability	Economic Vitality				Civic Engagement/ Social Capital						
											Sustainable Development Challenges												
							(A)	(A)	(A)														
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A)	By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
27-Jan-14	COSMOS GLASS CORPORATION	Glass replacement of the trophy case	CGS - Westmount Community Centre			883.03					883.03									X			
Total for 1st quarter (January to March)						883.03		-	-	-	883.03												
Total for 2nd quarter (April to June)						-		-	-	-	-												
12-Aug-14	996534 ONTARIO INC. / CRCS RECREATION	Freight charges for the playground structure	CGS - Twin Forks Playground			2,128.04					2,128.04			X						X			
12-Aug-14	996534 ONTARIO INC. / CRCS RECREATION	Playground structure	CGS - Twin Forks Playaround			27,952.26					27,952.26			X						X			
26-Sep-14	ALLAIRE WELDING & MANUFACTURING LTD	Install and paint accessible handrails for the building's bathroom	CGS - Twin Forks Playground			5,680.73					5,680.73									X			
30-Sep-14	CANADIAN HARDWARE CONSULTANTS	Partitions to accompany handrails for the building's bathroom	CGS - Twin Forks Playground			2,485.32					2,485.32									X			
30-Sep-14	TAIT ELECTRIC	Locates for the installation of signage	CGS - Twin Forks Playground			207.96					207.96									X			
Total for 3rd quarter (July to September)						38,454.31		-	-	-	38,454.31												
20-Oct-14	LA CUISINE KITCHEN CABINETS INC	Cabinets for the building's kitchen	CGS - Twin Forks Playground			5,553.93					5,553.93									X			
10-Nov-14	MCQUEEN'S FURNITURE	Microwave countertop for the building's kitchen	CGS - Twin Forks Playaround			125.77					125.77									X			
10-Nov-14	MCQUEEN'S FURNITURE	Range and Fridge for the building's kitchen	CGS - Twin Forks Playground			1,122.45					1,122.45									X			
24-Nov-14	996534 ONTARIO INC. / CRCS RECREATION	Site preparation and sand for the playground structure	CGS - Twin Forks Playground			1,886.81					1,886.81									X			
24-Nov-14	996534 ONTARIO INC. / CRCS RECREATION	Installation of playground structure, bench, swing set, slide and extra sand	CGS - Twin Forks Playground			7,364.67					7,364.67									X			
Total for 4th quarter (October to December)						16,053.63		-	-	-	16,053.63												
Total for the year						55,390.97		-	-	-	55,390.97												
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above																							
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions																							
Donation Revenue																							
Future commitments / Projects in progress				Resolution																			
CGS - Twin Forks Playground				cc2014-269	18,722.36																		
					18,722.36																		

Project in Progress

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

HCI Fund - Ward 9  
For the period ending November 30, 2014  
Councillor: Doug Craig / Deb McIntosh

										Healthy Community Initiative priorities												
										Human Health & Well-being	Environmental Sustainability	Economic Vitality			Civic Engagement/ Social Capital							
										Sustainable Development Challenges												
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
17-Jan-14	WAHNAPITAE COMMUNITY CENTRE	To fund activities for Canada Day and Family Events, July 1	Wahnapiatae Community Centre		1,000.00		1,000.00						X					X				
28-Jan-14	CONISTON COMMUNITY ACTION NETWORK	To fund the annual Coniston Winterfest, Feb 7-9	Coniston Community Action Network		760.00		760.00						X					X				
10-Mar-14	OFSAA GIRLS HOCKEY 2014	To offset costs of hosting OFSAA Girls Hockey 2014 Event, Mar 20-24	Northeastern Elementary		250.00		250.00						X									
10-Mar-14	SUDBURY GAME & FISH PROTECTIVE ASSOCIATION	To fund fishery rehabilitation work in Broder 23 Lake	Sudbury Game and Fish Protective Association		1,000.00		1,000.00							X								
Total for 1st quarter (January to March)					3,010.00		3,010.00	-	-	-			X									
29-Apr-14	SUDBURY SOUTH SENIORS	Donation towards the cost of providing activities for seniors	Sudbury South Seniors		500.00		500.00						X									
05-May-14	MAISON VALE INCO HOSPICE	To assist with technical costs associated with RBC Hike for Hospice	Maison Vale Inco Hospice	2014-95	250.00		250.00						X									
Total for 2nd quarter (April to June)					750.00		750.00	-	-	-												
Total for 3rd quarter (July to September)					-		-	-	-	-												
Total for 4th quarter (October to December)					-		-	-	-	-												
Total for the year					3,760.00		3,760.00	-	-	-												
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above								3,760.00														
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions								12,500.00														
Donation Revenue																						
-																						
Future commitments / Projects in progress																						
-																						

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

HCI Fund - Ward 10  
For the period ending November 30, 2014  
Councillor: Frances Caldarelli / Fern Cormier

											Healthy Community Initiative priorities											
											Human Health & Well-being	Environmental Sustainability	Economic Vitality				Civic Engagement/ Social Capital					
											Sustainable Development Challenges											
							Eligible expenditure categories															
(A)	(A)	(A)																				
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
17-Jan-14	VOLUNTEER SUDBURY BENEVOLAT SUDBURY	To support the Change the World campaign volunteers	Volunteer Sudbury Benevolat Sudbury		500.00		500.00															X
27-Feb-14	POND HOCKEY FESTIVAL ON THE ROCK	To fund the Pond Hockey festival fundraiser for Autism, Ontario, Sudbury Branch, Feb 7-9	Pond Hockey Festival on the Rock		1,000.00		1,000.00						X									
27-Mar-14	NORTHERN LIGHTS FESTIVAL BOREAL	To fund Sudbury's premier community music and arts festival, July 4-6	Northern Lights Festival Boreal		1,000.00		1,000.00											X				
Total for 1st quarter (January to March)					2,500.00		2,500.00	-	-	-												
04-Apr-14	LION'S EYE IN THE SKY ADVISORY BOARD	Donation towards the purchase of additional security cameras for the downtown area	Lions Eye in the Sky Advisory Board	2014-58	1,500.00		1,500.00					X							X			
29-Apr-14	SUDBURY SOUTH SENIORS	Donation towards the cost of providing activities for seniors	Sudbury South Seniors		500.00		500.00						X									
29-Apr-14	CITY OF GREATER SUDBURY	Contribution to the Northern Water Sports Project	CGS - Northern Water Sports Centre		25,000.00					25,000.00									X			
05-May-14	MAISON VALE INCO HOSPICE	To assist with technical costs associated with RBC Hike for Hospice	Maison Vale Inco Hospice	2014-95	250.00		250.00						X									
12-Jun-14	76 HILLTOP SENIORS WOODSHOP	To fund the new roof for the Seniors Workshop facility	76 Hilltop Seniors Woodshop	2014-132	250.00		250.00												X			
Total for 2nd quarter (April to June)					27,500.00		2,500.00	-	-	25,000.00												
11-Sep-14	BRUCE TAIT CONSTRUCTION LTD	Supply and installation of fencing for the	CGS - Lakeview Playground		3,144.70					3,144.70									X			
Total for 3rd quarter (July to September)					3,144.70		-	-	-	3,144.70												
20-Oct-14	PROFESSIONAL SOUND	Portable sound system	CGS - James Jerome Field		4,899.63					4,899.63									X			
20-Oct-14	996534 ONTARIO INC. / CRCS RECREATION	Freight charges for the basketball set	CGS - York St. Playground		304.32					304.32			X						X			
20-Oct-14	996534 ONTARIO INC. / CRCS RECREATION	Basketball set and installation	CGS - York St. Playground		1,871.60					1,871.60			X						X			
22-Oct-14	996534 ONTARIO INC. / CRCS RECREATION	Freight charges for the Jax Web Climber	CGS - Lakeview Playground		1,685.27					1,685.27			X						X			
22-Oct-14	996534 ONTARIO INC. / CRCS RECREATION	Jax Web Climber, installation, site and sand preparation for the playground structure	CGS - Lakeview Playground		10,144.17					10,144.17			X						X			
Total for 4th quarter (October to December)					18,904.99		-	-	-	18,904.99												
Total for the year					52,049.69		5,000.00	-	-	47,049.69												
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above											5,000.00											
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions											12,500.00											

HCI Fund - Ward 10  
For the period ending November 30, 2014  
Councillor: Frances Caldarelli / Fern Cormier

										Healthy Community Initiative priorities												
										Eligible expenditure categories				Sustainable Development Challenges								
										(A)	(A)	(A)										
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
Donation Revenue																						
																						-
Future commitments / Projects in progress																						
CGS - Nepahwin Park		Outdoor fitness equipment		Resolution cc2014-214	15,576.38																	
CGS - York St. Playground		Asphalt pad for the basketball standard		cc2014-214	17,042.21																	

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

Project Completed, invoices to be processed  
Project Completed, invoices to be processed

HCI Fund - Ward 11  
For the period ending November 30, 2014  
Councillor: Terry Kett / Lynne Reynolds

										Healthy Community Initiative priorities											
										Human Health & Well-being	Environmental Sustainability	Economic Vitality			Civic Engagement/ Social Capital						
										Sustainable Development Challenges											
						Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment
28-Feb-14	BRODER DILL SNOWMOBILERS ASSOCIATION	Funds for the upgrades and signage on the snowmobile trails	Broder Dill Snowmobilers Association		100.00	100.00												X			
10-Mar-14	OFSAA GIRLS HOCKEY 2014	To offset costs of hosting OFSAA Girls Hockey 2014 Event, Mar 20-24	Northeastern Elementary		250.00	250.00						X									
24-Mar-14	76 HILLTOP SENIORS WOODSHOP	To assist with the cost of thawing water service at the Seniors facility	76 Hilltop Seniors Workshop		800.00	800.00						X						X			
Total for 1st quarter (January to March)					1,150.00	1,150.00	-	-	-												
10-Apr-14	MINNOW LAKE RESTORATION GROUP	To assist with the cost of building 40 raised beds at the Doa Park, signage and basic hand tools	CGS - Minnow Lake Off Leash Dog Park		1,000.00	1,000.00							X					X			
05-May-14	MAISON VALE INCO HOSPICE	To assist with technical costs associated with RBC Hike for Hospice	Maison Vale Inco Hospice	2014-95	250.00	250.00						X									
12-Jun-14	76 HILLTOP SENIORS WOODSHOP	To fund the new roof for the Seniors Workshop facility	76 Hilltop Seniors Woodshop	2014-132	250.00	250.00												X			
20-Jun-14	UNIPART NORTH AMERICA	Solar power kit for the radar display sign on Howey Drive	CGS - Howey Drive		1,298.45				1,298.45		X							X			
20-Jun-14	UNIPART NORTH AMERICA	Freight charges for the solar power radar display sign	CGS - Howey Drive		405.77				405.77		X							X			
20-Jun-14	UNIPART NORTH AMERICA	Solar power radar display sign on Howey Drive	CGS - Howey Drive		6,013.46				6,013.46		X							X			
Total for 2nd quarter (April to June)					9,217.68	1,500.00	-	-	7,717.68												
10-Sep-14	STEEL CONTROL SERVICES LTD	Installation of the solar power radar display sign on Howey Drive	CGS - Howey Drive		647.35				647.35		X							X			
Total for 3rd quarter (July to September)					647.35	-	-	-	647.35												
Total for 4th quarter (October to December)					-	-	-	-	-												
Total for the year					11,015.03	2,650.00	-	-	8,365.03												
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above						2,650.00															
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions						12,500.00															



HCI Fund - Ward 11  
For the period ending November 30, 2014  
Councillor: Terry Kett / Lynne Reynolds

										Healthy Community Initiative priorities															
										Human Health & Well-being	Environmental Sustainability	Economic Vitality				Civic Engagement/ Social Capital									
										Sustainable Development Challenges															
										Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures												
Date	Payee	Description (including event or project)	Benefitting Group/Organization	By-Law	Amount		(A)	(A)	(A)		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment				
Donation Revenue																									
						-																			
Future commitments / Projects in progress																									
						-																			

(A) Grants, donations, event expenses, gifts and promotions for community groups greater than \$1,000 per group per fiscal year are approved by Council by-law.

										Healthy Community Initiative priorities														
										Human Health & Well-being	Environmental Sustainability	Economic Vitality				Civic Engagement/ Social Capital								
										Eligible expenditure categories				Sustainable Development Challenges										
										(A)	(A)	(A)												
Date	Payee	Description (including event or project)	Benefitting Group/Organization	By-Law	Amount		Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures		Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment		
Total for 1st quarter (January to March)						-	-	-	-	-														
04-Apr-14	LION'S EYE IN THE SKY ADVISORY BOARD	Donation towards the purchase of additional security cameras for the downtown area	Lions Eye in the Sky Advisory Board	2014-58	1,500.00		1,500.00					X							X					
16-Apr-14	SUDBURY WORKERS EDUCATION & ADVOCACY CENTRE	Donation towards providing education, advocacy, peer support and information for employment	Sudbury Workers' Education and Advocacy Centre	2014-81	250.00		250.00										X					X		
17-Apr-14	ACFO-DU GRAND SUDBURY INC	Donation towards family day activities related to St. Jean Sudbury celebrations, June 22	ACFO du grand Sudbury		250.00		250.00											X	X					
05-May-14	MAISON VALE INCO HOSPICE	To assist with technical costs associated with RBC Hike for Hospice	Maison Vale Inco Hospice	2014-95	250.00		250.00						X											
13-May-14	MYTHS AND MIRRORS COMMUNITY ARTS	To fund art programming for the Louis Street Community Youth	Myths and Mirrors Community Arts	2014-106	1,700.00		1,700.00														X	X		
28-May-14	RIDGECREST ACCESSIBLE PLAYGROUND NEIGHBOURHOOD ASSOCIATION	Donation towards Ridgecrest Accessible Playground ribbon cutting ceremony, July 3	CGS - Ridgecrest Playground		400.00		400.00						X											
30-May-14	EYRE PLAYGROUND ASSOCIATION	To fund art supplies for the art program at the Eyre Playground	CGS - Eyre Playground		200.00		200.00											X				X		
30-Jun-14	CITY OF GREATER SUDBURY	Charters for Carl Nesbitt School Tour of Tom Davies Square, Apr 4 & 11	Carl Nesbitt School		573.94			573.94														X		
12-Jun-14	76 HILLTOP SENIORS WOODSHOP	To fund the new roof for the Seniors Workshop facility	76 Hilltop Seniors Woodshop	2014-132	250.00		250.00												X			X		
12-Jun-14	BETTER BEGINNINGS BETTER FUTURES	To support the Louis St. Association expenses & community garden	Better Beginnings Better Futures	2014-132	2,500.00		2,500.00					X	X	X										
12-Jun-14	NICKEL DISTRICT CONSERVATION AUTHORITY	To assist with the cost of activities and expenses for the 2014 Fast Flowing Water Poster and Script Contest, June 20	Nickel District Conservation Authority	2014-132	3,000.00		3,000.00					X										X		
12-Jun-14	BIRDS OF PRAY CREATE	To assist with the cost of supplies, venue preparation and catering for the Green Stairs Art Walk, June 6	CGS - Green Stairs	2014-132	1,600.00		1,600.00					X						X						
Total for 2nd quarter (April to June)					12,473.94		11,900.00	573.94	-	-														
Total for 3rd quarter (July to September)					-		-	-	-	-														

**HCI Fund - Ward 12**  
**For the period ending November 30, 2014**  
**Councillor: Joscelyne Landry-Altman**

														Healthy Community Initiative priorities									
														Human Health & Well-being	Environmental Sustainability	Economic Vitality			Civic Engagement/ Social Capital				
														Sustainable Development Challenges									
Date	Payee	Description (including event or project)	Benefitting Group/Organization	(A) By-Law	Amount		Eligible expenditure categories					Safety	Health Status	Ecosystems	Lake Water Quality	Youth out migration	Employment	Arts and culture	Infrastructure	Homelessness	Poverty	Educational Attainment	
							(A)	(A)	(A)	(A)													
							Grants / donations to community Groups	Community Event expenses	Gifts and promotions for Community Events and Groups	Capital expenditures													
Total for 4th quarter (October to December)					-		-	-	-	-													
Total for the year					12,473.94		11,900.00	573.94	-	-													
Total spent on Grants and Donations, Community Event Expenses and Gifts and Promotions above											12,473.94												
Maximum Grants and Donations, Community Event Expenses and Gifts and Promotions											12,500.00												

<b>Donation Revenue</b>				
<b>Future commitments / Projects in progress</b>				Resolution
CGS - Green Stairs connecting St. Anne's Road and Tanguay Avenue	Replacement of 3 HPS lights with LED and installation of additional light at Green Stairs			3,317.54
CGS - Green Stairs connecting St. Anne's Road and Tanguay Avenue	Supply and install a pole and LED light at the bottom of the Green Stairs		cc2014-326	7,000.00
				<b>10,317.54</b>

Project not Started

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