

## Request for Decision

### City of Greater Sudbury Contract Awards Exceeding \$50,000 - December 2014

Presented To:	City Council
Presented:	Tuesday, Jan 27, 2015
Report Date	Wednesday, Jan 21, 2015
Type:	Routine Management Reports

### Recommendation

THAT the City of Greater Sudbury accept the report from the Chief Financial Officer/City Treasurer dated January 21, 2015 regarding contracts awarded with a total acquisition cost or revenue of \$50,000 or more; and

THAT Contract ISD14-41 for one (1) New Vacuum Capable, Truck Mounted Sewer & Jet Rod Cleaner Unit be awarded to Joe Johnson Equipment, in the amount of \$410,467.

### Finance Implications

Sufficient funding exists within the previous approved budgets.

## Background

The new Purchasing By-Law (By-Law 2014-01) became effective as of December 1, 2014 and replaces the previous Purchasing By-Law 2006-270.

All Contract Awards resulting from the procurement processes initiated before December 1, 2014 fall under the provisions of the previous By-Law. In particular, under par. 7(1) – (v) of the previous By-Law, the City Council approval is required for any Contract where the Request for Proposal (RFP) method is used and the estimated value of the Goods, Services or Construction exceeds \$200,000. There is an outstanding RFP Award for Contract ISD14-41 for One (1) New Vacuum Capable, Truck Mounted Sewer & Jet Rod Cleaner Unit requiring the City Council approval. The RFP was issued in October 2014 and is included in this report for the City Council approval of an award.

All Contract Awards resulting from procurements initiated on or after December 1, 2014 fall under the provisions of the new Purchasing By-Law 2014-01. In particular, City Council approval requirements are stipulated under par. 8 of the new Purchasing By-Law and include the circumstances where Contract Award exceeds Council Approved Budget, non-competitive purchases over \$50,000, multi-year contract awards where term, including optional extension terms, exceeds 5 years and the annual acquisition cost is \$50,000 or more, and others. In an effort to increase transparency on City Procurements, Par. 8 of the new Purchasing By-Law requires regular information reports on the Bid Solicitations, cooperative purchases, Emergency purchases and Revenue Generating Contracts Awarded with a Total Acquisition Cost or revenue of \$50,000 or more. The first information report to the Council on Contracts Awarded for

### Signed By

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Doug Nadorozny  
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the month of December, 2014 is included in this report.

### **Report on Contracts Awarded with a Total Acquisition Cost or revenue of \$50,000 or more**

In accordance with the City's Purchasing By-Law (By-Law 2014-1), there is a requirement that the Agent provide regular information reports to Council on Contracts Awarded with a Total Acquisition Cost or revenue of \$50,000 or more.

The report summarizes the Contract Awards resulting from the Bid Solicitations, cooperative purchases, Emergency purchases and Revenue Generating Contracts for the month of December, 2014.

During the reporting period, there were four Contract Awards greater than \$50,000, all based on Bid Solicitations.

Bid Solicitations are advertised electronically on the City's website in the form of either Request for Tender or Request for Proposal. Where a Request for Tender is used, the Award is to the Lowest Compliant Bid. Where a Request for Proposal is used, the Award is to the highest scored Bid based on Best Value defined as the optimal balance of performance and cost determined in accordance with pre-defined evaluation criteria; all in accordance with the Purchasing By-Law.

Please see attached summary.

### **RFP Award - Contract ISD14-41 for One (1) New Vacuum Capable, Truck Mounted Sewer and Jet Rod Cleaner Unit**

The requirement to purchase a replacement vector unit was identified as part of the City's Fleet Replacement Plan. The unit will replace a twenty (20) year old unit that has outlived its operational and efficient life expectancy.

This vector unit will primarily be assigned to the Roads Division with the ability for Water/Waste Water to utilize the unit during off peak times. The unit will be used for the regular cleaning of storm sewer pipes and structures as a key element in the prevention of flooding, as part of the preventative maintenance program or for preparations in advance of storm sewer inspections.

The Request for Proposal - Contract ISD14-41 for the Purchase of One (1) New Vacuum Capable, Truck Mounted Sewer & Jet Rod Cleaner Unit was issued in October 17, 2014 and closed on November 4, 2014.

Two (2) Bids were received from a single Proponent, Joe Johnson Equipment, for alternative models of the unit. The Bids were evaluated based on the RFP evaluation criteria which included specifications, warranty, lead time, parts and service, and price. The Bid for 2016 Western Star 4700 SB Vector 2100 Series model obtained the highest score and is recommended for an award as providing the best value. The acquisition of this vehicle is funded through the 2014 Fleet Capital Budget.

**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - DECEMBER 2014**

**Contract Awards Resulting from Bid Solicitations**

<b>Contract Number / Description</b>	<b>Number of Bids Received</b>	<b>Bid Opening Date</b>	<b>Bidders</b>	<b>Bid Amount (Not incl. HST)</b>	<b>Award Amount</b>	<b>Date awarded</b>	<b>Successful Bidder</b>	<b>RFP or Tender</b>
CPS14-8, RFP for Dry Cleaning & Laundry Services for Police, EMS, & Fire Services	1	8/8/2014	Sudbury Cleaners Inc.	Evaluation criteria includes Cost	Highest scored Bid (91/100)* \$179,272.01	12/3/2014	Sudbury Cleaners Inc.	RFP
ISD14-48, RFP for the Purchase of Two (2) New Brine Systems	2	11/14/2014	Joe Johnson Equipment Inc.	Evaluation criteria includes Cost	Highest scored Bid (88/100) \$67,250.00	12/4/2014	Road Maintenance & Services Inc.	RFP
			Road Maintenance Equipment & Services Inc.					
GDD14-36, Tender for 199 Larch St. Curtain Wall Upgrades	3	11/25/2014	343315 Ontario Ltd. o/a LaRo Construction	\$337,500.00	\$266,002.00	12/11/2014	Capital Construction (2007) Inc.	Tender
			Reasbeck Construction Inc.	\$300,000.00				
			Capital Construction (2007) Inc.	\$266,002.00				
ENG14-44, Tender for Valley East WWTP Disinfectant Trial Preparation	1	12/2/2014	Cecchetto and Sons Ltd.	\$137,994.00	\$137,994.00	12/12/2014	Cecchetto and Sons Ltd.	Tender

\*Note: The score represents an average score for three different Operating Departments and award amount is the sum awarded for three Operating Departments