

## Request for Decision

### Elm Street - On Street Parking

Presented To: Operations Committee

Presented: Monday, Jul 08, 2013

Report Date: Wednesday, Jul 03, 2013

Type: Managers' Reports

### Recommendation

THAT the City of Greater Sudbury approve the installation of parking meters on the south side of Elm Street between Lisgar Street and Elgin Street and that a rate of \$1.30 per hour be charged with a maximum parking time of two (2) hours; AND THAT the \$5,000 cost to install parking meters be funded from the Parking Improvement Reserve Fund;

AND THAT Staff prepare a communications plan to advise the traveling public of the two (2) year trial period;

AND THAT the Roads Operating Budget be increased by \$25,000 in 2014 and 2015 to provide enhanced snow removal services to the parking area during the trial period;

AND THAT the trial period starts the date the parking meters are in operation;

AND THAT the overnight parking ban from December 1 to March 31 apply to Elm Street;

AND THAT the Staff monitor the parking area for traffic safety during the trial period and should there be a concern for safety the General Manager of Infrastructure Services has the authority to end the trial period.

#### Signed By

**Report Prepared By**

David Shelsted  
Director of Roads & Transportation  
Services

*Digitally Signed Jul 3, 13*

**Division Review**

David Shelsted  
Director of Roads & Transportation  
Services

*Digitally Signed Jul 3, 13*

**Recommended by the Department**

Tony Cecutti  
General Manager of Infrastructure  
Services

*Digitally Signed Jul 3, 13*

**Recommended by the C.A.O.**

Doug Nadorozny  
Chief Administrative Officer

*Digitally Signed Jul 3, 13*

### Finance Implications

If approved, the installation of the parking meters will be funded through the Parking Improvement Reserve Fund and \$25,000 will be added to the Roads Operating Budget.

## Background

From June 1 to September 7, 2012, the City ran a pilot project to allow 18 on-street parking spaces on the south side of Elm Street between Elgin Street and Lisgar Street as recommended in the Downtown Master Plan. At the April Operations Committee meeting the pilot project was reviewed and the following two

resolutions were passed:

“OP2013-07 Kett/Caldarelli: THAT the City of Greater Sudbury permit on-street parking on Elm Street between Elgin Street and Lisgar Street for a trial period of two (2) years with a review after one (1) year. Parking is permitted on the south side between 9:00 a.m. and 3:30 p.m.;

AND THAT weekend and overnight parking be permitted between 6:00 p.m. and 7:30 a.m. for a 4-hour maximum.

OP2013-08 Caldarelli/Kett: THAT the City of Greater Sudbury direct staff to provide a report to the Operations Committee regarding the method and rates for parking during the trial period and details of the trial.”

The following report provides the method and rates for parking during the two-year trial period and the details of the trial. These details include the traffic safety, parking rates, parking enforcement, public comments and communication and road maintenance.

### Traffic Safety

During the initial pilot project there were several issues identified with traffic safety, including collisions, congestion and concerns raised by Transport Canada with traffic queuing on the railway crossing. The Roads and Transportation Services Division will monitor traffic operations during the trial period and the results will be included in the one-year review and the two (2) year conclusion report. Should there be an immediate concern for traffic safety the General Manager of Infrastructure Services will have the authority to end the trial period. Should this occur, Staff will report back to the Operations Committee.

### Parking Rates

Parking Services has reviewed the parking rates for the trial period and is recommending that the rates remain consistent at \$1.30 per hour with a two (2) hour time limit.

It is recommended that parking meters be installed as there are meters available in inventory. The cost of the parking meter installation is estimated at \$5,000, which can be funded from the Parking Improvement Reserve Fund.

### Parking Enforcement

The officers contracted to enforce parking in the downtown work the hours conducive to the effective paid parking times at the parking meter or in the municipal parking lots, 8:00 a.m. to 6:00 p.m. This is also during the peak business hours of the day and parking is at more of a demand than at other times. If enforcement hours are required outside of these hours, coverage can be provided by contracted services.

### Public Comments and Communication

During the initial pilot project Staff created a system to track calls received. It is proposed to maintain this system through the two-year trial period.

It is recommended that Staff be directed to provide a comprehensive communications plan for the implementation of the two-year trial period and that Staff work with the Downtown BIA.

### Road Maintenance

Elm Street is designated as an arterial road and is considered as a Class 1 to 3 road for the purpose of winter maintenance. During a winter snow storm the City applies salt to these major routes to help break the bond between the snow and ice and the road. Once five centimetres of snow has fallen, the City continuously plows these main roads in order to keep traffic moving. During the winter months the presence of parked vehicles along Elm Street will severely hamper snow clearing efforts. Snow windrows can be expected to develop between the parking lane and through traffic which can narrow the driving lane and

make it difficult to enter and exit from the parking lane.

During weather events, Staff will divert a plow off a designated route to clear the parking lane during the times that parking is prohibited. This will affect the service time for the plow route. In addition, if large snow banks are allowed to accumulate next to Elm Street, cars will not be able to park adjacent to the curb, further narrowing the driving lane. The lane width of Elm Street is approximately 3.20 m (10.5 ft), which is narrower than the current standard width of 3.75 m (12.3 ft). It is proposed to provide enhanced snow removal for this area to maintain the available lane width and increase safety. Currently the downtown area is budgeted to have snow removal twice a winter. It is proposed to increase the snow removal of this section of Elm Street to 12 times per year, this would allow snow removal after major snow storms. The cost of this enhanced snow removal is estimated at \$25,000 and is dependent on the actual amount of snow that accumulates. It is recommended that the 2014 and 2015 Roads Operating Budget be adjusted accordingly and the 2013 Roads Operating Budget bear any additional costs.

The road maintenance impacts and costs are based on the overnight parking ban from December 1 to March 31 apply to Elm Street.

#### Recommendation

THAT parking meters be installed on the south side of Elm Street between Lisgar Street and Elgin Street and that a rate of \$1.30 per hour be charged with a maximum parking time of two (2) hours.

THAT the \$5,000 cost to install parking meters be funded from the Parking Improvement Reserve Fund.

THAT Staff prepare a communications plan to advise the traveling public of the two (2) year trial period.

THAT the Roads Operating Budget be increased by \$25,000 in 2014 and 2015 to provide enhanced snow removal services to the parking area during the trial period.

THAT the trial period starts the date the parking meters are in operation.

THAT the overnight parking ban from December 1 to March 31 apply to Elm Street.

THAT the Staff monitor the parking area for traffic safety during the trial period and should there be a concern for safety the General Manager of Infrastructure Services has the authority to end the trial period.