

APPENDIX C: WINNIPEG TRANSIT

SHELTER LOCATION EVALUATION FORM No 1351

Form T59: 87 10

PART I. GENERAL INFORMATION

Name of Customer: _____

Address: _____

Postal Code: _____ Phone: _____

Reason for request (if stated): _____

Additional info (e.g.: Nearby Shopping Centre): _____

Request Taken By: _____ (NAME) _____ (DATE)

LOCATION

Street or Property on Which Shelter Would Be Located: _____

Direction of Street Traffic: ☐ EB ☐ WB
☐ NB ☐ SB

Nearest Cross-street: _____
(N/A If Location Is Shopping Centre Or Similar Property)

Side of Cross-Street on Which Shelter Would Be Located: ☐ N/S ☐ N/S Opp.
☐ F/S ☐ F/S Opp.
☐ Directly Opp. ☐ N/A

PART II. EVALUATION (This part to be completed by Planning Staff)

Was this location previously evaluated? ☐ YES ☐ NO

If yes, enter the serial number of original Shelter Location Evaluation, form below and go to PART IV

Serial No. of S.L.E. form containing original request for this location: _____

SCORING RESULTS: (Refer to Attached Detailed Scoring Instructions)

SCORE

- a) Aggregate passenger wait time. _____
b) High priority institutions. _____
c) Exposure to elements. _____
d) Homes beyond reasonable walking distance. _____
e) Transfer points. _____

TOTAL SCORE: _____

Attach the detailed scoring instructions to this form.

PART III. ON-SITE INSPECTION (This part to be completed by The Chief Inspector)

- | | GOOD | FAIR | POOR |
|--|--------------------------|--------------------------|--------------------------|
| a) Protection against prevailing winds given orientation of shelter | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Clearance for passage of pedestrians | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Clearance for snow plowing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Lighting conditions (can passengers see and be seen?) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e) Visibility for motorists and pedestrians (would the shelter obstruct their view?) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

f) Would the shelter be located on private property? ☐ YES ☐ NO

If yes, name and phone number of owner: _____

Will there be any difficulty in installing a shelter at the location under consideration? _____

RECOMMENDATION: Is the location operationally suitable for a shelter? ☐ YES ☐ NO

On-site inspection completed by: _____ (Name) _____ (Date)

(When Part III is completed, return form to Planning)

PART IV. (Part IV to be completed by Planning Section)

BUS STOP ID NUMBER:

SMART Project Processing Completed BY: _____ (Name) _____ (Date)

Letter sent to Customer ☐ YES ☐ NO BY: _____ (Name) _____ (Date)

b) HIGH PRIORITY INSTITUTIONS:

If the stop is within 400 metres walking distance of a home for ambulant senior citizens or of a hospital, and if it is used by a reasonable number of seniors/patients, add 15 points.

SCORE: _____
(B)

c) EXPOSURE TO ELEMENTS:

Allocate a score of 0 to 25 points based on the degree of exposure to elements.

- Allocate 0 points if the location is perfectly sheltered, i.e. there is no exposure to elements whatsoever or there is a large heated shelter near the stop.
- Allocate 5 points if the exposure is minimal, i.e. there is a public or commercial building which can be used by passengers but access is somewhat limited (in terms of hours, capacity, etc.)
- Allocate 10 points if there is no indoors waiting area but there is a sufficiently large overhang and the wind is blocked on two sides.
- Allocate 15 points if there is no overhang, no indoors waiting area, and no other type of shelter, but there are buildings efficiently blocking the prevailing winds.
- Allocate 25 points if there is no shelter, no overhang, and no building blocking the prevailing winds (e.g. residential area).
- Allocate 40 points if the stop is located on vacant, windswept land and there are absolutely no shelter of any kind.

SCORE: _____
(C)

d) HOMES BEYOND REASONABLE WALKING DISTANCE

Calculate the number of dwelling units within an approved subdivision of the City of Winnipeg for which the location is the nearest weekday, midday stop and that are located more than 400 meters walking distance from the location under consideration. Allocate the number of points shown below.

No. of Dwelling Units	Score
0 — 99	0
100 — 199	5
200 — 299	10
300 — 399	15
400 +	25

SCORE: _____
(D)

e) TRANSFER POINTS

Allocate 0 to 25 points based on the amount of passenger transfers occurring at the location under consideration.

Transferring Activity \ Number of Routes	1	2	3	4	5 +
Light	N/A	5	10	15	20
Medium	N/A	10	15	20	25
Heavy	N/A	20	25	30	30

SCORE: _____
(E)

TOTAL SCORE: _____
(Add A, B, C, D, and E)