

Presented To:	Operations Committee
Presented:	Monday, Feb 04, 2013
Report Date	Monday, Jan 21, 2013
Type:	Managers' Reports

Request for Decision

User Fees By-law and Parking and Traffic By-law Amendment to Facilitate Parking Enforcement Initiative

Recommendation

That the Traffic and Parking By-law, 2010-01 as amended, be amended to include all municipal pay parking lots, other than attendant parking lots, as parking meter zones; and that the necessary housekeeping changes be made to the language of the by-law to reflect these changes; and that the User Fee By-law, 2012-240F as amended, be amended to replace schedule G&D-D to remove all references to fees and charges related to parking lots other than the attended lots.

Finance Implications

If approved, a reduction in expenditures is expected related to the enforcement and collection of fines in the Parking section. In addition, the collection of fines through the Provincial Offences Act will provide a more predictable and timely revenue stream.

Background

This initiative was identified by staff during review of parking revenue and processes in preparation of the 2013 budget. When implemented it is expected to result in efficiencies in the collection of parking fine revenues and enhancements in customer service.

Currently, the parking fees and fines associated with paid parking in the City's downtown core are administrated by 2 separate departments under 2 by-laws and methods of collection. Fees and enforcement of paid parking in municipal lots are administered by the Parking Section pursuant to the Fees By-law, 2012-240F, as amended, and "civil" collection for non payment. Fees and enforcement of paid parking at on-street parking metered areas are administered by the Compliance and Enforcement Section through regulation and enforcement of the Traffic and Parking By-law, 2010-01 as amended, pursuant to the Provincial Offences Act.

This initiative, when implemented, will result in the Compliance and Enforcement section administering all paid parking regulations through enforcement of the Traffic and Parking By-law and enforcement of the

Signed By

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Division Review

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Recommended by the Department

Bill Lautenbach
General Manager of Growth and
Development
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Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
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regulations in that by-law through provisions in the Provincial Offences Act. This merge of services will assist the public through consistent enforcement of the parking regulations regardless of the type of paid parking. The public's questions, concerns and resolution and collection of fines related to parking violations will be administered through the Provincial Offences Act, consistent with best practices throughout other municipalities in the province.

By-law Amendments

In order to implement this initiative, it is proposed to remove the user fees associated with parking in municipal lots, other than attended parking lots, from the User Fees By-law and transfer those current fees into the Traffic and Parking By-law. The Traffic and Parking By-law currently provides regulations for the payment of parking fees in municipal lots, the use of pay and display machines, and the display of the receipt from the machines in parked vehicles as proof of payment. In order to enable enforcement of these regulations, the schedule contained in Traffic and Parking By-law will require amendments to describe the applicable municipal parking lots and include them in the regulations. The Traffic and Parking By-law will also require housekeeping amendments to the language of by-law to facilitate this change.

The amendments to the Traffic By-law will reflect the same fees and become effective no earlier than March 1, 2013 as described in Schedule G&D-D in the User Fees By-law.

The parking fees associated with the attended lots will remain in the User Fees By-law as their operation requires no enforcement for non-payment. These lots located at Tom Davis Square and at the Center for Life are gated and staffed so that payment is mandatory during use of the lot for parking.

Attached to this report is a copy of Schedule G&D-D, effective March 1, 2013, contained in the User Fees By-law, 2012-240F as amended, and a copy of the proposed additions to the the schedule describing the pay parking meter zones, contained in the Traffic and Parking By-law 2010-01, as amended.

Efficiencies

It is expected that by merging 2 processes administered by 2 separate divisions into one will increase efficiencies in human resources and collections of fines. Compliance and Enforcement Section is currently enforcing the Traffic and Parking By-law in the city's downtown through daily patrols, by qualified experienced parking enforcement officers. Expanding the patrols to include enforcement of the municipal parking lots is seen as being more efficient and effective than employing additional staff directed by another division to do the same task. This will also result in more consistent enforcement procedures and responses to inquiries and concerns by the public.

As a result of the 2 processes being merged into the Compliance and Enforcement Section, it is expected that expenses related to enforcement and collection of fines in the Parking Section will be reduced substantially. A reduction of expenses is expected to be seen in areas of part time staffing hours, parking notices and maintenance of the electronic ticket issuance system, hardware and software components, and the cost of collection of outstanding fees and fines.

Streamlining the collection of fines through the Provincial Offences Act will result in a more predictable and timely revenue stream that will assist with future budget projections.

Customer Service Enhancements

Compliance and Enforcement Section maintains and directs the City's enforcement staff that are qualified, trained professionals. Directing all parking enforcement through this section will assist to maintain consistency in enforcement procedures and best practices. When a member of the public has inquiries of parking enforcement regardless of the types of violation, they will be directed to the department experienced

in enforcement of the Traffic By-law through the Provincial Offences Act.

Conclusion

As a result of the administrative initiative to streamline the process of enforcement and collection of parking fees and fines in municipal lots and on street parking in the City's downtown, staff is recommending an amendment to both the Traffic and Parking By-law and the Fees By-law. Transferring the fees associated with paid parking lots, other than attended parking lots, from the Fees By-law, 2012-240F as amended, and including them in the Traffic and Parking By-law 2010-01 as amended, will enable the initiative resulting in increased efficiencies and enhanced customer service.

SCHEDULE "G&D-D"

TO BY-LAW 2012-240F

PARKING

EFFECTIVE
MARCH 1, 2013

ATTENDED LOTS - HOURLY RATES

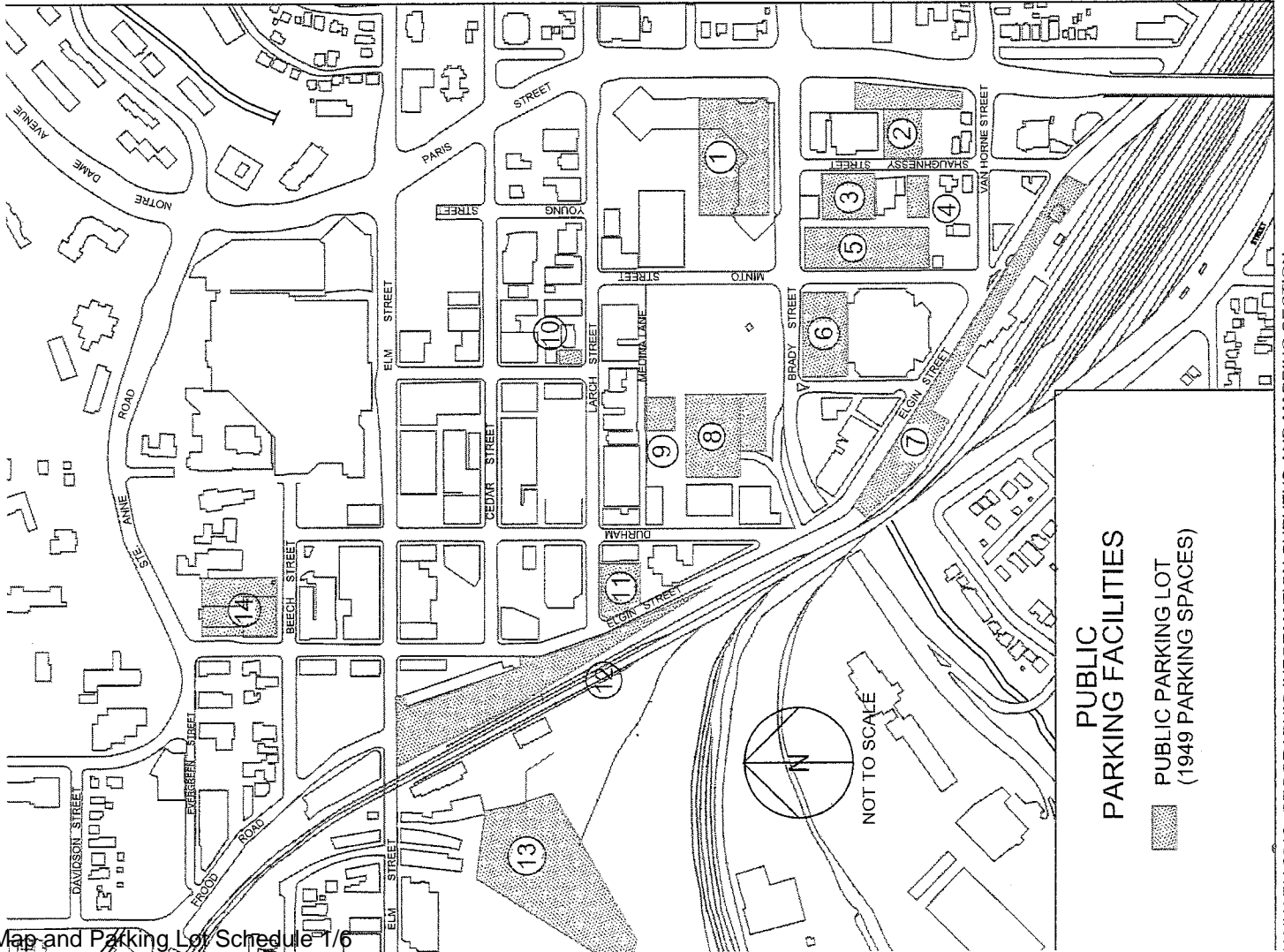
PAYABLE BY THE OWNER OR DRIVER OF A VEHICLE PARKED IN THE PARKING LOT IDENTIFIED BELOW AS RATES INDICATED ON THE SAME LINE

	<u>FEE</u>	<u>HST</u>	<u>TOTAL</u>
PAY AND DISPLAY LOTS (Arena & Annex, Energy Court, Larch at Elgin, Beech)			
HOURLY RATE (per hour)	1.15	0.15	1.30
DAILY MAXIMUM	7.30	0.95	8.25
MONTHLY RATE (Arena & Annex, Shaughnessy & Theatre)	63.72	8.28	72.00
QUARTERLY RATE (Arena & Annex, Shaughnessy & Theatre)	191.15	24.85	216.00
BEECH, ENERGY COURT (first 2 hours)			Nil
BEECH, ENERGY COURT HOURLY RATE (per hour after 2 hours)	1.15	0.15	1.30
BEECH, ENERGY COURT DAILY MAXIMUM	7.30	0.95	8.25
BEECH, MONTHLY RATE	82.30	10.70	93.00
BEECH QUARTERLY RATE	246.90	32.10	279.00
BEECH OVERNIGHT MONTHLY PASS	47.79	6.21	54.00
ENERGY COURT MONTHLY RATE	37.17	4.83	42.00
ENERGY COURT QUARTERLY RATE	111.50	14.50	126.00
EVENING EVENT - SHAUGHNESSY & ANNEX	2.65	0.35	3.00
ATTENDED LOTS			
CENTER FOR LIFE (per hour)	1.15	0.15	1.30
TOM DAVIES SQUARE GARAGE (per hour first 2 hours)	1.15	0.15	1.30
TOM DAVIES SQUARE GARAGE (per half-hour after 2 hours)	0.71	0.09	0.80
CENTRE FOR LIFE DAILY MAXIMUM	11.50	1.50	13.00
CENTRE FOR LIFE OVERNIGHT MONTHLY PASS	46.02	5.98	52.00
TOM DAVIES SQUARE GARAGE DAILY MAXIMUM	13.98	1.82	15.80
TOM DAVIES SQUARE GARAGE MONTHLY RATE-DAY	114.16	14.84	129.00
TOM DAVIES SQUARE GARAGE KEY CARD FEE	4.65	0.60	5.25
TOM DAVIES SQUARE / CENTRE FOR LIFE OVERNIGHT MONTHLY PASS	46.02	5.98	52.00
LOT ADMINISTRATIVE FEES	9.07	1.18	10.25
EVENING EVENT - TD SQUARE, SHAUGHNESSY, CP	2.65	0.35	3.00
LOT LICENCE FEE - ARENA, ARENA ANNEX	305.31	39.69	345.00
MISCELLANEOUS LOTS			
CP LOT MONTHLY RATE	36.28	4.72	41.00
CP LOT QUARTERLY RATE	109.73	14.27	124.00
METERED LOTS AND ON-STREET METERS			
64 LISGAR (per hour)	1.15	0.15	1.30
ALL ON-STREET METERS (per hour)	1.15	0.15	1.30

PUBLIC PARKING FACILITIES

LEGEND

1. TOM DAVIES SQUARE
2. SHAUGHNESSY STREET EAST/THEATRE LOT
3. SHAUGHNESSY STREET WEST LOT
4. SHAUGHNESSY B STREET LOT
5. SUDBURY ARENA ANNEX LOT
6. SUDBURY ARENA LOT
7. CPR LOT/ELGIN STREET LOT
8. CENTRE FOR LIFE/YMCA LOT
9. MEDINA LANE LOT
10. LARCH @ LISGAR STREET LOT
11. LARCH STREET LOT
12. ELGIN @ LARCH STREET LOT
13. ENERGY COURT LOT
14. BEECH STREET LOT



SCHEDULE "I - 1" TO BY-LAW 2010-1

PARKING METER ZONES

<u>(1)</u> <u>Highway/Name & Number</u>	<u>(5)</u> <u>Applicable Days & Hours</u>	<u>(6)</u> <u>Legal Parking</u> <u>Period for 5¢</u>	<u>(7)</u> <u>Maximum Allowable</u> <u>Parking Times</u>	<u>(8)</u> <u>Daily/Monthly</u> <u>Parking</u>
2. <u>Shaughnessy Street East/</u> <u>Theatre Lot</u>				
Lots 250-253, Part of Lots 266-269 Plan 2-S, Part of Lane (unopened) Inst. 72688, 73445, 58930 Part of Lot 5, Conc. 3, Twp. Of McKim	Monday to Friday 8:00 a.m. to 6 p.m. (Except during Special Events) (Except Statutory Holidays)	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking 5:00 p.m. to 11:00 p.m. Special Event parking No Overnight parking	\$1.30 each hour \$8.25 day \$72.00 monthly \$3.00 special event
3. <u>Shaughnessy Street West Lot</u>				
Lots 237, 238 and part of Lot 239 Plan 2-S being Instrument 81738 Lot 5, Conc.3 Twp. Of McKim	Monday to Friday 8:00 a.m. to 6 p.m. (Except during Special Events) (Except Statutory Holidays)	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking 5:00 p.m. to 11:00 p.m. Special Event parking No Overnight parking	\$1.30 each hour \$8.25 day \$72.00 monthly \$3.00 special event
4. <u>Shaughnessy B Street Lot</u>				
Lot 241 Plan 2-S being PIN 73584-0234 LT, Lot 5, Conc. 3, Twp. Of McKim	Monday to Friday 8:00 a.m. to 6 p.m. (Except during Special Events) (Except Statutory Holidays)	Monthly Permit Holders only	8:00 a.m. to 6 p.m. Daily parking No Overnight parking	\$72.00 monthly

SCHEDULE "I - 1" TO BY-LAW 2010-1
PARKING METER ZONES

(1) <u>Highway/Name & Number</u>	(5) <u>Applicable Days & Hours</u>	(6) <u>Legal Parking Period for 5¢</u>	(7) <u>Maximum Allowable Parking Times</u>	(8) <u>Daily/Monthly Parking</u>
5. <u>Sudbury Arena Annex Lot</u>				
Parking Lot (158 Minto Street) on the Southeast side of Brady and Minto Streets on land particularly described as Lot 226, Plan 2-S, Lot 5, Conc. 3, Twp. Of McKim, known as the <u>Arena Annex Lot</u> .	Monday to Friday 8:00 a.m. to 6 p.m. (Except during Special Events) (Except Statutory Holidays)	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking 5:00 p.m. to 11:00 p.m. Special Event parking No Overnight parking	\$1.30 each hour \$8.25 day \$72.00 monthly \$3.00 special event
6. <u>Sudbury Arena Lot</u>				
230 Elgin Street, Part of Lot 5, Conc. 3, Twp. Of McKim, being Inst. 31613, being PIN 73584-0259 LT	Monday to Friday 8:00 a.m. to 6 p.m. (Except during Special Events) (Except Statutory Holidays)	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking 5:00 p.m. to 11:00 p.m. Special Event parking No Overnight parking	\$1.30 each hour \$8.25 day \$72.00 monthly
7. <u>CPR Lot/Elgin Street SE Lot</u>				
Parts 4, 5 and 6 Plan 53R19698 being part of PIN 73585-1052 LT Lots 5 & 6 , Conc. 3, Twp. of McKim	Monday to Friday 8:00 a.m. to 6 p.m. (Except during Special Events) (Except Statutory Holidays)	Monthly Permit Holders only	8:00 a.m. to 6 p.m. Daily parking No Overnight parking	\$41.00 monthly \$3.00 special event

SCHEDULE "I" - 1" TO BY-LAW 2010-1
PARKING METER ZONES

(1) <u>Highway/Name & Number</u>	(5) <u>Applicable Days & Hours</u>	(6) <u>Legal Parking Period for 5¢</u>	(7) <u>Maximum Allowable Parking Times</u>	(8) <u>Daily/Monthly Parking</u>
9. <u>Medinal Lane Lot</u>	Monday to Friday 8:00 a.m. to 6 p.m. (Except Statutory Holidays)	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking No Overnight parking	\$1.30 each hour
Parking Lot on the north side of Medina Lane on land particularly described as part of Grey Street (unopened) abutting instrument #81426				
10. <u>Larch @ Lisgar Street Lot</u>	Monday to Friday 8:00 a.m. to 6 p.m. (Except Statutory Holidays)	2.31 minutes	120 minutes No Overnight parking	\$1.30 each hour
Parking Lot at the Northeast corner of Lisgar and Larch Street, on land particularly described as Part of Lot 56, Plan 3-S, being Instrument #106590, Lot 5, Conc. 3, Twp. Of McKim				

SCHEDULE "I" - 1" TO BY-LAW 2010-1
PARKING METER ZONES

(1) <u>Highway/Name & Number</u>	(5) <u>Applicable Days & Hours</u>	(6) <u>Legal Parking Period for 5¢</u>	(7) <u>Maximum Allowable Parking Times</u>	(8) <u>Daily/Monthly Parking</u>
11. <u>Larch Street Lot</u>				
Parking Lot at the Southeast corner of Larch Street and Elgin Street on land more particularly described as the whole of Lot 40 and 41, Block "A", Plan 3-S	Monday to Friday 8:00 a.m. to 6 p.m. (Except Statutory Holidays)	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking No Overnight parking	\$1.30 each hour
12. <u>Elgin at Larch Street Lot</u>				
Part North 1/2 Lot 5, Conc. 3 Twp. Of McKim, Pt Lot 6, Conc. 3 McKim, Pts 4, 5 & 6, 53R-19698 PIN 73585-1168 (LT)	Monday to Friday 8:00 a.m. to 6 p.m. (Except Statutory Holidays)	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking No Overnight parking	\$1.30 each hour
13. <u>Energy Court Lot</u>				
Part of Part 1 Plan 53R 19888 being part of PIN 73585-1049 Lot 6, Conc. 3, Twp. Of McKim	Monday to Friday 8:00 a.m. to 6 p.m. (Except Statutory Holidays)	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking No Overnight parking	\$1.30 each hour \$8.25 day \$41.00 month

SCHEDULE "I - 1" TO BY-LAW 2010-1

PARKING METER ZONES

(1) <u>Highway/Name & Number</u>	(5) <u>Applicable Days & Hours</u>	(6) <u>Legal Parking Period for 5¢</u>	(7) <u>Maximum Allowable Parking Times</u>	(8) <u>Daily/Monthly Parking</u>
<u>14. Beech Street Lot</u>				
12 Elgin St, Lots 204 and 205 Plan 3-S, being parts 2-7, 13-15 Plan 53R-9549 being PIN 02138-0126 LT, Lot 5, Conc. 4 Twp. Of McKim	Monday to Friday 8:00 a.m. to 8 a.m. (Except Statutory Holidays) Overnight parking permitted in covered area	2.31 minutes	8:00 a.m. to 6 p.m. Daily parking 6 p.m. to 8 a.m. Overnight parking	\$1.30 each hour \$8.25 day \$52.00 nightly