

Request for Decision

Appointment to the Committee of Adjustment/Sign Variance Committee

Presented To:	Nominating Committee
Presented:	Wednesday, Mar 09, 2011
Report Date	Tuesday, Mar 01, 2011
Type:	Managers' Reports

Recommendation

That one citizen be appointed to the Committee of Adjustment/Sign Variance Committee for the term ending November 30, 2014 or until their successor is appointed.

Background

The Nominating Committee at their meeting of January 19, 2011 passed recommendation #2011-03 which reads as follows:

"That the following citizens be appointed to the Committee of Adjustment/Sign Variance Committee for the term ending November 30, 2014 or until such time as their successors are appointed:

Carol Ann Coupal
Jeffrey Cecil Kolibash
Monique Landry-Sabourin
Cathy A. Castanza
Stephen Richard May"

Signed By

Report Prepared By

Angie Hache
City Clerk
Digitally Signed Mar 1, 11

Recommended by the Department

Caroline Hallsworth
Executive Director, Administrative Services
Digitally Signed Mar 1, 11

Recommended by the C.A.O.

Doug Nadorozny
Chief Administrative Officer
Digitally Signed Mar 1, 11

The City Clerk's Office has received a letter dated February 14, 2011 from Stephen May advising that he is resigning from the Committee of Adjustment/Sign Variance Committee. (Copy Attached)

Recruitment for appointments to the Committee of Adjustment/Sign Variance Committee was recently advertised in the local newspapers and on the City's website. The deadline for submitting applications was January 12, 2011. As recruitment for appointments to the Committee of Adjustment/Sign Variance Committee was recently undertaken, it is recommended that Council replace the member who resigned with a citizen on the list from the list of applicants who submitted an application prior to the January 12, 2011 deadline. The City Clerk's Office has contacted those who submitted an application and they all are still interested in being appointed to the Committee.

The appointment will be for the term ending November 30, 2014 or until their successor is appointed.

A bound copy of the remaining applications received has been forwarded to Members of Council under

separate cover.

Selection

The selection of this position is to be conducted in accordance with Article 40 of the Procedure By-law.

Council's procedure requires that in the event there are more candidates than required positions, then those positions will be chosen by simultaneous recorded vote.

Article 40 of the Procedure By-law is attached for the convenience of Member of Council.

Once the candidate has been selected for the position, then a resolution will be introduced confirming the appointment of the successful candidate.

February 14, 2011

Angle Hache
Clerk
City of Greater Sudbury
P.O. Box 5000, Station 'A'
200 Brady Street
Sudbury ON P3A 5P3

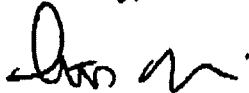
Re: Resignation from the Committee of Adjustment

Dear Ms. Hache:

Further to my earlier appointment to the City's Committee of Adjustment, I have been advised by my employer that the appointment may place me in a conflict of interest circumstance with the employer. As a result of this advise, I must respectfully resign my position as a Member of the Committee of Adjustment.

I regret the difficulties which this resignation will cause.

Sincerely,



Stephen May

cc. Cella Teale, acting Secretary-Treasurer of the COA

ARTICLE 40. NOMINATING COMMITTEE

40.04 Number of Applicants Matches Positions - Motion

Where the number of applicants matches the positions to be filled, a motion to appoint the applicant(s) to the position(s) in question shall be presented and voted upon.

40.05 Simultaneous Recorded Vote

A simultaneous recorded vote shall be used to select the applicants to fill each position available, in accordance with Article 33.05, except that:

- (1) the Clerk need not read each ballot aloud nor record each individual vote; and
- (2) the ballots shall be retained as part of the minutes.

40.06 Number of Applicants Exceeds Positions - Simultaneous Recorded Vote

Where the number of applicants exceeds the number of positions available, the following procedure shall be followed, for as many voting rounds as necessary:

- (1) Applicants receiving a majority vote of Members present shall be recommended for appointment.
- (2) Applicants receiving no votes shall be excluded from further consideration.
- (3) In addition to those applicants receiving no votes, applicants receiving the least amount of votes shall also be excluded from further consideration, unless this would result in insufficient applicants to fill the positions available.
- (4) If two or more applicants are tied with the least number of votes and their exclusion would result in insufficient applicants to fill the positions available:
 - (a) the Committee shall decide by majority vote which of the tied applicants shall remain eligible for further consideration; however
 - (b) if the Committee vote still results in too few applicants left to fill the remaining position(s), then the Clerk shall choose the person(s) to remain eligible by lot.
- (1) If it becomes apparent by reason of an equality of votes that no applicant can achieve sufficient votes to become a recommended applicant, then the Clerk shall make the selection by lot.