

Request for Decision

2020 Schedule of Meeting Dates - Council and Committees

Presented To:	City Council
Presented:	Tuesday, Aug 13, 2019
Report Date	Wednesday, Jul 24, 2019
Type:	Routine Management Reports

Resolution

THAT the City of Greater Sudbury approves the 2020 schedule of meeting dates for City Council and its Committees, as outlined in the report entitled "2020 Schedule of Meeting Dates - Council and Committees", from the General Manager of Corporate Services, presented at the City Council meeting on August 13, 2019.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

Report Summary

This report provides the 2020 schedule of meeting dates for City Council and Committees all in accordance with Procedure By-law 2011-235.

Financial Implications

There are no financial implications.

Signed By

Report Prepared By

Brigitte Sobush
Manager, Clerk's Services/Deputy City Clerk

Digitally Signed Jul 24, 19

Division Review

Eric Labelle
City Solicitor and Clerk
Digitally Signed Jul 25, 19

Financial Implications

Liisa Lenz
Coordinator of Budgets
Digitally Signed Jul 25, 19

Recommended by the Department

Kevin Fowke
General Manager of Corporate Services
Digitally Signed Jul 25, 19

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Jul 25, 19

Background

Attached is the 2020 schedule of meeting dates and start times for City Council, Audit Committee, Community Services Committee, Emergency Services Committee, Finance & Administration Committee, Hearing Committee, Operations Committee, and Planning Committee. Meetings are scheduled in accordance with Procedure By-law 2019-50 and Committees of Council and Advisory Panels By-law 2019-51.

The calendar was developed to ensure a meeting free week each month to allow Members of Council to perform constituency work or other duties. Meetings have been scheduled to allow at least fourteen (14) days between each Council meeting.

The 2020 meeting schedule is being brought forward for approval in order to allow City staff time to plan for and conduct work on reports being brought to City Council and its Committees, and ensure that these reports are entered into the city's meeting management system in accordance with the required timelines. Further, the meeting schedule must be coordinated with the POA Court schedule which is finalized by the Regional Senior Justice of the Peace during the summer as Court dates are scheduled several months in advance.

The following information should be noted:

- Due to Statutory holidays and the school boards' mid-winter break meetings have been moved to accommodate a meeting free week
- During the months of July, August and December, there will be one regular City Council meeting and one meeting for each Standing Committee held
- Budget will be tabled on November 3rd followed by budget deliberations beginning the week of November 30th

Once the meeting dates have been approved by Council, they will be included in the electronic calendars.

Resources Sited

City of Greater Sudbury Procedure By-law 2019-50:

<https://www.greatersudbury.ca/city-hall/by-laws/by-law-pdfs-en/procedure-by-law/>


City of Greater Sudbury Committees of Council and Advisory Panels By-law 2019-51:


<https://www.greatersudbury.ca/city-hall/by-laws/by-law-pdfs-en/by-law-2019-51/>


2020 COUNCIL/COMMITTEE MEETING SCHEDULE

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1	1	2	3	4	5	6	7
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31				
APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2		1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	*5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	*12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	*19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
							31													
JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1			1	2	3	4	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
							30	31												
OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Legend:


 **Council including Special Council Meetings**
Start Time 6:00 p.m.

 **Operations Committee**
Start Time 2:00 p.m.

 **Emergency Services Committee**
Start Time 4:00 p.m.


 **Audit Committee**
Start Time 4:00 p.m.


 **Planning Committee, Operations Committee, and/or Community Services Committee**
Start Time TBD


 Mid Winter Break (Mar 16-20)


* **Outside Board AGM** (Start time 3:00 p.m.):


May 5, 2019 - Greater Sudbury Housing Corporation; **May 12, 2019** - Sudbury Airport Community Development Corp.; **May 19, 2019** - Greater Sudbury Utilities Inc.

 **Planning Committee**
Start Time 1:00 p.m.

 **Community Services Committee**
Start Time 4:30 p.m.

 **Hearing Committee** (Tentative)
Start Time 6:00 p.m.

 **Finance and Administration Committee including Budget Meetings** Start Time 4:00 p.m.
(When Audit Committee meets -- Start Time 6:00 p.m.)

 **Council, Audit Committee and/or Finance and Administration Committee**
Start Time TBD

 **Nominating Committee** Start Time TBD

 **Office Closed for Public or Other Holidays**