

## APPENDIX 5

### Draft Parkland Disposal Policy

In addition to Part IV Sale of Land in Bylaw Governing Sale of Land Items 7 - 21, Sale of City owned Parkland should adhere to the following criteria:

#### Criteria

- \$ Consider parkland for disposal if site is deemed non-essential for current or future use, within the context of service area standards, and a balanced, connected parks system.
- \$ Consider parkland for disposal if there is ample supply and type of the same park and open space or facility in the neighborhood, ward, and community based on the adopted classification system, and service area standards.
- \$ Parkland disposal should conform to the policies of the Official Plan:
  - \$ Waterfront properties owned by the municipality will not be offered for sale or disposal except in the case of municipal shore allowances.
  - \$ Other surplus Parks and Open Space lands may be considered for sale subject to:
    - There are overlapping service areas,
    - There are no facilities or site facilities are significantly underutilized,
    - There are no important ecological or environmental functions present, or no recognized natural heritage features,
    - The lands are located within an area that has an oversupply of existing and planned parkland, following the service area standards of 4 ha per 1000 residents, within 800m without crossing a major barrier. Generally, a neighbourhood should be served by both a neighbourhood park and natural park, based on the adopted classification system.
    - The lands are not needed for future parks as identified by the parks classification system or municipal infrastructure requirements.
- \$ Parkland should not be disposed if the site has an identified risk management function or liability or it protects significant municipal assets (i.e. well head protection).
- \$ Parkland should not be disposed where there are significant opportunities to add or link to existing green space or further create a more balanced parkland system.
- \$ Proposed site for disposal should have low or limited recreation potential, conservation potential, or attractiveness/sense of place.

#### Further Requirements

- Disposal is based on an appraisal of fair market value both for full or limited marketability sites.
- \$ Following internal circulation/review, proposed disposals should be circulated to the ward councillor, area CANs, playground and

neighbourhood association, or other community groups known to represent area interests, for input, and to all property owners within a 200 metre radius, requesting written comments if any within 30 days of mail-out. Area mailout radii may be increased based on the significance of the disposal on the advice of the ward councillor, or for properties valued at greater than \$100,000. For these more significant disposals, a small, clearly worded notice may also be placed in the appropriate media.

\$ A generic sign will also be posted on the site for 30 days. This sign will have contact information (phone and website) regarding this potential disposal. A copy of the area mail-out, and a clear notice of the cut-off date for comments will also be affixed to the sign. The notice will also be posted to the city website, linked by a clearly visible and clearly labelled 'button' on the 'residents' page.

\$ All residents who have submitted written comments will be informed of the date of the Planning Committee meeting at which the matter will be considered for decision.

\$ The staff report regarding the proposed disposal should include: the rationale for the sale of parkland, a map localizing the site, and the expected benefits to the City and ward parks system from the sale. The staff report should also include attached copies of all public comments received, and a section relating the staff recommendation to these comments.

\$ Funds from the sale of surplus parkland would be deposited in the Parkland Reserve. Seventy-five percent of the funds from any particular sale will be directed towards acquisition of parkland based on the adopted priority list. Twenty-five percent of the funds from any particular sale will be directed towards acquisition of parkland or park development in the ward in which the sale was made.