



June 11th, 2019

Mr. Jason West
Project Manager
City of Greater Sudbury
200 Brady St.
Sudbury, ON P3A 5P3

Subject: Request for Proposal for Supply and Delivery of Water Meters (ISD19-18).

Jason:

P1 Consulting acted as the Fairness Advisor to review and monitor the communications, evaluations and decision-making processes that were associated with the City of Sudbury's Request for Proposal for Supply and Delivery of Water Meters (ISD19-18).

As Fairness Advisor, we were responsible for monitoring all aspects of the procurement process in order to confirm that it was conducted in a manner consistent with the RFP, evaluation framework and principles of fairness, openness and transparency. P1 Consulting began its involvement in December 2018, with review of the draft RFP documents. We subsequently attended the Bidders meeting, provided oversight and advice during the reference checks process, and attended the evaluation consensus sessions. Throughout the process we also advised on fairness-related matters brought to us by the City and its advisors.

As the Fairness Advisor for the City of Sudbury's Request for Proposal for Supply and Delivery of Water Meters (ISD19-18), we certify that, at the time at which this letter was prepared, the principles of fairness, openness and transparency have, in our opinion, been maintained throughout procurement process. Furthermore, no issues emerged during the process, of which we were aware, that would impair the fairness of this initiative.

Yours truly,

A handwritten signature in black ink, appearing to read 'S. Braithwaite'.

Stephanie Braithwaite, Fairness Advisor
P1 Consulting Inc.

Cc:

Jill Newsome, Vice President, P1 Consulting Inc
Louise Panneton, President, P1 Consulting Inc

P1 Consulting Inc.

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June 11th, 2019

Mr. Jason West
Project Manager
City of Greater Sudbury
200 Brady St.
Sudbury, ON P3A 5P3

Subject: Request for Proposal for a City Wide Water Meter and Advanced Metering Infrastructure (AMI) System and Installation Project (ISD19-2)

Jason:

P1 Consulting acted as the Fairness Advisor to review and monitor the communications, evaluations and decision-making processes that were associated with the City of Sudbury's Request for Proposal for a City-Wide Water Meter and Advanced Metering Infrastructure (AMI) System and Installation Project (ISD19-2).

As Fairness Advisor, we were responsible for monitoring all aspects of the procurement process in order to confirm that it was conducted in a manner consistent with the RFP, evaluation framework and principles of fairness, openness and transparency. P1 Consulting began its involvement prior to RFP issuance with review of the draft RFP documents. We subsequently attended the Bidders meeting, provided oversight and advice during the reference checks process, and attended the evaluation consensus sessions. Throughout the process we also advised on fairness-related matters brought to us by the City and its advisors.

As the Fairness Advisor for the City of Sudbury's Request for Proposal for a City Wide Water Meter and Advanced Metering Infrastructure (AMI) System and Installation Project (ISD19-2), we certify that, at the time at which this letter was prepared, the principles of fairness, openness and transparency have, in our opinion, been maintained throughout procurement process. Furthermore, no issues emerged during the process, of which we were aware, that would impair the fairness of this initiative.

Yours truly,

A handwritten signature in black ink, appearing to read 'S. Braithwaite'.

Stephanie Braithwaite, Fairness Advisor
P1 Consulting Inc.

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