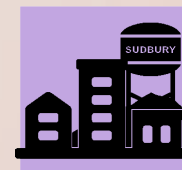


Meeting Management System

Clerk's Services Department



2019-2027 Strategic Plan Priorities



Introduction

- AgendasOnline has reached the end of its life cycle
- The 2018 Capital Prioritization Process approved a business case for the replacement of the AgendasOnline system
- In 2019, an RFP was issued and awarded to eSCRIBE Meeting Management
- The project team has been working with key staff and the vender to configure the system and train staff and Members of Council



Features

- Mobile device applications that support an enhanced experience
- Seamless integration with Microsoft Word
- Electronic voting
- Enhanced searchability of agenda content, including videos
- Accessibility enhancements including the closed captioning of Council and Committee meeting videos
- Consolidation of historic agenda content from various sources into the new system



Changes

- New public view for meeting content that will include all historical materials from AgendasOnline
- New look to agendas, resolutions and minutes
- Videos will be timestamped to each item on the agenda
- Ability to conduct simultaneous written recorded votes electronically
- Ability to annotate agendas electronically using the eSCRIBE Meetings Professional app
- Capacity to clerk meetings using an electronic system



Processes for Staff

- As with AgendasOnline, Departments are still responsible for the content of reports and their placement on the agenda
- Deadline adjustments
- Closed session agendas will NOT appear in the new system



Meeting Management System – Administration

- https://gsfs.greatersudbury.ca/adfs/ls/?wa=wsignin1.0&wtrealm=urn%3agreatersudbury.escribemeetings.com%3asharepoint&wctx=https%3a%2f%2fgreatersudbury.escribemeetings.com%2f_layouts%2fAuthenticate.aspx%3fSource%3d%252F



Vote Screen

The screenshot shows a web application interface for a Council Meeting. A modal titled "Vote Now!" is open, displaying the following information:

- 3. ADOPTION OF PREVIOUS MINUTES**
- Moved By :** Councillor Smith
- Seconded By :** Councillor Hardy
- Proposal:** THAT the minutes of the previous meeting be adopted

At the bottom of the modal are three buttons: a green button with a checkmark and the text "Yes", a red button with an 'X' and the text "No", and a wide green button labeled "SUBMIT".

In the background, the "Council Meeting" agenda is visible with items 1 through 9. A red banner at the top of the meeting screen reads "Vote in progress...".

Minutes

- Simultaneous written recorded vote:

Moved By Councillor Landry-Altmann
Seconded By Councillor Kirwan

THAT the City of Greater Sudbury approves Planning Committee resolutions PL2021-26 to PL2021-31 and PL2021-33 to PL2021-36.

⊕ YEAS: (11): Councillor Signoretti, Councillor Vagnini, Councillor Montpellier, Councillor McCausland, Councillor Kirwan, Councillor Jakubo, Councillor Sizer, Councillor Cormier, Councillor Leduc, Councillor Landry-Altmann, and Mayor Bigger

CARRIED

- Vote by show of hands:

Moved By Councillor Vagnini
Seconded By Mayor Bigger

THAT the City of Greater Sudbury approves Planning Committee resolution PL2021-19 from the meeting of January 25, 2021.

CARRIED



Conclusion



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