

## Minutes

### Finance and Administration Committee Minutes of 11/3/20

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Location:	Tom Davies Square - Council Chamber / Electronic Participation
Commencement:	4:01 PM
Adjournment:	6:32 PM

## Councillor Jakubo, In the Chair

Present	Councillors Signoretti [A 4:05 p.m.], Vagnini [D 4:55 p.m.], McCausland, Kirwan [D 6:10 p.m.], Lapierre [A 4:02 p.m.], Jakubo, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann [A 4:05 p.m.], Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure; Steve Jacques, General Manager of Community Development; Joseph Nicholls, General Manager of Community Safety; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Marie Litalien, Acting Director of Communications & Community Engagement; Ron Foster, Auditor General; Meredith Armstrong, Acting Director of Economic Development; Joanne Kelly, Director of Human Resources and Organizational Development; Tyler, Campbell, Director of Social Services; Melissa Zanette, Chief of Staff; Brigitte Sobush, Manager of Clerk's Services / Deputy City Clerk; Lisa Locken, Clerk's Services Assistant; Anessa Basso, Clerk's Services Assistant

*Councillor Lapierre arrived at 4:02 p.m.*

*Councillor Signoretti and Landry-Altmann arrived at 4:05 p.m.*

### DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

## Rules of Procedure

Councillor Jakubo moved that the order of the agenda be altered to deal with Member's Motions at this time.

**CARRIED BY TWO-THIRDS MAJORITY**

*Councillor Lapierre arrived at 4:05 p.m.*

## **Members' Motion**

### Rules of Procedure

Councillor Cormier, McIntosh and Landry-Altmann presented a Motion regarding a 2021 business case for winter shelter options and asked that the notice be waived.

**WAIVED BY TWO-THIRDS MAJORITY**

*Councillor Vagnini departed at 4:55 p.m.*

The following resolution was presented:

FA2020-60 Cormier/McIntosh: WHEREAS current winter shelter options are limited by hours and frequency of operation;

AND WHEREAS there is increased pressure on the municipality to enhance services that are traditionally funded by the province;

AND WHEREAS a need for expanded winter shelter options has been identified;

AND WHEREAS expanding operational hours of warming shelter space will enhance services to the most vulnerable population;

AND WHEREAS a gap in service still remains due to the winter warming shelter protocols that are currently in place allowing them to open only under certain extreme weather conditions and on a temporary basis;

AND WHEREAS a need for shelter and warming space geared specifically for youth has also been identified;

AND WHEREAS full and appropriate staffing levels and support services are required to ensure the health and safety of everyone attending the warming centres;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs staff to work with our existing service providers, which include YMCA and the Sudbury Action Centre for Youth (SACY), to expand the availability of warming shelter space, such that it is available seven nights a week, effective as soon as possible to April 30 2021, and that this be funded in the amount of up to \$375,000.00 as follows:

- \$175,000 from the existing Social Services Relief Fund Phase 2 - towards the youth warming shelter and temporary youth shelter beds;
- \$200,000 from the existing Provincial Community Homelessness Prevention Initiative and Federal Reaching Home funding initiative;

AND BE IT FURTHER RESOLVED that staff report back to the Community Services Committee on the results of this initiative by the third quarter of 2021.

### Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors Signoretti, McCausland, Kirwan, Lapierre, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Jakubo, Mayor Bigger

**CARRIED**

#### Rules of Procedure

Councillor Cormier, McIntosh and Landry-Altmann presented a Motion regarding a 2021 business case regarding transitional housing spaces and appropriate supports and asked that notice be waived.

**WAIVED BY TWO-THIRDS MAJORITY**

The following resolution was presented:

FA2020-61 Cormier/Landry-Altmann: WHEREAS the Housing First strategy identifies basic housing as a first step in securing stability and recovery for those in need;

AND WHEREAS there is no transitional housing program with supports available within our community for persons who are homeless and have an active opiate addiction;

AND WHEREAS transitional housing has been identified within the Housing First Strategy as a service that is needed in the community;

AND WHEREAS full onsite addictions and mental health supports are required in order to make transitional housing programs successful;

AND WHEREAS this program will provide stable housing and supports for people to transition to permanent housing, thus reducing the number of people living unsheltered and receiving street level outreach services and accessing reactive health care services;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs staff to prepare a business case for the 2021 budget identifying the cost and source of funding, including any grant opportunities from Provincial or Federal Ministries, required to create transitional housing spaces and appropriate supports.

**CARRIED**

#### Referred & Deferred Matters

##### R-1 2021 Budget Direction and Two Year Financial Forecast

Report dated October 21, 2020 from the General Manager of Corporate Services regarding 2021 Budget Direction and Two Year Financial Forecast.

Resolution One:

The following resolution as amended was presented:

FA2020-36 Leduc/McCausland: THAT staff prepare a 2021 Business Plan that includes an operating budget for all tax supported services and considers:

- a. The cost of providing provincially mandated and cost shared programs;
- b. The cost associated with growth in infrastructure that is operated and maintained by the City;

- c. An estimate in assessment growth;
- d. Recommendations for changes to service levels and/or non-tax revenues so that the level of taxation in 2021 produces no more than a 3.9% property tax increase over 2020 taxation levels, in accordance with the Long-Term Financial Plan;
- e. Recommendations for changes to service levels to adapt to a pandemic environment in order to meet the target of a 3.9% property tax increase over 2020 taxation levels.

Subject to the inclusion of options for property tax increases of 3% and 2.2%, that, among other measures considers attrition.

#### Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Jakubo, Mayor Bigger

**NAYS:** Councillors Signoretti

**CARRIED**

Resolution Two:

The following resolution was presented:

FA2020-62 Lapierre/McIntosh: THAT staff develop the 2021 Capital Budget based on an assessment of the community's highest priority needs consistent with the application of prioritization criteria described in this report and that considers:

- a. Financial affordability;
- b. Financial commitments and workload requirements in subsequent years for multi-year projects;
- c. The impact on operating costs associated with new projects;
- d. The probability and potential consequences of asset failure if a project is not undertaken;
- e. The financial cost of deferring projects.

**CARRIED**

Resolution Three:

The following resolution was presented:

FA2020-63 Kirwan/Lapierre: THAT staff prepare a Business Plan for user fee supported Water and Wastewater Services that includes:

- a. The cost of maintaining current approved programs at current service levels based on anticipated production volumes;
- b. The cost associated with legislative changes and requirements;
- c. The cost associated with growth in infrastructure operated and maintained by the City;
- d. A reasonable estimate of water consumption;
- e. A rate increase not to exceed 4.8%, consistent with the Water and Wastewater Long-

Range Financial Plan approved by the Finance and Administration Committee on June 4, 2019.

**CARRIED**

Resolution Four:

The following resolution was presented:

FA2020-64 McIntosh/Lapierre: THAT staff provide recommendations for changes to user fees (non Water/Wastewater) that reflect:

- a. The full cost of providing the program or services including capital assets, net of any subsidy approved by Council;
- b. Increased reliance on non-tax revenue;
- c. Development of new fees for municipal services currently on the tax levy;
- d. A multi-year user fee schedule for years 2021 and 2022.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Jakubo, Mayor Bigger

**NAYS:** Councillor Signoretti

**CARRIED**

Resolution Five:

The following resolution was presented:

FA2020-65 McIntosh/Sizer: THAT staff are directed to include the business cases referred to in 'Appendix 3' of the report titled '2021 Budget Direction' presented on November 3rd from the General Manager of Corporate Services.

**CARRIED**

*Councillor Kirwan departed at 6:10 p.m.*

Resolution Six:

The following resolution was presented:

FA2020-66 McIntosh/McCausland: THAT the City of Greater Sudbury requests its Service Partners (Greater Sudbury Police Services, Nickel District Conservation Authority (Conservation Sudbury), Greater Sudbury Public Library Board, Public Health Sudbury & Districts) to follow the directions in resolution one of the report entitled '2021 Budget Direction' presented November 3, 2020 from the General Manager of Corporate Services when preparing their 2021 municipal funding requests.

Rules of Procedure

Councillor McIntosh presented the following amendment:

FA2020-66-A1 McIntosh/ McCausland: THAT the resolution be amended to include the following:

AND THAT the City of Greater Sudbury requests that the Service Partners provide a breakdown of increased COVID-19 operational costs for the 2021 budget.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Lapierre, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Jakubo, Mayor Bigger

**NAYS:** Councillor Signoretti

**CARRIED**

The resolution as amended was presented:

FA2020-66 McIntosh/McCausland: THAT the City of Greater Sudbury requests its Service Partners (Greater Sudbury Police Services, Nickel District Conservation Authority (Conservation Sudbury), Greater Sudbury Public Library Board, Public Health Sudbury & Districts) to follow the directions in resolution one of the report entitled '2021 Budget Direction' presented November 3, 2020 from the General Manager of Corporate Services when preparing their 2021 municipal funding requests.

AND THAT the City of Greater Sudbury requests that the Service Partners provide a breakdown of increased COVID-19 operational costs for the 2021 budget.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Lapierre, Sizer, McIntosh, Cormier, Leduc, Landry-Altmann, Jakubo, Mayor Bigger

**NAYS:** Councillor Signoretti

**CARRIED**

Resolution Seven:

The following resolution was presented:

FA2020-67 Lapierre/Landry-Altmann: THAT the City of Greater Sudbury approves the proposed 2021 Budget Schedule in Appendix 4 of the report entitled "2021 Budget Direction" presented November 3, 2020 from the General Manager of Corporate Services.

**CARRIED**

**Correspondence for Information Only**

I-1 Annual Capital Status Update Report - 2020

Report dated October 16, 2020 from the General Manager of Corporate Services regarding Annual Capital Status Update Report - 2020.

For Information Only.

I-2      2020 Second Quarter Statement of Council Expenses

Report dated September 23, 2020 from the General Manager of Corporate Services regarding 2020 Second Quarter Statement of Council Expenses .

For Information Only.

**Addendum**

No Addendum was presented.

**Civic Petitions**

No Civic Petitions were submitted.

**Question Period**

Please visit:

<https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1560&lang=en> to view the questions asked.

**Adjournment**

FA2020-68 Sizer/McIntosh: THAT this meeting does now adjourn. Time 6:32 p.m.

**CARRIED**

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Brigitte Sobush, Manager of Clerk's  
Services / Deputy City Clerk