

Request for Decision

2021 Schedule of Meeting Dates - Council and Committees

Presented To:	City Council
Presented:	Tuesday, Oct 20, 2020
Report Date	Thursday, Oct 01, 2020
Type:	Routine Management Reports

Resolution

THAT the City of Greater Sudbury approves the 2021 schedule of meeting dates for City Council and its Committees, as outlined in the report entitled "2021 Schedule of Meeting Dates - Council and Committees", from the General Manager of Corporate Services, presented at the City Council meeting on October 20, 2020.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

Report Summary

This report provides a recommendation regarding the 2021 schedule of meeting dates for City Council and Committees all in accordance with Procedure By-law 2011-235.

Financial Implications

There are no financial implications associated with this report.

Signed By

Report Prepared By

Brigitte Sobush
Manager, Clerk's Services/Deputy City Clerk

Digitally Signed Oct 1, 20

Division Review

Eric Labelle
City Solicitor and Clerk
Digitally Signed Oct 1, 20

Financial Implications

Steve Facey
Manager of Financial Planning & Budgeting
Digitally Signed Oct 2, 20

Recommended by the Department

Kevin Fowke
General Manager of Corporate Services
Digitally Signed Oct 2, 20

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Oct 2, 20

Background

Attached is the 2021 schedule of meeting dates and start times for City Council, Audit Committee, Community Services Committee, Emergency Services Committee, Finance & Administration Committee, Hearing Committee, Operations Committee, and Planning Committee. Meetings are scheduled in accordance with Procedure By-law 2019-50 and Committees of Council and Advisory Panels By-law 2019-51.

The calendar was developed to ensure a meeting free week each month to allow Members of Council to perform constituency work or other duties. Meetings have been scheduled to allow at least fourteen (14) days between each Council meeting.

The 2021 meeting schedule is being brought forward for approval in order to allow City staff time to plan for and conduct work on reports being brought to City Council and its Committees, and ensure that these reports are entered into the city's meeting management system in accordance with the required timelines.

The following information should be noted:

- Due to Statutory holidays and the school boards' mid-winter break meetings have been moved to accommodate a meeting free week
- During the months of July, August and December, there will be one regular City Council meeting and one meeting for each Standing Committee held
- 2021 budget will be tabled on January 19th followed by budget deliberations beginning February 24th, and the weeks of March 1st and March 8th
- 2022 budget will be tabled on November 2nd followed by budget deliberations beginning the week of November 29th
- Additional Audit Committee meeting scheduled on May 31st for 2020 year end

Once the meeting dates have been approved by Council, they will be included in the electronic calendars.

Resources Sited

City of Greater Sudbury Procedure By-law 2019-50:

<https://www.greatersudbury.ca/city-hall/by-laws/by-law-pdfs-en/procedure-by-law/>

City of Greater Sudbury Committees of Council and Advisory Panels By-law 2019-51:

<https://www.greatersudbury.ca/city-hall/by-laws/by-law-pdfs-en/by-law-2019-51/>



2021 COUNCIL/COMMITTEE MEETING SCHEDULE

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	*11	12	13	14	15
16	17	*18	19	20	21	22
23	24	*25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Legend:

Council including Special Council Meetings
Start Time 6:00 p.m.

Operations Committee
Start Time 2:00 p.m.

Emergency Services Committee
Start Time 4:00 p.m.

Audit Committee
Start Time 4:00 p.m.

Planning Committee, Operations Committee, and/or Community Services Committee
Start Time TBD

Mid Winter Break (Mar 16-20)

* **Outside Board AGM** (Start time 3:00 p.m.):
May 11 - Greater Sudbury Housing Corporation; **May 18** - Sudbury Airport Community Development Corp.; **May 25** - Greater Sudbury Utilities Inc.

Planning Committee
Start Time 1:00 p.m.

Community Services Committee
Start Time 4:30 p.m.

Hearing Committee (Tentative)
Start Time 6:00 p.m.

Finance and Administration Committee including Budget Meetings Start Time 4:00 p.m.
(When Audit Committee meets -- Start Time 6:00 p.m.)

Council, Audit Committee and/or Finance and Administration Committee
Start Time TBD

Nominating Committee Start Time TBD

Office Closed for Public or Other Holidays