

## Minutes

### Finance and Administration Committee Minutes of 7/7/20

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Location:	Tom Davies Square - Committee Room C-11 / Electronic Participation
Commencement:	9:01 AM
Adjournment:	2:16 PM

### Councillor Jakubo, In the Chair

Present	Councillors Signoretti [A 9:05 a.m.], Vagnini, McCausland, Kirwan, Lapierre, Jakubo, Sizer [A 9:51 a.m.], McIntosh, Leduc, Landry-Altmann, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer [D 9:53 a.m.]; Kevin Fowke, General Manager of Corporate Services [D 9:53 a.m.]; Eric Labelle, City Solicitor and Clerk; Melissa Zanette, Chief of Staff [D 9:53 a.m.]
Closed Session	<p>The following resolution was presented:</p> <p>FA2020-27 Vagnini/Leduc: THAT the City of Greater Sudbury move to Closed Session to deal with one (1) Personal Matters (Identifiable Individual(s)) regarding a performance review in accordance with the <i>Municipal Act</i>, 2001, s. 239(2)(b).</p> <p><u>Rules of Procedure</u></p> <p>A Recorded Vote was held:</p> <p><b>YEAS:</b> Councillors Vagnini, McCausland, Kirwan, Lapierre, McIntosh, Leduc, Landry-Altmann, Bigger, Jakubo</p> <p><b>CARRIED</b></p> <p>The Finance and Administration Committee moved into closed session at 9:05 a.m.</p>
Recess	At 10:38 a.m. the Finance and Administration Committee recessed.
Reconvene	At 11:13 a.m. the Finance and Administration Committee commenced the Open Session in Committee Room C-11 / Electronic Participation.

### Councillor Jakubo, In the Chair

Present	Councillors Signoretti [D 11:31 a.m.], Vagnini [A 11:25 a.m., D 12:35 p.m.], Montpellier [D 1:16 p.m.], McCausland, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier [D 11:40 a.m.], Leduc, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Cecutti, General Manager of Growth and Infrastructure; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Ian Wood, Executive Director of Strategic Initiatives, Communication and Citizen Services; Joseph Nicholls, General Manager of Community Safety; Marie Litalien, Acting Director of Communications & Community Engagements; Meredith Armstrong, Acting Director of Economic Development; Kelly Gravelle, Deputy City Solicitor; Ron Foster, Auditor General; David Shelsted, Director of Engineering Services; Tyler Campbell, Director of Social Services; Kari Bertrand, Chief Procurement Officer; Eric Labelle, City Solicitor and Clerk; Anessa Gravelle, Clerk's Services Assistant

## **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None declared.

## **Matters Arising from the Closed Meeting**

Councillor McIntosh reported that the Committee met in Closed Session to deal with one (1) Personal Matters (Identifiable Individual(s)). Direction was given to staff regarding the matter.

## **Adopting, Approving or Receiving Items in the Consent Agenda**

The following resolution was presented:

McIntosh/Sizer FA2020-28: THAT the City of Greater Sudbury approves Consent Agenda Item C-1.

### **Rules of Procedure**

A Recorded Vote was held:

**YEAS:** Councillors Signoretti, Montpellier, McCausland, Kirwan, Lapierre, Sizer, McIntosh, Cormier, Leduc, Bigger, Jakubo

**CARRIED**

The following is the Consent Agenda Item:

## **Routine Management Reports**

C-1 Healthy Community Initiative Fund Applications

Report dated June 11, 2020 from the General Manager of Community Development regarding Healthy Community Initiative Fund Applications.

FA2020-29 McIntosh/Sizer: THAT the City of Greater Sudbury approves the Healthy Community Initiative Fund requests, as outlined in the report entitled "Healthy Community Initiative Fund Applications", from the General Manager of Community Development, presented at the Finance and Administration Committee meeting on July 7, 2020;

AND THAT the City of Greater Sudbury directs staff to prepare a by-law to implement the recommended changes.

**CARRIED**

**Presentations**

1 Community Safety Building Condition Assessment Presentation

John Kirkpatrick, Director, Corporate Projects, McIntosh Perry, provided an electronic presentation regarding Community Safety Building Condition Assessment Presentation for information only.

*At 11:25 a.m. Councillor Vagnini arrived.*

*At 11:31 a.m. Councillor Signoretti departed.*

*At 11:40 a.m. Councillor Cormier departed.*

*At 12:35 p.m. Councillor Vagnini departed.*

2 2020 CAO Performance Objectives and Quarterly Performance Report

Ed Archer, Chief Administrative Officer, provided an electronic presentation regarding 2020 CAO Performance Objectives and Quarterly Performance Report.

The following resolution was presented:

FA2020-30 Lapierre/McCausland: THAT the performance objectives, as outlined in Appendix A of the report entitled "2020 CAO Performance Objectives and Quarterly Performance Report", presented at the City Council meeting on July 7, 2020, be approved and included in the Chief Administrative Officer's 2020 Personal Performance and Development Plan as set out in the CAO's Performance Evaluation Process approved by City Council in Motion CC2017-36.

Rules of Procedure

Councillor Lapierre presented the following amendment:

FA2020-30A-1 McIntosh/Sizer: That the resolution be amended by adding the following:

"Subject to the following amendment:

a) That a twelfth priority project be included to emphasize the value of enterprise-wide, ongoing work related to Council's 2019 Climate Emergency Declaration, including but not limited to:

1. Delivering a final version of the Community Energy and Emissions Plan (CEEP);
2. Ensuring service restoration plans reflect the principles and directions contemplated by both the Climate Emergency Declaration and the CEEP; and,
3. Producing business cases for consideration as part of the 2021 Budget that advance the CEEP's goals and enable Council to demonstrate its commitment to the work envisioned by the Climate Emergency Declaration.

#### Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Sizer, McIntosh, Leduc, Bigger, Jakubo

**NAYS:** Councillor Montpellier

**CARRIED**

The resolution as amended was presented:

FA2020-30 Lapierre/McCausland: THAT the performance objectives, as outlined in Appendix A of the report entitled "2020 CAO Performance Objectives and Quarterly Performance Report", presented at the City Council meeting on July 7, 2020, be approved and included in the Chief Administrative Officer's 2020 Personal Performance and Development Plan as set out in the CAO's Performance Evaluation Process approved by City Council in Motion CC2017-36.

a) That a twelfth priority project be included to emphasize the value of enterprise-wide, ongoing work related to Council's 2019 Climate Emergency Declaration, including but not limited to:

1. Delivering a final version of the Community Energy and Emissions Plan (CEEP);
2. Ensuring service restoration plans reflect the principles and directions contemplated by both the Climate Emergency Declaration and the CEEP; and,
3. Producing business cases for consideration as part of the 2021 Budget that advance the CEEP's goals and enable Council to demonstrate its commitment to the work envisioned by the Climate Emergency Declaration.

#### Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Sizer, McIntosh, Leduc, Bigger, Jakubo

**NAYS:** Councillor Montpellier

**CARRIED**

*At 1:16 p.m. Councillor Montpellier departed.*

### Managers' Reports

2020 Property Tax Policy

Report dated June 24, 2020 from the General Manager of Corporate Services regarding 2020 Property Tax Policy.

The following resolutions were presented:

Resolution 1:

FA2020-31 Kirwan/McIntosh: THAT the City of Greater Sudbury approves property tax ratios as outlined in the report entitled "2020 Property Tax Policy", from the General Manager of Corporate Services, presented at the Finance and Administration Committee Meeting on July 7, 2020 as follows:

Multi-Residential - 1.965000;

Commercial - 1.912000;

Industrial – 3.726326;

Large Industrial - 4.325445;

Pipeline – 2.179489;

Farm – 0.200000;

AND THAT the necessary Tax Ratio by-law and Tax Rate by-law be prepared.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Sizer, McIntosh, Leduc, Bigger, Jakubo  
**CARRIED**

Resolution 2:

FA2020-32 McIntosh/Bigger: THAT the City of Greater Sudbury use capping and clawback tools as follows:

- a) Implement a 10% tax increase cap
- b) Implement a minimum annual increase of 10% of CVA level taxes for capped properties
- c) Move capped and clawed back properties within \$500 of CVA taxes directly to CVA taxes
- d) Eliminate commercial and industrial properties that were at Current Value Assessment in 2019 from the capping exercise
- e) Eliminate commercial and industrial properties that crossed between capping and clawback in 2020 from the capping exercise

AND THAT the necessary by-law be prepared;

AND THAT the following clawback percentages, as calculated by the Online Property Taxation Analysis (OPTA) System, be adopted by the City of Greater Sudbury:

Commercial – 62.4323%;

Industrial – 70.8106%;

AND THAT the City of Greater Sudbury approves the recommendations as outlined in the report entitled “2020 Property Tax Policy”, from the General Manager of Corporate Services, presented at the Finance and Administration Committee Meeting on July 7, 2020.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Sizer, McIntosh, Leduc, Bigger, Jakubo  
**CARRIED**

R-2 Financial Implications Associated with the Corporation's COVID-19 Response

Report dated June 25, 2020 from the General Manager of Corporate Services regarding Financial Implications Associated with the Corporation's COVID-19 Response.

For Information Only.

R-3 MR 80 Finance Options and Capital Budget Update

Report dated June 25, 2020 from the General Manager of Growth and Infrastructure regarding MR 80 Finance Options and Capital Budget Update.

The following resolution was presented:

FA2020-33 Kirwan/Lapierre: THAT the City of Greater Sudbury approves a portion of the Notre Dame Avenue (Hanmer) project from Dominion Drive to Oscar Street be canceled in the amount of \$1,4M as included in the 2020 Capital Budget as part of the Arterials/Collectors road program.

AND THAT the City of Greater Sudbury approve the scope of the MR 80 project from McCrea Heights to Maley Drive be enhanced in the amount of \$1.4M by change order to contract ENG20-25 and be funded from the Capital Holding Account Reserve, as outlined in the report entitled MR80 Finance Options and Capital Budget Update, from the General Manager of Growth and Infrastructure, presented at the Finance and Administration meeting on July 7, 2020.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Sizer, McIntosh, Leduc, Bigger, Jakubo  
**CARRIED**

**Members' Motion**

No Motions were presented.

**Correspondence for Information Only**

I-1      2020 First Quarter Statement of Council Expenses

Report dated June 19, 2020 from the General Manager of Corporate Services regarding 2020 First Quarter Statement of Council Expenses.

For Information Only.

I-2      2020 Annual Repayment Limit

Report dated June 23, 2020 from the General Manager of Corporate Services regarding 2020 Annual Repayment Limit.

For Information Only.

I-3      Cancelled Capital Projects Update (24 Months No Activity)

Report dated June 22, 2020 from the General Manager of Corporate Services regarding Cancelled Capital Projects Update (24 Months No Activity).

For Information Only.

I-4      Contract Awards Exceeding \$100,000 January 1 - March 31, 2020

Report dated June 19, 2020 from the General Manager of Corporate Services regarding Contract Awards Exceeding \$100,000 January 1 - March 31, 2020.

For Information Only.

I-5      2019 Investment Report

Report dated May 22, 2020 from the General Manager of Corporate Services regarding 2019 Investment Report.

For Information Only.

I-6      2020 Operating Budget Variance Report - April

Report dated June 24, 2020 from the General Manager of Corporate Services regarding 2020 Operating Budget Variance Report - April.

For Information Only.

**Addendum**

No Addendum was presented.

**Civic Petitions**

No Civic Petitions were submitted.

**Question Period**

No Questions were asked.

**Adjournment**

FA2020-34 McIntosh/Leduc: THAT this meeting does now adjourn. Time: 2:16 p.m.

Rules of Procedure

A Recorded Vote was held:

**YEAS:** Councillors McCausland, Kirwan, Lapierre, Sizer, McIntosh, Leduc, Bigger, Jakubo  
**CARRIED**

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Eric Labelle, City Solicitor and  
Clerk