



April 24, 2020

Connie Rossi  
Secretary of Development Approvals  
Planning Services  
The City of Greater Sudbury

Reference: File 780-8/89008, Riverdale Subdivision

Mme Rossi,

Thank you for contacting Canada Post regarding plans for a new subdivision at Riverdale Subdivision. Please see Canada Post's feedback regarding the proposal, below.

**Service type and location**

1. Canada Post will provide mail delivery service to the subdivision through centralized Community Mail Boxes (CMBs).
2. Given the number and the layout of the lots in the subdivision, we have determined that the CMB(s) will be installed on **2** sites. This sites are listed below and are identified on the site plan
  - a. **Side of lot 128—3 modules**
  - b. **Side of lot 110---3 modules**
3. If the development includes plans for (a) multi-unit building(s) with a common indoor entrance, the developer must supply, install and maintain the mail delivery equipment within these buildings to Canada Post's specifications.

**Municipal requirements**

1. Please update our office if the project description changes so that we may determine the impact (if any).
2. Should this subdivision application be approved, please provide notification of the new civic addresses as soon as possible.

**Developer timeline and installation**

1. Please provide Canada Post with the excavation date for the first foundation/first phase as well as the date development work is scheduled to begin. Finally, please provide the expected installation date(s) for the CMB(s).

**Please see Appendix A for any additional requirements for this developer.**

Regards,

*RAY THERIAULT*

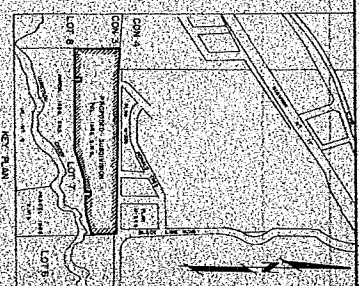
Ray Theriault  
PO BOX 8037 Ottawa T CSC  
Ottawa, ON, K1G 3H6  
613 325 4192  
Raynald.theriault@canadapost.ca

## **Appendix A**

### **Additional Developer Requirements:**

- The developer will consult with Canada Post to determine suitable permanent locations for the Community Mail Boxes. The developer will then indicate these locations on the appropriate servicing plans.
- The developer agrees, prior to offering any units for sale, to display a map on the wall of the sales office in a place readily accessible to potential homeowners that indicates the location of all Community Mail Boxes within the development, as approved by Canada Post.
- The developer agrees to include in all offers of purchase and sale a statement which advises the purchaser that mail will be delivered via Community Mail Box. The developer also agrees to note the locations of all Community Mail Boxes within the development, and to notify affected homeowners of any established easements granted to Canada Post to permit access to the Community Mail Box.
- The developer will provide a suitable and safe temporary site for a Community Mail Box until curbs, sidewalks and final grading are completed at the permanent Community Mail Box locations. Canada Post will provide mail delivery to new residents as soon as the homes are occupied.
- The developer agrees to provide the following for each Community Mail Box site and to include these requirements on the appropriate servicing plans:
  - Any required walkway across the boulevard, per municipal standards
  - Any required curb depressions for wheelchair access, with an opening of at least two meters (consult Canada Post for detailed specifications)

**[Add subdivision plan showing proposed CMB sites as part of Appendix as applicable]**

[illegible]

NOTE:  
1. The above information was obtained from the  
2. records of the Department of the Interior,  
3. Bureau of Land Management, and is not  
4. to be used for any purpose other than  
5. that for which it was originally  
6. prepared.

**OWNER'S CERTIFICATE**

**SURVEYOR'S CERTIFICATE**

BEFORE ME, the undersigned authority, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public in and for the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**METRIC**

Measurement based on the  
size of a metric and the  
distance to the left of  
the decimal in the metric.

Example: 0.3456

TOWNSHIP OF WAHERS TOWN OF WALDEN REGIONAL MUNICIPALITY OF MONTROSE	
DATE	SCALE
1988	1" = 500'
O&G, V.E. HOLDEN-DOERING INC. 2000 LAKE HURON AVENUE IRVING, ONT. M9B 1W6 441-37	