

Community Development Department Project Charter: Community Hubs

Background
<p>The Province of Ontario released a strategic framework for Community Hubs in Ontario in 2015. Since that time, the provincial government has identified three main priorities for action:</p> <ol style="list-style-type: none"> 1) Making better use of public properties 2) Removing barriers and enabling community hub development 3) Building community capacity and strengthening local planning <p>The Provincial report also outlines that community hubs will look differently in different communities based on local needs.</p>
<p>Health Impact Assessment</p> <p>Recent community initiatives have focused on well-being and healthy communities (e.g., Community Safety and Well-Being Plan, Community Drug Strategy and Population Health). There is significant opportunity for collaboration and partnering with health, social services, education and community organizations, to improve outcomes.</p>
<p>Financial Implications and Options</p> <p>The Community Hub strategy will explore options for financial sustainability of the hub model. Community Hubs could include not-for-profit, private sector and other governmental agencies/organizations, sharing space to deliver services in health, social services, education, recreation and culture. Revenue generation options through lease agreements could assist with offsetting operating and capital costs. The project will also seek to develop the neighbourhood priorities for community hubs, including “basket of services”.</p>
Goals
<p>The goal of the project is to bring forward a strategy document for Council endorsement which will allow planning and prioritization of hub sites as opportunities present.</p>
Scope
<p>Scope would include options by neighbourhood for community hub project sites in Greater Sudbury. Input would include GIS mapping and a cost benefit analysis of vacant community schools. The project would then look at a series of meetings with stakeholders regarding opportunities and building a possible business case for the 2019 budget process.</p>
Key Deliverables
<p>The project outcome will include a detailed report and recommendation regarding the viability of developing a hub or enhancing existing hubs, and recommendations on location and “basket of services” to be included.</p>

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Key Stakeholders	
Client – The client group will be established through a GIS mapping process.	
Project Sponsor – Catherine Matheson - General Manager, Community Development	
Project Manager – Tyler Campbell - Director of Social Services	
Project Team - Tyler Campbell, Social Services Division <ul style="list-style-type: none"> - Kris Longston, Community & Strategic Planning - Sherri Moroso, Community Initiatives and Performance Support - Cindi Briscoe, Housing Services - Luisa Valle, Citizen & Children's Services - Jeff Pafford, Leisure Services - Representative from the Real Estate Division, - Representative from Emergency Medical Services, - Representative from Greater Sudbury Police Service. - Dave Courtemanche, Family Health Team, - Maureen McLelland, Health Sciences North, - Mark Scarfone, Greater Sudbury Housing Corporation - Jeff Perry, Architect and Developer, Perry + Perry - Jim Eshkawkogan, Better Beginnings Better Futures - Adam Day, North East Local Health Integration Network - Joseph Leblanc, Social Planning Council - William Bray, Commercial Financial Services, RBC Royal Bank of Canada - Sherry Fournier, Child and Community Resources - Marion Quigley, Canadian Mental Health Association - Michael Cullen, United Way North East Ontario - Lois Mahon, Premier's Community Hub Framework Advisory Group - Denis Constantineau, Centre de santé communautaire du Grand Sudbury - Representatives from the Sudbury District Health Unit - Representatives from local School Boards 	
Project Milestones	
First quarter of 2018, when the final strategy document is to be presented to Council.	
Project Budget	
No budget is required to review and build a Community Strategy document.	
Constraints, Assumptions, Risks and Dependencies	
Constraints	Financial, community hubs may require scarce municipal dollars, specifically if it involves the purchase of a community schools for hub purposes.
Assumptions	Assuming that the Provincial policy direction remains the same over the next 18 months regarding the hub initiative.
Communications & Governance	
Update and progress will be communicated through the Community Services Committee.	
Approval Signatures	

[Name], Project Sponsor

[Name], Project Manager