

**By-law 2020-66**

**A By-law of the City of Greater Sudbury to Amend By-law 2020-26  
being a By-law to Establish Miscellaneous User Fees for  
Certain Services provided by the City of Greater Sudbury**


**Whereas** Council of the City of Greater Sudbury deems it desirable to amend By-law 2020-26 being a By-law to Establish Miscellaneous User Fees for Certain Services Provided by the City of Greater Sudbury;

**Now therefore Council of the City of Greater Sudbury hereby enacts as follows:**

1. By-law 2020-26 being a By-law to Establish Miscellaneous User Fees for Certain Services Provided by the City of Greater Sudbury is hereby amended by:
  - (a) repealing Schedule "CS-10" and enacting, in its place and stead, Schedule "CS-10" attached hereto as Schedule "A" and forming part of this By-law; and
  - (b) repealing Schedule "ED-1".
2. This By-law shall come into full force and effect upon passage.

**Read and Passed in Open Council** this 24<sup>th</sup> day of March, 2020

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

## Schedule "CS-10"

## To By-Law 2020-26

Financial Services

	<u>FEE</u>	<u>HST</u>	<u>TOTAL</u>
<b>Tax Matters</b>			
Duplicate tax receipt/statement of account	14.00	N/A	14.00
Mortgage audit (for each roll number)	30.00	N/A	30.00
Tax certificate (for each roll number)	110.00	N/A	110.00
Letter stating past levy amounts	110.00	N/A	110.00
<b>Tax Administration Fees</b>			
Financial institution mortgage administration	14.00	N/A	14.00
Mortgage tax arrears listing	64.00	N/A	64.00
Administration of add-ons to the tax roll	64.00	N/A	64.00
Roll creation for subdivision/severances	64.00	N/A	64.00
Letter/Document/Tax bill reproduction	14.00	N/A	14.00
Tax capping/opta reports	64.00	N/A	64.00
Tax/rebate information to authorized agent	64.00	N/A	64.00
Provincial Offences Act	120.00	N/A	120.00
Building Code Act	120.00	N/A	120.00
Tax account updates	32.00	N/A	32.00
Tax arrears notices	12.00	N/A	12.00
Administration fee for tax payment error /overpayment	29.00	N/A	29.00
<b>Costs related to proceedings under tax sale registration / redemption process</b>			
Farm debt letter fee	54.00	N/A	54.00
Tax sale registration fee	3,130.00	N/A	3,130.00
Tax sale extension agreement	390.00	N/A	390.00
Outside survey costs	Actual + 13% HST		
Outside legal costs	Actual + 13% HST		
Outside advertising costs	Actual + 13% HST		
Outside auction costs	Actual + 13% HST		
Tax sales administration	1,170.00	N/A	1,170.00
Copy of Statutory Declaration	17.00	N/A	17.00
Copy of Tax Extension Agreement	29.00	N/A	29.00
Delivery of Statutory Declaration by mail	Actual + 13% HST		
Delivery of Statutory Declaration by courier	Actual + 13% HST		
<b>Other</b>			
Final current budget documents (cd or printed copy)	16.81	2.19	19.00
Annual Report or audited financial statements (printed copy)	11.06	1.44	12.50
Dishonoured payment fee*	47.00	N/A	47.00
Late interest charges (per month)**			1.25%
Administrative Fee for optional deductions/adjustments for third parties (per annum)	460.18	59.82	520.00
* Exceptions for dishonoured payment fees include Water and Wastewater which are billed in accordance with Greater Sudbury Utilities Inc (GSU) policies and procedures			
** Exceptions for interest charged include Provincial Offences as determined by Provincial Legislation and Water and Wastewater which are billed in accordance with GSU policies and procedures			
<b>Collection agency fee for accounts receivable recovery (in addition to balance owing)</b>			
First placement with agency (actual collection agency fee)	12.00% to 13.00% of balance owing + HST		
Second placement with agency (actual collection agency fee)	17.50% to 23.00% of balance owing + HST		
<b>Financial Services Administration Fees</b>			
Administration fee to recover costs associated with the processing of third party deductions not based upon CBA or legislative requirement	Actual + 13% HST		